

# CFES PTO MINUTES – SEPTEMBER 3, 2025

## Executive Board: Virtual Meeting

- **Welcome:** Call to order at 7:33 PM by Jessica Eldridge, PTO co-president.
- **Treasurer's Report:** Review of the 2025-2026 school year budget. Spending will be reduced in some areas due to the large contribution made over the summer for the new staff lounge. Motion accepted to recommend moving this draft budget to be voted on at the general meeting on Wednesday, September 10.
- **Principal Meeting Recap:** Jessica Eldridge, PTO co-president, provided a recap of her meeting with Principal Clark. The main topics were shirt distribution to the students, room availability for PTO events and areas in which Principal Clark would like PTO support during the school year.
- **Volunteer Needs and Recruitment:** Vacancies are slowly being filled. A Volunteer All-Call will be advertised next week. Some teachers are still in need of homeroom parents. Will ask those teachers to email their parents asking for volunteers.
- **Committee Board Points of Contact:** Executive Board members were assigned to be the point of contact for our PTO events.
  - **Social Media** - Jessica
  - **Hospitality/Staff Appreciation** – Sam
  - **Book Fair** – Kristen
  - **Buddy Breakfast** – Jessica and Meaghan
  - **Winter Workshop** – Steph M.
  - **Bingo Night** – Sam and Melissa
  - **Parents' Night Out Dinner** – Steph M. and Meaghan
  - **Spirit Wear Coordinators** – Steph M.
  - **Art Show** - Jessica
  - **Community Service** – Kristen

- **Yearbook** - Melissa
  - **Talent Show** – Steph S. and Melissa
  - **Read-A-Thon** – Kristen
  - **MayPole** – Steph S. and Kristen
  - **4<sup>th</sup> Grade Skating Party** - Sam
  - **5<sup>th</sup> Grade Leave Behind** – Kristen and Steph S.
  - **5<sup>th</sup> Grade End of the Year Party** – Kristen and Steph S.
  - **5<sup>th</sup> Grade Breakfast** – Kristen and Steph S.
- **All Hands on Deck:** Discussion of needs for Fall Fest on September 28<sup>th</sup>. High School students have signed up to volunteer. We may still need people to hand out pizza. Shirts will be arriving soon. Steph M. will need help bagging and sorting shirts for distribution.
  - **Community Service:** Snack drive is underway. Sorting event will take place on Tuesday, September 16<sup>th</sup> after school. Discussion of future community service events was tabled due to time constraints.
  - **Parent's Night Out:** Date confirmed for April 11 at the Brandywine Museum of Art. Deposit has been paid. Sponsors need to be identified between now and December. Ticket sales will begin in January.
  - **Passive Fundraising:** Amount raised each year keeps decreasing. Need to brainstorm which passive fundraisers to continue and new ideas.
  - **100<sup>th</sup> Year Ideas:** There was a proposal to run a capital campaign to raise funds from 100 different donors. Keep brainstorming.
  - **Trunk or Treat with Chadds Ford Residents' Association:** This event will take place on Saturday, October 25, from 4:30 PM to 6:30 PM in the Chadds Ford parking lot.

- **5<sup>th</sup> Grade Leave Behind:** A proposal has been brought forward by Nicole Shaffer to finish the greenhouse. A meeting will be scheduled with Principal Clark to discuss possibilities.
- **Calendar Conflicts:** The PTO Board meeting originally scheduled for October 1 will now be held on October 8. The reason for this change is to have more time to consider and review enrichment grants.
- **Meeting Adjourned:** 10:00 PM
- **Next Meeting will take place Wednesday, September 10<sup>th</sup> at 6:30 at Chadds Ford Elementary School. It is our first quarterly meeting of the school year, and Superintendent Tim Hoffman will be our special guest.**