

NOTICE TO BIDDERS

Sealed bids will be received by the Cherry Hill Township Board of Education in the Board Room of the Board Office located at 45 Ranoldo Terrace, Cherry Hill, New Jersey 08034 until 3:00 P.M. local time on Thursday, October 9, 2025 and will be publicly opened and read immediately thereafter, at said place for **Bid# 2526-15: Henry C. Beck Middle School 2025 Referendum Renovations.**

It is expressly understood that the Bidder is responsible for getting the bid to the Business Administrator by the time and date set for the bid opening. Bids shall be addressed to the Owner whose name appears in Paragraph 1a of the Instructions to Bidders; they shall be mailed or delivered to the address stated herein, enclosed in an opaque sealed envelope, clearly marked with the name of the Bidder and the name of the Project and the Bid# as described in this Notice to Bidders; and must be received by not later than the time designated in this Notice to Bidders. No responsibility will attach to Architect or Owner for premature opening of a bid which is not properly identified. Any bid received after 3:00 PM will be returned unopened.

The Bidders shall submit, in accordance with N.J.S.A. 18A:18A-18(b)(2), one Lump Sum Bid for all the work and materials. Bidders must be pre-qualified by the New Jersey Department of Treasury, Division of Property Management and Construction (DPMC) with at least the DPMC classification associated with the work they intend to directly perform or, if Bidder will not directly perform any work, with DPMC classification C006, C008, or C009. Bidders' Prime Subcontractors, defined as those listed in N.J.S.A. 18A:18A-18, must be pre-qualified by DPMC with the DPMC classification associated with the work they intend to directly perform or subcontract. The Bidder and named Prime Subcontractors must be pre-qualified prior to the date that bids are received.

Electronic Copies of the Bid Documents may be obtained by contacting Garrison Architects via email at jminniti@garrisonarch.com. There is no charge for obtaining an electronic copy of the Bid Documents.

Bids must be accompanied by a certified check, bank cashier's check or Bid Bond in the form provided in the Contract Documents, with corporate surety satisfactory to the Owner, in an amount of 10% of the Base Bid, but in no case in excess of \$20,000.00, pursuant to N.J.S.A. 18A:18A-24, naming as payee or obligee, as applicable, **Cherry Hill Township Board of Education**, to be retained and applied by the undersigned as provided in the Contract Documents in case the successful Bidder defaults in executing the Agreement or furnishing the bonds and insurance certificates as required by the Contract Documents.

Prospective Bidders are advised that this Project is one which will be subject to and will be governed by provisions of New Jersey law, including, but not limited to, those regarding (a) Prequalification of Bidders (N.J.S.A. 18A:18A-26 et seq.); (b) Prevailing Wage Rates (N.J.S.A. 34:11-56.25 et seq.); (c) Use of Domestic Materials, (N.J.S.A. 18A:18A-20); and (d) Ownership Disclosure Certification, (N.J.S.A. 52:25-24.2).

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The Public Works Contractor Registration Act, N.J.S.A. 34:11-56.48 et seq., requires that the Bidder and named Prime Subcontractors must be registered at the time of Bid. The Owner is requesting that copies of the Public Works Contractor Registration Certificates for Bidder and its named Prime Subcontractors be included in the Bidder's Bid Package, but the Bidder must provide copies of the Certificates no later than the time of award. Pursuant to N.J.S.A. 52:32-44 all business organizations that do business with a local contracting agency, including Bidders and Named Prime Subcontractors, are required to be registered with the State through the New Jersey Department of Treasury, Division of Revenue. The Owner is requesting that copies of the Registrations for Bidder and its Named Prime Subcontractors be included in the Bidder's Bid Package, but the Bidder must provide proof of such Registrations prior to the award of the Contract. In addition, each Bid Package must include a certificate from a surety company stating it will provide said Bidder with a bond in such sum as required by N.J.S.A. 18A:18A-25.

No bid may be withdrawn for a period of sixty (60) days after the dates set for the opening thereof. The right is reserved to reject all bids pursuant to N.J.S.A. 18A:18A-22 or to waive minor informalities, defects, and non-material exceptions. Bidders are required to comply with the provisions of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27-1.1 et seq.

Prospective bidders are advised that the Project is subject to a Project Labor Agreement (PLA). The successful bidder and its subcontractors (of any tier) will be bound by the terms and conditions of the PLA. After award and prior to commencement of the work, the successful bidder and its subcontractors (of any tier) must also execute the Letter of Assent in the form provided.

The Time Schedule for the project is as follows:

Tuesday	09/09/25	Bid packages available via Electronic Delivery
Thursday	09/11/25	Pre-bid meeting at 3:00 P.M. in the Board Room of the Board Office located at 45 Ranoldo Terrace, Cherry Hill, New Jersey 08034. Attendance at the Pre-Bid meeting is not mandatory, but strongly recommended.
Thursday	09/25/25	Deadline for Questions at 5:00 P.M. (email to jminniti@garrisonarch.com)
Monday	09/29/25	Deadline for Addendum Issued to Bidders, if necessary
Thursday	10/09/25	Bids Due at 3:00 P.M. in the Board Room of the Board Office located at 45 Ranoldo Terrace, Cherry Hill, New Jersey 08034.

By Order of the Cherry Hill Board of Education
Jason Schimpf, Assistant Superintendent for Business / Business Administrator / Board Secretary