

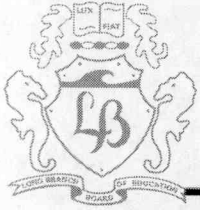
# AGENDA

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**LONG BRANCH BOARD OF EDUCATION**  
Long Branch, New Jersey

**Regular Meeting**  
**Wednesday, January 25, 2017**  
**7:00 P.M.**

**Long Branch Middle School Auditorium**  
**351 Indiana Avenue**  
**Long Branch, New Jersey 07740**



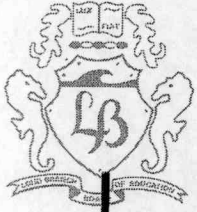
# ORDER OF BUSINESS

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## MEETING

### BOARD OF EDUCATION

- A. Roll Call
  - A-1. Statement of the Manner of Notification of the Meeting
  - A-2. Objections, if any, to the Validity of the Meeting
- B. Flag Salute
- C-1. Statement to the Public
- C-2. Opportunity for those present to address the Board relating to Agenda items
- D. Approval of Minutes
- E. Secretary's Report
- F. Superintendent's Report
- G. General Items
- H. Personnel Action
- I. Student Action
- J. Opportunity for those present to address the Board on any other business
- K. Adjournment



# AGENDA

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MEETING  
LONG BRANCH BOARD OF EDUCATION  
540 BROADWAY  
WEDNESDAY, JANUARY 25, 2017  
7:00 P.M.

A. **ROLL CALL**

|                            |              |              |
|----------------------------|--------------|--------------|
| Dr. Critelli - President   | Mr. Grant    | Mr. Parnell  |
| Mr. Covin - Vice President | Mr. Dangler  | Mrs. Widdis  |
| Mrs. George                | Mr. Zambrano | Rev. Bennett |

A-1. **STATEMENT OF THE MANNER OF NOTIFICATION OF THE MEETING**

Adequate notice of the meeting of the Long Branch Board of Education has been provided by a Schedule of Public Meetings published in the Atlanticville and the Asbury Park Press. A Schedule of Public Meetings has been posted in the Board of Education Office and the Office of the City Clerk, Long Branch, New Jersey.

Fire exits are located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

A-2. **OBJECTIONS, IF ANY, TO THE VALIDITY OF THE MEETING**

The objecting member must give supporting reasons.

B. **FLAG SALUTE AND PLEDGE OF ALLEGIANCE**

**Alvin L. Freeman, Ed.D., Assistant Superintendent of Schools**, will introduce two students from the **Gregory School**, **VINCENT MUSCILLO** and **MIA POPO** who will salute the flag and lead the Pledge of Allegiance.

C-1. **STATEMENT TO THE PUBLIC**

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board committee. The members of the Board committee work with the administration and Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting. All agenda attachments are available for public review. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

C-1. **STATEMENT TO THE PUBLIC (continued)**

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. The Board will not respond to questions during the public participation portion of this meeting involving the employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific, prospective or current employee.

C-2. **OPPORTUNITY TO ADDRESS THE BOARD RELATING TO AGENDA ITEMS**

D. **APPROVAL OF MINUTES**

I entertain a motion that the Board approve the following minutes:

- Agenda Meeting minutes of November 29, 2016
- Executive Session minutes of November 29, 2016
- Regular Meeting minutes of November 30, 2016
- Re-organization Meeting minutes of January 3, 2017
- Executive Session minutes of January 3, 2017

E. **SECRETARY'S REPORT**

1. **BUDGET TRANSFER REPORTS – FY17 OCTOBER, FY17 NOVEMBER AND FY17 DECEMBER TRANSFERS**

I recommend the Board approve the following Budget Transfer Resolution (which will be labeled **APPENDIX E-1** and made part of the permanent minutes upon Board approval).

**RESOLUTION**

**WHEREAS** N.J.A.C. 6A:23A-16.10 "Budgetary Controls and Over expenditure of Funds" states a "district Board of Education or Charter School Board of Trustees shall implement controls over budgeted revenues and appropriations and shall not approve any obligation or payment in excess of the amount appropriated by the district Board of Education in the line item pursuant to N.J.S.A. 18A:22-8.1".

**NOW, THEREFORE BE IT RESOLVED** that the attached line item transfer FY17 October, FY17 November and FY17 December Transfers as listed be approved for the months ending October 31, 2016, November 30, 2016 and December 31, 2016.

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Peter E. Genovese III, RSBO, QPA  
School Business Administrator / Board Secretary

Ayes:

Nays:

Absent:

Date: January 25, 2017

E. **SECRETARY'S REPORT (continued)**

2. **BOARD SECRETARY'S REPORTS - OCTOBER 31, 2016, NOVEMBER 30, 2016 AND DECEMBER 31, 2016**

I recommend the Board approve the Board Secretary's Reports for the months ending October 31, 2016, November 30, 2016 and December 31, 2016 (which will be labeled APPENDIX E-2 and made part of the permanent minutes upon Board approval).

3. **REPORTS OF THE TREASURER - OCTOBER 31, 2016, NOVEMBER 30, 2016 AND DECEMBER 31, 2016**

I recommend the Board approve the Reports of the Treasurer for the months ending October 31, 2016, November 30, 2016 and December 31, 2016 (which will be labeled APPENDIX E-3 and made part of the permanent minutes upon Board approval).

4. **MONTHLY CERTIFICATION OF SCHOOL BUSINESS ADMINISTRATOR/ BOARD SECRETARY**

Pursuant to N.J.A.C. 6A:23A-16.10(c)(3), I certify that as of the October 31, 2016, November 30, 2016 and December 31, 2016 Board Secretary's Report, no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a).

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Peter E. Genovese III, RSBO, QPA  
School Business Administrator/Board Secretary

5. **MONTHLY CERTIFICATION OF BOARD OF EDUCATION**

I recommend the Board approve the following Resolution:

**RESOLUTION**

**BE IT RESOLVED**, that pursuant to N.J.A.C. 6A:23A-16.10(c)(4), we, the Members of the Board of Education, after a review of the Board Secretary's and Treasurer's Monthly Financial Reports and upon consultation with the appropriate district officials, certify that to the best of our knowledge that as of October 31, 2016, November 30, 2016 and December 31, 2016 no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

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Peter E. Genovese III, RSBO, QPA  
School Business Administrator / Board Secretary

Ayes:

Nays:

Absent:

Date: January 25, 2017

E. **SECRETARY'S REPORT (continued)**

6. **BILLS AND CLAIMS – NOVEMBER 4 - 30, 2016, DECEMBER 1 - 31, 2016 AND JANUARY 1 - 25, 2017 FOR CHRIST THE KING, ANDREW CRITELLI AND JENNA CAMACHO**

I entertain a motion that the Board approve the November 4 - 30, 2016, December 1 - 31, 2016 and January 1 - 25, 2017 for Christ the King, Andrew Critelli and Jenna Camacho (which will be labeled **APPENDIX E-4** and made part of the permanent minutes upon Board approval).

7. **BILLS AND CLAIMS – NOVEMBER 4 - 30, 2016, DECEMBER 1 - 31, 2016 AND JANUARY 1 - 25, 2017 EXCLUDING CHRIST THE KING, ANDREW CRITELLI AND JENNA CAMACHO**

I entertain a motion that the Board approve the November 4 - 30, 2016, December 1 - 31, 2016 and January 1 - 25, 2017 excluding Christ the King, Andrew Critelli and Jenna Camacho (which will be labeled **APPENDIX E-4** and made part of the permanent minutes upon Board approval).

8. **RECONCILIATION MONTHLY OPERATING REPORT – SODEXO – NOVEMBER 30, 2016 AND DECEMBER 31, 2016**

I entertain a motion that the Board approve the monthly operating report for the Sodexo Corporation, Food Service Management Company for the Long Branch School District for November 30, 2016 and December 31, 2016 (which will be labeled **APPENDIX E-5** and made part of the permanent minutes upon Board approval).

9. **ATHLETIC FUND & ELEMENTARY SCHOOLS, MIDDLE SCHOOL & HIGH SCHOOL STUDENT FUNDS AS OF NOVEMBER 30, 2016 AND DECEMBER 31, 2016**

I entertain a motion that the Board approve the monthly reports for the Athletic Fund, the Elementary Schools, Middle School, and High School Student Funds as of November 30, 2016 and December 31, 2016 (which will be labeled **APPENDIX E-6** and made part of the permanent minutes upon Board approval).

LONG BRANCH PUBLIC SCHOOLS  
Long Branch, New Jersey

STUDENT REGISTRATION  
(as of November 30, 2016)

|                     | AAA        | GLC        | GRE        | MA         | JMFECLC    | LWC        | TOTAL<br>ELEM | MS          | HS          | TOTAL       |
|---------------------|------------|------------|------------|------------|------------|------------|---------------|-------------|-------------|-------------|
| PreK                |            |            |            | 318        | 207        | 281        | 806           |             |             | 806         |
| Kdg                 |            | 57         |            | 114        | 105        | 118        | 394           |             |             | 394         |
| 1st                 | 90         | 160        | 97         |            |            |            | 347           |             |             | 347         |
| 2nd                 | 112        | 168        | 93         |            |            |            | 373           |             |             | 373         |
| 3rd                 | 80         | 141        | 102        |            |            |            | 323           |             |             | 323         |
| 4th                 | 124        | 160        | 109        |            |            |            | 393           |             |             | 393         |
| 5th                 | 107        | 162        | 106        |            |            |            | 375           |             |             | 375         |
| 6th                 |            |            |            |            |            |            | 0             | 379         |             | 379         |
| 7th                 |            |            |            |            |            |            | 0             | 349         |             | 349         |
| 8th                 |            |            |            |            |            |            | 0             | 348         |             | 348         |
| 9th                 |            |            |            |            |            |            | 0             |             | 371         | 371         |
| 10th                |            |            |            |            |            |            | 0             |             | 385         | 385         |
| 11th                |            |            |            |            |            |            | 0             |             | 302         | 302         |
| 12th                |            |            |            |            |            |            | 0             |             | 318         | 318         |
| MCI                 | 16         |            |            |            |            |            | 16            | 9           | 10          | 35          |
| MD                  |            |            |            |            |            |            | 0             |             |             | 0           |
| BD                  |            |            |            |            |            |            | 0             | 16          | 29          | 45          |
| LD                  | 58         |            | 60         |            |            |            | 118           | 22          | 18          | 158         |
| AUT                 | 17         |            | 17         |            |            | 16         | 50            | 11          | 5           | 66          |
| PD                  |            |            |            |            |            |            | 0             |             |             | 0           |
| OOD                 | 5          | 2          | 5          |            | 2          | 1          | 15            | 12          | 23          | 50          |
| Home<br>Instruction |            |            |            |            |            |            | 0             | 3           |             | 3           |
| <b>TOTAL</b>        | <b>609</b> | <b>850</b> | <b>589</b> | <b>432</b> | <b>314</b> | <b>416</b> | <b>3210</b>   | <b>1149</b> | <b>1461</b> | <b>5820</b> |

| November 2015 Figures |            |            |            |            |            |            |             |             |             |
|-----------------------|------------|------------|------------|------------|------------|------------|-------------|-------------|-------------|
| SCHOOL                | AAA        | GRE        | GLC        | MA         | JMFECLC    | LWC        | MS          | HS          | TOTAL       |
| <b>TOTALS</b>         | <b>608</b> | <b>631</b> | <b>854</b> | <b>340</b> | <b>432</b> | <b>433</b> | <b>1122</b> | <b>1306</b> | <b>5726</b> |

LONG BRANCH PUBLIC SCHOOLS  
Long Branch, New Jersey

STUDENT REGISTRATION  
(as of December 31 , 2016)

|                     | AAA        | GLC        | GRE        | MA         | JMFECLC    | LWC        | TOTAL<br>ELEM | MS          | HS          | TOTAL       |
|---------------------|------------|------------|------------|------------|------------|------------|---------------|-------------|-------------|-------------|
| PreK                |            |            |            | 314        | 207        | 280        | 801           |             |             | 801         |
| Kdg                 |            | 57         |            | 114        | 105        | 119        | 395           |             |             | 395         |
| 1st                 | 90         | 158        | 97         |            |            |            | 345           |             |             | 345         |
| 2nd                 | 112        | 169        | 91         |            |            |            | 372           |             |             | 372         |
| 3rd                 | 80         | 141        | 102        |            |            |            | 323           |             |             | 323         |
| 4th                 | 124        | 160        | 107        |            |            |            | 391           |             |             | 391         |
| 5th                 | 108        | 162        | 105        |            |            |            | 375           |             |             | 375         |
| 6th                 |            |            |            |            |            |            | 0             | 376         |             | 376         |
| 7th                 |            |            |            |            |            |            | 0             | 347         |             | 347         |
| 8th                 |            |            |            |            |            |            | 0             | 348         |             | 348         |
| 9th                 |            |            |            |            |            |            | 0             |             | 371         | 371         |
| 10th                |            |            |            |            |            |            | 0             |             | 384         | 384         |
| 11th                |            |            |            |            |            |            | 0             |             | 300         | 300         |
| 12th                |            |            |            |            |            |            | 0             |             | 314         | 314         |
| MCI                 | 16         |            |            |            |            |            | 16            | 8           | 10          | 34          |
| MD                  |            |            |            |            |            |            | 0             |             |             | 0           |
| BD                  |            |            |            |            |            |            | 0             | 18          | 30          | 48          |
| LD                  | 58         |            | 61         |            |            |            | 119           | 21          | 22          | 162         |
| AUT                 | 18         |            | 17         |            |            |            | 35            | 11          | 5           | 51          |
| PD                  |            |            |            |            |            | 17         | 17            |             |             | 17          |
| OOD                 | 4          | 2          | 5          |            | 4          | 1          | 16            | 12          | 23          | 51          |
| Home<br>Instruction |            |            |            |            |            |            | 0             | 3           |             | 3           |
| <b>TOTAL</b>        | <b>610</b> | <b>849</b> | <b>585</b> | <b>428</b> | <b>316</b> | <b>417</b> | <b>3205</b>   | <b>1144</b> | <b>1459</b> | <b>5808</b> |

**December 2015 Figures**

| School        | AAA        | GLC        | GRE        | MA         | JMFECLC    | LWC        | MS         | HS          |  | Total       |
|---------------|------------|------------|------------|------------|------------|------------|------------|-------------|--|-------------|
| <b>Totals</b> | <b>608</b> | <b>862</b> | <b>631</b> | <b>337</b> | <b>434</b> | <b>437</b> | <b>402</b> | <b>1051</b> |  | <b>4762</b> |

**F. SUPERINTENDENTS REPORT**

**1. PRESENTATION OF AWARDS**

**A) DISTRICT VOLUNTEERS - PARENTS**

|                        |                    |
|------------------------|--------------------|
| Danah Jetter           | Tamica Jetter      |
| Magaly Rodriguez       | Cristina Navarro   |
| Lucille Briones-Gormaz | Fabrini Cronin     |
| Karen Haney            | Josephine Santiago |
| Elizabeth Fitzgerald   | Renata Bontempo    |
| Pauline Bailo          | Caressa Godfrey    |
| Ashley Gwathney        | Carla Williams     |
| Nikolas Greenwood      | Victoria Sesty     |

**B) TEACHER OF THE MONTH - NOVEMBER AND DECEMBER**

**NOVEMBER- ARMINDA RODRIGUES**, Teacher, Morris Avenue School, presented by Dr. Critelli

**DECEMBER- MAUREEN KMET**, Special Education Teacher, Alternative Academy at Audrey W. Clark School, presented by Dr. Critelli

**C) SUPPORT STAFF OF THE MONTH - NOVEMBER AND DECEMBER**

**NOVEMBER- MARIA MACPHERSON**, Custodian, Alternative Academy at Audrey W. Clark School, presented by Dr. Critelli

**DECEMBER- JOSEPH DEFILLIPO**, Safe School Officer, Gregory School, presented by Dr. Critelli

**2. AWARDING OF TENURE CERTIFICATES**

The Board and I would like to extend our congratulations to the following staff members who have attained tenure in the Long Branch Public Schools:

**HIGH SCHOOL**

Presented by: Angela Torres, STEM Academy Administrator/Principal

**JASON VENGELIS** - Teacher

**SCHOOL-BASED YOUTH SERVICES PROGRAM**

Presented by: Kathleen Celli, SBYSP Manager

**KARLA MENDEZ** - Secretary

**MIDDLE SCHOOL**

Presented by: Kim Hyde, LDR Academy Administrator/Principal

**KATHERINE D'ELIA** - Teacher

F. **SUPERINTENDENTS REPORT (CONTINUED)**

3. **STUDENT COUNCIL LIAISON'S REPORT**

4. **STATEMENT OF ASSURANCE REGARDING USE OF PARAPROFESSIONAL STAFF**

The semi-annual Statement of Assurance has been completed, signed and submitted to the County Office of Education for the 2016-2017 School Year.

5. **EVENTS IN CELEBRATION OF BLACK HISTORY MONTH - APPENDIX F-1**

6. **SCHOOL PRESENTATION**

Gregory Elementary School will be presenting the "Great Descendants of Gregory". The theme of the presentation is based on students performing as their future selves. In preparation for this performance, students explored areas of future college and career aspirations. This presentation will begin with a video on the "Power of Yet" and will lead into a presentation of "Future Leader" passages. Passages will be centered on student applications of the "7 Habits" and how they encouraged their individual college aspirations and career goals. The performance will end with vocal performances by Assembly Committee classes.

**G. GENERAL ITEMS**

**Comments from the Instruction and Programs Committee Chair (APPENDIX G-1)**

1. **APPROVAL TO ACCEPT MC3 2016 MINI GRANT**

I recommend the Board accept the MC3 2016 Mini Grant in the amount of \$500.

I recommend the Board authorize **Roberta Freeman, Chief Academic Officer**, or her designee, to serve as the district's contact person for the above actions.

I further recommend that **Michael Salvatore, Ph.D., Superintendent of Schools**, be designated the Board's representative to implement the above actions.

2. **APPROVAL TO ACCEPT FY2015 IMPACT AID**

I recommend the Board approve the acceptance of FY2015 final payment for Impact Aid funding in the amount of \$2,042.88.

I recommend the Board authorize **Roberta Freeman, Chief Academic Officer**, or her designee, to serve as the district's contact person for the above actions.

I further recommend that **Michael Salvatore, Ph.D., Superintendent of Schools**, be designated the Board's representative to implement the above actions.

3. **APPROVAL TO FILE FY2018 IMPACT AID APPLICATION**

I recommend the Board approve the filing of the FY 2018 Impact Aid application. The amount will be determined by the Federal Government.

I recommend the Board authorize **Roberta Freeman, Chief Academic Officer**, or her designee, to serve as the district's contact person for the above actions.

I further recommend that **Michael Salvatore, Ph.D., Superintendent of Schools**, be designated the Board's representative to implement the above actions.

4. **GIFTS TO SCHOOLS**

I recommend the Board accept the following gifts to schools indicated:

**Donated by:**

|                               |  |
|-------------------------------|--|
| United Way of Monmouth County | \$21,900.00 in miscellaneous clothing and winter apparel   |
| Wheelock-Eaton Corporation    | \$725.00 in toys   |
| Karen Ryan                    | \$400.00 in softball equipment   |
| Pamela L. McChesney           | \$205.45 monetary donation to High School Cheerleading   |
| Class of 1941                 | \$650.00 monetary donation to be deposited into the Superintendent's scholarship fund for a one time award |
| Edward C. Bertucio, Esq.      | \$400.00 monetary donation for the African American Culture Club   |

**G. GENERAL ITEMS (continued)**

**5. APPROVAL OF DISTRICT SUSTAINABLE LEADERSHIP TEAM MEMBERS - APPENDIX G-2**

I recommend the Board approve the staff members listed on **APPENDIX G-2** to become part of the Sustainability Leadership Team (Green Team) to assist schools in adopting policies and practices addressing such areas as education and professional training, green purchasing, waste reduction, indoor air quality, energy saving initiatives and community partnerships.

**6. APPROVAL TO GO OUT TO BID FOR FY18 DISTRICT WRAP-AROUND PROGRAM**

I recommend the Board approve the School Business Administrator to go out to bid for Request for Proposals (RFP) for the FY18 district wrap-around program.

**7. APPROVAL TO UTILIZE BOND INTEREST MONIES FOR TAX RELIEF**

I recommend the Board approve all interest generated from the investment of bond proceeds to be used for the purpose of tax relief in Fund 40.

**Comments from the Operation and Management Committee Chair (APPENDIX G-3)**

**H. PERSONNEL ACTION - (\*pending fingerprints)**

**1. RESOLUTION - RE-INSTATEMENT OF EMPLOYEES SUSPENDED WITH PAY**

I recommend the Board approve the Resolutions to reinstate Howard Coleman and Mark Graziano as listed on **APPENDIX H-1** and **APPENDIX H-2**.

**2. RESOLUTION - CREATION OF 12-MONTH NON-AFFILIATED POSITION**

I recommend the Board approve the Resolution to create the 12-month non-affiliated position of Security Manager as listed on **APPENDIX H-3**

**3. RETIREMENTS**

I recommend the Board accept with regret and best wishes the retirement of the following individuals:

**DONNA CRITELLI**, Transportation Manager, effective July 1, 2017. Mrs. Critelli has a total of 16 years of service in the district.

**VICTORIA MAZZA**, Middle School teacher, effective July 1, 2017. Mrs. Mazza has a total of 25 years of service in the district.

**4. RESIGNATION - CONTRACTUAL POSITION**

I recommend the Board accept the resignation of the following individuals:

**URSULA AYERS**, Middle School teacher, effective February 20, 2017 or sooner if a suitable replacement is found.

**WALTER O'NEILL**, District Safety Officer/Liaison, effective January 31, 2017.

**SHERYL ZANNI**, Pupil Personnel Services Behavior Specialist, effective February 14, 2017.

**5. RESIGNATION - STIPEND POSITION**

I recommend the Board accept the resignation of the following individual:

**ALFRED BURRELL**, High School night crew chief, effective January 1, 2017.

**ROSALY BORRERO**, Black Seal Boiler License, effective February 1, 2017. \$275.00\*

(\* \$550 prorated from September 1, 2016 to February 1, 2017).

H. **PERSONNEL ACTION (continued)**

6. **APPOINTMENT OF CERTIFIED STAFF**

I recommend the Board approve/ratify the appointment of the following named individual who constitutes a careful selection and screening of applicants and is hereby recommended for an employment contract contingent upon the successful completion of their degree program, New Jersey Department of Education certification requirements, Federal NCLB Highly Qualified Teacher requirements: a criminal history clearance and the successful completion of a medical examination as required by the Board of Education. This initial appointment may be changed as District needs develop.

**ADAM HARRINGTON**

Math Teacher  
Middle School  
BA, Step 1  
\$50,536

Certification: Teacher of Math

Education: American University

Replaces: U. Ayers, resigned

(Acct#:15-130-100-101-000-02-00)(UPC#:1105-02-MSGR6-TEACHR)

Effective: Pending fingerprint approval

7. **APPOINTMENT OF NON-AFFILIATED CLASSIFIED POSITION**

I recommend the Board approve/ratify the appointment of **WALTER O'NEILL** as 12-month Security Manager, effective February 1, 2017 at an annual salary of \$71, 316.

8. **APPOINTMENT OF INTERIM PROJECT DIRECTOR FOR 2016-2017 SCHOOL YEAR**

I recommend the Board approve/ratify the appointment of **KELLY McOMBER** as Interim Project Director for the 21st Century Community Learning Center Afterschool Program, effective December 1, 2016.

9. **APPROVAL OF INTERIM PERSONNEL MANAGER**

I recommend the Board approve the appointment of **ALISA AQUINO** as Interim Personnel Manager effective February 9, 2017 through June 30, 2017 at a salary of \$85,000 pro-rated (Acct. #11-000-230-100-000-10-00) (UPC#1432-10-OFSUP-HRMNGR).

10. **SUBSTITUTE CUSTODIAN PERMANENTLY DISQUALIFIED FROM EMPLOYMENT**  
**APPENDIX H-4**

11. **STAFF TRANSFER FOR THE 2016-2017 SCHOOL YEAR**

I recommend the Board approve/ratify the following staff transfer, effective February 1, 2017:

**ALFRED BURRELL**, from High School custodian to George L. Catrambone School custodian.

**DANE MARTIN**, from George L. Catrambone School custodian to High School custodian.

**LUCKY WIGGINS**, from Morris Avenue School instructional assistant to Holy Trinity School instructional assistant.

**NICOLE BLAND**, from Holy Trinity School instructional assistant to Morris Avenue School instructional assistant.

H. **PERSONNEL ACTION - (continued)**

12. **TEACHER/MENTOR PROGRAM**

I recommend the Board approve the following individuals to assume the position of Mentor as detailed in the State Department of Education Teacher/Mentor program:

**MENTEE**

Rhyan Sharkey  
Andrea Sodhi

**MENTOR**

Rebecca Stone  
Erin Lamberson

13. **MENTOR/MENTEE STIPENDS FOR THE 2016-2017 SCHOOL YEAR \$550.00/YR.**

I recommend the Board approve the following individual to assume the position of Mentor for a stipend of \$550 per year:

**MENTEE**

Bridget O'Neill

**MENTOR**

Nicole Petraitis

14. **FUNDED PART-TIME AND STIPEND POSITIONS - 2016-2017 SCHOOL YEAR**

I recommend the Board approve/ratify the following funded stipend appointments:

**BEFORE SCHOOL PROGRAMS (students in Kindergarten)**

**TITLE I English/Language Arts & Mathematics**

\$24.21/hr

Teachers (LWC)

Nichelle Douglas, Elaine Scott-Atkinson

Teachers (MOR)

Kimberly Douglas, Tracey Cistaro

**AFTERSCHOOL PROGRAMS (Location: George L. Catrambone School)**

**Readers Theater, K-3**

Teacher

Meghann Cavanagh

\$24.21/hr\*

\*(effective 12/01/16)

**ESL Tutorial Program**

Substitute Teachers

Elizabeth Kaeli, Lupe Kiy

\$24.21/hr

15. **ANNUAL PART-TIME AND STIPEND POSITION - 2016-2017 SCHOOL YEAR**

I recommend the Board approve/ratify the following stipend appointment:

Asst. Band Director-FALL, 2016  
(Percussion)

Michael Aragoes

\$2,749

Site Supervisor

Kevin Schaubert

\$25.75/hr

16. **COACHING/ATHLETIC STIPEND POSITIONS – SPRING 2017**

I recommend the Board approve/ratify the following coaching/athletic stipend appointments:

**Asst. Equipment Manager**

Jamie Hayes

\$2,800

**Weight Room Supervisors**

Terrence King (am), Richard Ricigliano (pm) Jessica Rodriguez (pm)

\$1,000

H. **PERSONNEL ACTION - (continued)**

16. **COACHING/ATHLETIC STIPEND POSITIONS – SPRING 2017 (continued)**

**HIGH SCHOOL**

**CATEGORY 2**

|   |                  |        |         |
|---|------------------|--------|---------|
| <b><u>Track Boys Head Varsity Coach</u></b>     | Terrence King    | Step 9 | \$6,400 |
| <b><u>Track Girls Head Varsity Coach</u></b>    | Raleigh Woodruff | Step 7 | \$5,900 |
| <b><u>Baseball Head Varsity Coach</u></b>       | James Reilly     | Step 6 | \$5,700 |
| <b><u>Lacrosse Girls Head Varsity Coach</u></b> | Gabriela Dempsey | Step 6 | \$5,700 |
| <b><u>Softball Head Varsity Coach</u></b>       | Laura Bland      | Step 6 | \$5,700 |

**CATEGORY 3**

|   |                |        |         |
|---|----------------|--------|---------|
| <b><u>Tennis Head Varsity Coach</u></b>     | Kenneth Reigle | Step 6 | \$3,200 |
| <b><u>Golf B/G Head Varsity Coach</u></b>   | Nick Tranchina | Step 7 | \$3,300 |
| <b><u>Volleyball Head Varsity Coach</u></b> | Nemeil Navarro | Step 6 | \$3,200 |

**MIDDLE SCHOOL**

**CATEGORY 2**

|                                   |                |        |         |
|-----------------------------------|----------------|--------|---------|
| <b><u>Baseball Head Coach</u></b> | Brian Howell   | Step 9 | \$3,400 |
| <b><u>Softball Head Coach</u></b> | Samantha Gallo | Step 6 | \$2,600 |
| <b><u>Track Head Coach</u></b>    | Robert Stout   | Step 6 | \$2,600 |

17. **SUBSTITUTE TEACHERS**

I recommend the Board approve the following substitute teachers:

Cristian Valencia  
Charles Booth  
Kathryn Calt  
Maria Murphy\*  
Christina Urban  
Jeffrey Dennis  
Alexa Booth\*

Anne Sasseen  
Trey Smith\*  
Meghan Bradley  
Samantha Vieira  
Sydney Engelberger\*  
Christopher Johnson\*  
Melissa Brown

H. **PERSONNEL ACTION - (continued)**

18. **SUBSTITUTE INSTRUCTIONAL ASSISTANTS**

I recommend the Board approve the following substitute instructional assistants:

|                |                |
|----------------|----------------|
| David Brown    | Julia Alcott   |
| Ryan Brodie*   | Alexa Booth*   |
| Julian Holcomb | Nicole Riggins |
| Ben Rivera*    | Charles Booth  |

19. **FAMILY/MEDICAL LEAVE OF ABSENCES**

I recommend the Board approve/ratify the family/medical leave of absences as listed on - **APPENDIX H-5.**

20. **CHANGE OF TRAINING LEVEL**

I recommend the Board approve a change in training level for the following individual effective February 1, 2017.

**NOAMI GRECA**, Amerigo A. Anastasia School Teacher, to move from BA to BA +30 on teacher's salary guide.

21. **ATTENDANCE AT CONFERENCES / MEETINGS**

I recommend the Board approve the attendance of the staff members indicated on the attached list at the conferences indicated - **APPENDIX H-6.**

22. **STUDENT TEACHER/INTERN PLACEMENT**

I recommend the individuals listed to be authorized to conduct their student teaching in the Long Branch Public Schools as indicated during the 2016-2017 school year. Long Branch Public School employees must complete their student teaching and/or internship outside of their contractual hours.

| <b><u>Monmouth University</u></b> | <b><u>Spring 2017 Semester</u></b> | <b><u>March – May 2017</u></b> |
|-----------------------------------|------------------------------------|--------------------------------|
| Emily Christiansen                | LBMS                               | Benita Holt                    |
| Samantha Ronan                    | LBMS                               | Vade Hanlon                    |
| Megan McDermott                   | LBHS                               | Nora O'Neill                   |
| Emily Pascali                     | LBHS                               | Danielle Tarello               |
| Anne Rubinstein                   | Gregory School                     | Beth McCarthy                  |

I. **STUDENT ACTION**

1. **APPROVAL OF MONTHLY HIB REPORT P.L. 2010. c. 122 (A-3466)**

I recommend the Board approve the monthly report as required by statute - **APPENDIX I-1.**

2. **FIELD TRIP APPROVALS**

I recommend the Board approve/ratify the field trips indicated (which will be labeled **APPENDIX I-2** and made part of the permanent minutes upon Board approval).

3. **PLACEMENT/TERMINATION OF STUDENTS ON HOME INSTRUCTION**

I recommend the Board approve/ratify the placement/termination of home instruction for the students listed on **APPENDIX I-3.**

I. **STUDENT ACTION (continued)**

4. **TERMINATION OF ATYPICAL OUT OF DISTRICT STUDENTS FOR PLACEMENT AND TRANSPORTATION FOR THE 2016-2017 SCHOOL YEAR**

I recommend the Board approve/ratify the termination for the following students for placement and transportation for the 2016-2017 school year:

**COASTAL LEARNING CENTER/SOUTH  
HOWELL, NEW JERSEY**

Tuition: \$52,102.64/Student  
Transportation  
\*Extraordinary Services: \$23,562.00/Student  
Effective Date: 12-23-2016

ID#: 8623152047, classified as Eligible for Special Education and Related Services  
\*NOTE: Student requires a one-to-one aide.

**HARBOR SCHOOL  
EATONTOWN, NEW JERSEY**

Tuition: \$52,770.60/Student  
Transportation  
\*Extraordinary Aide: \$31,280.40/day  
Effective Date: 12/5/2016

ID#: 5310607467, classified as Eligible for Special Education and Related Services  
\*NOTE: Student requires a one-to-one aide.

**MOESC-BEST ACADEMY  
TINTON FALLS, NEW JERSEY**

Tuition: \$43,860.00/Student  
Transportation  
Effective Date: 12/3/2016

ID# 3801365586, classified as Eligible for Special Education and Related Services  
ID# 5897876103, classified as Eligible for Special Education and Related Services

**RUGBY SCHOOL  
WALL, NEW JERSEY**

Tuition: \$67,642.29/Student  
Transportation  
Effective Date: 12/3/2016

ID#: 8144527619, classified as Eligible for Special Education and Related Services

**SHORE CENTER FOR STUDENTS WITH AUTISM  
TINTON FALLS, NEW JERSEY**

Tuition: \$49,000.00 /Student  
Transportation  
\*Extraordinary Services: \$41,775.00/Student  
\*Speech Services: \$82.00/Hour  
Effective Date: 10/21/2016

ID#: 2721246562, classified as Eligible for Special Education and Related Services  
\*NOTE: Student requires a one-to-one aide and speech services of 1 hour sessions per week.

I. **STUDENT ACTION (continued)**

5. **PLACEMENT OF ATYPICAL OUT OF DISTRICT STUDENTS AND TRANSPORTATION NEEDS FOR THE 2016-2017 SCHOOL YEAR**

I recommend the Board approve/ratify the placement of, and provide transportation for the 2016 - 2017 school year for the following out of district students:

**GLOUCESTER TOWNSHIP/ARCHWAY PROGRAMS**

**BLACKWOOD, NEW JERSEY**

Tuition: \$1,792.80/day

Transportation

Extraordinary Aide: \$1,260.00 /Student

Effective Dates: 10/3/2016 to 10/14/2016

ID# 1543242997, classified as Eligible for Special Education and Related Services

**HAWKSWOOD SCHOOL**

**EATONTOWN, NEW JERSEY**

Tuition: \$38,726.66/Student

Transportation

Effective Dates: 12/16/2016 to 6/13/2017

ID#: 3050138674, classified as Eligible for Special Education and Related Services

**NEPTUNE TOWNSHIP**

**NEPTUNE, NEW JERSEY**

Tuition: \$1,445.85/Student

Transportation

Effective Dates: 11/17/2016 to 12/22/2016

ID#: 7605220718, classified as Eligible for Special Education and Related Services

**SCHROTH SCHOOL (LADACIN)**

**WANAMASSA, NEW JERSEY**

Tuition: \$37,620.00/Student

Transportation

Effective Dates: 11/28/2016 to 6/21/2017

ID# 2529898247, classified as Eligible for Special Education and Related Services

6. **PUPIL PERSONNEL SERVICES CONSULTANTS -2016-2017**

I recommend the Board approve the Pupil Personnel Services Consultants for the 2016-2017 school year.

**Bayada Home Health Care, Inc.**

(In school Nursing)

\$56/hr. for RN

\$46/hr. for LPN

**Preferred Home Health Care & Nursing Services**

(In school Nursing)

\$57/hr. for RN

\$49/hr. for LPN

**Amy Hornbeck Educational Consulting, LLC**

(Not to exceed 20 hours per week)

\$60/hr.

I. **STUDENT ACTION (continued)**

7. **APPROVAL OF INDEPENDENT CONSULTANTS**

I recommend the Board approve the following consultants to perform independent evaluations for classified student, ID# 4772959297.

**Odalis DeLaTorre, LDTC**

Learning evaluation not to exceed \$1,200

**Charles Ehrlich, DOE, Certified Reading Specialist**

Reading assessment evaluation not to exceed \$1,200

**Family Resource Associates/Tech Connection**

Assistive Technology evaluation not to exceed \$500

**Rehability, Inc. of Red Bank**

Occupational Therapy evaluation not to exceed \$750

8. **APPROVAL OF SETTLEMENT AGREEMENT**

I recommend the Board ratify the settlement agreement dated October 20, 2016 for student #4772959297 as set forth by the attorneys.

9. **PLACEMENT OF ATYPICAL TUITION-IN STUDENT FOR THE 2016-2017 SCHOOL YEAR**

I recommend the Board approve the tuition-in students for the 2016-2017 school year.

**FROM: EATONTOWN PUBLIC SCHOOL DISTRICT**

Student ID#: 9599540275

Placement: Amerigo A. Anastasia School  
(Special Class/MCI)

Tuition: \$69,764.2/Year

Effective: 9/6/2016 – 6/15/2017

Student ID#: 6416886766

Placement: Audrey W. Clark School  
(Special Class/MCI)

Tuition: \$14,962.63/Year

Effective: 10/1/2016 - 6/15/2017

**MONMOUTH REGIONAL HIGH SCHOOL**

Student ID#: 3024815404

Placement: Long Branch High School  
(Special Class/MCI)

Tuition: \$14,877.42/Year

Effective: 9/6/2016-6/15/2017

Student ID#: 1476240169

Placement: Long Branch High School  
(Special Class/MCI)

Tuition: \$14,007.00/Year

Effective: 9/6/2016-6/15/2017

I. **STUDENT ACTION (continued)**

9. **PLACEMENT OF ATYPICAL TUITION-IN STUDENT FOR THE 2016-2017 SCHOOL YEAR (continued)**

**MONMOUTH BEACH SCHOOL DISTRICT**

Student ID# 7858577361  
Placement: Amerigo A. Anastasia School  
(Special Class/MCI)  
Tuition: \$14,877.42/Year  
Effective: 9/6/2016-12/15/2016

**SHORE REGIONAL HIGH SCHOOL**

Student ID#: 9802862017  
Placement: Long Branch High School  
(Special Class/MCI)  
Tuition: \$65,708.16/Year  
Effective: 9/6/2016-6/15/2017

10. **CORRECTIONS/REVISIONS TO MINUTES**

I recommend the Board approve the following corrections/revisions to minutes indicated:

**November 30, 2016**

**Before/After School Programs at George L. Catrambone School**

- Readers Theater, K-3 read: Maria Maisto and Maria Manzo. This should have read Meghann Cavanagh.
- Title I English/Language Arts/Math read Kelli Napolitano. This should have also included Maria Maisto and Maria Manzo.

**APPROVAL OF LBFT MEMORANDUM OF AGREEMENT AND SALARY GUIDES FOR JULY 1, 2016 THROUGH JUNE 30, 2017**

In the Memorandum of Agreement - Number 7, Article 7, B, Paragraph 3 - Waiver shall be modified to read as follows: "Any bargaining unit member who chooses to waive all health, dental, and prescription coverage for the full contract year shall not receive any reimbursement other than those (9 employees) who waived coverage(s) prior to July 1, 2016. The Board of Education and the union members concur that this should have read 10 employees.

**October 19, 2016**

**FAMILY/MEDICAL LEAVE OF ABSENCE USING SICK DAYS**

Jenna Collins, Lenna W. Conrow School teacher from December 2, 2016 to March 8, 2017. This should have read from November 29, 2016 to March 3, 2017.

**FAMILY/MEDICAL LEAVE OF ABSENCE WITHOUT PAY**

Jenna Collins, Lenna W. Conrow School teacher from March 9, 2017 to June 30, 2017. This should have read from March 6, 2017 to June 30, 2017.

10. **CORRECTIONS/REVISIONS TO MINUTES (continued)**

October 19, 2016 (continued)

**APPROVAL TO ACCEPT THE 21ST CENTURY COMMUNITY LEARNING GRANT  
EXTERNAL EVALUATOR P2L GROUP**

That the Board approve the acceptance of the p2l Group to be the external evaluators for the 21st Century Community Learning Center grant in the amount of \$16,875.00. This amount should have read \$19,575.00.

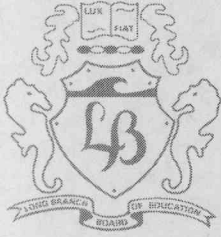
J. **OPPORTUNITY TO ADDRESS THE BOARD ON NON-AGENDA ITEMS**

K. **ADJOURNMENT**

## 2017 LBPS Black History Month Calendar of Events

|                 |  |
|-----------------|--|
| February 1*     | Long Branch Middle School Multicultural Night 6:00PM   |
| February 1      | Gregory School Musical Performance McDonald's Presents "Irving Street"   |
| February 3      | JMFECLC 10:00AM African Dancers  |
| February 3-7    | LWC Principal's Assembly   |
| February 9      | JMFECLC & LWC 10:00AM Continental Readers program  |
| February 13     | LWC McDonald's Faces of Black History Assembly   |
| February 15     | JMFECLC & LWC 10:00AM Continental Readers program  |
| February 16     | Long Branch High School Black History Month Assembly 9:05AM  |
| February 21-28* | LWC African American Inventors Museum  |
| February 22*    | LBPS Board Meeting - LBMS highlights Black History Month   |
| February 23*    | LBHS VPA Showcase inspired by African American artists 5:30-7:00PM<br>GLC Black History Month Walking Museum               |
| February 23     | Gregory School Black History Month Assembly presented by students of Gregory<br>JMFECLC Black History Month Performance    |
| February 24     | AAA Black History Month LBHS Dance Performance & Positive Power Assembly<br>GLC Black History Month LBHS Dance Performance |
| TBD             | AWC Brookdale Community African Dancers  |
| TBD*            | Long Branch Middle School Choral Performance at Monmouth County Courthouse   |
| TBD             | Morris Ave. Black History Month Pageant  |

\*Denotes an event open to the public



# MINUTES

**INSTRUCTION AND PROGRAM COMMITTEE**  
**Wednesday, January 11, 2017 - 5:30 PM**  
 540 Broadway  
 Long Branch, New Jersey 07740

## MINUTES

### **COMMITTEE MEMBERS:**

Donald Covin, Chair  
 Caroline Bennett  
 Michelle Critelli, Ed.D.  
 Armand Zambrano

### **ADMINISTRATORS:**

Michael Salvatore, Ph.D.  
 Alvin Freeman, Ed.D.  
 Roberta Freeman

#### **1. Data Analysis: What are we doing and how are we doing?**

Presentation by Roberta Freeman, Chief Academic Officer

The committee reviewed standardized assessment data from the 2015-2016 school year. The district's Action Plan for addressing student achievement was thoroughly discussed. Monthly Instruction & Program meetings have been established for all administrators in the district. Based on research on effective school improvement, the Instruction & Program meetings will establish the following for the learning community:

- A Clear and Shared Focus
- Set High Standards and Expectations for All Students
- Focus on Effective School Leadership
- Encourage High Levels of Collaboration and Communication
- Alignment of Curriculum, Instruction, and Assessments with State Standards
- Frequent Monitoring of Learning and Teaching
- Focused Professional Learning
- Supportive Learning Environments

#### **2. Questions/Discussion**

#### **Goal of the Instruction & Programs Committee**

*The committee members will actively participate in professional dialog pertaining to student learning standards, teacher evaluation, student growth objectives, student growth percentiles and PARCC.*

*The committee members will seek professional learning experiences pertaining to curriculum and instruction with specific focus towards: student learning standards, teacher evaluation, student growth objectives, student growth percentiles and PARCC.*

|  |
|--|
| Dr. Michael Salvatore, Superintendent of Schools                             |
| Mrs. Roberta Freeman, Chief Academic Officer                                 |
| Mrs. Bridgette Burt, Coordinator of Grants & Innovative Programs             |
| Ms. Alisa Aquino, Funded Grants  |
| Ms. Evelyn Cruz, SCT Academy Principal Middle School                         |
| Mr. Michael Vitarello, Middle School Lead Principal                          |
| Ms. Kim Hyde Leadership Academy Principal, Middle School                     |
| Mrs. Jena Valdiviezo, Supervisor of Science 6-12 District                    |
| Mrs. Nicole Esposito, Supervisor of Humanities District                      |
| Mrs. April Morgan, Supervisor of Mathematics 6-12 District                   |
| Ms. Ann Degnan, Facilities Manager   |
| Mr. Gary Vecchione, Energy Specialist  |
| Mrs. Kelly McOmber, Communications & Special Programs Coordinator            |
| Mrs. Lonell Klina, Supervisor of Visual & Performing Arts                    |
| Dr. Laurie Cancalosi, Supervisor of Health & Physical Education K-12         |
| Ms. Stephanie Quierzo, Teacher High School                                   |
| Ms. Vanessa Giammanco, Teacher High School                                   |
| Ms. Vade Hanlon, Teacher Middle School                                       |
| Ms. Denise Schultz-Nick, Teacher Middle School                               |
| Mrs. Meghan Campbell, Teacher Middle School                                  |
| Ms. Tanisha Simmons, Teacher Middle School                                   |
| Ms. Dawn Graham, Teacher Middle School/National Junior Honor Society Advisor |
| Ms. Elizabeth West, Teacher Middle School                                    |
| Ms. Jenny Marques, Teacher Middle School                                     |
| Mr. Conover White, Teacher Middle School                                     |
| Ms. Joanne Montanti, Middle School Teacher/NJEA Union**                      |
| Ms. Gelsomina Mignano Leuck, Teacher Middle School                           |
| Mr. Jonathan Trzeszkowski, Teacher Middle School/ NJEA Union Rep**           |
| Ms. Kelly Stone, Teacher George L. Catrambone Elementary                     |
| Ms. Michelle Morey, Teacher George L. Catrambone Elementary                  |
| Ms. Edna Newman, Teacher Gregory Elementary                                  |
| Ms. Elizabeth Gannon, Teacher Morris Avenue School                           |
| Ms. Marguerite Chavez, Teacher JMF Early Childhood Learning Center           |
| Ms. Samantha Bouchoux, Teacher Audrey Clark School                           |
| Ms. Amanda Roa-Rosales, Teacher Audrey Clark School                          |
| Mrs. Jill Careri, Teacher Anastasia Elementary                               |
| Ms. Erin Barrett, Teacher Anastasia Elementary                               |
| Ms. Diane Tordella, Teacher Lenna Conrow School                              |
| Mrs. Janise Stout, Teacher Morris Avenue                                     |
| Mr. Neil Mastroianni, Supervisor of Science K-5                              |



# MINUTES

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**OPERATION AND MANAGEMENT COMMITTEE  
WEDNESDAY, JANUARY 11, 2017- 6:15 P.M.  
540 BROADWAY  
LONG BRANCH, NEW JERSEY**

**COMMITTEE MEMBERS:**

Armand Zambrano, Chairperson  
Mary George  
Bill Dangler  
Jim Parnell

**ADMINISTRATORS:**

Michael Salvatore, Ph.D.  
Peter E. Genovese III, RSBO, QPA  
Ann C. Degnan  
Chris Dringus

**FACILITIES**

1. Sustainable Jersey Schools - Board Green certified  
Sustainable Jersey Schools has started a new program for School Board members. The training program provides a certification for Board members. The training will begin in May and will be offered throughout the year. Classes will also be available at the School Board Workshop in October.
2. Board Agenda - audience/paperless  
The Green Team proposed the Board consider going paperless for the public agenda. Each month 150 copies of the Board agenda is printed and provided to the public. These agendas are usually 30+ attachments which could be up to 70 pages. The agenda will be displayed using a projector during the event, but also available for downloading from the district website before the meeting starts. Mr. Parnell suggested we make the agenda available at 6 PM and Mr. Dangler suggested for the month of January, provide a paper agenda and electronic agenda so the public can see the new forum.
3. Amerigo A. Anastasia School and Gregory School louvers  
The New Jersey School Development Authority is starting the work to replace the fresh air in-take louvers on the school buildings. The new louvers will alleviate the driven snow and rain infiltration into the attic. Phase 1 replaces one of each shape on the Gregory School. Phase 2 will replace all the louvers at both the Anastasia and Gregory School.

## **TECHNOLOGY**

1. UPS Inventory - We have completed our UPS inventory for each location and upon doing so, all units have been checked and/or upgraded.
2. Chromebooks - As we begin to transition to Chromebooks at the elementary schools, we will soon be deploying about 250 to Gregory School.
3. Historic High School - With all of the computer, networking and classroom equipment estimated and in order, we have shifted our focus to the security, clock and intercom systems.

\*\*\*\*\*

### **GOALS**

1. The committee members will actively participate in professional dialog pertaining to facility management and preventative maintenance.
2. The committee members will seek professional learning experiences pertaining to facility operations with specific focus towards: educational code, NJ statute, federal guidelines, technology advancements, policy revisions, and initiatives put forth by the Department of Education.

RESOLUTION

**BOARD OF EDUCATION OF THE CITY OF LONG BRANCH**  
**IN THE COUNTY OF MONMOUTH**

**BE IT RESOLVED**, that the Board of Education of the City of Long Branch, in the County of Monmouth ("Board of Education"), based on the recommendation of the Superintendent of Schools, suspended with pay **HOWARD COLEMAN**, corridor aide/safe school environment person, effective November 15, 2016 pending the results of an investigation.

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Education, reinstates **HOWARD COLEMAN** to a corridor aide/safe school environment person position, effective December 1, 2016.

---

Peter E. Genovese III, RSBO, QPA  
School Business Administrator/Board Secretary

Ayes:

Nays:

Absent:

Date: January 25, 2017

RESOLUTION

**BOARD OF EDUCATION OF THE CITY OF LONG BRANCH**  
**IN THE COUNTY OF MONMOUTH**

**BE IT RESOLVED**, that the Board of Education of the City of Long Branch, in the County of Monmouth ("Board of Education"), based on the recommendation of the Superintendent of Schools, suspended with pay **MARK GRAZIANO**, physical education teacher, effective December 19, 2016 pending the results of an investigation.

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Education, reinstates **MARK GRAZIANO** to a physical education teacher position, effective January 4, 2017.

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Peter E. Genovese III, RSBO, QPA  
School Business Administrator/Board Secretary

Ayes:

Nays:

Absent:

Date: January 25, 2017

**RESOLUTION**

**BOARD OF EDUCATION OF THE CITY OF LONG BRANCH  
IN THE COUNTY OF MONMOUTH**

**BE IT RESOLVED** that the Board of Education of the City of Long Branch, in the County of Monmouth ("Board of Education"), based on the recommendation of the Superintendent of Schools, hereby creates the 12-month position of (1) Security Manager. This is a non-affiliated position.

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Peter E. Genovese III, RSBO, QPA  
School Business Administrator/Board Secretary

Ayes:

Nays:

Absent:

Date: January 25, 2017

#### APPENDIX H-4

**RICKY L. HUTCHINSON** was Board approved at the November 30, 2016 Board Meeting as a substitute custodian, pending the clearance of his fingerprints and a Criminal History background check.

The district was notified by Carl H. Carabelli, Manager of the Criminal History Review Unit, in a letter, dated November 25, 2016, that Mr. Hutchinson has been convicted of a crime or offense which permanently disqualifies him from employment in a school district.

**INTENTION TO RETURN FROM FAMILY/MEDICAL LEAVE OF ABSENCE**

**MIGUEL BATISTA**, Middle School custodian, effective January 17, 2017.

**BETH BEHNKEN**, Gregory School principal, effective November 8, 2016.

**WANDA CASTLE**, Amerigo A. Anastasia School instructional assistant, effective December 14, 2016.

**CHENELLE COVIN**, Lenna W. Conrow School instructional assistant, effective January 12, 2017.

**MARIA CONCETTA DAVI-DONNELLY**, Middle School teacher, effective January 30, 2017.

**RITA GRANDINETTI**, Amerigo A. Anastasia School instructional assistant effective January 3, 2017.

**JOSEPH INCORVAIA**, District Maintenance person, effective December 12, 2016.

**AILEEN MENDEL**, Joseph M. Ferraina Early Childhood Learning Center instructional assistant, effective November 14, 2016.

**FRANCES O'HARE**, Audrey W. Clark School teacher, effective December 5, 2016.

**SARA ORTIZ**, Morris Avenue School instructional assistant, effective January 11, 2017.

**WILLIAM POTTER**, Audrey W. Clark School social worker, effective January 17, 2017.

**ANA SANER**, High School instructional assistant, effective December 26, 2016.

**LUCKY WIGGINS**, Morris School instructional assistant, effective January 3, 2017.

**FAMILY/MEDICAL LEAVE OF ABSENCE USING SICK DAYS**

**BETH BEHNKEN**, Gregory School principal, from October 31, 2016 to November 7, 2016.

**CANDICE BIDNER**, Middle School teacher, from March 1, 2017 to April 20, 2017.

**WANDA CASTLE**, Amerigo A. Anastasia School instructional assistant, from November 28, 2016 to December 13, 2016.

**CHENELLE COVIN**, Lenna W. Conrow School instructional assistant, from January 3, 2017 to January 4, 2017.

**OSWALDO DEASSIS**, George L. Catrambone School custodian, from December 22, 2016 to December 23, 2016 and from January 3, 2017 to January 11, 2017.

**BONNIE LARSEN**, Morris Avenue School instructional assistant, from December 8, 2016 to December 19, 2016.

**AILEEN MENDEL**, Joseph M. Ferraina Early Childhood Learning Center instructional assistant, from October 31, 2016 to November 9, 2016.

**CYNTHIA MURPHY**, Office of Curriculum and Instruction confidential secretary, from December 23, 2016 to January 9, 2017.

**ANA SANER**, High School instructional assistant, from December 14, 2016 to December 25, 2016.

**KRISTOPHER SOTO**, Transportation bus driver, from November 18, 2016 to January 5, 2017.

**FAMILY/MEDICAL LEAVE OF ABSENCE USING PAID DAYS**

**STEPHANIE BROWN**, Gregory School teacher, from December 14, 2016 to December 16, 2016.

**CHENELLE COVIN**, Lenna W. Conrow School instructional assistant, from January 6, 2017 to January 11, 2017.

**OSWALDO DEASSIS**, George L. Catrambone custodian, from December 26, 2016 to December 30, 2016, January 12, 2017 to January 13, 2017.

**JOSEPH INCORVAIA**, District Maintenance person, from December 12, 2016 to December 16, 2016.

**BONNIE LARSEN**, Morris Avenue School instructional assistant, from December 20, 2016 to January 13, 2017.

**KRISTOPHER SOTO**, Transportation bus driver, from January 6, 2017 to January 24, 2017.

**FAMILY/MEDICAL LEAVE OF ABSENCE WITHOUT PAY**

**CANDICE BIDNER**, Middle School teacher, from April 21, 2017 to June 30, 2017.

**KRISTOPHER SOTO**, Transportation bus driver, from January 25, 2017 to March 27, 2017.

**EXTENSION FAMILY/MEDICAL LEAVE OF ABSENCE USING SICK DAYS**

**MIGUEL BATISTA**, Middle School custodian, from December 10, 2016 to January 16, 2017.

**CONFERENCES****APPENDIX H-6**

Note: The following staff members are being approved only for registration and mileage (not to exceed \$.31 per mile) in accordance with State Circular Letter 12-14-OMB, which states that overnight travel within certain areas is no longer subject to reimbursement. Additionally, meals not associated with overnight travel will not be reimbursed:

**JON BARRATT****\$254.00**

High School teacher, to attend the AP Workshop - World History sponsored by College Board to be held at Robbinsville High School, Robbinsville, New Jersey on February 17, 2017 (Acct. #15-000-223-500-168-01-44).

**NICOLE CATALANO****\$295.00**

Student Assistant Counselor, to attend the 31st Annual Conference sponsored by The Association of Student Assistance Professionals of New Jersey to be held at the Ocean Place Resort, Long Branch, New Jersey on February 9 - 10, 2017 (Acct.#11-000-213-500-904-12-44).

**JOEY ROBINSON****\$277.00**

Audrey W. Clark School teacher, to attend Zones of Regulation - Strategies to Foster Self Regulation, Emotional Control, Social Skills and Executive Functioning in Students sponsored by AEP Connections, LLC to be held at The Hotel ML in Mt. Laurel, New Jersey on February 27, 2017 (Acct. #15-000-223-500-100-06-44).

**BERNADETTE SHERMAN****\$272.00**

Amerigo A. Anastasia School teacher, to attend Response to Intervention: Practical Strategies for Intervening with Students Before They Fall Too Far Behind in Reading sponsored by the Bureau of Education & Research to be held in New Brunswick, New Jersey on January 26, 2017 (Acct. #15-190-100-320-100-03-00).

**JENNIFER STEFFICH****\$245.00**

Supervisor for Special Services, to attend Early Intervention Strategies to Help Young Children with Challenging Behaviors and Pervasive Developmental Disorders sponsored by the Bureau of Education & Research to be held in Eatontown, New Jersey on February 14, 2017 (Acct. #20-251-200-500-251-20-00)

**LAURA WIDDIS****\$209.00**

Gregory School teacher, to attend Engaging and Motivating Activities to Address the New State Standards sponsored by the Association of Mathematics Teachers of New Jersey to be held Crowne Plaza, Monroe Township on February 8, 2017 (Acct. #15-190-10-320-100-07-00)

## Monthly HIB Report

Reporting Period - November 30<sup>th</sup> – January 5, 2017

### Summary:

Total: Four (4) HIB investigations, one (1) confirmed

#### Amerigo A. Anastasia School

One (1) investigation, zero (0) incidents confirmed as HIB

#### Gregory School

One (1) investigation, zero (0) incidents confirmed as HIB

#### High School

One (1) investigation, zero (0) incidents confirmed as HIB

#### Middle School

One (1) investigation, one (1) incident confirmed as HIB

**PLACEMENT/TERMINATION OF STUDENTS ON HOME INSTRUCTION****PLACEMENT OF STUDENTS ON HOME INSTRUCTION****ID# 8817718541, Non-Classified Student**

**NOTE:** Student has been admitted to the Children's Crisis Intervention Unit of Monmouth Medical Center on 11/09/2016. Education Inc. is the contracted provider of Instruction. The Instruction cost will be billed at the rate of \$49.00/hour for 10 hours per week.

**ID# 1359843677, Non- Classified Student**

**NOTE:** Student has been admitted to the Children's Crisis Intervention Unit of Monmouth Medical Center on 12/4/16. Education Inc. is the contracted provider of Instruction. The Instruction cost will be billed at the rate of \$49.00/hour for 10 hours per week.

**ID# 2862847146, Classified Student**

**NOTE:** Student has been admitted to the Children's Crisis Intervention Unit of Monmouth Medical Center on 11/21/16 Education Inc. is the contracted provider of Instruction. The Instruction cost will be billed at the rate of \$49.00/hour for 10 hours per week.

**ID# 7637495573, Non-Classified Student**

**NOTE:** Student has been admitted to a Group Home. Essex Regional Educational Services Commission is the contracted provider of Instruction. The Instruction cost will be billed at the rate of \$43.30/hour for 10 hours per week.

**ID# 9094491374, Non- Classified Student**

**NOTE:** Student has been admitted to the Children's Crisis Intervention Unit of Monmouth Medical Center on 11/25/16. Education Inc. is the contracted provider of Instruction. The Instruction cost will be billed at the rate of \$49.00/hour for 10 hours per week.

**ID# 8864717996, Non-Classified Student**

**NOTE:** Student has been placed on Home Instruction due to medical condition.

**ID# 7672556732, Classified Student**

**NOTE:** Student has been placed on home instruction due to medical condition.

**ID#2154372816, Classified Student**

**NOTE:** Student has been placed on home instruction due to medical condition.

**ID#5831327822, Classified Student**

**NOTE:** Student has been placed on Home Instruction due to medical condition.

**ID# 5972254821, Classified Student**

**NOTE:** Student has been admitted to the Children's Crisis Intervention Unit of Monmouth Medical Center on 12/14/2016. Education Inc. is the contracted provider of Instruction. The Instruction cost will be billed at the rate of \$49.00/hour for 10 hours per week.

**ID# 5327701945, Classified Student**

**NOTE:** Student has been placed on Home Instruction due to medical condition.

## **PLACEMENT OF STUDENTS ON HOME INSTRUCTION (continued)**

### **ID# 3719153135, Classified Student**

**NOTE:** Student has been admitted to the Children's Crisis Intervention Unit of Monmouth Medical Center on 1/6/2017. Education Inc. is the contracted provider of Instruction. The Instruction cost will be billed at the rate of \$49.00/hour for 10 hours per week.

### **ID# 9094491374, Non- Classified Student**

**NOTE:** Student has been admitted to the Children's Crisis Intervention Unit of Monmouth Medical Center on 1/4/2017. Education Inc. is the contracted provider of Instruction. The Instruction cost will be billed at the rate of \$49.00/hour for 10 hours per week.

### **ID# 7010600721, Classified Student**

**NOTE:** Student has been placed on Home Instruction due to medical condition.

### **ID# 3404184686, Classified Student**

**NOTE:** Student has been placed on Home Instruction due to medical condition.

### **ID#4263123298, Non-Classified Student**

**NOTE:** Student has been placed on Home Instruction due to administration request.

### **ID#4962698446, Non- Classified Student**

**NOTE:** Student has been placed on Home Instruction due to administration request.

### **ID#5221050016, Non-Classified Student**

**NOTE:** Student has been placed on Home Instruction due to administration request.

### **ID#5527881824, Non-Classified Student**

**NOTE:** Student has been placed on Home Instruction due to administration request.

## **TERMINATION OF STUDENTS ON HOME INSTRUCTION**

### **ID#1359843677, Non-Classified Student**

**NOTE:** Student has been cleared to return back to school.

### **ID#8817718541, Non-Classified Student**

**NOTE:** Student has been cleared to return back to school.

### **ID# 2862847146, Classified Student**

**NOTE:** Student has been cleared to return back to school.

### **ID# 5972254821, Classified Student**

**NOTE:** Student has been cleared to return back to school.

### **ID# 5773485139, Non- Classified Student**

**NOTE:** Student has been cleared to return back to school.

### **ID# 9378428389, Classified Student**

**NOTE:** Student has been cleared to return back to school.

**TERMINATION OF STUDENTS ON HOME INSTRUCTION (continued)**

**ID# 9094491374, Non- Classified Student**

**NOTE:** Student has been cleared to return back to school.

**ID# 9988388079, Non- Classified Student**

**NOTE:** Student has been cleared to return back to school.

**ID# 3820686794, Classified Student**

**NOTE:** Student has been cleared to return back to school.

**ID# 7637495573, Non- Classified Student**

**NOTE:** Student has been cleared to return back to school.

**ID# 9094491374, Non- Classified Student**

**NOTE:** Student has been cleared to return back to school.

**ID#3719153135, Classified Student**

**NOTE:** Student has been cleared to return back to school.