

RECORD OF PROCEEDINGS

Minutes of

Rittman Board of Education

Meeting

Held on: August 13, 2025

The Rittman Board of Education met August 13, 2025 at Heritage Hall, Conference Room. Mr. Stuart called the meeting to order at 7:30 a.m.

Pledge of Allegiance

Roll Call: Mr. Stuart, Mrs. Basic, Mrs. Avery, Mr. Beltz and Mr. Baillis were present.

Mrs. Avery made the motion, seconded by Mr. Baillis, to approve the agenda as presented, including the addendum.

#54-2025
Agenda

VOTE: Ayes: Mr. Stuart, Mr. Beltz, Mrs. Avery, Mrs. Basic and Mr. Baillis
The motion carried with 5-0 vote.

Public Participation - None

Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The presiding officer may prohibit public comments that are frivolous, repetitive, and/or harassing.

Mr. Beltz made the motion, seconded by Mrs. Avery, to approve Consent Agenda of the Treasurer as follows:

#55-2025
Consent Agenda
Treasurer

- a. Approved the June and July Financial Reports (see attachments).
- b. Appointed Mr. Stuart, Delegate and Mrs. Avery, Alternate for the 2025 OSBA Capital Conference, November 16 - 18, 2025.
- c. Approved petty cash and change funds for the 2025-2026 school year.

Petty Cash:

Building Principals	\$300.00
Athletic Director	\$100.00
Treasurer's Office	\$200.00

Change:

Cafeteria	\$200.00
Student Council	\$ 75.00
Athletic Department	\$850.00

- d. Approved the Board to grant the Superintendent authority to adjust bus routes/stops as needed during the 2025-2026 school year.
- e. Approved the Lease Agreement between Tri-County Education Service Center and the Rittman Exempted Village School District for the 2025-2026 school year to provide Employment Services.
- f. Approved the Lease Agreement between Tri-County Education Service Center and the Rittman Exempted Village School District for the 2025-2026 school year to provide Educational/Special Services.

RECORD OF PROCEEDINGS

Minutes of

Rittman Board of Education

Meeting

Held on: August 13, 2025

- g. Approved the Shared Services Agreement between Green Local School, Orrville City Schools, Rittman Schools, Southeast Local Schools, and Wayne County Schools Career Center for the 2025-2026 school year.
- h. Approved the Lease Agreement between Connection Educational Services Inc and the Rittman Exempted Village School District for the period of August 1, 2025 and expiring July 31, 2028.
- i. Approved the amended substitute pay rate for Classified Bus Drivers for 2025-2026 school year to \$18 per hour.

VOTE: Ayes: Mr. Stuart, Mr. Beltz, Mrs. Avery, Mrs. Busic and Mr. Baillis
The motion carried with 5-0 vote.

Mrs. Avery made the motion, seconded by Mr. Baillis, to approve Consent Agenda of the Superintendent as follows:

#56-2025
Consent
For Superintendent

- a. Approved the Service Agreement between Rittman Exempted Village School District and Chrysalis Family Solutions to provide school-based mental health services for the 2025-2026 school year.
- b. Approved the Memorandum of Understanding between Rittman Exempted Village School District and Encompass Christian counseling to provide school-based mental health services from July 1, 2025, thru June 30, 2026.
- c. Approved salary increase for the following Certified, pending proper certification:

Jessica Lent	BA +20
Wendy St. Clair	MA +30

- d. Approved granting the following Classified, contracts after meeting all the necessary requirements:

Continuing Contracts:

Teresa Barnum	August 2025
Nathan Brinker	August 2025

Two-year Contracts:

Cynthia Chesnik	August 2025
Robert Davis	August 2025
Anne Kaufmann	August 2025
Hanah Martin	August 2025

- e. Approved the following supplemental contracts for the 2025-2026 school year, pending approval of these activities and proper certification.

Julie Humes	CARE - Advisor - 1 of 3
Beverly Gable	CARE - TI - 2 of 3 (50/50)
Pamela Niemann	CARE - TI - 2 of 3 (50/50)
Kersten Swartz	CARE - ALL IN - 3 of 3
Katie Siurek	HS Cheer (Fall)
Katie Siurek	HS Cheer (Winter)

RECORD OF PROCEEDINGS

Minutes of

Rittman Board of Education

Meeting

Held on: August 13, 2025

Jacob O'Connor	MS Assistant Football Coach
Elizabeth Mikan	MS Cheer Advisor (Fall)
Brad Gasser	MS Volleyball Coach
Jim Trogdon	Preserve Liaison
Chad Milosevich	Fall Faculty Manager (50/50) revised from 6/11/2025
Holly Staley	Fall Faculty Manager (50/50)
Adam Bidlack	Asst. Varsity Football
Kent Houston	Asst. Varsity Boys Basketball
Trevor Smith	JV Boys Basketball
Peter Gmitric	Freshman Boys Basketball

- f. Approved the employment of Jason Shipley, Volunteers for Cross Country for the 2025-2026 school year:
- g. Approved the Revised Classified Substitute List for the 2025-2026 school year, pending proper certification. (See attachment.)
- h. Approved the Revised Certified Substitute List for the 2025-2026 school year, pending proper certification. (See attachment.)
- i. Approved the 2025-2026 Certified Substitute List for the Tri-County Educational Service Center. (Listing on file at Board Office.)
- j. Approve the 2025-2026 Classified Substitute List for the Tri-County Educational Service Center. (Listing on file at Board Office.)
- k. Approve the employment of the following for the 2025-2026 school year, pending proper certification.

Mackenzie Wilburn	Classified Aide
Zoey McKay	Classified Aide

- l. Approved the letter of resignation from Peggy Frame, Certified for purpose of retirement effective January 31, 2026.
- m. Approve the letter from Theresa Thomas requesting a leave of absence for the 2025-2026 school year.
- n. Approved Hannah Decker for medication administration for the 2025-2026 school year.

VOTE: Ayes: Mr. Stuart, Mr. Beltz, Mrs. Busic, Mrs. Avery and Mr. Baillis.
The motion carried with a 5-0 vote.

Discussion Items

1. The Board had a discussion on the new State Law on cell phones in schools.
2. OSBA, November 16 – 18, Capital Conference, 70th Annual Meeting.
3. WCSSC working on updating Strategic Plan. The Fire/EMS program is moving forward.
4. Board Meeting change to October 8, 2025 at 7:30 a.m.

RECORD OF PROCEEDINGS

Minutes of

Rittman Board of Education

Meeting

Held on: August 13, 2025

Mrs. Basic made the motion, seconded by Mr. Beltz, to adjourn until the next regular scheduled meeting August 13, 2025 at 7:30 am in the Conference Room of Heritage Hall.

#57-2025
Adjourn

VOTE: Ayes: Mr. Stuart, Mr. Beltz, Mrs. Basic, Mrs. Avery and Mr. Baillis.
The motion carried with a 5-0 vote.

Board President

Treasurer