

# VJH Building Council Agenda

Date: January 16, 2025

**Roles:**

**Facilitator:**  
Brian Gee

**Minutes:**  
Laura Westerman

**Time Keeper:**

**Members: Catherine Bossard, Emily Williams, Erin Allen, Gayle Reh, Jen Arena, Jessica D'Ambrosio, Laura Davis, Melinda Wade, Paula Indorato, Laura Westerman Present**

#	Topic/Subject	Person Responsible	Time Allotted	Notes/Next Steps																								
<b>Opening</b>																												
1	Warm Welcome	Brian/Laura	5 min																									
2	Review Agenda	Brian/Laura	2 min	-																								
<b>Guest Presentation</b>																												
3	None																											
<b>Old Business</b>																												
4	Review/Approval of November Minutes			Approved with no changes																								
<b>New Business</b>																												
5	Building Council Survey Results	<p>Please review the list of options that were discussed at Building Council. Select your top 2 choices from the list.</p> <p>10 responses</p> <table border="1"> <caption>Survey Results Data</caption> <thead> <tr> <th>Option</th> <th>Count</th> <th>Percentage</th> </tr> </thead> <tbody> <tr> <td>Building Council works to orga...</td> <td>7</td> <td>70%</td> </tr> <tr> <td>Book study of "The Successful...</td> <td>3</td> <td>30%</td> </tr> <tr> <td>Review of staff pulse survey da...</td> <td>4</td> <td>40%</td> </tr> <tr> <td>Explore potential opportunities...</td> <td>1</td> <td>10%</td> </tr> <tr> <td>Explore a potential Intramural p...</td> <td>2</td> <td>20%</td> </tr> <tr> <td>Explore a potential modified Un...</td> <td>2</td> <td>20%</td> </tr> <tr> <td>Update Parent Handbook- focu...</td> <td>0</td> <td>0%</td> </tr> </tbody> </table>			Option	Count	Percentage	Building Council works to orga...	7	70%	Book study of "The Successful...	3	30%	Review of staff pulse survey da...	4	40%	Explore potential opportunities...	1	10%	Explore a potential Intramural p...	2	20%	Explore a potential modified Un...	2	20%	Update Parent Handbook- focu...	0	0%
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6	Career Day Discussion			<p>Next steps: Discussion about career fair vs wellness fair. Group leaning towards career fair.</p> <ul style="list-style-type: none"><li>- Option: Have presentations students could sign up for and also have options in the gym for students to visit different displays.</li><li>- What are the career areas that we would like to try to bring to our building? Brainstorm: Blue collar/trades/union careers/BOCES jobs, technology/IT, healthcare, education, business/finance, skill/trades, creative industry (design/content creation), health and wellness, public sector, legal, law enforcement</li><li>- Presenter options: Jen Arena (Truck driver/connection with union), C</li><li>- Nurse/NPs</li><li>- Vet tech/pharmacy techs</li><li>- PT/OT</li><li>- Police</li><li>- Retired military</li><li>- Manufacturing</li><li>- Finance/sales</li><li>- Teacher</li><li>- Music/art (education)</li><li>- Graphic design</li><li>- Creative arts therapists</li><li>- Music therapy</li><li>- Business owner</li><li>- Marketing/sports management</li><li>- Engineer</li><li>- IT person/Cyber security</li><li>- Culinary</li><li>- Automotive</li><li>- Advocacy/Non profit</li><li>- Social media manager</li><li>- Fashion/retail</li><li>- Cosmetology</li><li>- Banking</li><li>- Real estate</li><li>- Agricultural</li><li>- Bus drivers</li><li>-</li></ul>
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				<p>Structure:</p> <ul style="list-style-type: none"> <li>- Both 7th/8th this year or only 8th grade</li> <li>- Presentation (potential Q and A at the end) vs tables in the gym</li> <li>- Bundle/package careers to increase student turnout/interest</li> <li>- Use classrooms? Presentation given and time at the end to move around and ask questions.</li> <li>- Add a requirement for an interest survey- this way we can target careers to students before</li> </ul> <p>Agreements:</p> <ul style="list-style-type: none"> <li>- Presentation with organized talking points for presenters.</li> <li>- Keep the group size manageable 25-30 kids</li> <li>- Pre-packaged interactive feedback opportunity.</li> <li>- Create jobs by bundle (Brian is excited for this!)</li> <li>- Start simple in year 1</li> </ul> <p>Still to decide:</p> <ul style="list-style-type: none"> <li>- 1 or both grades?</li> <li>- Mandatory or optional</li> <li>- Sign up before or not</li> <li>- Date/timeframe</li> <li>- April 10th/11th (no gym these days)</li> </ul> <p>Next steps:</p> <ul style="list-style-type: none"> <li>-Connect to Kim Doell (head of PR/package a vision to give to her).</li> <li>- Talk to Home and careers to make sure we are complimenting what they have planned</li> <li>-Is there a contact at BOCES that could put us in touch with different careers?</li> <li>-Develop list of objectives for presenters (Day to day looks like, skills needed, flexibility with job, background/education/training did you need? Challenges? How has your career evolved over time? Transferable skills- how were those built/cultivated?)</li> </ul>
7	Pulse survey review			

# VJH Building Council Agenda

Closing				
7				

Future meeting dates: [24-25 VJH Proposed Building Council Dates](#)