

School Colors:
Blue & Orange
School Mascot:
Broncos
2025-2026 Theme:
It's Sweet to be a Bronco...

2025-2026

Brosnahan Elementary

20220 Clay Rd Katy, TX 77449
Phone: 281.855.5480 FAX: 281.855.5481
<https://www.cfisd.net/brosnahan>
Please keep this information page where you can use it all year.

School Hours:
8:45am – 4:05 pm
Doors open at 8:20 for students

Club Rewind:
AM – 6:30-8:45 PM – 4:00 – 6:30

ARRIVAL AND DEPARTURES

Arrival: All students may enter the building at 8:20 am. There is no supervision available for students who arrive on campus before 8:20 am or remain after 4:30 PM. **PLEASE DO NOT LEAVE YOUR CHILD UNATTENDED OUTSIDE OF THE BUILDING.**

DEPARTURE/TRANSPORTATION CHANGES: If a child's end of day transportation needs to be changed, the parent/guardian must send a note with the date of the change and a signature. **No changes in your child's after school transportation will be made after 2:30 p.m. ALL changes in dismissal procedures must be in writing and turned in to the front office or emailed to Brosnahan@cfisd.net. Email requests must have an attached handwritten signed note and ID.** There is no supervision for students who remain after 4:30 pm unless they are participating in an after-school event. For information about CFISD's before/after school childcare program, contact Club Rewind at 281.807.8900.

BUS RIDERS: Bus service is limited to students who either live at least a mile from campus or must cross a hazardous area to walk to school. Please check the district website to determine if your child receives bus service. You may contact CFISD Transportation at (713) 692-3287. The bus circle located on the side of the building, is reserved for buses only. It is closed to cars for drop-off and pick-up at any time of day. This closed area includes all red zones on the side of the building, as the buses need this full area to maneuver. Students must have a transportation badge to ride the bus. Badges must be replaced if lost or damaged. The cost for a new badge is \$5. If money is not received to replace the badge, student will be charged in SchoolCash and will be restricted from participating in paid events and lunch extras.

CAR RIDER DROP-OFF: All car riders must go through the car rider line at the front of the school. Students will lead the way in opening/closing their own car door in a safe staff monitored zone. Parents needing to come inside should park in the lot and check-in at the front office.

CAR RIDER PICK-UP: Parents will be given a number to place in the front window of the car for identification purposes. Parents must stay in their car and go through the car rider line. **Parents are not permitted to walk up and take a child from the car rider line.**

WALKERS & BIKE RIDERS: All walkers and bike riders enter the school through the side gate at Elm Tree Dale. PK, KG & 1st grade walkers must be released to an adult or older sibling. 2nd-5th grade students will be released from this gate without an adult there to receive them. Students on transfers cannot be walkers. **Walkers cannot be picked up by a person in a car.** There should be no cars parked on Elm Tree Dale Dr. Walkers picked up by individuals in cars will be made car riders the following day. Bike riders must walk their bikes on school property, both to and from school.

SCHOOL VISITATIONS

We welcome your visits to Brosnahan. For the safety and security of our children, you must check in at the front office. Your driver's license or government-issued ID will be scanned, and you will be given a personalized nametag for your visit, including the area in which you are to visit.

Cafeteria Visits: The cafeteria will be open to lunch visitors each Thursday. To eat lunch with your child, parents must use the lunch signup link before their visit. The link will be sent out monthly. ALL non-parent/guardian visitors must be accompanied by the parent/guardian. Other family members must be signed up and have a note from a parent or guardian permitting them to eat with their child. This includes grandparents, other family members, etc. You may bring lunch for your child only. Please sit on the stage with your child only.

Classroom visits: Appointments are required and must be set up with the assistant principal. Visits are limited to 20 minutes. Parents or legal guardians may observe. The principal must approve any other persons observing. (See District Student Handbook)

Playground: For safety reasons, visitors will not be allowed on the playground during the school day (8:45am-4:10pm).

WHO CAN HELP YOU?

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Homeroom Teacher	First Contact	281.855.5480
Nurse	Fiona Burch	281.855.5486
Librarian	Stephanie Keenright	281.855.5489
Counselor: PK, K, 2, 4, ECSE	Forest Barrs	281.855.5483
Counselor: 1, 3, 5, Life Skills	Tania Nero	281.855.5483
Diagnostician	Emily Jones	281.855.5484
Cafeteria Manager	M. Pilar Gonzalez Guevara	281.855.5812
Attendance Secretary	Erika Cantu Baltazar	281.855.5487
Administrative Secretary	Leshana Durant	281.855.5482
Principal's Secretary	Melanie Grubbs	281.855.5485
Assistant Principal: PK, K, 2, 4, ECSE	Charlotte Stoker	281.855.5482
Assistant Principal: 1, 3, 5, LS	Latisha Dorsey	281.855.5482
Principal	Dr. Renee Silliman	281.855.5485

ATTENDANCE: Attendance is taken at 9:15 am. Students who leave school prior to 9:15 am roll time, or students arriving at the 9:15 am roll time or after are marked absent for the entire day. If your child is absent, please send a doctor's note within three days for the absence to be excused. A phone call does not excuse the absence(s). Parents will receive letters about excessive tardies and/or absences that could result in a court warning or fines. Please read the CFISD Handbook/Code of Conduct provided online for further information.

TARDIES: Children who arrive to class after 8:45am are tardy. Tardy slips will be issued from the office beginning at 8:45. Children arriving after 8:45 must be signed in by a parent at the front door using a QR Code and device. Children who are habitually late (10 minutes or more) may receive a court warning letter.

EARLY DEPARTURE: If you need to pick up your child prior to dismissal time, please send a note in the morning stating the time and reason. You may also send a handwritten signed note with your ID to the Brosnahan email address. We will make every effort to have your child in the office at the requested time. However, if you are later than 15 minutes your child will be sent back to class to wait on your arrival. If you have someone picking up your child who is not the parent or guardian, please list their name in the note. Your original ID must be presented to the receptionist when picking up the child, pictures will not be accepted. Children who are habitually picked up early (10 minutes or more) may receive a court warning letter. No transportation changes will be made after 2:30pm.

INCLEMENT WEATHER: Inclement weather (heavy rain, thunder/lighting, hail etc.) will only be determined under **severe** weather conditions and will be determined at 3:00pm. Please ensure your child's rainy day transportation plan is on file with the front office.