

# WEBSTER GROVES SCHOOL DISTRICT

## **iDEA Professional Learning Grant Application Form**

The Webster Groves School District **iDEA** Committee has developed a grant to support professional learning that enables teachers to implement innovative practices designed to enhance learning for **all students**. The purpose is not to supplement available general operating funds, but to provide money for a worthwhile project that would not otherwise be funded by the Webster Groves School District.

### **Grant Criteria**

1. Project aligns with the Webster Groves School District Mission, Vision and Values (Strategic Plan).
2. Professional learning supports research-based strategies and/or innovative practices.
3. Outcomes are clearly stated and aligned to our mission, vision, and values.
4. Project will have an impact on learning.
5. Materials are listed and a timeline for implementation is appropriate.
6. Budget requests are sufficiently detailed and appropriate.
7. Project includes plan for sharing with others including colleagues.

The maximum amount awarded for **iDEA** grants is \$500. Applications for grants exceeding the maximum amount will be accepted and reviewed for partial funding up to \$500. All technology requests will be evaluated with regard to the Webster Groves School District Technology Plan. You may submit more than one proposal or a team proposal.

Allowable expenses include stipends, professional development materials, transportation, hotel, registration fees, and consultant fees. Food costs will not be covered by this grant. Grants must be approved prior to submitting registration. Grants cannot be submitted for reimbursement for a learning experience that has already occurred. Registration, consultant fees, and materials may be paid directly by the C & I office. Receipts for transportation and hotel fees are to be submitted to the C & I office after the completion of the event. Substitute fees will be covered by the District Learning Office.

**SUBMIT ALL APPLICATIONS (co-signed by school principal) TO:  
W.G.S.D. iDEA Committee – Central Office**

**Request received by the Grant Committee by the last day of the month will be reviewed and returned by the 25<sup>th</sup> day of the following month.** The final review date for applications is

March 1<sup>st</sup> or when funds are no longer available. The applications are reviewed and approved or denied by the **iDEA** Committee.

Please contact Jason Adams with any questions at [adams.jason@wgmail.org](mailto:adams.jason@wgmail.org) or 918-4008.

## **Webster Groves School District iDEA Grant Application**

Date \_\_\_\_\_

Applicant's Name(s) \_\_\_\_\_

School \_\_\_\_\_ Grade Level \_\_\_\_\_

Position \_\_\_\_\_ School Phone \_\_\_\_\_ Home Phone \_\_\_\_\_

Prof. Dev. or Project Title \_\_\_\_\_ Budget Requested \_\_\_\_\_

1. The Challenge (Explain how this professional learning opportunity will address or further the district's mission, vision, and/or values (Strategic Plan)).
2. Summary description (Describe the professional learning opportunity including, if applicable, the name of any presenter, organization, etc. that will support your learning).
3. Outcomes (What are the specific outcomes for this professional learning opportunity? How will this experience enable you to address the challenge you have identified?).
4. Assessment Plan (How will you measure the impact of the actions you will take as a result of this professional learning experience?).
5. Materials needed:
6. Timeline for Implementation:
7. Budget and Rationale (Provide specific details and itemized costs. Attach appropriate registration forms or program descriptions. Total not to exceed \$500).
8. Plan for Dissemination (How will you share your learning with others including your colleagues?).

Date: \_\_\_\_\_ Applicant's Signature(s) \_\_\_\_\_

Date: \_\_\_\_\_ Principal's Signature \_\_\_\_\_