VAUGHN | NEXT CENTURY LEARNING CENTER

BOARD MEETING
OF BOARD OF DIRECTORS
4:00 p.m., Wednesday
June 25, 2025
APPROVED MINUTES

Public Comment

Members of the public have the right to provide input to the Board regarding agenda & non-agenda items either before or during the meeting for Board consideration of an agenda item. The public is encouraged to raise their hand, sign in for public comment and or submit a chat request for public comment.

Please note the following:

- Speakers will be announced by an independent representative and will be allotted 3 minutes to speak.
- The board reserves the right to mute or remove a participant from the meeting if the participant unreasonably causes disruption to the meeting.

To learn more about public meeting legislation rules per Brown Act please click here.

Join Zoom Meeting

https://myvaughncharter.zoom.us/j/8469670570?pwd=Tnozb2g5MENIcTlnalN1TmJsUFh1UT09

Meeting ID: 846 967 0570

Passcode: NHMTf6

This agenda contains a brief description of each item to be considered. Except as otherwise provided by law, no action shall be taken on any item not appearing in the following agenda:

All board meeting documents may be accessed here: Documents

Call to Order

A. Establish Quorum:

Andrea Alvarez	Present
Luis Cervantes	Present
David Cory	Present
Steve Holle	Absent
Anthony Jackson	Absent
Suzanne Llamas	Present
Lucia Mier	Present
Leland Tang	Present
Amanda Uncapher	Present

Advisory Student Members (non-voting)
Suleika Leiva
Miriam Vazquez

Public Comments:

Governance (90 minutes)

<table>
<tr><td>G1</td><td>CEO Report: The CEO will give a presentation of the school's progress, deliverables and school enrollment numbers and attendance rates.</td><td>Informational Item</td><td>CEO, Fidel Ramirez shared with the board the end of year updates on ADA and enrollment. CEO also shared highlights of the year, recruitment efforts, culmination/graduation events, celebrations and challenges faced throughout the year with the board.</td></tr>
<tr><td>G2</td><td>Board Meeting 2025-2026 Calendar: The Board will review and act on approval of Vaughn's 2025-2026 board meeting calendar.</td><td>Action Item</td><td>The board engaged in discussion of potentially changing the meeting dates to accommodate for board member attendance. The board determined that it made sense to continue with meetings as scheduled and proposed for the accessibility and attendance of the board members.

Board member Cervantes motioned to approve the calendar as presented, board member Cory seconded the motion
<table>
<tr><td>Yes</td><td>No</td><td>Abstain</td></tr>
<tr><td>Alvarez, Andrea</td><td></td><td></td></tr>
<tr><td>Llamas</td><td></td><td></td></tr>
<tr><td>Mier</td><td></td><td></td></tr>
<tr><td>Tang</td><td></td><td></td></tr>
<tr><td>Uncapher</td><td></td><td></td></tr>
</table>
</td></tr>
<tr><td>G3</td><td>Chief Executive Officer: The Board will retreat to closed session, pursuant to Gov. Code section 54957(b)(1), to conduct the CEO's evaluation.</td><td>Action Item</td><td></td></tr>
<tr><td>G4</td><td>TK-12th Charter Renewal Petition, 2026-</td><td>Informationa</td><td>The board engaged in discussion around</td></tr>
</table>

<table>
<tr><td></td><td>2031: Board will receive a presentation and take part in discussing the TK-12th Charter Renewal Petition, 2026-2031.</td><td>l Item</td><td>the various petition elements and the work that has been done in updating the already existing charter. CEO, Fidel Ramirez and Directors of Instruction shared that this has been a very collaborative process with various key stakeholders including board members. The board further discussed changes that have been made to specific elements, organizational structure and other language updates to the petition.</td></tr>
<tr><td>G5</td><td>TK-12th Charter Renewal Petition, 2026-2031: The Board will approve a Resolution Authorizing Submission of the 2026-2031 Charter Petition and affirming individuals designated to act on behalf of the school for purposes of the petition.</td><td>Action Item</td><td>The board engaged in a brief discussion regarding the Resolution for the Charter Petition Renewal for the 2026-20231 Charter.

Board member Alvarez motioned to approve the Resolution, board member Cory seconded the motion
<table>
<tr><td>Yes</td><td>No</td><td>Abstain</td></tr>
<tr><td>Cervantes</td><td></td><td></td></tr>
<tr><td>Llamas</td><td></td><td></td></tr>
<tr><td>Mier</td><td></td><td></td></tr>
<tr><td>Tang</td><td></td><td></td></tr>
<tr><td>Uncapher</td><td></td><td></td></tr>
</table></td></tr>
<tr><td>G6</td><td>Educational Records and Student Information Policy: The Board will review and act on approval of the Educational Records and Student Information Policy.</td><td>Action Item</td><td>Mental Health Services Director, Hazel Tercero presented the proposed policy to the board. She shared with the board that this is connected specifically to the CYBHI initiative with the intent of being able to supplement income through the billing for student mental health services. She clarified to the board that this information is already part of the parent compact however it is now an official policy. Ms.Tercero also shared that this proposal was presented to the partnership</td></tr>
</table>

			committee for feedback and discussion. Board member Llamas motioned to approve the policy, board member Mier seconded the motion, Yes No Abstain Alvarez Cervantes Cory Tang Uncapher
G7	**HIPAA Policy for Student Health Information:** The Board will review and act on approval of the HIPAA Policy for Student Health Information Policy.	Action Item	Mental Health Services Director, Hazel Tercero presented the proposed policy to the board. She shared with the board that this is connected specifically to the CYBHI initiative with the intent of being able to supplement income through the billing for student mental health services. Ms. Tercero shared with the board that although HIPAA does not usually apply in a school setting because Vaughn follows FERPA however because there will now be a sharing of student information this policy needs to be implemented to delineate record keeping and confidentiality. Ms.Tercero also shared that this proposal was presented to the partnership committee for feedback and discussion. The board engaged in discussion around protocols, student requests and parental consent and notification. Board member Cory motioned to approve the policy, board member Llamas seconded the motion, Yes No Abstain

			Alvarez Cervantes Mier Tang Uncapher

Business (30 minutes)

B1	**Fiscal: FY 25-26 Preliminary Budget** - The Board will review and approve the preliminary budget submitted to Los Angeles Unified School District (LAUSD).	Action Item	Finance Director, Yolanda Griffin presented the preliminary budget to the board. She shared that the high level review projects a deficit of $3.287M however if depreciation is taken out of the equation there is a surplus of roughly $680k. The budget was submitted to LAUSD on June 13, 2025 however it still needs to be presented for approval to the board. Board member Cory motioned to approve the preliminary budget, board member Cervantes seconded the motion

Yes	No	Abstain
Alvarez		
Llamas		
Mier		
Tang		
Uncapher		

B2	**Fiscal: FY 25-26 Budget -** The Board will review and adopt Vaughn's 2025-2026 official budget.	Action Item	CFO, Yolanda Griffin presented the Fiscal 25-26 Budget to the board. She shared that the projected enrollment is slightly higher than the 24-26 projections. Highlights include not assuming any federal cuts. At the state level the budget does assume one time dollars however they can fluctuate

<table>
<tr>
<td></td>
<td></td>
<td></td>
<td>depending on the state spending levels. In terms of expenditures, the budget is assuming the salary tier increases but there is no COLA because the revenue COLA is too low to sustain. Will continue freezing outcome bonuses. Medical benefits and insurance benefits have increased significantly and may require further review for future year. Ms. Griffin further shared that SB84 was passed however the fee was eliminated which is a great positive impact to charter schools.

Board member Cervantes motioned to approve the FY 25-26 Budget, board member Mier seconded the motion

Yes No Abstain

Alvarez

Cory

Llamas

Tang

Uncapher</td>
</tr>
<tr>
<td>B3</td>
<td>Fiscal: FY 24-25 Consolidation Application (Con App) - The Board will review and act on approval of Vaughn’s 2024-2025 ConApp.</td>
<td>Action Item</td>
<td>Ms. Griffin presented the FY 24-25 Consolidated Application. She shared that this is just a report on the title revenue and is a required submission because of title funding.

Board member Cory motions to approve the Consolidated Application, board member Llamas seconded the motion
<table>
<tr><td>Yes</td><td>No</td><td>Abstain</td></tr>
<tr><td>Alvarez</td><td></td><td></td></tr>
<tr><td>Cervantes</td><td></td><td></td></tr>
<tr><td>Mier</td><td></td><td></td></tr>
<tr><td>Tang</td><td></td><td></td></tr>
<tr><td>Uncapher</td><td></td><td></td></tr>
</table>
</td>
</tr>
</table>

<table>
<tr><td></td><td></td><td></td><td></td></tr>
<tr><td>B4</td><td>Fiscal: FY 25-26 Education Protection Act (EPA) Spending Plan - The Board will review and move to approve the Education Protection Act.</td><td>Action Item</td><td>Ms. Griffin shared the EPA spending plan with the board. The plan simply expresses where the funds will be spent, they are part of the LCFF and what is being allocated to teacher salaries. Once approved it will be posted on the website.

Board member Cervantes motioned to approve the 25-26 EPA plan, board member Mier seconded the motion

<table><tr><td>Yes</td><td>No</td><td>Abstain</td></tr><tr><td>Alvarez</td><td></td><td></td></tr><tr><td>Cory</td><td></td><td></td></tr><tr><td>Llamas</td><td></td><td></td></tr><tr><td>Tang</td><td></td><td></td></tr><tr><td>Uncapher</td><td></td><td></td></tr></table></td></tr>
<tr><td>B5</td><td>Fiscal: FY 25-26 Vendor Contracts - The Board will review a list of vendors that exceed the board approval threshold for $250K.</td><td>Action Item</td><td>Ms. Griffin presented the vendors in excess of the $250k threshold as is stated in the Fiscal policy.

Board member Llamas motioned to approve the 25-26 Vendor contracts, board member Uncapher seconded the motion

<table><tr><td>Yes</td><td>No</td><td>Abstain</td></tr><tr><td>Alvarez</td><td></td><td></td></tr><tr><td>Cervantes</td><td></td><td></td></tr><tr><td>Cory</td><td></td><td></td></tr><tr><td>Mier</td><td></td><td></td></tr><tr><td>Tang</td><td></td><td></td></tr></table></td></tr>
<tr><td>B6</td><td>Fiscal Retirement Option 457 - The board will review the retirement benefits details</td><td>Action Item</td><td>Ms. Griffin shared with the board that the proposal for offering a retirement</td></tr>
</table>

	available for staff eligible.		plan for classified staff currently on the table is that of a 457 with an employer match of 5% which is standard with other charter schools. Ms. Griffin shared that current staff have the option of participating in a 403b however there is no employer match. Those interested will now be able to capitalize on those and receive an employer match which will not have a vesting period. Any non certificated full time employee will be able to participate. Ms. Griffin's team will also be providing learning sessions for staff to make them aware of their options. Board member Mier motioned to approve the Retirement Plan Option 457, board member Llamas seconded the motion Yes No Abstain Alvarez Cervantes Cory Tang Uncapher

Curriculum and Instruction (30 minutes)

C1	**LCAP- Public Hearing and Approval:** Approval of the 2025-26 LCAP, Budget Overview for Parents (BOP), and the 2024-25 LCAP Annual Update.	Action Item	Directors of Instruction Sadie Edemann and Heather Yoshioka presented the LCAP to the board members. It was shared that this is a three year plan, and encompasses goals, metrics, measurable outcomes, plans moving forward. Areas have been condensed and simplified and are centered around academics, school culture/climate and community engagement. The board engaged in discussion regarding areas of growth, improvement and continued implementation.

<table>
<tr><td></td><td></td><td></td><td>Board member Cervantes motioned to approve the LCAP, board member Cory seconded the motion

Yes No Abstain

Alvarez

Llamas

Mier

Tang

Uncapher</td></tr>
<tr><td>C2</td><td>Federal Addendum: The Board will receive an update and act to approve the 25-26 Federal Addendum.</td><td>Action Item</td><td>Director of elementary instruction, Sadie Edemann shared with the board that the Federal Addendum is breakdown of where Title I, II and III are being spent. This is a requirement because they are federal funds and they want to see the connection to the LCAP.

Board member Cervantes motioned to approve the Federal Addendum, board member Alvarez seconded the motion

<table><tr><td>Yes</td><td>No</td><td>Abstain</td></tr><tr><td>Cory</td><td></td><td></td></tr><tr><td>Llamas</td><td></td><td></td></tr><tr><td>Mier</td><td></td><td></td></tr><tr><td>Tang</td><td></td><td></td></tr><tr><td>Uncapher</td><td></td><td></td></tr></table></td></tr>
<tr><td>C3</td><td>CA Dashboard Local Indicators: The board will hear a report of Vaughn’s local indicators that will be reported to the CA Dashboard.</td><td>Action Item</td><td>Director of Elementary Instruction, Sadie Edemann shared the Local Indicators to the Board. She shared that this a requirement that for state priorities not captured in the LCAP they have to be reported via these local indicators as they are also not in the CA Dashboard.

Board member Cory motioned to approve the California Dashboard Local Indicators, board</td></tr>
</table>

<table>
<tr><td></td><td></td><td></td><td>member Cervantes seconded the motion
Yes No Abstain
Alvarez
Llamas
Mier
Tang
Uncapher</td></tr>
<tr><td>C4</td><td>CA Reading Difficulties Screener Approval: Approve the adoption of Dibels/MCLASS as the district's universal screening tool for reading difficulties, in compliance with California Education Code Section 53008.</td><td>Action Item</td><td>The board members engaged in discussion regarding the screening software. The board was informed that the state is making the screening more uniform, only giving one out of four options and this is what Vaughn has opted to go with. This is in alignment with SB114.

Board member Cervantes motioned to approve the CA Readiness Difficulties Screener, board member Uncapher seconded the motion

<table>
<tr><td>Yes</td><td>No</td><td>Abstain</td></tr>
<tr><td>Alvarez</td><td></td><td></td></tr>
<tr><td>Cory</td><td></td><td></td></tr>
<tr><td>Llamas</td><td></td><td></td></tr>
<tr><td>Mier</td><td></td><td></td></tr>
<tr><td>Tang</td><td></td><td></td></tr>
</table>
</td></tr>
</table>

Partnership and School Site Council (10 minutes)

P1	**Governance Committee Updates-** The Curriculum and Instruction, Business, and Partnership committee chairs will provide the Board an update on committee initiatives.	Informational Item	Curriculum chair, Andrea Alvarez shared that at the last committee meeting they discussed the role and need of each of the subcommittees. There was a need to eliminate some of the committees while keeping some because based on staff feedback received there are site based decisions and efforts that are being done that

			don't require a schoolwide subcommittee. Partnership chair, David Cory shared that they too engaged in discussion on subcommittees and the overall role of the partnership committee. Chair also shared the number of fundraisers approved for the fall in anticipation of a strong fundraising start to the year. Governance chair, Amanda Uncapher shared that the committee also reviewed and analyzed the need for the subcommittees and the role and structure. They too eliminated a subcommittee and identified the role of each of the personnel and finance subcommittees and needs.
P2	**Student Board Member Update-** The Student Board Members will provide the Board an update of student activities.	Informational Item	

Board member comments/future agenda items

Adjournment:

Next Board Meetings:

August 27, 2025

**Any individual with a disability who requires reasonable accommodations to attend the Board meeting may request assistance by contacting Fidel Ramirez, Chief Executive Officer at (818) 896-7461. It is recommended that assistance be requested at least 3 days prior to the meeting*.