

School District U-46
Elgin, Illinois

December 16, 2024

The video of the December 16, 2024 meeting can be found here:

[December 16, 2024 BOE Meeting](#)

The Meeting of the Board of Education was called to order at 5:46 p.m. at the Educational Services Center, 355 E. Chicago Ave, Elgin, Illinois.

A motion was made by Ms. Noland, second by Ms. Schwartz to allow Ms. Khan to attend the December 16, 2024 meeting virtually. Upon roll call yes votes: Ms. Kerr, Ms. Martin, Ms. Noland, Ms. Schwartz, Ms. Thommes, and President Owens. No votes 0. The motion was carried by a vote of 6-0.

The following Board Members answered roll call: Sue Kerr, Dawn Martin, Veronica Noland, Chanda Schwartz, Kate Thommes, and Melissa Owens.

President Owens requested a motion to move into Closed Session to discuss individual student disciplinary matters; pending, probable or imminent litigation; the appointment, employment, compensation, discipline, performance or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public, or legal counsel for the public body; the purchase or lease of real property for the use of the School Board; the setting of a price for the sale or lease of real property owned by the School Board; an internal audit, control weaknesses, identification of potential fraud risk areas, known or suspected frauds, and fraud interviews; collective negotiating matters between the School Board and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees; review of Closed Session Minutes; and individual student matters.

The motion was made at 5:48 p.m. by Ms. Noland, second by Ms. Martin. Upon roll call yes votes: Ms. Kerr, Ms. Martin, Ms. Noland, Ms. Schwartz, Ms. Thommes, and President Owens. No votes 0. The motion was carried by a vote of 6-0.

Ms. Khan arrived at 5:50 p.m.

A motion was made at 6:57 p.m. by Ms. Noland, second by Ms. Thommes, to move into open session. Upon roll call yes votes: Ms. Kerr, Ms. Khan, Ms. Martin, Ms. Noland, Ms. Schwartz, Ms. Thommes, and President Owens. No votes 0. The motion was carried by a vote of 7-0.

Present for the business session were Board members Sue Kerr, Samreen Khan, Dawn Martin, Veronica Noland, Chanda Schwartz, Kate Thommes, Melissa Owens, Superintendent, Dr. Suzanne Johnson, and Chief Legal Officer, Trisha Olson. The following were also present at the District's, central office: Dr. Annette Acevedo, Celia Banks, Dr. Kyle Bunker, Lisa Cardenas, Michele Chapman, Andrea Gaitán Bustos, Diane Gocinski, Lisa Jackson, Tracey Jakaitis, Mary

Juvingo, Amanda Leatherby, Brian Lindholm, Ashlee McHaney, Aaron Nowak, Paul Pennington, Griselda Pirtle, Doreen Roberts, Dr. Leatrice Satterwhite, Brian Tennison, Dr. Ann Williams, Dr. Frank Williams, Teresa Winters, and Jim Wolf.

President Owens led the recitation of the Pledge of Allegiance.

1. Accent on Achievement - Dr. Johnson

A. American Education Support Professionals Day

In recognition of National Education Support Professionals Day, November 20, 2024, annually falling on the Wednesday of American Education Week, a Proclamation of Appreciation was presented to Aaron Nowak, Director Food and Nutrition Services and Diane Goscinski, Food Service Lead, on behalf of the SEIU support union. We appreciate your hard work and thank you for your dedication.

2. Strategic Plan Report - Dr. Johnson (Board Policy 2:20 - Powers and Duties of the Board of Education; Indemnification)

A. Equity Update

Dr. Leatrice Satterwhite, Assistant Superintendent of Equity and Innovation, Lisa Jackson, Director of Equity and Inclusion, Griselda Pirtle, Director of Multilingual Multicultural Education, Michele Chapman, Director of Post-Secondary Success, and Amanda Leatherby, Director of Specialized Student Services, provided the Board of Education with an update on equity. The update included: Equity Committee progress, academic growth, Student Code of Conduct revisions, training initiatives, equity and innovation advancements, and HBCU and HSI Tours.

B. Strategic Plan Update

Mutiu Fagbayi, Performance Fact President/CEO, and Lauren Klaffky, Performance Fact Vice President/Chief Program Officer, presented to the Board of Education with a Strategic Plan update. The Board discussed and provided feedback regarding the presentation.

3. Comments from the Audience - Ms. Owens

A. Public Comments

Krystal Bush, expressed gratitude to the Board for considering the approval for the stadium at Larkin High School. She emphasized that it will enhance the athletic experience for students and foster pride and community for Larkin High School.

4. Other Business - Board Member and Superintendent Update, If Necessary

A. Additional Information

Ms. Martin reminded the community that boundary discussions are continuing and the public is invited to attend the meetings.

Ms. Schwartz stated that she attended a couple of leadership workshops and there was a lot of great information at them.

President Owens stated that Board members should have received an email from IASB regarding the Board self-evaluation that is due January 13, 2025. She also reminded the Board that there are a few openings left for the strategic plan meetings in January and February. President Owens asked the Board if they all received an email from IASB regarding a proposed resolution for IASB's Vision. IASB is requesting that they review the resolution and, if they are in support of the resolution, add it to the agenda for a Board meeting in January.

Dr. Johnson thanked the Board and their teams across the District for all their work throughout the 2024 year and she is looking forward to the 2025 year and all the exciting things that the District is doing.

B. FOIA Requests – 12

Dr. Johnson stated that there were twelve Freedom of Information Act requests, which would be available on BoardDocs and the District's website.

5. Consent Agenda - Dr. Johnson

- A. Personnel Report and Workers' Compensation Cases
- B. Minutes of Board Meetings – September 23, 2024 & October 7, 2024
- C. Proposal - Plant Operations - Sycamore Trails Elementary School HVAC Project
- D. Proposal - School Accountability - Creekside Elementary School Needs Assessment
- E. Contract Renewal - Multilingual and Multicultural Education Department - Ready, Set, Go! Continental
- F. Contract Renewal - Curriculum and Instruction - Career and Technical Education CoSpaces EDU
- G. Contract Renewal - Multilingual and Multicultural Education Department - Roosevelt University Dual Language Teacher Leadership Program, Cohort VII

H. Occupancy Permit – 1

Motion by Ms. Martin, second by Ms. Kerr, to approve the Consent Agenda items A-H as presented. Upon roll call yes votes: Ms. Kerr, Ms. Khan, Ms. Martin, Ms. Noland, Ms. Schwartz, Ms. Thommes, and President Owens. No votes 0. The motion was carried by a vote of 7-0.

6. Discussion/Action - Dr. Johnson

A. Itemized Bills - December 16, 2024

Dr. Frank Williams, Assistant Superintendent of Finance, was available to respond to questions from the Board of Education regarding the itemized bills. Administration recommended the Board of Education approve the List of Bills in the amount of \$62,980,460.95.

Motion by Ms. Noland, second by Ms. Kerr, to approve the Itemized Bills in the amount of \$62,980,460.95. Upon roll call yes votes: Ms. Kerr, Ms. Khan, Ms. Martin, Ms. Noland, Ms. Schwartz, Ms. Thommes, and President Owens. No votes 0. The motion was carried by a vote of 7-0.

B. Minutes of Board Committee Meetings

Administration recommended the Board of Education accept the minutes of the October 21, 2024 Board of Education Curriculum Committee meeting and the November 4, 2024 Education Policy Committee Meeting.

Motion by Ms. Thommes, second by Ms. Noland, to accept the minutes of the October 21, 2024 Board of Education Curriculum Committee meeting and the November 4, 2024 Education Policy Committee Meeting. Upon roll call yes votes: Ms. Kerr, Ms. Khan, Ms. Martin, Ms. Noland, Ms. Schwartz, Ms. Thommes, and President Owens. No votes 0. The motion was carried by a vote of 7-0.

C. Elementary Health Curriculum Proposal

Celia Banks, Director of Curriculum and Instruction, Tracey Jakaitis, Student Wellness Coordinator, and Mary Juvingo, Student Wellness Teacher Leader, were available for questions relating to the Elementary Health Curriculum Proposal.

Motion by Ms. Martin, second by Ms. Noland, to approve the Elementary Health Curriculum Proposal. Upon roll call yes votes: Ms. Kerr, Ms. Khan, Ms. Martin, Ms. Noland, Ms. Schwartz, Ms. Thommes, and President Owens. No votes 0. The motion was carried by a vote of 7-0.

D. Fiscal Year 2024 Tax Levy

Dr. Ann Williams, Deputy Superintendent of Operations, and Dr. Frank Williams, Assistant Superintendent of Finance, were available to respond to questions from the Board of Education regarding the Fiscal Year 2024 Tax Levy documents. Administration recommended adoption of the Truth in Taxation Certificate, Certification of Truth in Taxation Compliance, Certificate of Tax Levy, Resolution Authorizing the Adoption of the Certificate of Tax Levy, and Certification of the Resolution Authorizing the Adoption of the Certificate of Tax Levy.

Motion by Ms. Martin, second by Ms. Kerr, to adopt the 2024 Certificate of Tax Levy and approve the supporting Tax Levy documents as presented.

President Owens stated that the Tax Levy is estimated and adopted annually after review and discussion by both the Finance Committee and the full Board of Education. This process ensures the District's financial needs are balanced with a responsibility to taxpayers.

Dr. Frank Williams and Dr. Ann Williams presented the review of the Levy.

Upon roll call yes votes: Ms. Kerr, Ms. Khan, Ms. Martin, Ms. Noland, Ms. Schwartz, Ms. Thommes, and President Owens. No votes 0. The motion was carried by a vote of 7-0.

E. Resolution Providing for the Issue of Bonds not to Exceed \$60,000,000 General Obligation School Bonds of School District Number 46, Kane, Cook, and DuPage Counties, Illinois, for the Purpose of Paying Certain Costs of Those Capital Projects Approved by Referendum at the April 4, 2023, Consolidated Election, Providing for the Levy of a Direct Annual Tax Sufficient to pay the Principal and Interest on said Bonds, and Authorizing the Proposed Sale of said Bonds to the Purchaser Thereof

Dr. Ann Williams, Deputy Superintendent Operations, Anjali Vij, Bond Consultant from Chapman and Cutler, and Elizabeth Hennessy, Managing Director of Raymond James were available to respond to questions from the Board of Education. Administration recommended the Board of Education adopt the Resolution Providing for the Issuance of General Obligation School Bonds not to exceed \$60,000,000 for the purpose of funding Capital Projects approved by referendum.

Motion by Ms. Martin, second by Ms. Kerr, to approve the Resolution providing for the issue of bonds not to exceed \$60,000,000 general obligation school bonds of School District Number 46, Kane, Cook, and DuPage Counties, Illinois, for the purpose of paying certain costs of those capital projects approved by referendum at the April 4, 2023, Consolidated Election, providing for the levy of a direct annual tax sufficient to pay the principal and interest on said bonds, and authorizing the proposed sale of said bonds to the purchaser thereof.

President Owens stated this resolution is directly tied to the successful \$179,000,000.00 Bond Referendum that was overwhelmingly supported by the community last April. President Owens thanked the community for their ongoing investment in the future of schools and trust in the Board's stewardship on these resources. She also emphasized that issuance of these bonds will not increase debt taxes for taxpayers as these bonds are structured within the existing debt service.

Dr. Ann Williams presented the resolution and the next steps.

Upon roll call yes votes: Ms. Kerr, Ms. Khan, Ms. Martin, Ms. Noland, Ms. Schwartz, Ms. Thommes, and President Owens. No votes 0. The motion was carried by a vote of 7-0.

F. Contract - Curriculum and Instruction - Career and Technical Education Project
Lead the Way

Brian Tennison, Assistant Superintendent of Teaching and Learning, Celia Banks, Director of Curriculum and Instruction, and Doreen Roberts, Coordinator of Career and Technical Education, presented the proposal and were available to respond to questions from the Board of Education. Administration recommended approval of the proposal with Project Lead the Way in the amount of \$141,568.00 and requested authorization for District administration to execute related documents. This expenditure will be charged to the Education Fund. The cost is included in the budget for the 2024-2025 fiscal year.

Motion by Ms. Noland, second by Ms. Schwartz, to approve the proposal with Project Lead the Way in the amount of \$141,568.00.

Ms. Kerr asked if this new equipment is needed because of the updated curriculum and if this will happen again next year.

The team responded yes this is for the new curriculum and yes this may happen again next year, but not necessarily for this course.

Upon roll call yes votes: Ms. Kerr, Ms. Khan, Ms. Martin, Ms. Noland, Ms. Schwartz, Ms. Thommes, and President Owens. No votes 0. The motion was carried by a vote of 7-0.

G. Contract - Equity and Innovation - Historically Black College and Universities Tour

Dr. Leatrice Satterwhite, Assistant Superintendent of Equity and Innovation, presented the proposal summary and was available to respond to questions from the Board of Education. Administration recommended approval of the contract with WorldStrides in the amount of \$127,000.00, and requested authorization for District administration to execute related documents. This expenditure will be charged to the Education Fund. This cost is included in the budget for the 2024-2025 fiscal year.

Motion by Ms. Noland, second by Ms. Thommes, to approve the contract with WorldStrides for the Historically Black College and Universities Tour in the amount of \$127,000.00. Upon roll call yes votes: Ms. Kerr, Ms. Khan, Ms. Martin, Ms. Noland, Ms. Schwartz, Ms. Thommes, and President Owens. No votes 0. The motion was carried by a vote of 7-0.

H. Contract - Equity and Innovation - Hispanic Serving Institutions Student Tour

Dr. Leatrice Satterwhite, Assistant Superintendent of Equity and Innovation, presented the proposal and was available to respond to questions from the Board of Education. Administration recommended approval of the contract with WorldStrides in the amount of \$70,800.00 and requested authorization for District administration to execute related documents. This expenditure will be charged to the Education Fund. The cost is included in the budget for the 2024-2025 fiscal year.

Motion by Ms. Martin, second by Ms. Schwartz, to approve the contract with WorldStrides for the Hispanic Serving Institutions Student Tour in the amount of \$70,800.00.

Ms. Martin thanked the team for continuing to find new opportunities for students to have these types of experiences.

Upon roll call yes votes: Ms. Kerr, Ms. Khan, Ms. Martin, Ms. Noland, Ms. Schwartz, Ms. Thommes, and President Owens. No votes 0. The motion was carried by a vote of 7-0.

I. Bid - Operations - Unite U-46 Kimball Middle School Project - Site Utilities

Dr. Ann Williams, Deputy Superintendent of Operations and Brian Lindholm, Chief of Staff, presented the proposal summary and were available to respond to questions from the Board of Education. Administration recommended award to the lowest responsible bidder, Berger Contractors, Inc., in the amount of \$3,430,000.00 for the base bid with alternates not to exceed \$85,000.00, and requested authorization for District administration to execute related documents. This expenditure will be charged to the Capital Project Fund. The cost is included in the budget for the 2024-2025 through 2026-2027 fiscal years.

Motion by Ms. Schwartz, second by Ms. Noland, to approve the award to the lowest responsible bidder, Berger Contractors, Inc. for the Unite U-46 Kimball Middle School Project, site utilities, in the amount of \$3,430,000.00 for the base bid with alternates not to exceed \$85,000.00.

President Owens asked Dr. Ann Williams to review the project and contract.

Dr. Ann Williams reviewed the project and contract.

Ms. Martin thanked the team for working so closely with contractors to keep on schedule.

Upon roll call yes votes: Ms. Kerr, Ms. Khan, Ms. Martin, Ms. Noland, Ms. Schwartz, Ms. Thommes, and President Owens. No votes 0. The motion was carried by a vote of 7-0.

J. Proposal - Operations - Unite U-46 Kimball Middle School Project - HVAC and Electrical Equipment

Dr. Ann Williams, Deputy Superintendent of Operations, and Brian Lindholm, Chief of Staff, presented the proposal summary and were available to respond to questions from the Board of Education. Administration recommended approval of the proposal from Johnson Controls and GrayBar in the amounts of \$1,695,555.00, and \$324,434.70, respectively, and requested authorization for District administration to execute related documents. This expenditure will be charged to the Capital Project Fund. The cost is included in the budget for the 2024-2025 through 2026-2027 fiscal years.

Motion by Ms. Thommes, second by Ms. Kerr, to approve the proposal from Johnson Controls and GrayBar for the Unite U-46 Kimball Middle School Project, HVAC and electrical equipment, in the amounts of \$1,695,555.00, and \$324,434.70, respectively.

President Owens asked Dr. Williams if there was anything she wanted to add regarding this proposal.

Dr. Ann Williams stated that they are utilizing cooperative purchasing for both of these items due to the long lead time.

Upon roll call yes votes: Ms. Kerr, Ms. Khan, Ms. Martin, Ms. Noland, Ms. Schwartz, Ms. Thommes, and President Owens. No votes 0. The motion was carried by a vote of 7-0.

7. Other Business - Student Disciplinary Case (Board Policy #7:190 - Student Behavior)

A. Student B

Motion by Ms. Thommes, second by Ms. Kerr, affirming the findings of the hearing officer thereby upholding the suspension of Student B. Upon roll call yes votes: Ms. Kerr, Ms. Khan, Ms. Martin, Ms. Noland, Ms. Schwartz, Ms. Thommes, and President Owens. No votes 0. The motion was carried by a vote of 7-0.

B. Student C

Motion by Ms. Kerr, second by Ms. Noland, affirming the findings of the hearing officer thereby upholding the suspension of Student C. Upon roll call yes votes: Ms. Kerr, Ms. Khan, Ms. Martin, Ms. Noland, Ms. Schwartz, Ms. Thommes, and President Owens. No votes 0. The motion was carried by a vote of 7-0.

8. Other Business - Dr. Johnson

A. 2025 Proposed Summer Capital Projects

Dr. Ann Williams, Deputy Superintendent of Operations, and Ashlee McHaney, Assistant Director of Plant Operations, reviewed the 2025 Proposed Summer Capital Projects List and were available to respond to questions from the Board of Education.

9. Work Session – Resolutions

A. Resolution for the Disposal of Surplus Personal Property

Dr. Ann Williams, Deputy Superintendent of Operations, presented the Resolution and was available to respond to questions from the Board of Education. Administration recommended the Board of Education approve the Resolution for the Disposal of Surplus Personal Property.

10. Work Session - Bids/Proposals (Board Policy 4:60 - Purchases and Contracts)

A. Bid - Communications, Information Services, Plant Operations - Video Production Service

Brian Lindholm, Chief of Staff, Jim Wolf, Director of Information Services, and Ashlee McHaney, Assistant Director of Plant Operations, presented the proposal summary and were available to respond to questions from the Board of Education. Administration recommended award to the lowest responsible bidder, Reel Images Production, Inc., in the amount of \$248,875.00 over three years, and requested authorization for District administration to execute related documents. This expenditure will be charged to the Education Fund. The cost is included in the budget for the 2024-2025 through 2026-2027 fiscal years.

B. Bid - Procurement - District-Wide Copy Paper

Dr. Frank Williams, Assistant Superintendent of Finance, presented the proposal summary and was available to respond to questions from the Board of Education. Administration recommended award to the lowest responsible bidder, Veritiv Operating Corporation, in the amount of \$3,418,496.00, and requested authorization for District administration to execute related documents. This expenditure will be charged to the Education, Operations and Maintenance, and Transportation Funds. The cost is included in the budget for the 2024-2025 through 2028-2029 fiscal years.

C. Proposal - Plant Operations - Plumbing On-Call Services

Ashlee McHaney, Assistant Director of Plant Operations, presented the proposal summary and was available to respond to questions from the Board of Education. Administration recommended approval of the proposal from T&J Plumbing, Inc. for plumbing on-call services, and requested authorization for District administration to execute related documents. This expenditure will be charged to the Operations and Maintenance Fund. The cost will be included in the budget for the 2024-2025 through 2026-2027 fiscal years.

D. Proposal - Plant Operations - Ford F350 Truck Fleet Replacement

Ashlee McHaney, Assistant Director of Plant Operations, presented the proposal summary and was available to respond to questions from the Board of Education. Administration recommended approval of the proposal from Sutton Ford in the amount of \$152,052.00 and Knapheide Truck Equipment Center in the amount of \$38,095.41, and requested authorization for District administration to execute related documents. This expenditure will be charged to the Operations and Maintenance Fund. The cost will be included in the budget for the 2024-2025 fiscal year.

E. Proposal - Plant Operations - Ford F550 Dump Truck Fleet Replacement

Ashlee McHaney, Assistant Director of Plant Operations, presented the proposal summary and was available to respond to questions from the Board of Education. Administration recommended approval of the proposal from Sutton Ford in the amount of \$116,312.00 and Knapheide Truck Equipment Center in the amount of \$105,332.70, and requested authorization for District administration to execute related documents. This expenditure will be charged to the Operations and Maintenance Fund. The cost will be included in the budget for the 2024-2025 fiscal year.

11. Work Session - Contracts Over \$35,000.00 (Board Policy 4:60 - Purchases and Contracts)

A. Contract - Athletics - Snap! Mobile Inc. Digital Communication Platform

Dr. Frank Williams, Assistant Superintendent of Finance, and Paul Pennington, Elgin High School Athletic Director, presented the proposal and were available to respond to questions from the Board of Education. Administration recommended approval of the three-year contract with Snap! Mobile, Inc. in the amount of \$75,000.00, and requested authorization for District administration to execute related documents. This expenditure will be charged to the Education Fund. The cost is included in the budget for the 2024-2025 through 2026-2027 fiscal years.

B. Contract - Professional Learning – Consultant

Dr. Annette Acevedo, Assistant Superintendent of Schools, Dr. Kyle Bunker, Executive Director of the Bartlett Network, Lisa Cardenas, Principal of Laurel Hill Elementary School, Teresa Winters, Executive Director of the Streamwood Network, and Andrea Gaitán Bustos, Principal of Sunnysdale Elementary School, presented the proposal and were available to respond to questions from the Board of Education. Administration recommended approval of the contract with Hudspeth Bailey in the amount of \$21,000.00, and requested authorization for District administration to execute related documents. This expenditure will be charged to the Education Fund. The cost is included in the budget for the 2024-2025 fiscal year.

C. Contract Renewal - Food and Nutrition Services - Food Service Packaging

Aaron Nowak, Director of Food and Nutrition Services, presented the proposal and was available to respond to questions from the Board of Education. Administration recommended approval of the one-year contract renewal with Pressed Paperboard Technologies, Pathway Film Solutions, LLC., and Form Plastic, in the total amount not to exceed \$550,000.00, and requested authorization for District administration to execute related documents. This expenditure will be charged to the Education Fund. The cost is included in the budget for the 2024-2025 fiscal year.

12. Work Session - Change Orders (Board Policy 4:60 - Purchases and Contracts)

A. Change Order - Plant Operations - South Elgin High School Water Softener Installation and Water Heater Replacement, Project #280

Ashlee McHaney, Assistant Director of Plant Operations, presented the change order and was available to respond to questions from the Board of Education. Administration recommended the Board of Education approve the change order from Hartwig Mechanical, Inc. in the amount of minus \$34,888.00.

B. Change Order - Plant Operations - Centennial Elementary School Roof Replacement, Project #576

Ashlee McHaney, Assistant Director of Plant Operations, presented the change order and was available to respond to questions from the Board of Education. Administration recommended the Board of Education approve the change order from Preservation Services, Inc. in the amount of minus \$22,709.00.

C. Change Order - Plant Operations - 500 Shales Parkway Parking Lot Reconstruction, Project #2070

Ashlee McHaney, Assistant Director of Plant Operations, presented the change order and was available to respond to questions from the Board of Education. Administration recommended the Board of Education approve the change order from Abbey Company, Inc. in the amount of minus \$290,425.45.

D. Change Order - Plant Operations - 500 Shales Parkway Fire Alarm Replacement, Project #2071

Ashlee McHaney, Assistant Director of Plant Operations, presented the change order and was available to respond to questions from the Board of Education. Administration recommended the Board of Education approve the change order from Austin Electric, Inc. in the amount of minus \$20,000.00.

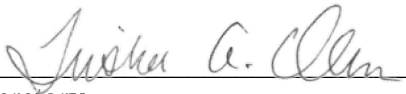
13. Adjournment - Ms. Owens

Motion by Ms. Martin, second by Ms. Noland, to adjourn the Board meeting of December 16, 2024, at 8:58 p.m. Upon roll call yes votes: Ms. Kerr, Ms. Khan, Ms. Martin, Ms. Noland, Ms. Schwartz, Ms. Thommes, and President Owens. No votes 0. The motion was carried by a vote of 7-0.

Approved this 10th day of February, 2025.



President



Secretary