

Palmetto Elementary SGC Meeting Minutes
August 21, 2025

Time: 8:06 AM – 8:41 AM

Location: Cafeteria

Attendees: Principal Bowens, R. Howard, R. Cook-King, K. Brown, C. Brannon, T. Walker, R. Bridges, B. Knox, N. Stephens

Call to Order

- Meeting called to order at 8:06 AM by Principal Bowens.

Action Item: Approve Agenda

- Motion by Bridges (Community Representative)
- Second by Knox (Community Representative)
- Agenda approved.

Discussion Item: Welcome Back, Introduce New Members, Confirm Council Roster

- Members introduced.
- Reviewed duties and responsibilities of committees:

Standing Committees Overview:

- **Budget & Finance Committee**
Coordinates financial oversight, reviews revenues and expenditures quarterly, and recommends budget approvals. May include external members (up to 3) with Council approval.
 - Chair elected by Council
 - Members: Committee Chair, Principal (non-voting), at least 3 Council members
- **Outreach & Communications Committee**
Keeps the community informed, manages elections, gathers input on major initiatives, and supports public engagement.
 - Chair elected by Council
 - Members: Committee Chair, Principal or designee (non-voting), at least 3 Council members
- **Principal Selection Committee**
Recommends preferred principal candidates to the Superintendent. Operates independently during interviews and does not require Council ratification.
 - Members selected by Council

Action Item: Elect New Officers

- Chair: C. Brannon
- Vice Chair: K. Brown
- Parliamentarian: R. Howard

Action Item: Staff Standing Committees

- **Outreach and Communication:** Brannon, Bridges, Walker
- **Budget and Finance:** Cook-King, Stevens, Bridges, Richardson, Leonta
- **Principal Selection:** K. Brown, Brown, Knox, Cook-King

Discussion Item: Strategic Plan & SGC Meeting Schedule

- FCS academic goals: 80% reading at/above grade level (GMAS Reading Indicator)
- Current District Performance: 76.6% (preliminary)
- Palmetto Performance: 31%
- SGC Meeting Schedule: 9/9, 10/7, 12/9, 1/13, 2/3 (subject to FCS budget release)

Informational Item: School Updates

- Enrollment: Projected 441, actual 482
- Earned a 3rd grade teacher (likely housed in STEM lab)
- Grade-level student counts:
 - 3rd: 74 students
 - 4th: 74 students
 - 5th: 52 students
 - K: avg 18
 - 1st: avg 19
 - 2nd: avg 22
- Donations: Batteries (Duracell), Backpacks
- Title I funds used for Math Coach; former K-2 ELA coach is now the MTSS chairperson
- MTSS and 504 Plan explained by Cook-King
- Budget: \$30,000 (down from \$46,000)
- Suggested uses: field trips, beautification, printers, hallway signs, supplies, PBIS, garden club, laminator, field day shirts, student ambassador blazers, literacy resources, teacher incentives
- Running Club for grades 3–5 (sponsored by Peachtree City business); 2nd grade to be included next semester

Discussion Item: Set Next Meeting Agenda

- Next meeting: September 9 at 8:00 AM
- Focus: Strategic Plan
- Senator Kemp visit: September 17 at 10:00 AM (due to improved attendance)

Action Item: Meeting Adjournment

- Meeting adjourned at 8:41 AM