

HALLS HIGH SCHOOL NEW STUDENT ENROLLMENT CHECKLIST

Date: _____

Student Name: _____

DOB: _____

GRADE: _____

LAST SCHOOL ATTENDED: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

PHONE NUMBER: _____ FAX: _____

When enrolling a student, parents or guardians should present the following information or documentation:

- Birth Certificate
Birth Certificate – issued by any government; Passport issued by any nation (translated); Immigration documentation; Decree of adoption or other records issued by a court
- Certificate of Immunization (Must be on a Tennessee Immunization Certificate)
- Recent Physical Examination
- Proof of Residence
Knox County Schools requires one of the following: A current Utility bill or lease agreement. When living with someone else, we must have a notarized statement from the person you are living with stating who all lives in the home and a current utility bill from their residence.
- Custody Papers (if applicable)
- Transcript from Previous School
- Withdrawal Form from Previous School

For Office Use Only:

New Student Enrollment Form	_____	Records Request	_____
Copy of Parent/Guardian ID	_____	Transcript Request	_____
Elective Selection Survey	_____		
Medical Profile	_____		
Media Release Form	_____	Canvas Group	_____
Home Language Survey	_____		
Occupational Survey	_____	Chromebook	_____
Personal Data Questionnaire	_____		