



**LLS INCLEMENT WEATHER  
REMOTE LEARNING DAY  
INSTRUCTIONAL GUIDELINES 2024-25**

There are no inclement weather days built into the 2024-25 calendar; therefore, any inclement weather cancellations will require remote learning.

CBA Article 11 Letter F, p. 20

*Hours & Workload*

*Alternate Schedule:*

*50% of instructional day synchronous by instructional staff 50% of instructional day asynchronous by instructional staff*

All LLS schools will have a delayed school schedule on an inclement weather remote learning day to allow for families to take care of daycare and supervision logistics prior to the start of instruction.

Delay day schedule should build in one (1) hour for lunch to provide adequate time for families to pick up lunch. Grab-n-Go lunches will be available for pickup from each campus from 11:30-12:30. Meals can be picked up from any school site, not just the site the student is enrolled in.

In the event of inclement weather and changes to the school day schedule, the school community will be notified via Remind (District and School Accounts), local news channels, Los Lunas Schools district website, and Los Lunas Schools Social Media accounts. If Los Lunas Schools is on a delayed opening, instruction will begin two hours (e.g., if school normally begins at 7:25, then school will begin at 9:25) after the regular reporting time. Los Lunas Schools will operate on a Remote Learning Day in the event that the weather does not allow for staff and students to safely attend school. Remote Learning Days will begin two hours after the regular reporting time e.g., if school normally begins at 7:25, then school begin at 9:25.

**Middle School and High School**

- The bell schedule will begin 2 hours later (ex. 9:25).
- Students should be logged into Canvas prior to the start of the school day. Zoom links for each class period will be on Canvas.
- Each period will begin at the designated time in the delay day schedule.
- The first 50% of each period (approximately 17 minutes), teachers will provide direct instruction and assign independent work.
- The remaining 17 minutes, students will independently work on and upload their assignment. All assignments should be uploaded into Canvas.
- Uploaded assignments will constitute attendance.

## Elementary School

- Teachers need to ensure that every student takes home their device and charger during the winter months daily.
- Teachers will ensure that all students have logged into Canvas and can navigate prior to an inclement weather day.
- Students should be logged into Canvas prior to the start of the school day. The instructional day will begin 2 hours later than the regular schedule.
- Teachers who are aware of specific students who do not have access to internet at home should have them download inclement weather assignments by Wednesday, December 7. School schedules should be created with the following criteria:
  1. 45 minute ELA block
  2. 45 minute math block
  3. 30 minute science block
  4. 15 minute specials block by whole grade level [PE, Music/Art]  
PE and Music/ Art teachers will have an entire grade level at a time

The first 50% of each instructional block (approximately 23 minutes in ELA and math, 15 minutes in science), teachers will provide direct instruction and assign independent work. The remaining time, (approximately 23 minutes in ELA and math, 15 minutes in science), students will independently work on and upload their assignment. All assignments should be uploaded into Canvas. Specials classes will be 15 minutes by grade level with no assignment upload requirement. All uploaded assignments will constitute attendance for the day.

## Special Education

Special Education Academic and Related Services will be provided on inclement weather days. Secondary Special Education Teachers will follow the secondary bell schedules for their service time. Elementary Special Education Teachers will provide academic services similar to General Education by providing a reduced amount of time on that day. For example, if a student receives 90 minutes of reading and writing services, then the service time is decreased to 45 minutes. Half of the 45 minutes will be via Zoom and the remaining half will be independent work assigned by the teacher based on the Zoom lesson. Instructional Support Providers will need to create a schedule that is modified for the students. Preparation will require that an inclement weather day for each day of the week is prepared since ISPs schedules vary by the day. Here is an example, if the inclement weather day is on a Monday, then students who are on the ISPs schedule for Monday will receive their services at a reduced time. If the service is scheduled for 30 minutes then the ISP will provide therapy for 15 minutes via Zoom and then the remaining 15 minutes will be independent work assigned by the ISP based on the Zoom therapy session.

### **DUE DATE: WEDNESDAY, DECEMBER 4<sup>th</sup>**

- Components of the plan
- Schedule
- Instructions for teachers to prepare
- How preparation will be verified
- Inclement schedules for remote learning should be posted on the school website

