

# AVON BOARD OF EDUCATION

Meeting of September 10, 2025

## AGENDA

*The mission of Avon Elementary School is to cultivate respectful, responsible, and caring students who are empowered to think creatively, critically, and work collaboratively to positively impact their community.*

1. **Call to order:** Flag Salute.
2. **President's Statement:** This meeting has been advertised as a regular business meeting in the Asbury Park Press on July 14, 2025 and the Coast Star on July 10, 2025. Copies of the notice have been forwarded to the Avon Borough Office, the Avon Public Library, the Avon Post Office, has been posted in the Avon School, and is posted on the Avon Elementary School website. This is in compliance with the requirements of Chapter 231 of the "Open Public Meetings Law" of Public Laws of 1975.

The Board will entertain questions and/or discussion on any open session agenda item before voting on same, if requested.

Public Comment: Members of the public wishing to address the Board of Education on both agenda and non-agenda items must state their name, address, and are requested to limit their comments to five (5) minutes when it appears the public comment portion of the meeting may exceed thirty minutes in duration.

The Board will hear all participants but may not always be prepared to discuss an issue when presented; however the President or Superintendent will advise what action will be taken, if necessary, to address the concern.

3. **Roll Call:** Evans, Kinkela, Losinger, Requa, Scrabis-Fletcher, Szczepaniak,  
Bing
4. **Communications**
5. **Superintendent's Update**
  - Enrollment Report
  - Safety and Security Drill Report
  - HIB Report
  - **Recognition**
6. **Board President's Update**
7. **Committee Reports**
  - Communications Committee – Robert Szczepaniak
  - Operations Committee-Marny Requa
  - Educational Excellence – Kristin Scrabis-Fletcher
  - Management Committee – Jane Losinger

## **8. Board Secretary Certification**

I, Amy Lerner, School Business Administrator/Board Secretary certifies that as of July 31, 2025, no line item has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

*Amy S. Lerner*

School Business Administrator/Board Secretary

## **9. Public Session on Agenda Items Only**

## **10. Personnel**

Motion to approve, as recommended by the Superintendent, the following resolutions:

- 10.1. An employment contract with Colin Sabia as a Leave Replacement Teacher for the period of September 3, 2025 through November 25, 2025 at a salary of \$71,500 (1.0 FTE, Step 10, MA) (prorated for period of employment)
- 10.2. An employment contract with Lola Redy as the Occupational Therapist for the 2025-2026 school year effective September 8, 2025 at a salary of \$13,610 (.20 FTE, Step 8, MA) (prorated for period of employment)
- 10.3. Jayne Propert as a Substitute Nurse for the 2025-2026 school year at a rate of \$150 per day
- 10.4. Sophia Ayes as a Substitute Teacher for the 2025-2026 school year at a rate of \$125 per day.
- 10.5. Danielle Price, Cathy Danahy, Meredith Campbell, James Nappo, Jessica Yori, Carrie Becker and Bruce Smith as the Behavior Threat Assessment Team.
- 10.6. Brian Trapani, Meredith Campbell, Danielle Price, Cathy Danahy and Maria Irace as the School Improvement Panel (ScIP).

## **11. Finance**

Motion to approve, as recommended by the Superintendent, the following resolutions:

- 11.1. The payroll for September 2025 totaling \$.

- 11.2. The payment of bills presented for the 2025-2026 budget totaling \$.
- 11.3. Transfer in the 2025-2026 budget in the amount of \$ for the month of July 2025.
- 11.4. The Budget Status Report for July 2025 and the certification by the Board Secretary that there are no over expenditures in the major funds and accounts of the 2025-2026 budget; further, that sufficient funds are currently available to meet the district's current financial obligations for the 2025-2026 school year.
- 11.5. The Financial Reports of the Treasurer and Board Secretary for the month of July 2025.
- 11.6. The attached staff travel expenses for various training and business related trips as budgeted for in the 2025-2026 budget.
- 11.7. A contract with ESS Northeast, LLC to provide long term substitute teachers for the 2025-2026 school year at the rate of \$270 per day (inclusive of administrative fees) on an as needed basis.

## 12. Other Business

Motion to approve, as recommended by the Superintendent, the following resolutions:

- 12.1. The minutes of the regular business and executive session meetings held on August 13, 2025.
- 12.2. The 2025-2026 Mentoring Plan
- 12.3. The 2025-2026 District Professional Development Plan
- 12.4. The following Field Trip:
  - PreK

## 13. Policy

Motion to approve, as recommended by the Superintendent, the following resolutions:

- 13.1. To **abolish** the following **policy** of the Avon Board of Education:  
1648.15 Recordkeeping for Healthcare Settings in School Buildings- Covid-19

## 14. Program

Motion to approve, as recommended by the Superintendent, the following resolutions:

- 14.1. The tuition contract with the Red Bank Regional High School Board of Education for four (4) Avon residents for the 2025-2026 school year at an

annual tuition rate of \$17,860.00 per student for a contract total of \$71,440.

- 14.2. The tuition contract with Manasquan Board of Education for the 2025-2026 school year for (20) Avon resident students at an annual tuition rate of \$21,389 per student for a contract total of \$427,780.

**15. Unfinished Business**

- BOE Newsletter

**16. New Business**

- Manasquan Board of Education Seat 2026

**17. Public Session**

**18. Motion to adjourn to executive session:**

For the Avon Board of Education to approve the following resolution:

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12(b), permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Board finds that such circumstances exist.

NOW, THEREFORE, BE IT RESOLVED, by the Avon-by-the-Sea Board of Education, in the County of Monmouth, State of New Jersey, as follows:

1. The public shall be excluded from discussion of any actions upon the hereinafter-specified subject matter.
2. The general nature of the subject matter to be discussed is as follows:  
Legal (student matter).
3. The Board will not take action following the closed executive session.
4. It is anticipated that the closed executive session will last approximately thirty (30) minutes.
5. It is anticipated at this time the above stated subject matter will be made public when the need for confidentiality no longer exists.
6. This Resolution shall become effective immediately.

**19. Motion to Adjourn**