

MINUTES OF THE MILLVILLE SCHOOL DISTRICT BOARD MEETING

MONDAY, AUGUST 25, 2025

The Millville Area School Board held their regular business meeting on Monday, August 25, 2025 in the Millville Jr./Sr. High School Library beginning 7:04 pm. Prior to the meeting, the Millville Area School Board held an Executive Session meeting for personnel matters.

1. ROLL CALL

The following Board members answered roll call: William Berger, Matthew Deihl, Michael Farrell, Greg Hemsarh, Gena Maize, Heather Mausteller, Susan Myers, and Jessica Whitmoyer.

Also present were Joseph Rasmus, Superintendent; Whitney Holloway, Business Manager/Board Secretary; Danielle Fritz, Director of Student Services; Dyson Savage, Director of Technology; and Chelsea Rosenberger, Board Recording Secretary.

2. GUEST RECOGNITION AND COMMENTS

Guests Christopher Sassaman, Alex Cavallini, Katie Downs, Heidi Brandt, Wendy Faatz, Emily Bloom, and Gwen Utt were present but no one requested to speak.

3. SUPERINTENDENT'S REPORT

District Updates

- Dr. Rasmus began by commending all staff for their work to get everything ready for the start of the school year, adding that he saw many great things at the open houses and was excited with the momentum.

Student Performance Data Review

- Dr. Rasmus began with a presentation reviewing PSSA data for Millville Area School District students in the 2024-2025 school year. He shared some areas of growth and some areas of concern. He explained that during the year, the Elementary teachers would be meeting regularly as groups to review data in Professional Learning Communities (PLC's) throughout the year. He explained that we can look at data for student performance on every test question to see exactly where students are performing or underperforming.
- Dr. Rasmus began by reviewing the scores for Math, then ELA, explaining that the district typically has greater success with ELA and less so with Math, which was reflected in these scores. Finally, he shared that the district has not yet received the fifth grade field test scores for science, based on the new STEELS standards; however, our district typically performs well in science.
- Then, Dr. Rasmus shared the Keystone data with the Board and community members present, starting with math. He showed that the data seems to indicate that students are testing higher in 8th grade than those in 9th and 10th grade who were also tested. For the literature keystone, the data seemed to show a much better snapshot and more growth.

- Ms. Maize asked if we had the number of students tested in each of the grades presented.
- Dr. Rasmus showed how that information can be seen on the charts presented for the Board and community present.
- Ms. Maize then asked how the Board could see the same group of students across several years in the district.
- Dr. Rasmus answered that if the Board wanted to see that information, the information could be shared in our PVAAS data, which shows growth data. The information he was presenting was just proficiency data on the state testing from last year.

4. ADMINISTRATIVE REPORTS

- Members of the administration had previously submitted their reports for the review of the Board and no additional comments were asked.

5. REPRESENTATIVE REPORTS

CSIU Representative – Mrs. Jessica Whitmoyer

- Mrs. Whitmoyer shared that the CSIU recently held a leadership day whereby they highlighted certain staff members who were great leaders.
- Additionally, she shared that the CSIU recently opened the NEST Clinic with the purpose of meeting the rising mental health needs of children and families in our area with practices that are trauma informed and evidence based.
- Then, Mrs. Whitmoyer shared about an apprenticeship program that the CSIU is starting for those students who want to be teachers in the future.
- Finally, she shared an update about the CSIU's Migrant Education summer camp which still took place despite the fact that the state budget had not yet been passed.

CMAVTS Representative – Mr. Greg Hemsarth

- Mr. Hemsarth explained that at the most recent CMAVTS Joint Operating Committee meeting, they went over and updated a number of policies. Additionally, he explained, there was a water main break that recently flooded the gym floor.
- Dr. Rasmus shared that recently the local sending school superintendents for CMAVTS got together to consider another model for students who would like to have a hybrid model, whereby they could take some upper level core classes at their home school and still attend CMAVTS for the career and technical education courses. Additionally, he shared that he has been an advocate for special education students to have a pre-vocational model at CMAVTS. All of these ideas were being proposed to the sending school district boards to see if there was a desire for a needs assessment to be completed to help analyze these questions. He clarified that this would not be an immediate change but rather, simply information gathering at this time.

6. APPROVAL OF BOARD MINUTES

Combined Consent (6.1 - 6.2)

A motion by Gena Maize and seconded by Greg Hemsarth that the Millville Area School District consider and approve the combined recommended action as presented.

- 6.1 August 11, 2025 - Board Meeting Minutes
 - A motion to approve the August 11, 2025 Millville Area School District Board meeting minutes.
- 6.2 August 14, 2025 - Special Board Meeting Minutes
 - A motion to approve the August 14, 2025 Millville Area School District Special Board meeting minutes.

The combined motion carried by voice vote. 8 Yea; 0 Nay; 1 Absent

7. BUDGET AND FINANCE

7.1 Expenditures

A motion by Jessica Whitmoyer and seconded by Gena Maize that the Millville Area School Board consider and approve August 25, 2025 general fund expenditures in the amount of \$322,351.55, athletic expenditures in the amount of \$174.00, and capital expenditures in the amount of \$77,277.

The motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

8. POLICY & GOVERNANCE

8.1 PSBA Leadership Officer Elections

A motion by Gena Maize and seconded by Jessica Whitmoyer that the Millville Area School Board consider and approve the slate of PSBA Leadership Officers as presented.

- 8.1 A - A motion to nominate HOLLY ARNOLD for the position of PSBA President Elect (1 year term).
- 8.1 B - A motion to nominate MATT VANNOY for the position of PSBA Vice-President Elect (1 year term).
- 8.1 C - A motion to nominate DUANE NAUGLE for the position of C-1 Sectional Advisor (2 year term).
- 8.1 D - A motion to nominate JULIE PRESTON for the position of Central Zone Representative (three-year term).
- 8.1 E - A motion to nominate KATHY K. SWOPE and ROBERTA M. MARCUS for the position of PSBA Insurance Trustees (three-year term).

The motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

9. ADMINISTRATIVE ITEMS

9.1 Accredited After School Care Facility

A motion by Greg Hemsarh and seconded by Matthew Deihl that the Millville Area School Board consider and approve placing Greenwood Friends School after school program on the approved list for transportation for the 2025-2026 school year, as per Transportation Guidelines.

- Mrs. Mausteller asked if this was the only program asking for approval.
- Ms. Rosenberger answered that yes, this was the only request received at this time.

The motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

Combined Consent (9.2 – 9.4)

A motion by Greg Hemsarh and seconded by Heather Mausteller that the Millville Area School Board consider and approve the combined recommended action as presented.

- 9.2 Memorandum of Understanding Dedicated Building Substitutes
 - A motion to consider and approve the Memorandum of Understanding between the Millville Area Education Association and the Millville Area School District to appoint qualified professionals to serve as designated day-to-day substitutes within each school building for the 2025-2026 school year.
- 9.3 Memorandum of Agreement - Teacher Substitute Coverage
 - A motion to consider and approve the Memorandum of Agreement between the Millville Area Education Association and the Millville Area School District, to allow professional employees to provide full day classroom coverage, in the absence of a qualified substitute, at the compensated rate of \$200 a day, as outlined in the agreement.
- 9.4 Memorandum of Agreement - Vacancy Postings
 - A motion to consider and approve the Memorandum of Agreement between the Millville Area Education Association and the Millville Area School District, to post professional vacancies internally for no fewer than five days prior to seeking new external candidates.

The combined motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

9.5 EDULINK Additional Features Amended Agreement

A motion by Heather Mausteller and seconded by Greg Hemsarth that the Millville Area School Board consider and approve the amended agreement with EduLink software to include the Volunteer Module of COMPLY beginning in the 2025-2026 school year at an additional annual fee of \$3,325.00.

- Mr. Hemsarth asked what was the current process.
- Dr. Rasmus answered that the current process is a lot of manual work with many different individuals involved. He explained that there would be a lot of back and forth communication with each volunteer from personnel in the district and that this would put the onus on the volunteer to upload and submit their own information.
- Ms. Rosenberger added that this would hold the information for all volunteers and that a key element is that the volunteer would be uploading and entering their own information, rather than district personnel.
- Mr. Hemsarth asked if the system would know what items that Volunteers would need.
- Ms. Rosenberger answered that yes, a "packet" would be created in the system for each type of volunteer that would not notify any district personnel until it was complete.
- Ms. Maize asked if someone still would be verifying that information.
- Ms. Rosenberger answered that yes, once all information is entered, someone would review it prior to Board consideration. Any volunteers who were previously approved would be uploaded to the system with a spreadsheet of dates.

The motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

10. CURRICULUM / EDUCATIONAL

Combined Motion (10.1 – 10.2)

A motion by Heather Mausteller and seconded by Greg Hemsarth that the Millville Area School Board consider and approve the combined recommended action as presented.

- 10.1 Donation
 - A motion to consider and approve with gratitude a donation of \$1,000 from Millville Mutual Insurance, \$200 from Journey Bank, and \$1,300 from Millville

Community Foundation for the Read Under the Lights event to take place in October.

- 10.2 Stylus Donation: Grades K-6

- A motion to consider and approve with gratitude a donation from Corey and Jessica Whitmoyer of 40 styluses per K-6 classroom.

The combined motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

Combined Motion (10.3 – 10.5)

A motion by William Berger and seconded by Heather Mausteller that the Millville Area School Board consider and approve the combined recommended action as presented.

- 10.3 Updated 2025-2026 Millville High School Course Booklet

- A motion to consider and approve the updated 2025-2026 Millville Jr/Sr High School Course Booklet.

- 10.4 Updated 2025-2026 Millville Middle School Course Booklet

- A motion to consider and approve the updated 2025-2026 Millville Middle School Course Booklet.

- 10.5 Updated 2025-2026 Student Handbook

- A motion to consider and approve the 2025-2026 Student Handbook.

The combined motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

Combined Motion (10.6 – 10.7)

A motion by William Berger and seconded by Heather Mausteller that the Millville Area School Board consider and approve the combined recommended action as presented.

- 10.6 Updated 2025-2026 Elementary Faculty Handbook

- A motion to consider and approve the updated 2025-2026 Elementary Faculty Handbook.

- 10.7 Updated 2025-2026 Jr. Sr. High School Faculty Handbook

- A motion to consider and approve the revised Jr. Sr. High School Faculty Handbook.

-Ms. Maize shared a concern that the page numbers were not consistent with the table of contents as well as the fonts used throughout. She felt that these should not be approved and that the administration should take time to make sure they are correct before approval.

-Dr. Rasmus answered that there was definitely information that was the same in both of the handbooks.

-Ms. Rosenberger asked for clarification on the issues with the document.

-Ms. Maize gave some clarification on the sections she noticed.

-Dr. Rasmus asked if the Elementary Faculty Handbook was okay to be approved so that it was not held up any further for the principals and faculty.

-The Board reviewed the handbooks on their devices and did not see the issues referenced.

- The combined motion carried by roll call vote. 7 Yes; 1 No (G. Maize); 1 Absent

10.8 CSIU Special Education Services Agreement 2025-2026

A motion by Heather Mausteller and seconded by Jessica Whitmoyer that the Millville Area School Board consider and approve the agreement with Central Susquehanna Intermediate Unit (CSIU) for Special Education Programs and Services for the 2025-2026 school year.

The motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

11. BUILDINGS AND GROUNDS

11.1 Blue Quake Soccer Facility Use - Fall 2025

A motion by William Berger and seconded by Jessica Whitmoyer that the Millville Area School Board consider and approve allowing Blue Quake Soccer to use the EIEIO Soccer Fields on Sundays starting August 31, 2025 through October 26, 2025 from 11:15 AM to 6:00 PM for games, with usage fees for custodial coverage and facilities, \$100 refundable deposit, and costs incurred for portable restroom consistent with Administrative Regulation 707 AR-3 District Facilities Fee Schedule.

The motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

12. PERSONNEL AND ACTIVITIES

12.1 Appoint Secondary Chemistry Teacher 25-26

A motion by Greg Hemsarth and seconded by Gena Maize that the Millville Area School Board consider and approve the employment of HUMENDRA POUDEL, as a Chemistry Teacher, with a salary of \$66,898 at Masters +45, Step 1, commensurate to the CBA, to start the 2025-2026 school year.

The motion carried by roll call vote. 7 Yes; 1 No (G. Maize); 1 Absent

12.2 Adjusted Retirement Date - W. Faatz

A motion by Greg Hemsarth and seconded by Gena Maize that the Millville Area School Board consider and approve extending the date of retirement for WENDY FAATZ, to now be effective on September 18, 2025 (formerly September 5, 2025).

The motion failed by roll call vote. 0 Yes; 8 No (W. Berger, M. Deihl, M. Farrell, G. Hemsarth, G. Maize, H. Mausteller, S. Myers, J. Whitmoyer); 1 Absent

12.3 Appoint Paraprofessional

A motion by Susan Myers and seconded by Greg Hemsarth that the Millville Area School Board consider and approve employing ABIGAIL ROSE, as a paraprofessional at a rate of \$12.00 per hour. Pending receipt of all necessary documentation.

The motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

Combined Motion (12.4 – 12.7)

A motion by Greg Hemsarth and seconded by William Berger that the Millville Area School Board consider and approve the combined recommended action as presented.

- **12.4 Leave of Absence - Employee 826**
 - A motion to consider and approve a paid and unpaid leave of absence for employee #826 beginning on or about August 27, 2025 for up to 60 work days. The leave of absence will run concurrent with the use of sick time and personal time and when exhausted, unpaid time will be utilized.
- **12.5 Leave of Absence - Employee 991**
 - A motion to consider and approve a paid and unpaid leave of absence for employee #991 beginning on or about August 27, 2025 through September 29, 2025. The leave of absence will run concurrent with the use of sick time and personal time and when exhausted, unpaid time will be utilized.
- **12.6 FMLA - Employee 1043**
 - A motion to consider and approve FMLA for employee #1043 beginning on or about August 12, 2025 for up to 60 work days pending the receipt of a doctor

certification necessitating the leave. The FMLA will run concurrent with the use of sick time and personal days. Upon exhaustion of paid days, unpaid days will be utilized.

- 12.7 FMLA - Employee 872

- A motion to consider and approve FMLA for employee #872 beginning on or about September 8, 2025 through September 23, 2025. The FMLA will run concurrent with the use of sick and vacation days.

The combined motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

Combined Consent (12.8 – 12.10)

A motion by Greg Hemsarh and seconded by William Berger that the Millville Area School Board consider and approve the combined recommended action as presented.

- 12.8 Co-Curricular Personnel 2025-2026

- A motion to consider and approve the Co-Curricular Personnel recommendations for the 2025-2026 school year as presented.

- 12.8 A - Elementary Co-Curricular Advisors

- Elementary Student Council - Tiffany Anderson
- Elementary Year Book - Maggie Manning
- Safety Patrol - Blaine Eddy
- Elementary Choir - Amanda Harding
- Elementary Band - Amanda Harding

- 12.8 B - Coaching Staff

- Appoint NATHAN GOLLA as Boys Varsity Basketball volunteer coach for the winter 2025-2026 athletic sports season, pending receipt of all necessary documentation.
- Appoint COLE SIMPLER as Boys Varsity Basketball volunteer coach for the winter 2025-2026 athletic sports season, pending receipt of all necessary documentation.
- Appoint WILLIAM LEFEVRE as Boys Varsity Basketball volunteer coach for the winter 2025-2026 athletic sports season, pending receipt of all necessary documentation.
- Appoint KARL ANDERSON, JR. as Boys Varsity Basketball volunteer coach for the winter 2025-2026 athletic sports season, pending receipt of all necessary documentation.
- Appoint JAMES KRESSLER as Boys Varsity Basketball volunteer coach for the winter 2025-2026 athletic sports season, pending receipt of all necessary documentation.

- 12.9 Substitute Personnel 2025-2026

- A motion to consider and approve the slate of substitute personnel for the 2025-2026 school year as presented. Pending receipt of all necessary documentation.

- 12.9 A - Teacher Substitutes

- Appoint KAREN KLOCK as a Teacher substitute, at the designated daily rate.

- 12.9 B - Paraprofessional Substitutes

- Appoint RACHEL KRESSLER as a Paraprofessional Substitute at the rate of \$10.25 per hour.

- 12.9 C - CSIU Guest Teacher Substitutes
 - Appoint NAKITA STREM as a CSIU Guest Teacher Substitute, at the designated daily rate.
 - Appoint SKYLER KRISS as a CSIU Guest Teacher Substitute, at the designated daily rate.
 - Appoint MEGAN TAYLOR as a CSIU Guest Teacher Substitute, at the designated daily rate.
- 12.9 D - Crossing Guard Substitute
 - Appoint RAYMOND SWANK as a Crossing Guard Substitute, at the rate of \$10.25 per hour.
- 12.10 Commonwealth University - Bloomsburg Student Practicum Placement
 - A motion to consider and approve the Commonwealth University - Bloomsburg Student Practicum Placement of JILLIAN BOYER with cooperative teacher HEIDI BRANDT for the fall 2025 semester.

The combined motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

CLOSING DISCUSSION

- Mr. Hemsarth clarified that the issues with the handbooks were located in the student handbook.

13. ADJOURNMENT

A motion by Heather Mausteller and seconded by Michael Farrell to adjourn the meeting. The meeting adjourned at 7:49 pm.



Whitney Holloway, Board Secretary



Chelsea Rosenberger, Board Recording Secretary