



Requester Contact Information

First Name: _____ Last Name: _____

Company/Organization: _____

Phone Number: _____ Email Address: _____

Mailing Address: _____

The Texas Public Information Act, Texas Government Code, Chapter 552 et seq., gives the right to request access to government records in writing. Lone Oak ISD will comply with the Texas Public Information Act and with the LOISD Board Policy GBA (Legal) when responding to a written request for records made in accordance with the Act.

If a request for a copy of public information will result in the imposition of a charge that exceeds \$40, the district shall provide the requestor with a written itemized statement that details all estimated charges that will be imposed, including any allowable charges for labor or personnel costs.

Description of the Information Requested:

Preferred Delivery Method:

Requestor will pick up copies

Mail (Requestor agrees to pay cost of first class postage)

Inspection Only

Electronic delivery

Signature

Date