

Moonachie Public Schools

ROBERT L. CRAIG SCHOOL
20 WEST PARK STREET
MOONACHIE, NEW JERSEY 07074

JAMES KNIPPER
Superintendent/Principal
jknipper@moonachieschool.org

OFFICE: (201) 641-5833 ext. 110
FAX: (201) 641-3723

September 9, 2025

Community Update – September 9, 2025 Dismissal Reminders

Moonachie Families & Friends,

We are off to an amazing start at the Robert L. Craig School! Thank you all for your positive energy, support, and excitement.

As we settle into our new routines, we need to take a moment to send a few important dismissal reminders and re-emphasize car line pick-up windows.

Early Dismissal Timing

Reminder: All Early Dismissals must happen before 2:40pm. If you arrive after 2:40pm, you will need to wait until normal dismissal time. There will be no early dismissals after 2:40pm.

Changing Your Child's Dismissal Procedure

If you are changing your child's dismissal procedure on any given day, you MUST call the main office at 201-641-5833 and let us know. This includes if you are picking up your child instead of them getting on the bus; if your child is going to the YMCA instead of getting on the bus; if someone else is picking up your child; etc.... This is a PARENT responsibility to communicate these changes to ensure we can appropriately transition/organize the students.

Car Pick Up

We are re-sharing the car pick up times below. We need EVERYONE to follow these times to ensure the safest dismissal possible. We also cannot have cars in front of the school for emergency purposes. If you are NOT Pre-K and you arrive before 2:40, you will NOT be allowed to enter the school area until 3pm. Please plan accordingly. (NOTE: on Monday 9/8/25 we were clear of all cars by 3:12pm – You will be out of here, generally, no later than 3:15pm if we all follow the timelines below).

- **PreK ONLY:** Car & Walker Pick Up will be between 2:45pm-2:55pm. (1 Session Day: 12:40-12:50pm)
- **Grades K – 5:** Car & Walker Pick up will be between 3:00pm – 3:15pm. (1 Session Day: 12:50-1:00pm)
 - For security & emergency purposes, K-8 families are NOT permitted to arrive before 3:00pm.
 - **DO NOT** ARRIVE BEFORE 3:00PM. EVERYONE MUST ADHERE TO THIS REQUIREMENT.
 - We will utilize the same procedure as last year of calling children individually as your car arrives.
 - DO NOT leave your car unattended in the horseshoe. Your child will come to your car.
- **Grades 6-8:** AFTER 3:10pm. (1 Session Day: After 1:00pm)
 - Middle School Students are not released from class prior to 3:05pm and then need to go to their locker. Therefore, no Middle School students will be ready for car pick up until 3:10pm. Please do not arrive earlier than 3:10pm for middle school students.

Moonachie Public Schools

ROBERT L. CRAIG SCHOOL
20 WEST PARK STREET
MOONACHIE, NEW JERSEY 07074

JAMES KNIPPER
Superintendent/Principal
jknipper@moonachieschool.org

OFFICE: (201) 641-5833 ext. 110
FAX: (201) 641-3723

- If you have a PREK student **and** a student in another grade level: You will pick up your PRE-K student at 2:45pm, then pull around to the other side and wait for your older child.
- If you are just picking up a middle school student, please pull around and wait on the opposite side. We will safely cross your student. Please leave the front line available for our younger families in grades K-5.
- **DO NOT** pass the 'Do Not Enter' gate along the parking side of the road. This is a one-way. You must go around the horseshoe to exit.
- Please **DO NOT** block the entrance/exit driveway near the playground or neighbor's driveways.
- Please pull as far up as you can, always. Please do not stop when there is room in front of you.
- Please be patient during the first two-weeks of school as we learn new families and vehicles.

Thank you all for your attention to these dismissal procedures, as we work together to ensure the safest dismissal of 391 students every day.

Best,



James Knipper
Superintendent/Principal



Dana Genatt
Director of Curriculum/AP



Natasha Dillon
Director of Special Services/AP