

**School District U-46**  
Elgin, Illinois

January 13, 2025

**The video of the January 13, 2025 meeting can be found here:**

[January 13, 2025 BOE Meeting](#)

The Regular Meeting of the Board of Education was called to order at 5:45 p.m. at the Educational Services Center, 355 E. Chicago Avenue, Elgin, Illinois.

A motion was made by Ms. Kerr, second by Ms. Martin, to allow Ms. Noland to attend the January 13, 2025 meeting virtually due to personal illness or disability. Upon roll call yes votes: Ms. Kerr, Ms. Martin, Ms. Schwartz, Ms. Thommes, and President Owens. No votes 0. The motion was carried by a vote of 5-0.

The following Board Members answered roll call: Sue Kerr, Dawn Martin, Veronica Noland, Chanda Schwartz, Kate Thommes, and Melissa Owens.

President Owens requested a motion to move into Closed Session to discuss individual student disciplinary matters; pending, probable or imminent litigation; the appointment, employment, compensation, discipline, performance or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public, or legal counsel for the public body; the purchase or lease of real property for the use of the School Board; the setting of a price for the sale or lease of real property owned by the School Board; an internal audit, control weaknesses, identification of potential fraud risk areas, known or suspected frauds, and fraud interviews; collective negotiating matters between the School Board and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees; review of Closed Session Minutes; and individual student matters.

The motion was made at 5:47 p.m. by Ms. Thommes, second by Ms. Martin. Upon roll call yes votes: Ms. Kerr, Ms. Martin, Ms. Noland, Ms. Schwartz, Ms. Thommes, and President Owens. No votes 0. The motion was carried by a vote of 6-0.

Ms. Khan arrived at 6:01 p.m.

A motion was made at 7:02 p.m. by Ms. Kerr, second by Ms. Thommes, to move into open session. Upon roll call yes votes: Ms. Kerr, Ms. Khan, Ms. Martin, Ms. Schwartz, Ms. Thommes, and President Owens. No votes 0. The motion was carried by a vote of 6-0.

Present for the business session were Board members Sue Kerr, Samreen Khan, Dawn Martin, Chanda Schwartz, Kate Thommes, Melissa Owens, Superintendent, Dr. Suzanne Johnson, and Chief Legal Officer, Trisha Olson. Also present was Student Board member Mahitha Ratakonda. The following were also present at the District's, central office: Dr. Annette Acevedo, Celia Banks, Sheila Downs, Amanda Leatherby, Brian Lindholm, Ashlee McHaney, Kevin McKenzie, Matt

Raimondi, Dr. Leatrice Satterwhite, Julie Shumaker, Brian Tennison, Jacob VandeMoortel, Dr. Ann Williams, Dr. Frank Williams, and Jim Wolf.

President Owens led the recitation of the Pledge of Allegiance.

1. Strategic Plan Report - Dr. Johnson (Board Policy 2:20 - Powers and Duties of the Board of Education; Indemnification)

Ms. Thommes left the meeting at 7:04 p.m. and returned at 7:08 p.m.

A. Middle School Update

Dr. Annette Acevedo, Assistant Superintendent of Schools, Julie Shumaker, Middle School Executive Director, and Celia Banks, Director of Curriculum and Instruction, provided the Board of Education with a middle school update that included an update on the middle school schedule, advisory, curriculum, and transition plan.

2. Comments from the Audience - Ms. Owens

A. Public Comments

There were no public comments.

3. Other Business - Board Member and Superintendent Update, If Necessary

A. Additional Information

Dr. Johnson thanked the team providing the middle school update. Dr. Johnson also thanked all the teams and staff that worked over the winter break to make sure that everything was ready for the second half of the school year.

President Owens thanked the staff and Board members that attended the Unite U46 session at Larkin High School. She reminded everyone that there are two more sessions, one on January 23, 2025 at South Elgin High School and the other on January 29, 2025 at Streamwood High School.

B. FOIA Requests – 5

Dr. Johnson stated that there were five Freedom of Information Act requests, which would be available on BoardDocs and the District's website.

4. Consent Agenda - Dr. Johnson

- A. Personnel Report and Workers' Compensation Cases
- B. Minutes of Board Meetings – October 21, 2024 & November 4, 2024
- C. Termination of Edith Cruz – Noon Hour Supervisor
- D. Termination of Cristina Taylor – Dispatcher Transportation
- E. Resolution for the Disposal of Surplus Personal Property
- F. Bid - Communications, Information Services, Plant Operations - Video Production Service
- G. Bid - Procurement - District-Wide Copy Paper
- H. Proposal - Plant Operations - Plumbing On-Call Services
- I. Proposal - Plant Operations - Ford F350 Truck Fleet Replacement
- J. Proposal - Plant Operations - Ford F550 Dump Truck Fleet Replacement
- K. Contract - Athletics - Snap! Mobile Inc. Digital Communication Platform
- L. Contract - Professional Learning – Consultant
- M. Contract Renewal - Food and Nutrition Services - Food Service Packaging
- N. Change Order - Plant Operations - South Elgin High School Water Softener Installation and Water Heater Replacement, Project #280
- O. Change Order - Plant Operations - Centennial Elementary School Roof Replacement, Project #576
- P. Change Order - Plant Operations - 500 Shales Parkway Parking Lot Reconstruction, Project #2070
- Q. Change Order - Plant Operations - 500 Shales Parkway Fire Alarm Replacement, Project #2071
- R. Approval of Settlement Agreement and General Release in the matter of Melody Baney v. Board of Education of Elgin Area School District U-46

Motion by Ms. Thommes, second by Ms. Martin, to approve the Consent Agenda items A-R as presented. Upon roll call yes votes: Ms. Kerr, Ms. Khan, Ms. Martin, Ms. Schwartz, Ms. Thommes, and President Owens. No votes 0. The motion was carried by a vote of 6-0.

5. Discussion/Action - Dr. Johnson

- A. Itemized Bills – January 13, 2025

Dr. Frank Williams, Assistant Superintendent of Finance, was available to respond to questions from the Board of Education regarding the itemized bills. Administration recommended the Board of Education approve the List of Bills in the amount of \$50,152,871.79.

Motion by Ms. Kerr, second by Ms. Thommes, to approve the List of Bills in the amount of \$50,152,871.79. Upon roll call yes votes: Ms. Kerr, Ms. Khan, Ms. Martin, Ms. Schwartz, Ms. Thommes, and President Owens. No votes 0. The motion was carried by a vote of 6-0.

B. Bid - Operations - Unite U-46 Kimball Middle School Project - Aggregate Stone Piers

Dr. Ann Williams, Deputy Superintendent of Operations, and Brian Lindholm, Chief of Staff, presented the proposal summary and were available to respond to questions from the Board of Education. Administration recommended award to the lowest responsible bidder, CNC Foundations, Inc., in the amount of \$199,700.00, and requested authorization for District administration to execute related documents. This expenditure will be charged to the Capital Projects Fund. The cost is included in the budget for the 2024-2025 through 2026-2027 fiscal years.

Motion by Ms. Kerr, second by Ms. Thommes, to approve the bid to the lowest responsible bidder, CNC Foundations, Inc., in the amount of \$199,700.00 and give authorization for District administration to execute related documents. Upon roll call yes votes: Ms. Kerr, Ms. Khan, Ms. Martin, Ms. Schwartz, Ms. Thommes, and President Owens. No votes 0. The motion was carried by a vote of 6-0.

Ms. Martin left the meeting at 7:48 p.m. and returned at 7:52 p.m.

6. Other Business - Dr. Johnson

A. Secondary Schools Financial Report for the First Quarter

Dr. Frank Williams, Assistant Superintendent of Finance, reviewed the Secondary Schools Quarterly Financial Report and was available to respond to questions from the Board of Education.

B. July, August, September, October, and November Financial Reports

Dr. Frank Williams, Assistant Superintendent of Finance, reviewed the Financial Reports and was available to respond to questions from the Board of Education.

7. Work Session – Resolutions

A. Alignment Collaborative for Education (ACE) Renewal

Bill Wright, Chairman of ACE, and Nancy Coleman, Executive Director of ACE, presented the proposal summary and were available to respond to questions from

the Board of Education. Administration recommended approval of School District U-46's partnership with Alignment Collaborative for Education, and requested the Board of Education agree to a one-year extension in the amount of \$88,000.00.

B. Board Policy Updates

Trisha Olson, Chief Legal Officer, presented proposed changes to the following Board policies in the Board Policy Committee Meeting. Administration recommended adoption of the proposed changes.

IASB PRESS Issue 117 Updates:

2:105	Ethics and Gift Ban
2:110	Qualifications, Term, and Duties of Board Officers
2:120	Board Member Development
2:140	Communications To and From the Board
4:10	Fiscal and Business Management
4:30	Revenue and Investments
4:40	Incurring Debt
4:60	Purchases and Contracts
4:150	Facility Management and Building Programs
4:160	Environmental Quality of Buildings and Grounds
4:170	Safety
4:190	Target School Violence Prevention Program
5:10	Equal Employment Opportunity, Nondiscrimination, and Minority Recruitment
5:20	Workplace Harassment Prohibited
5:30	Hiring Process and Criteria
5:35	Compliance with the Fair Labor Standards Act
5:90	Abused and Neglected Child Reporting
5:120	Employee Ethics; Code of Professional Conduct; and Conflict of Interest
5:125	Personal Technology and Social Media; Usage and Conduct
5:150	Personnel Records
5:230	Maintaining Student Discipline
6:20	School Year Calendar and Day
6:60	Curriculum Content
6:65	Student Social and Emotional Development
6:135	Accelerated Placement Program
6:270	School Counseling Program
6:340	Student Testing and Assessment Program
7:10	Equal Educational Opportunities
7:100	Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students
7:160	Student Appearance

7:180	Prevention of and Response to Bullying, Intimidation, and Harassment
7:200	Suspension Procedures
8:10	Connection with the Community

Additional Policies:

4:140	Waiver of Student Fees
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8. Work Session – Resolutions

A. Resolution Authorizing the Renaming of Hawk Hollow Elementary School to Hawk Hollow Middle School

Brian Lindholm, Chief of Staff, and Rola Tarek Mohamed, Education Pioneers Research and Project Management Fellow, were available to respond to questions from the Board of Education. Administration recommended the Board of Education adopt the Resolution Authorizing the Renaming of Hawk Hollow Elementary School to Hawk Hollow Middle School.

9. Work Session - Bids/Proposals (Board Policy 4:60 - Purchases and Contracts)

A. Bid - Operations - Unite U-46 Kenyon Woods Middle School Project

Dr. Ann Williams, Deputy Superintendent of Operations, and Brian Lindholm, Chief of Staff, presented the proposal summary and were available to respond to questions from the Board of Education. Administration recommended award of bid packages 1 through 15 to the lowest responsible bidders, Kane County Excavating, Landworks, Ltd.; Ed Fogarty Concrete; Midwest Masonry, Inc.; McKinney Steel & Sales, Inc.; Sterling Commercial Roofing; Pepper Construction Company, SG Metal & Glass, Inc.; Oosterbaan & Sons, Inc.; Integral Flooring Systems; Hargrave Builders; S.J. Carlson Fire Protection; Chas F. Bruckner & Son, Inc.; F.E. Moran, Inc.; and Associated Electrical Contractors, LLC, in the total amount of \$19,674,955.00, and requested authorization for District administration to execute related documents. This expenditure will be charged to the Capital Projects Fund. The cost is included in the budget for the 2024-2025 through 2026-2027 fiscal years.

B. Proposal - Plant Operations - Playground Playset Replacement

Sheila Downs, Executive Director of Facilities, and Ashlee McHaney, Assistant Director of Plant Operations, presented the proposal summary and were available to respond to questions from the Board of Education. Administration recommended approval of the proposal from Cunningham Recreation: Playcore, in the amount of \$421,178.51, and requested authorization for District administration to execute related documents. This expenditure will be charged to the Operations and

Maintenance Fund. The cost will be included in the budget for the 2024-2025 fiscal year.

C. Proposal - Information Services - Exagrid Data Backup Solution

Jim Wolf, Director of Information Services, presented the proposal summary and was available to respond to questions from the Board of Education. Administration recommended approval of the proposal from Presidio in the amount of \$324,568.87, and requested authorization for District administration to execute related documents. This expenditure will be charged to the Education Fund. The cost will be included in the budget for the 2024-2025 fiscal year.

D. Proposal - School Safety - New Middle School Radios and Repeater Purchase

Brian Lindholm, Chief of Staff, and Kevin McKenzie, Security Operations Manager, presented the proposal summary and were available to respond to questions from the Board of Education. Administration recommended approval of the proposal from Alpha Prime Communications in the amount of \$35,829.44, and requested authorization for District administration to execute related documents. This expenditure will be charged to the Capital Projects Fund. The cost will be included in the budget for the 2024-2025 fiscal year.

E. Proposal - Specialized Student Services - Student iPads

Dr. Leatrice Satterwhite, Assistant Superintendent of Equity and Innovation, and Amanda Leatherby, Director of Specialized Student Services, presented the proposal summary and were available to respond to questions from the Board of Education. Administration recommended approval of the proposal from Apple, Inc., in the amount of \$46,870.00, and requested authorization for District administration to execute related documents. This expenditure will be charged to the Education Fund. The cost will be included in the budget for the 2024-2025 fiscal year.

10. Work Session - Contracts Over \$35,000.00 (Board Policy 4:60 - Purchases and Contracts)


A. Contract Renewal - Assessment, Accountability, and Student Success – AAPPL (Assessment of Performance toward Proficiency in Languages)

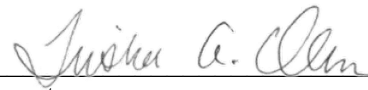
Brian Tennison, Assistant Superintendent of Teaching and Learning, Matt Raimondi, Director of Assessment, Accountability, and Student Success, and Jacob VandeMoortel, Coordinator of K-12 Social Studies and World Languages, presented the proposal and were available to respond to questions from the Board of Education. Administration recommended approval of the contract renewal with Language Testing International, Inc., in the amount of \$50,000.00, and requested authorization for District administration to execute related documents. This expenditure will be charged to the Education Fund. The cost is included in the budget for the 2024-2025 fiscal year.

11. Adjournment - Ms. Owens

Motion by Ms. Thommes, second by Ms. Martin, to adjourn the Board meeting of January 13, 2025, at 8:30 p.m. Upon roll call yes votes: Ms. Kerr, Ms. Khan, Ms. Martin, Ms. Schwartz, Ms. Thommes, and President Owens. No votes 0. The motion was carried by a vote of 6-0.

Approved this 24th day of February, 2025.

  
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President

  
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Secretary