San Bernardino County Superintendent of Schools
Transforming lives through education

Ted Alejandre
County Superintendent

September 8, 2025 Bulletin No. 26-010

TO: Chief Business Officials & Directors of Fiscal Services
San Bernardino Community College Districts

SUBJECT: 2025-26 Adopted Budget and 2024-25 Annual Financial Report

Attached you will find the 2025-26 Adopted Budget and 2024-25 Annual Financial Report checklist of the documents we will expect to receive in our office no later than September 30, 2025. Our office will use these reports to validate that the data approved by your district and submitted to the California Chancellor's Office agrees with the financial system. We also ask that you supply our office with the student enrollment counts for 2024-25 and the anticipated enrollment for 2025-26.

Even if your district is fiscally accountable, we are requesting to receive a copy of your final 2025-26 Adopted Budget and 2024-25 Annual Financial Report so that we can include that data in the Annual Financial Comparison Report compiled by our office.

If you have any questions regarding the submission of the Adopted Budget and Annual Financial Report, please contact Tamika Murray at (909) 386-9682 or Ginger Sanchez at (909) 386-9683.

Sincerely,

Ted Alejandre
County Superintendent of Schools
Signed by
Thomas Cassida, Director
Business Advisory Services

TC:tm:ms

Attachments:

Checklist
Student Enrollment Form
CC Balance Sheet

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