



Southmoreland School District

Pennsylvania School District Residency Verification Checklist

Student Name: _____

Parent/Guardian Name: _____

School Year: _____

Acceptable Proof of Residency (Provide at least one; some districts may require two)

Document Type	Provided	Still Needed
Current Lease, Rental or Sales Agreement (document must contain your name, address and date within the last 30 days)	☐	☐
Utility Bill (electric, gas, water, sewage, trash, cable, internet (document must contain your name, address and date within the last 30 days)	☐	☐
Notarized Residency Affidavit (if living with another family)	☐	☐

Not Accepted as Proof of Residency

- Personal letters from landlords without a lease or affidavit
- Mail sent to a P.O. Box
- Junk mail or envelopes with just your name/address
- Old/expired utility bills (older than 30–60 days)
- Handwritten or unsigned rental agreements
- Cell phone bills (unless specifically allowed by district)
- Pay stubs (unless paired with other accepted documentation)
- Driver's license or ID without current address
- Library, gym, or store membership cards

Important Reminder:

Pennsylvania law requires districts to enroll children who reside in the district, even if full proof of residency is not immediately available. Temporary enrollment will be granted, but documentation must be submitted by the district's deadline.

**“CULTIVATING LIFELING LEARNERS
READY FOR AN EVER-CHANGING WORLD”**