# August 2025 MEETING MINUTES

## St. Francis of Assisi Home & School Association Meeting

*August 11th, 6:30-8pm*

Board members Nick Jarrett/Jenni Taunton, Chair | Scott Schull, Co-Chair | Andrea Niesen, Secretary | Conner Reed, Treasurer | Sarah McMenomy, Volunteer Coordinator | Kate Poterucha Communications Representative | Sarah Valinski, Communications Representative | Derek Dravis, Teacher Representative | Andy Poterucha, Principal

| Time | Item | Owner |
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| | **Opening Prayer/Greetings** | |
| | **Meeting Priorities**<br><br>Introductions<br><br>Bylaws: Vote new members in? Add them to the email distribution list? Anything else?<br><br>● Motion by Nick to approve new board members, Scott Schull, Kate Poterucha, and Sarah Valinski; seconded by Conner; approved unanimously.<br>● Andy and Jessica will make sure the email distribution list is updated<br>● Nick will share google drive<br><br>Upcoming Events:<br><br>● Teacher work days before school - treats?<br>○ Jenni and Sarah M. will organize snacks for Wednesday<br>● Meet the Teacher Aug 21st - used uniforms out, HSA table to advertise important dates, volunteer needs and sign-up for BBQ Bingo, sell parking spot raffle tickets<br>○ Nick will update flyer for raffle tickets<br>○ Used uniforms will be set out on Monday<br>● Parking spot raffle (Sarah): one spot for silent auction and one spot for raffle<br>● Ice Cream Social Sept 4th<br>● BBQ and Bingo Sept 13th<br>● Parent Info Night?<br>○ There will only be a Parent Info Night for the 5th grade parents in September | **Andrea**<br><br>**Nick/Jenni**<br><br>**Jenni**<br><br>**Sarah M.** |

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| | • Barnes and Noble Book Fair/Restaurant Night Out (October TBD)<br>  ○ RCS Development Office has approved; Jenni will contact Barnes and Noble for dates<br>• 09/07: Knights of Columbus Golf Tournament<br>Peace Garden Update/Needs<br>• Jenni has been weeding/watering, but the garden could use a workday with many hands<br>• Andy is working on fencing around the Peace Garden; funding will be submitted on a safety grant request<br><u>Volunteer Updates</u>:<br>Volunteer sign-up? 70+ sign ups so far<br>Open coordinator positions? Carnival Raffle, Book Fair, 8th Grade Graduation | |
| | **Financial**<br>Review the attached monthly report<br>Fidelity Proposal<br>• Motion by Nick to open Edward Jones brokerage and credit card accounts (Scott Schull would ensure no conflict of interest); seconded by Conner; approved unanimously<br>T-shirt sales<br>• Superior Screeners; can order through Meet the Teacher Day; $12 for short-sleeve and $15 for long-sleeve | **Conner** |
| | **Principal's Report**<br>New hires: Lynn as paraprofessional, Amanda as middle school ELA and science; Molly at pre-k teacher; Marleen as full-time daytime custodian<br>Summer Projects: doors will be key fob; 6th grade cubbies are done; resurfaced parking lot; repurposed basement space<br>Changes 25-26: Shirley will be the new part-time learning plan specialist; no parent information nights; hero assemblies will be quarterly this year and the focus will be on the Catholic pillars; new religion curriculum (The Word of Life); the trophy case has been cleaned out to highlight students and staff; the principal's office has been refreshed; core room parents will not be reimbursed for tax starting this school year; the school has given an allocation to all teachers on Teachers Pay Teachers | **Andy** |
| | **Teacher Report**<br>• No report | **Derek** |

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| | **Other Business**<br>Welcome email to new families?<br>• Nick will get a list from Jessica | |
| **8:00** | **Closing Prayer - Prayer of St. Francis of Assisi** | |

## Next Meeting: September 8th @ 6:30pm.

**Opening Prayer**

Heavenly Father, we come to you today asking for your guidance, wisdom, and support as we begin this meeting. Help us to engage in meaningful discussion; allow us to grow closer as a group and nurture the bonds of community. Fill us with your grace, Lord God, as we make decisions that might affect the students, staff, faculty, alumni and friends of St. Francis of Assisi School. And continue to remind us that all that we do here today, all that we accomplish, is for the pursuit of truth for the greater glory of You, and for the service of humanity. We ask these things in your name, Amen.

**Prayer of St. Francis of Assisi**

Lord, make me an instrument of your peace. Where there is hatred, let me sow love. Where there is injury, pardon. Where there is doubt, faith. Where there is despair, hope. Where there is darkness, light. Where there is sadness, joy. O Divine Master, grant that I may not so much seek to be consoled, as to console; to be understood, as to understand; to be loved, as to love. For it is in giving that we receive. It is in pardoning that we are pardoned, and it is in dying that we are born to Eternal Life. Amen.