Regular Meeting
BOARD OF EDUCATION
FIRE ISLAND UNION FREE SCHOOL DISTRICT
July 8, 2025

The meeting immediately followed the Annual Organizational Meeting at 4:45 p.m.

MEMBERS PRESENT	Byron Chenault, Linda Nowachek, Judi Phelan, Kathleen Skelly-Kurka, Amy Wood, Marisa Wyckoff
MEMBERS ABSENT	Lisa Kaufman
OTHERS PRESENT	Travis Davey, *Superintendent* Barbara Emigholz, *School Attorney* Jacqueline Lizza, *Assistant Superintendent for Business & Operations* Traci Murphy, *District Clerk* Robert Swierkowski, *District Treasurer*
PUBLIC HEARING	A Public Hearing was held to review and discuss the proposed 2025-2026 District-Wide School Safety Plan as presented. There were no public comments or questions – there were no community members present.
APPROVAL OF MINUTES	Minutes of the following meetings were accepted as read: • Regular Meeting of June 10, 2025 • Work Session/Special Meeting of June 24, 2025 (K. Skelly-Kurka, L. Nowachek; 6-0)
FINANCIAL REPORTS (ITEM #3a. – g.)	The following reports for the month of May 2025, were accepted as read: • Treasurer's Report • Cash Balance Report • Trial Balance Report • Appropriation Status Report • Revenue Status Report • Cash Disbursement Reports (General & Payroll) • Voided Check Report (J. Phelan, K. Skelly-Kurka; 6-0)
BUDGET TRANSFER	The Board approves the Budget Transfer for June 2025 as presented. (L. Nowachek, K. Skelly-Kurka; 6-0)
CLAIMS AUDITOR REPORT	The Board accepts the Claims Audit Report dated June 24, 2025, as presented. (L. Nowachek K. Skelly-Kurka; 6-0)
WARRANT	The Board hereby approves the Warrant in the amount of $115,750.12 as presented. (J. Phelan, M. Wyckoff; 6-0)
CASH TRANSFER	The Board approves the cash transfer in the amount of $200,000.00 as hereby presented. (L. Nowachek, J. Phelan; 6-0)

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SUPERINTENDENT'S REPORT	Mr. Davey reported on the following: • Capital Project update: still awaiting approval from SED • Enrollment: Our student body numbers are up for the upcoming school year thanks to our non-resident enrollment and new families moving into the Coast Guard Station. • Transportation: We are placing a couple of ads in local papers for full time bus drivers. We would like to have a total of 8-9 full time bus drivers on our staff. • Mr. Davey gave a presentation, "Where We've Been" and "Where We're Going" proposing updates to the district's existing goals, reaffirming Woodhull's identity as an environmentally aware, child-centered, and innovative school community. While the three goal areas—Academic Excellence, Student and Staff Experience, and Long-Range Planning—remain unchanged, updated language reflects a greater emphasis on sustainability, integration across disciplines, student voice and belonging, and staff renewal. The goals aim to align the district's current mission with a forward-looking vision and invite continued reflection and collaboration among staff, leadership, and the community ahead of a full Strategic Plan review in January.
CORRESPONDENCE	There was no correspondence.
2024-2025 RESOLUTION - TERMINATION OF EMPLOYMENT	On the recommendation of the Superintendent, the Fire Island Union Free School District Board of Education approves the following resolution: ***BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby terminates the employment of the employee listed on Confidential Schedule "A", effective June 30, 2025.* (J. Phelan, L. Nowachek; 6-0)
2025-2026 EMPLOYEE APPOINTMENT	On the recommendation of the Superintendent, the Board approves the following appointments for the 2025-2026 school year: • Part-time CSE/CPSE/Section 504 Chairperson – *D. Levenson, at a daily rate of $898.90 (based on an 8-hour day).* (J. Phelan, L. Nowachek; 6-0)
2025-2026 PUBLIC RELATIONS SERVICE AGREEMENT	On the recommendation of the Superintendent, the Board hereby approves the ZE Creative Communications contract @ $30,000.00 for the school year 2025-2026. (J. Phelan, L. Nowachek; 6-0)
2025-2026 SCHOOL ATTORNEY	On the recommendation of the Superintendent, the Board hereby approves the Guercio & Guercio, LLP contract @ $40,000.00 for the school year 2025-2026. (J. Phelan, L. Nowachek; 6-0)
2025-2026 EXTERNAL AUDITOR	The Board hereby approves the engagement letter from RS Abrams & Co., LLP for services for the 2025-2026 school year @ $21,800.00, as presented and authorizes the President to enter into said agreement on behalf of the Board. (J. Phelan, L. Nowachek; 6-0)
2025-2026 ACCOUNTING SERVICES	The Board hereby approves the engagement letter from Cullen &

Danowski, LLP @ $5,500.00 for accounting services for the 2025-2026 school year, as presented and authorizes the President to enter into said agreement on behalf of the Board.
(J. Phelan, L. Nowachek; 6-0)

2025-2026 ASSET MANAGEMENT SERVICES

On the recommendation of the Superintendent, the Board approves the Asset Management Services Agreement with CBIZ Valuation Group @ $1,470.00 for the 2025-2026 school year.
(J. Phelan, L. Nowachek; 6-0)

2025-2026 SCHOOL POSTAGE METER AGREEMENT

On the recommendation of the Superintendent, the Board approves the postage meter agreement with Pitney Bows @ $89.87 monthly for the term July 1, 2025, through June 30, 2030.
(J. Phelan, L. Nowachek; 6-0)

2025-2026 CLAIMS AUDITOR SERVICES

On the recommendation of the Superintendent, the Board hereby approves the 2025-2026 Claims Auditor engagement letter with Emkay Consulting, LLC @ $10,500.00.
(J. Phelan, L. Nowachek; 6-0)

2025-2026 YEARBOOK AGREEMENT

On the recommendation of the Superintendent, the Board hereby approve the Yearbook Agreement with School Annual by Jostens at an estimated base price of $2,925.00.
(K. Skelly-Kurka, L. Nowachek; 6-0)

2025-2026 LANDSCAPING CONTRACT

On the recommendation of the Superintendent, the Board hereby approves the Neptune's Nurseries Landscaping contract @ $17,255.00 for the school year 2025-2026.
(K. Skelly-Kurka, L. Nowachek; 6-0)

2025-2026 BUS MAINTENANCE & REPAIR SERVICES

On the recommendation of the Superintendent, the Board accepts a proposal to extend the agreement from T&T Baldwin Automotive for bus maintenance and repair services @ $95.00/hourly with a parts discount of 15% for the 2025-2026 school year.
(K. Skelly-Kurka, L. Nowachek; 6-0)

RESOLUTION – STANDARD WORKDAYS FOR APPOINTED OFFICIALS

BE IT RESOLVED, that the Board of Education of the Fire Island Union Free School District hereby establishes the following as standard workdays for the following appointed officials and will report the following days to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by these officials to the clerk of this body.

Title	Name	SS# (last 4 digits)	Registration Number	Standard Work Day	Term	Participates in Employers' Time Keeping System	Days/ Month (based on Record of Activities)
District Clerk	Traci Murphy	xxxx	xxxxxxxx	7	7/1/24 – 6/30/25	Y	20
District Treasurer	Robert Swierkowski	xxxx	xxxxxxxx	7	7/1/24 – 6/30/25	Y	20

2025-2026 SIGNATORY RESOLUTION

On the recommendation of the Superintendent, the Fire Island Union Free School District Board of Education approves the following Signatory resolution:
BE IT RESOLVED

WHEREAS, the President of the Board of Education of the Fire Island Union Free School District is authorized to sign any and all contracts and agreements entered into by the District on behalf of the Board of Education of the Fire Island Union Free School District; and

2025-2026 SIGNATORY RESOLUTION (Continued)

WHEREAS, the Board of Education seeks to address the potential unavailability or inability of the President to serve in such capacity should the circumstance arise; now therefore be it

RESOLVED, the Board of Education hereby authorizes the Vice President of the Board of Education as a signatory on any and all contracts and agreements entered into by the District, in the event of the unavailability or inability of the President to serve in such capacity.

(J. Phelan, K. Skelly-Kurka; 6-0)

2025-2026 BOARD AFFILIATIONS & MEMBERSHIPS

The Board hereby approves its affiliations and memberships for 2025-2026 in the following organizations:

- National School Boards Association (NSBA)
- SCOPE
- NYS School Boards Association (NYSSBA)
- Nassau-Suffolk School Boards Association (N-SSBA)
- Islip Town School Boards Association

(K. Skelly-Kurka, L. Nowachek; 6-0)

2025-2026 SUPERINTENDENT'S AFFILIATIONS & MEMERSHIPS

The Board hereby approves the following affiliations and memberships for the Superintendent for 2025-2026:

- American Association of School Administrators (AASA)
- NYS Council of School Superintendents (NYCOSS)
- Suffolk County School Superintendents Association (SCSSA)
- Association for Supervision and Curriculum Development (ASCD)
- Islip Town Chief School Administrators

(L. Nowachek, J. Phelan; 6-0)

2025-2026 ASSISTANT SUPERINTENDENT'S AFFLIATIONS & MEMERSHIPS

The Board hereby approves the following affiliation and membership for the Assistant Superintendent for Business & Operations for the school year 2025-2026:

- Association of School Business Officials (ASBO)

(L. Nowachek, M. Wyckoff; 6-0)

EXECUTIVE SESSION

A motion was made for the Board to enter Executive Session at 5:40 p.m. to discuss and receive legal advice with respect to matters leading to the employment and/or discipline of a particular person/s.
(J. Phelan, K. Skelly-Kurka; 6-0)

ADJOURNMENT

The regular meeting resumed at 6:11 p.m. and immediately adjourned.
(J. Phelan, L. Nowachek; 6-0)

Appr: August 19, 2025

Traci Murphy
District Clerk