



Document Delivery:

The Kaukauna Area School District uses the Infinite Campus - Campus Parent Portal to provide parent(s)/guardian(s) with easy, secure, and real time access to student records. The Documents tool within the Campus Parent Portal can be used to access a PDF version of the student's schedule, report cards, transcripts, Section 504 and Special Education records, forms, assessment results, and program participation documents. The District uses the Documents tool in lieu of postal mail or other means for the delivery of most student records. There is no cost to use the Campus Parent Portal. Please contact your student's school if you require a paper copy of a student record document.

Requesting a Parent Portal Account:



Scan here or complete the following steps if you need an Account or don't remember your username or password.

1. Navigate to kaukauna.k12.wi.us
2. Click **Families** in the top menu
3. Select the tile for **Get a Parent Portal Account**
4. Click to expand **How to Request an Account**
5. Complete the [Parent Portal Request Form](#)

Connect With Us

-  (920) 766-6100 ext. 2048  kasdstudentservices@kaukaunasd.org
-  1701 County Road CE
Kaukauna, WI 54130  kaukauna.k12.wi.us

Electronic Document Delivery

Accessing Documents

Documents will be delivered via the Documents tool in the Campus Parent Portal.

1. Log into the [Campus Parent Portal](#)
2. Click the three stacked lines in the upper left corner to access the **Menu**
3. Choose **Documents**
4. Click on a document to open a PDF. Documents will be sorted by school year and document type.

You can now access Infinite Campus from your mobile device. Download the Infinite Campus mobile app from [Infinite Campus](#).

Draft Documents

Any document with a Draft watermark has not been finalized and is being provided to you to review prior to discussion at a Team Meeting. The Draft watermark will be removed once the document is finalized by the Team.

Signatures

Documents that require a signature will be provided to you in paper form as well as via the Campus Parent Portal once finalized. Please sign, date, and return the paper form based on the directions you received with the form.

Assistance

We are here to help! Please reach out to your student's case/team manager or contact us using one of the methods listed at the bottom of this page if you have questions regarding your student's services.

