

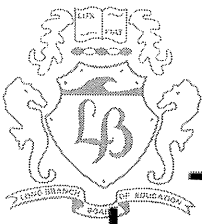
# AGENDA

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**LONG BRANCH BOARD OF EDUCATION**  
**Long Branch, New Jersey**

**Regular Meeting**  
**Wednesday, May 24, 2017**  
**7:00 P.M.**

**Long Branch Middle School Auditorium**  
**350 Indiana Avenue**  
**Long Branch, New Jersey 07740**



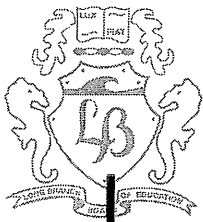
# ORDER OF BUSINESS

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## MEETING

### BOARD OF EDUCATION

- A. Roll Call
- A-1. Statement of the Manner of Notification of the Meeting
- A-2. Objections, if any, to the Validity of the Meeting
- B. Flag Salute
- C-1. Statement to the Public
- C-2. Opportunity for those present to address the Board relating to Agenda items
- D. Approval of Minutes
- E. Secretary's Report
- F. Superintendent's Report
- G. General Items
- H. Personnel Action
- I. Student Action
- J. Opportunity for those present to address the Board on any other business
- K. Adjournment



# AGENDA

MEETING  
LONG BRANCH BOARD OF EDUCATION  
350 INDIANA AVENUE  
WEDNESDAY, MAY 24, 2017  
7:00 P.M.

A. **ROLL CALL**

Dr. Critelli - President	Mr. Grant	Mr. Parnell
Mr. Covin - Vice President	Mr. Dangler	Mrs. Widdis
Mrs. George	Mr. Zambrano	Rev. Bennett

A-1. **STATEMENT OF THE MANNER OF NOTIFICATION OF THE MEETING**

Adequate notice of the meeting of the Long Branch Board of Education has been provided by a Schedule of Public Meetings published in the Atlanticville and the Asbury Park Press. A Schedule of Public Meetings has been posted in the Board of Education Office and the Office of the City Clerk, Long Branch, New Jersey.

Fire exits are located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

A-2. **OBJECTIONS, IF ANY, TO THE VALIDITY OF THE MEETING**

The objecting member must give supporting reasons.

B. **FLAG SALUTE AND PLEDGE OF ALLEGIANCE**

**Alvin L. Freeman, Ed.D., Assistant Superintendent of Schools**, will introduce two students, **DILAN LOPEZ AND AYLAH GONZALEZ**, from the Lenna W. Conrow School who will salute the flag and lead the Pledge of Allegiance.

C-1. **STATEMENT TO THE PUBLIC**

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board committee. The members of the Board committee work with the administration and Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting. All agenda attachments are available for public review. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

C-1. **STATEMENT TO THE PUBLIC (continued)**

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. With the exception of those individuals whose names are on the agenda this evening, the Board will not respond to questions during the public participation portion of this meeting involving the employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific, prospective or current employee.

C-2. **OPPORTUNITY TO ADDRESS THE BOARD RELATING TO AGENDA ITEMS**

D. **APPROVAL OF MINUTES**

I entertain a motion that the Board approve the following minutes:

- Agenda Meeting minutes of April 25, 2017
- Executive Session Meeting minutes of April 25, 2017
- Regular Meeting minutes of April 26, 2017
- Executive Session Meeting minutes of April 26, 2017

E. **SECRETARY'S REPORT**

1. **BUDGET TRANSFER REPORTS – FY17 APRIL TRANSFERS**

I recommend the Board approve the following Budget Transfer Resolution (which will be labeled **APPENDIX E-1** and made part of the permanent minutes upon Board approval).

**RESOLUTION**

**WHEREAS** N.J.A.C. 6A:23A-16.10 "Budgetary Controls and Over expenditure of Funds" states a "district Board of Education or Charter School Board of Trustees shall implement controls over budgeted revenues and appropriations and shall not approve any obligation or payment in excess of the amount appropriated by the district Board of Education in the line item pursuant to N.J.S.A. 18A:22-8.1".

**NOW, THEREFORE BE IT RESOLVED** that the attached line item transfer FY17 April Transfers as listed be approved for the month ending April 30, 2017.

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Peter E. Genovese III, RSBO, QPA  
School Business Administrator / Board Secretary

Ayes:

Nays:

Absent:

Date: May 24, 2017

E. **SECRETARY'S REPORT (continued)**

2. **BOARD SECRETARY'S REPORTS - APRIL 30, 2017**

I recommend the Board approve the Board Secretary's Reports for the month ending April 30, 2017 (which will be labeled **APPENDIX E-2** and made part of the permanent minutes upon Board approval).

3. **REPORTS OF THE TREASURER - APRIL 30, 2017**

I recommend the Board approve the Reports of the Treasurer for the month ending April 30, 2017 (which will be labeled **APPENDIX E-3** and made part of the permanent minutes upon Board approval).

4. **MONTHLY CERTIFICATION OF SCHOOL BUSINESS ADMINISTRATOR/  
BOARD SECRETARY**

Pursuant to N.J.A.C. 6A:23A-16.10(c)(3), I certify that as of the April 30, 2017 Board Secretary's Report, no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a).

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Peter E. Genovese III, RSBO, QPA  
School Business Administrator/Board Secretary

5. **MONTHLY CERTIFICATION OF BOARD OF EDUCATION**

I recommend the Board approve the following Resolution:

**RESOLUTION**

**BE IT RESOLVED**, that pursuant to N.J.A.C. 6A:23A-16.10(c)(4), we, the Members of the Board of Education, after a review of the Board Secretary's and Treasurer's Monthly Financial Reports and upon consultation with the appropriate district officials, certify that to the best of our knowledge that as of April 30, 2017 no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

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Peter E. Genovese III, RSBO, QPA  
School Business Administrator / Board Secretary

Ayes:

Nays:

Absent:

Date: May 24, 2017

E. **SECRETARY'S REPORT (continued)**

6. **BILLS AND CLAIMS – APRIL 4 - 30, 2017 AND MAY 1 - 24 , 2017 FOR CHRIST THE KING, AVERY GRANT AND JENNA CAMACHO**

I entertain a motion that the Board approve the April 4 - 30, 2017 and May 1 - 24, 2017 for Christ the King, Avery Grant and Jenna Camacho (which will be labeled **APPENDIX E-4** and made part of the permanent minutes upon Board approval).

7. **BILLS AND CLAIMS – APRIL 4 - 30, 2017 AND MAY 1 - 24, 2017 EXCLUDING CHRIST THE KING, AVERY GRANT AND JENNA CAMACHO**

I entertain a motion that the Board approve the April 4 - 30, 2017 and May 1 - 24, 2017 excluding Christ the King, Avery Grant and Jenna Camacho (which will be labeled **APPENDIX E-4** and made part of the permanent minutes upon Board approval).

8. **RECONCILIATION MONTHLY OPERATING REPORT – SODEXO – APRIL 30, 2017**

I entertain a motion that the Board approve the monthly operating report for the Sodexo Corporation, Food Service Management Company for the Long Branch School District for April 30, 2017 (which will be labeled **APPENDIX E-5** and made part of the permanent minutes upon Board approval).

9. **ATHLETIC FUND & ELEMENTARY SCHOOLS, MIDDLE SCHOOL & HIGH SCHOOL STUDENT FUNDS AS OF APRIL 30, 2017**

I entertain a motion that the Board approve the monthly reports for the Athletic Fund, the Elementary Schools, Middle School, and High School Student Funds as of April 30, 2017 (which will be labeled **APPENDIX E-6** and made part of the permanent minutes upon Board approval).

**LONG BRANCH PUBLIC SCHOOLS**  
 Long Branch, New Jersey

**STUDENT REGISTRATION**  
 (as of April 30, 2017)

	AAA	GLC	GRE	MA	JMFECLC	LWC	TOTAL ELEM	MS	HS	TOTAL
PreK				312	210	283	805			805
Kdg		56		116	109	118	399			399
1st	89	167	96				352			352
2nd	114	161	92				367			367
3rd	79	143	101				323			323
4th	124	173	107				404			404
5th	107	167	106				380			380
6th							0	381		381
7th							0	354		354
8th							0	350		350
9th							0		368	368
10th							0		381	381
11th							0		289	289
12th							0		325	325
MCI	18						18	9	10	
MD							0			
BD	4	9	1				14	18	31	
LD	60		59				119	21	25	
AUT	19		17				36	10	5	
PD						22	22		5	
OOD	4	2	4		5	2	17			
Home Instruction							0	9		
<b>TOTAL</b>	<b>618</b>	<b>878</b>	<b>583</b>	<b>428</b>	<b>324</b>	<b>425</b>	<b>3256</b>	<b>1152</b>	<b>1439</b>	<b>5847</b>

April 2016 Figures										
School	AAA	GLC	GRE	MA	JMFECLC	LWC	MS	HS		Total
Totals	614	863	633	408	351	429	1121	1411		5830

**F. SUPERINTENDENT’S REPORT**

The Board would like to recognize Sam Brewer and Jack Mattaliano for aiding an elderly resident of Long Branch who fell and was injured while walking on Ocean Avenue, staying with her until the paramedics arrived.

**1. PRESENTATION OF AWARDS**

**A. FOOD SERVICE DIRECTOR OF THE YEAR AWARD - Dan Witkowski**

Dan Witkowski, New Jersey School Nutrition Association President, will present Nawal Maroun, Food Service Director, with the Director of the Year award.

**B. DISTRICT VOLUNTEERS - PARENTS**

Stacey Lubischer	Rosalba Rodriguez
Kenya De Faria	Jillian Zoppi
Maria Dimpilis	Nohemi Perez Vazquez
William Haber	Lourdes Nicholas
Albert Thomas	Monica Mendoza
Emiliano Aquino	

**C. TEACHER OF THE MONTH - APRIL**

**MELISSA HEGGIE**, Dance Teacher, Amerigo A. Anastasia School, presented by Dr. Critelli

**D. SUPPORT STAFF OF THE MONTH - APRIL**

**VIRGINIA FELDMAN**, Instructional Assistant, Gregory School, presented by Dr. Critelli

**2. STUDENT COUNCIL LIAISON’S REPORT**

**3. SCHOOL PRESENTATION**

In a review of the year titled “Preschool Magic in the Air”, the preschool 4-year-old students of Lenna Conrow will report on the breaking news stories of the world and events that occurred at the school during the 2016-2017 school year.

**4. AWARDING OF TENURE CERTIFICATE**

The Board and I would like to extend our congratulations to the following staff member who has attained tenure in the Long Branch Public Schools:

**HIGH SCHOOL**

Presented by: Angela Torres, STEM Academy Administrator/Principal

**GABRIELA DEMPSEY** - Teacher

**F. SUPERINTENDENT’S REPORT (continued)**

**5. RECOGNITION OF ACHIEVEMENT**

A. The following students have been selected as the winners for the Municipal Memorial Day Essay Contest. Each student will be presented with a \$100.00 cash prize and will be reading their essays in the front of City Hall at the Memorial Day Ceremony on Monday, May 29, 2017 at 11:00 A.M.

Rayane Moura-Oliveira	-	George L. Catrambone School	- Grade 5
Amanda Tracey	-	Middle School/VPA	- Grade 8
Maria F. Monson	-	High School/STEM	- Grade 1

B. The following parents developed and actively support the Special Education Parent Group which includes but not limited to receiving training from the state advocacy network as well as establishing an informational website:

Tracey Brown	Dawn Vician
Rita Rich	Nicole Trainor

C. The following administrators and teachers have been selected to be presenters at the NJTESOL/NJBE 2017 Spring Conference “Engage and Empower ELLs for Excellence” being held at the Hyatt Regency in New Brunswick from May 31, 2017 to June 2, 2017.

**Virtual Reality: An Interactive Journey for Students**

Presenters: Bonnie Molina, Supervisor for Bilingual Education and Raquel Rosa, High School teacher.

**Family Literacy Series**

Presenters: Bonnie Molina, Supervisor for Bilingual Education and Dr. Renee Whelan, Director of Early Childhood.

**Guiding ELs Through the Reading Process**

Presenters: Arminda Rodriguez, Kindergarten bilingual teacher, Morris Avenue School and Alyson Stagich, Third grade teacher, George L. Catrambone School.

D. A Workshop proposal entitled, “Making Launch a Comprehension Curriculum” submitted by Lisa Roesch and Kelly Stone, George L. Catrambone School teachers, has been accepted by Project Lead The Way. Mrs. Roesch and Ms. Stone will be presenting this topic at the 2017 Project Lead The Way Summit being held in Orlando, Florida from October 22 - 25, 2017.

E. The following schools have been recognized as achieving the Bronze HealthierUS School Challenge: Smarter Lunchrooms award by the U.S. Department of Agriculture, which is awarded to schools that have worked to provide students with nutritious food and quality nutrition and physical education.

- Long Branch High School
- Long Branch Middle School
- Audrey W. Clark School
- George L. Catrambone School
- Amerigo A. Anastasia School
- Gregory School

**F. SUPERINTENDENT'S REPORT (continued)**

**5. RECOGNITION OF ACHIEVEMENT (continued)**

F. The Long Branch Middle School and George L. Catrambone School will be recognized as National Green Ribbon Schools by the United States Department of Education in July of 2017 for meeting the following criteria:

- Reduce environmental impact and costs
- Improve the health and wellness of schools, students and staff
- Provide environmental education, which teaches many disciplines and is good at effectively incorporating STEM, civic skills and green career pathways.

6. The Board of Education has approved the continuation of salaries for all employees in their respective units; LBSEA, LBFT, LBPDA, LBSCA and non-affiliated as well as contracts for the School Business Administrator/Board Secretary, Assistant Superintendent for Pupil Personnel Services and Assistant Superintendent of Schools.

**G. GENERAL ITEMS**

**1. APPROVAL OF MUNICIPAL TAX PAYMENT SCHEDULE - 2017 - 2018**

I recommend the Board approve the attached Municipal Tax Payment Schedule for 2017 - 2018 as listed on **APPENDIX G-1**.

**2. APPROVAL OF BID RESULTS - HISTORIC HIGH SCHOOL PHASE II**

The following bids for Renovations of the Historic High School - Phase II at the bid opening on May 17, 2017. I recommend the Board reject all bids as they exceed the budget for the project.

<b>BIDDER</b>	<b>GDS Mechanical</b>	<b>Hall Bldg. Corp.</b>	<b>KAPPA Construct.</b>	<b>McCauley Construct.</b>	<b>Paul Otto Building</b>	<b>Tormee Construct.</b>	<b>Wallace Brother</b>
Base Bid	\$6,941,000	\$9,265,000	\$8,920,000	\$7,670,000	\$8,614,800	\$8,347,000	\$9,680,000
Alt. #1	\$70,000	\$104,000	\$145,000	\$115,000	\$150,000	\$110,000	\$117,000
Alt. #2	\$134,000	\$160,000	\$154,000	\$155,000	\$220,000	\$135,000	\$154,000
Alt. #3	\$30,000	\$37,000	\$19,500	\$32,000	\$30,000	\$80,000	\$10,000
Alt. #4	\$19,000	\$18,000	\$20,000	\$19,000	\$20,000	\$20,000	\$23,000
Alt. #5	\$30,000	\$28,000	\$36,000	\$4,700	\$4,000	\$32,000	\$3,300
Alt. #6	\$160,000	\$30,000	\$20,000	\$12,000	\$28,000	\$40,000	\$19,000

**3. APPROVAL OF RFP FOR INTEGRATED SOFTWARE**

I recommend the Board approve the Request for Proposal from Frontline for the Integrated Software to track and manage staff attendance, recruiting and professional development.

<b>REQUEST FOR PROPOSAL</b>	<b>FRONTLINE</b>	<b>UNICORN HRO</b>
Initial cost and annual recurring license fee	<b>\$135,846.00</b>	\$172,342.53

**4. APPROVAL TO SUBMIT 2017 - 2020 BILINGUAL/ESL PROGRAM PLAN**

I recommend the Board approve the submission of the 2017 - 2020 Bilingual/ESL Program Plan to the New Jersey Department of Education.

**5. INSURANCE PROPOSALS - 2017 - 2018**

I recommend the Board approve Selective Insurance Company for the 2017 - 2018 school year for coverage for Public Official Bonds at a cost not to exceed \$1,920 and Commercial Crime Policy at a cost not to exceed \$1,797. This represents a 0% increase over 2016 - 2017 school year.

**G. GENERAL ITEMS (continued)**

**6. APPROVAL TO ESTABLISH THE 1974 LONG BRANCH BASEBALL SCHOLARSHIP**

I recommend the Board approve the establishing of the 1974 Long Branch Baseball Scholarship to be awarded annually in the amount of \$500.00. The scholarship will be awarded to a Varsity athlete who has proved to be a team player and will be attending a 2 or 4 year college in the fall.

**7. APPROVAL TO FILE ESEA CONSOLIDATED GRANT APPLICATION**

I recommend the Board approve the filing of the ESEA Consolidated Grant application in the amount of the FY2018 allocations when they become available.

I recommend the Board authorize **Bridgette Burt**, **Coordinator of Grants & Innovative Programs**, or her designee, to serve as the district's contact person for the above actions.

I further recommend that **Michael Salvatore, Ph.D., Superintendent of Schools**, be designated the Board's representative to implement the above actions.

**8. GIFTS TO SCHOOLS**

I recommend the Board accept the following gifts to schools indicated:

**Donated by:**

Long Branch Recreation Dept.  
ESSA Sports Performance

Monetary Donation of \$100  
1 Power Rack System and 2 Barbells

**Comments from the Operation and Management Committee Chair (APPENDIX G-2)**

**H. PERSONNEL ACTION - (\*pending fingerprints)**

**1. RESOLUTION - EMPLOYEE SUSPENDED WITH PAY**

I recommend the Board approve the Resolution to suspend Jason Andrews as listed on **APPENDIX H-1**.

**2. APPOINTMENT OF CERTIFIED STAFF**

I recommend the Board approve/ratify the appointment of the following named individual who constitutes a careful selection and screening of applicants and is hereby recommended for an employment contract contingent upon the successful completion of their degree program, New Jersey Department of Education certification requirements, Federal NCLB Highly Qualified Teacher requirements: a criminal history clearance and the successful completion of a medical examination as required by the Board of Education. This initial appointment may be changed as District needs develop.

**RORY COLFORD**

Math Teacher  
Middle School  
MA, Step 3  
\$59,225

Certification: Elementary/Elem. With Math 5-8

Education: Sacred Heart University

Replaces: Meaghan Brandt, resigned

(Acct#: 15-130-100-101-000-02-00) (UPC#:0254-02-MATHC-TEACHR)

Effective: September 1, 2017

H. **PERSONNEL ACTION (continued)**

2. **APPOINTMENT OF CERTIFIED STAFF (continued)**

**JENNA ANDERSON**

Chemistry Teacher  
High School  
MA +30, Step 9  
\$64,825

Certification: Teacher of Chemistry

Education: St. Peters University

Replaces: T. Jigmey, resigned

(Acct#:15-140-100-101-000-01-00)(UPC#:1392-01-SCNCE-TEACHR)

Effective: September 1, 2017

**ALYSSA ORTNER**

Math Teacher  
High School  
BA, Step 1  
\$51,325

Certification: Mathematics

Education: University of Delaware

Replaces: C. Griffin, resigned

(Acct#:15-140-100-101-000-01-00)(UPC#:0079-01-MATHC-TEACHR)

3. **APPOINTMENT OF PERSONNEL MANAGER**

I recommend the Board approve the appointment of the following named individual as Personnel Manager effective May 25, 2017.

**ALISA AQUINO**, Personnel Manager at a salary of \$90,000.

(Acct#:11-000-230-100-000-10-00) (UPC#: 1432-10-OFSUP-HRMNGR)

4. **APPOINTMENT OF SOCIAL ENVIRONMENTAL SUSTAINABILITY OFFICER**

I recommend the Board approve the appointment of the following named individual as Social Environmental Sustainability Officer for the 2017-2018 school year.

**DIEGO DEASSIS**, Social Environmental Sustainability Officer at a salary of \$65,000.

(Acct#: 11-000-251-100-000-12-00)(UPC#: 1465-12-ESSOF-OFFCER)

5. **APPOINTMENT OF EDUCATIONAL TECHNOLOGY TEACHING SPECIALIST**

I recommend the Board approve the appointment of the following named individual as 12 month Educational Technology Teaching Specialist effective July 1, 2017.

**NEIL MASTROIANNI**, 12 Month Educational Technology Teaching Specialist at a salary of \$90,000. (Acct#: 11-000-221-100-000-12-00)

(UPC#: 1463-12-EDTCH-SPEC12).

6. **APPOINTMENT OF GROUNDSMAN**

I recommend the Board approve the appointment of the following named individual as a groundsman for the 2017-2018 school year:

**MICHAEL KLINA**, Building & Grounds at a salary of \$44,941, step 1, effective: pending fingerprints (Acct#:11-000-263-100-000-12-00)(UPC#:0894-12-OFB&G-GROUND).

H. **PERSONNEL ACTION (continued)**

7. **APPOINTMENT OF MAINTENANCE WORKER**

I recommend the Board approve the appointment of the following named individual as maintenance for the 2017-2018 school year:

**JASON ZIMERLA**, Building & Grounds at a salary of \$48,416, step 3, effective: pending fingerprints (Acct#:11-000-262-100-000-12-00)(UPC#:0911-12-OFB&G-MAINTC).

8. **APPOINTMENT OF CUSTODIAN**

I recommend the Board approve the appointment of the following named individual as custodian for the 2017-2018 school year.

**RICKEY BOSTON**, custodian at a salary of \$33,871, step 1, effective: pending fingerprints (#11-000-262-100-000-02-00)(UPC#:0356-02-OFB&G-CUST12).

9. **RETIREMENTS**

I recommend the Board accept with regret and best wishes the retirement of the following individuals:

**ELENA ABBRUZZESE**, Instructional Assistant, effective July 1, 2017. Mrs. Abbruzzese has a total of 9 years and 4 months of service.

**PAULINE CIERI**, Speech Language Specialist, effective July 1, 2017. Mrs. Cieri has a total of 17 years of service.

**ANDREA FRIED**, Kindergarten Teacher, effective July 1, 2017. Mrs. Fried has a total of 25 years and 6 months of service.

**PAUL ESCHELBACH**, teacher, effective June 30, 2017. Mr. Eschelbach has a total of 41 years of service.

10. **RESCIND RETIREMENT**

I recommend the Board rescind the retirement of the following individual:

**DONNA CRITELLI**, Transportation Manager, effective May 24, 2017.

11. **RESIGNATION - CONTRACTUAL POSITION**

I recommend the Board accept the resignation of the following individuals:

**JAMES FALCO**, Social Studies Teacher, effective June 30, 2017.

**COL. JONATHAN W. SPARE**, Air Force JROTC Instructor, effective July 1, 2017.

**GREGORY COHEN**, Transportation Manager, effective May 16, 2017.

**JASON ANDREWS**, part time bus driver, effective June 15, 2017.

12. **RESIGNATION - STIPEND POSITION**

I recommend the Board accept the stipend resignation of the following individual:

**FELICIA CLARK**, Early Childhood Enrichment Camp teacher, effective May 18, 2017.

H. **PERSONNEL ACTION (continued)**

13. **PART-TIME AND STIPEND POSITIONS - SUMMER 2017**

I recommend the Board approve/ratify the following Summer stipend appointments:

**EARLY CHILDHOOD ENRICHMENT CAMP - PRE-K - K - LENNA W. CONROW SCHOOL**

**July 5, 2017 - August 1, 2017 (M-F), Hrs.: 8:15am - 11:45 am (3.5 hrs.)**

Teachers - Pre-K and Kindergarten \$26.00/hr./\$455.00/wk. (prorated)  
Nichelle Douglas, Michele Mauriello-Fiore, Francine VanBrunt,  
Alexandra Ferretti, Alexandra Casares, Jennifer Campbell,  
Aimee Woods, Kerryn Hughley

Instructional Assistants \$13.63/hr./ \$233.80/wk. (prorated)  
Dot Bowles, Craig Cuje, Rachel Daniels, Susan Marra,  
Christina Navarro, Gloria Pizarro, Sherry Reed, Ana Silva,  
Christian Colon, Sonia Mendez, Ruth Rodriguez, Joanne Sciarappa

Corridor Aide \$15.71 hr./\$274.93/wk. (prorated)  
Eliana Garcia

**SUMMER LEARNING PROGRAM - GRADES 1 - 3 - AAA SCHOOL AND GREGORY SCHOOL**

**July 5, 2017 - August 1, 2017 (M-F), Hrs.: 8:15 am - 12:45 pm (4.5hrs.)**

Teachers \$26.00/hr./\$585.00/wk. (prorated)  
Maria Maisto, Caitlyn Mielcarek, Brian Roberts, Tarik  
Morrison, Jennifer Gonzalez, Maria Herrera

Physical Education Teacher \$26.00/hr./\$585.00/wk. (prorated)  
Danielle Thomas

Substitute Teachers \$26.00/hr.  
Virginia Feldman, Aleksandra Santiago, Melissa Schiumo,  
Jessica Rodriguez, Carly Oppito, Margaret Johnson,  
Deirdre Murray, Tanisha Simmons, Danielle Tarallo, Kim  
Pagan, Kelly Schunessey, Kerryn Hughley, Alexa Freguetti,  
Jasmine Gomez, Melissa Brown, Cheryl Dickerson

Instructional Assistants \$13.36/hr./\$300.60/wk. (prorated)  
Yoselin Gomez, Susan Marra, Sara Ortiz, Ruth  
Rodriguez, Michael Vieira

Corridor Aides \$15.51/hr./\$353.48 wk. (prorated)  
Michelle Widdis, Kevin Schaubert, Christina Matthews

Swim Instructor/Lifeguard \$26.00/hr./\$585.00/wk. (prorated)  
Wallace Morales

Nurses \$31.43/hr./\$707.18/wk. (prorated)  
Anna Martin, Patricia Stasse

H. PERSONNEL ACTION (continued)

13. PART-TIME AND STIPEND POSITIONS - SUMMER 2017 (continued)

BILINGUAL SUMMER SCHOOL PROGRAM: July 5, 2017 – July 28, 2017 (M-F)

Hrs: 7:30am – 12:30pm [5 hrs]

Middle School Bilingual Teachers \$26.00/hr./ \$650.00/wk.(prorated)  
Elsa Ates

High School Bilingual Teacher \$26.00/hr./ \$650.00/wk.(prorated)  
Kelly Wiggett

MIDDLE SCHOOL SUMMER SCHOOL: July 5, 2017 – August 11, 2017 (M-F)

Hrs: 7:30am – 12:30pm [5 hrs]

Scheduler [Mon-Thu (8:00am-1:00pm)] \$31.43/hr./ \$628.60/wk.(prorated)  
Yvette Ricigliano

Language Arts Teachers \$26.00/hr./ \$650.00/wk.(prorated)  
P. Kevin Mammano, Joanne Rohrman

Mathematics Teachers \$26.00/hr./ \$650.00/wk.(prorated)  
Adam Harrington, Joseph Maratta

Science Teachers \$26.00/hr./ \$650.00/wk.(prorated)  
Tanisha Simmons, Conover White

Social Studies Teachers \$26.00/hr./ \$650.00/wk.(prorated)  
JamieLynn Bazydlo, Vade Hanlon

Corridor Aide (7:15am-12:45pm) \$15.71/hr./ \$432.03/wk.(prorated)  
Ralph DeFillipo

Substitute Teachers \$26.00/hr.  
Rosalie Guzzi, Megan Renzo-Mazza

Substitute Corridor Aides \$15.71/hr.  
Veronica Billy, Rosalie Guzzi

MIDDLE SCHOOL SUMMER GUIDANCE: July 5, 2017 – August 11, 2017 (M-F)

Hrs: 7:30am - 12:30pm [5 hrs]

Guidance Counselor \$31.43/hr./ \$785.75/wk.(prorated)  
Jeremy Martin

MIDDLE SCHOOL SUMMER BAND: July 5, 2017 – July 28, 2017

(not to exceed 80 hrs – 4 wks@ 20 hrs)

Music Teacher \$24.21/hr./ \$484.20/wk.(prorated)  
Robert Stout

H. **PERSONNEL ACTION (continued)**

13. **PART-TIME AND STIPEND POSITIONS - SUMMER 2017 (continued)**

**MIDDLE SCHOOL EXPRESS CAMP: July 5, 2017 – July 28, 2017 (M-Thu)**

**Hrs: 8:15am - 11:45am [3.5 hrs]**

Program Facilitator (8:00am-12:00pm) \$40.00/hr./ \$640.00/wk.(prorated)  
Maureen Alexander

Corridor Aide (8:00am-12:00pm) \$15.71/hr./ \$251.36/wk.(prorated)  
Carl Vega

Teachers \$26.00/hr./ \$364.00/wk.(prorated)  
Megan Campbell, Nancy O'Toole, Vincent Vallese  
Delanyard Robinson, Elizabeth West

Instructional Assistants \$13.36/hr./ \$187.04/wk.(prorated)  
Veronica Billy, Esther Morales

Substitute Teachers \$26.00/hr.  
Rosalie Guzzi, Maureen Kmet, Megan Renzo-Mazza

Substitute Instructional Assistant \$13.36/hr.  
Rosalie Guzzi

**HS SUMMER PROGRAMS - July 5, 2017 - August 11, 2017 (M-F)**

**7:30 am - 2:30 pm (7 hrs.)**

Program Facilitator \$40.00/hr./\$1,400.00/wk. (prorated)  
Tristen Fleck

Corridor Aide \$15.71/hr./\$392.75/wk. (prorated)  
James Sweeney

Substitute Corridor Aide \$15.71 hr.  
Veronica Billy

**HS SUMMER PROGRAMS - July 5, 2017 - August 11, 2017 (M-F)**

**7:30 am - 12:30 pm (5 hrs.)**

Mathematics Teacher \$26.00/hr./ \$650.00/wk.(prorated)  
James Anthony, Nemeil Navarro

Biology Teacher \$26.00/hr./ \$650.00/wk.(prorated)  
Jason Vengelis

History Teacher \$26.00/hr./ \$650.00/wk.(prorated)  
Anne Rubenstein

Credit Recovery Teacher \$26.00/hr./ \$650.00/wk.(prorated)  
Alyssa Lompado

H. **PERSONNEL ACTION (continued)**

13. **PART-TIME AND STIPEND POSITIONS - SUMMER 2017 (continued)**

**HS SUMMER PROGRAMS - July 5, 2017 - August 11, 2017 (M-F)**  
**7:30 am - 12:30 pm (5 hrs.) (continued)**

Advanced Placement Teacher - English \$26.00/hr./ \$650.00/wk.(prorated)  
Stefanie Queiroz

Advanced Placement Teacher - History \$26.00/hr./ \$650.00/wk.(prorated)  
Alex Smiga

Summer Guidance \$1,100.05/wk.  
Christine Wegert (6 weeks)  
Jenna Camacho (3 weeks)  
Joseph Palumbo (3 weeks)  
Hema Solanki (3 weeks)

Substitute Teachers \$26.00/hr.  
Dawn Ciaramella, Anton DeLuca, Alexa Freguletti,  
Tanya Galizewski, Danielle Tarallo

Summer Band - July 24, 2017 - August 11, 2017 \$3,200.00/season  
Robert Clark

ROTC Summer Leadership Program -  
June 24, 2017 - July 1, 2017 \$2,500.00  
MSgt., William Wilson

**HS SUMMER WEIGHT ROOM: July 5, 2017- August 11, 2017**

Weight Room Supervisors (7:00am – 9:00am) \$20.94/hr./\$209.40/wk. (prorated)  
Shawn Brown, Darnell Tyler

Weight Room Supervisors (4:00pm – 6:00pm) \$20.94/hr./\$209.40/wk. (prorated)  
Aaron Collins, Terrence King

Substitute Weight Room Supervisors \$20.94/hr.  
Tarik Morrison, Jessica Rodriguez

**EXTENDED SCHOOL YEAR SERVICES: July 5, 2017 - August 18, 2017 ( M-F)**  
**Hrs: 8:15am – 12:45 pm**

**DISTRICT**

Substitute Secretary \$10.00/hr.  
Kathleen Scicchitano

Substitute Nurses \$31.43/hr.  
Michele Baker, Mary Whelan, Noreen Shifano,  
Bonnie Monteforte, Patricia Brown

H. **PERSONNEL ACTION (continued)**

13. **PART-TIME AND STIPEND POSITIONS - SUMMER 2017 (continued)**

**EXTENDED SCHOOL YEAR SERVICES: July 5, 2017 - August 18, 2017 ( M-F)**  
**Hrs: 8:15am – 12:45 pm (continued)**

**MIDDLE SCHOOL**

Special Education Teacher  
Nyema Roddy \$26.00/hr./\$585.00/wk.

Instructional Assistant  
Michael Vieira \$13.36/hr./\$300.60/wk.

**ELEMENTARY**

Instructional Assistants \$13.36/hr./\$300.60/wk.  
Kathryn Calt, Terrence King

**EARLY CHILDHOOD (Pre-K & K)**

Instructional Assistant \$13.36/hr./\$300.60/wk.  
Mary Boyce

**RELATED SERVICES** \$63.86/hr

Behaviorist  
Jennifer Castoro

**CHILD STUDY TEAM EVALUATIONS**

Evaluations \$350.00/case  
Kirsten Coughlin

Case Conference Teacher \$75.00/case  
Kirsten Coughlin  
Maria Manzo (Gen. Ed.)

14. **FUNDED PART TIME AND STIPEND POSITIONS - SUMMER, 2017**

I recommend the Board approve the following individuals for part time and stipend positions - Summer, 2017. The program will be held at the Amerigo A. Anastasia School from July 5, 2017 through August 1, 2017 and is funded by the 21st CCLC grant.

**21ST CENTURY COMMUNITY LEARNING CENTER SUMMER STEAM PROGRAM**

**Academic Lab Instructors** \$26/hr.  
Michelle Esten, Vincent Vallese, Maria Holland, Kathryn Mazur,  
Matthew McDermott

**Elective Instructors** \$26/hr.  
Ashley Steward

H. **PERSONNEL ACTION - (continued)**

15. **ANNUAL STIPENDS FOR THE 2016-2017 SCHOOL YEAR**

I recommend the Board approve/ratify the following stipend appointments:

**CURRICULUM WRITERS**

\$25.13/hr.

**Mathematics Curriculum Writers (25 hrs each curriculum writer)**

Kindergarten	Francine VanBrunt
Grade 1	Patricia Bruckner
Grade 2	Laura Widdis
Grade 3	Lauren Crupi
Grade 4	Cheryl Martin
Grade 5	Lois Alston
Grade 6	Mary Woodruff, Tara Battaglia
Grade 7	Nicole Carroll, Vincent Vallese
Grade 8	Kristen Circelli, Sean Mallon
Algebra I	Stefanie Matano
Algebra II	Alissa Gallo
Geometry	Allyssa Lombardo
Elementary ESL	Angela Matty, Allison Munoz-Cassidy

**English/Language Arts/Literacy-ELA/L (25 hrs. each curriculum writer)**

Kindergarten	Meghann Cavanagh
Grade 1	Michelle Newberry
Grade 2	Stephanie Dispoto
Grade 3	Meredith Fleming
Grade 4	Elizabeth Muscillo
Grade 5	Katie Gervolino
Elementary ESL	Angela Matty, Allison Munoz-Cassidy
Grade 6	Lori Olson
Grade 7	Jessica Dougherty
Grade 8	Louis DeAngelis
Grade 9	Nicole Petraitis
Grade 10	Kenneth Morrison
Grade 11	Tara Okun
Grade 12	Bridget O'Neill
AP Language	Stephanie Querioz
AP Literature	Ashley Beno

**Visual & Performing Arts (50 hrs. each curriculum writer)**

Gr. 6-8: TV & Film	Kristen Catrambone
Gr. 6-8: Music Technology	Delanyard Robinson, Robert Stout
Gr. 9-12: TV Studio I-III	Jessica Sickler
Gr. 9-12: TV Studio Internship	Jessica Sickler
Gr. 9-12: Music Technology	Delanyard Robinson

**Bilingual, ESL, World Language (50 hrs. each curriculum writer)**

Gr. K-8: World Languages	Elsa Ates, Claudia Kaja, Edna Newman, Andrea Sodhi
Gr. 6-8: Newcomer ESL	Nicole Carroll, Ashley Stubbington
Gr. 6-12: ESL	Johanna Mozo, Kelly Wiggett

H. **PERSONNEL ACTION - (continued)**

15. **ANNUAL STIPENDS FOR THE 2016-2017 SCHOOL YEAR (continued)**

**World Language: Grades 9-12 (50 hrs each curriculum writer)**

Spanish I	Erin Lamberson, Andrea Sodhi
Spanish II	Erin Lamberson, Tanya Martin
Spanish III	Erin Lamberson, Tanya Martin
Spanish IV	Erin Lamberson, Tanya Martin
Spanish for Heritage Speakers	Erin Lamberson, Andrea Sodhi
Italian I	Claudia Kaja, Pierre Joseph
Italian II	Claudia Kaja, Pierre Joseph
Italian III	Claudia Kaja, Pierre Joseph
Italian IV	Claudia Kaja, Pierre Joseph
French I	Claudia Kaja, Pierre Joseph
French II	Claudia Kaja, Pierre Joseph
French III	Claudia Kaja, Pierre Joseph
French IV	Claudia Kaja, Pierre Joseph

16. **COACHING/ATHLETIC STIPEND POSITIONS - FALL 2017**

I recommend the Board approve/ratify the following coaching/athletic stipend appointments:

**HIGH SCHOOL**

**CATEGORY 1**

**STEP**

**Boys Varsity Football Head Coach**

Daniel George	10	\$9,800.00
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**Varsity Cheerleading Head Coach**

Stephanie Matano	6	\$7,500.00
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**Field Hockey Head Coach**

Ashley Beno	6	\$7,500.00
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**CATEGORY 2**

**Boys Soccer Head Coach**

Adrian Castro	6	\$5,700.00
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**Girls Soccer Head Coach**

Jessica Wegelin	6	\$5,700.00
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**CATEGORY 3**

**STEP**

**Boys Varsity X-Country Head Coach**

Jeremy Julio	7	\$3,300.00
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**Girls Varsity X-Country Head Coach**

Richard Ricigliano	6	\$3,200.00
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**Girls Varsity Volleyball Head Coach**

Cari Rock	6	\$3,200.00
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H. **PERSONNEL ACTION - (continued)**

17. **COACHING/ATHLETIC STIPEND POSITIONS - WINTER 2018**

I recommend the Board approve/ratify the following coaching/athletic stipend appointments:

**HIGH SCHOOL**

<b><u>CATEGORY 1</u></b>	<b><u>STEP</u></b>	
<u>Girls Varsity Basketball Head Coach</u> Shannon Coyle	7	\$7,800.00
<u>Varsity Cheerleading Head Coach</u> Stephanie Matano	6	\$7,500.00
<u>Boys Varsity Wrestling Head Coach</u> Daniel George	10	\$9,800.00
<b><u>CATEGORY 2</u></b>		
<u>Girls Varsity Indoor Track Head Coach</u> AnnMarie Cieri	6	\$5,700.00
<u>Boys/Girls Swimming Head Coach</u> Jeremy Julio	7	\$5,900.00
<b><u>CATEGORY 3</u></b>		
<u>Boys Bowling Head Coach</u> John Sneddon	6	\$3,200.00

18. **COACHING/ATHLETIC STIPEND POSITIONS - SPRING 2018**

I recommend the Board approve/ratify the following coaching/athletic stipend appointments:

**HIGH SCHOOL**

<b><u>CATEGORY 2</u></b>	<b><u>STEP</u></b>	
<u>Boys Varsity Baseball Head Coach</u> James Reilly	6	\$5,700.00
<u>Boys Varsity Lacrosse Head Coach</u> John Sneddon	6	\$5,700.00
<u>Girls Varsity Lacrosse Head Coach</u> Alexa Freguletti	6	\$5,700.00
<u>Girls Varsity Softball Head Coach</u> Laura Bland	6	\$5,700.00
<u>Girls Varsity Track Head Coach</u> Raleigh Woodruff	7	\$5,900.00

H. **PERSONNEL ACTION - (continued)**

18. **COACHING/ATHLETIC STIPEND POSITIONS - SPRING 2018 (continued)**

**HIGH SCHOOL (continued)**

**CATEGORY 3**

**Boys Varsity Volleyball Head Coach**

Nemeill Navarro	6	\$3,200.00
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**Boys/Girls Golf Head Coach**

Nicholas Tranchina	7	\$3,300.00
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19. **SUBSTITUTE TEACHERS**

I recommend the Board approve the following substitute teachers:

Jennifer Jordan*	Karen Pedersen
Ben Rivera	

20. **SUBSTITUTE CORRIDOR AIDES**

I recommend the Board approve the following substitute corridor aide:

Jenel Bennett\*

21. **SUBSTITUTE INSTRUCTIONAL ASSISTANTS**

I recommend the Board approve the following substitute instructional assistants:

Renata Bralla	Joseph Breiter*
Jenel Bennett*	Melandie Eliscat*

22. **SUBSTITUTE NURSE**

I recommend the Board approve the following substitute nurse:

Shakia West\*

23. **FAMILY/MEDICAL LEAVE OF ABSENCES**

I recommend the Board approve/ratify the family/medical leave of absences as listed on - **APPENDIX H-2.**

24. **ATTENDANCE AT CONFERENCES / MEETINGS**

I recommend the Board approve the attendance of the staff members indicated on the attached list at the conferences indicated - **APPENDIX H-3.**

**Comments from the Instruction and Programs Committee Chair (APPENDIX H-4)**

**Comments from the Communications/Security Committee Chair (APPENDIX H-5)**

**I. STUDENT ACTION**

**1. APPROVAL OF MONTHLY HIB REPORT P.L. 2010. c. 122 (A-3466)**

I recommend the Board approve the monthly report as required by statute - **APPENDIX I-1.**

**2. FIELD TRIP APPROVALS**

I recommend the Board approve/ratify the field trips indicated (which will be labeled **APPENDIX I-2** and made part of the permanent minutes upon Board approval).

**3. PLACEMENT/TERMINATION OF STUDENTS ON HOME INSTRUCTION**

I recommend the Board approve/ratify the placement/termination of home instruction for the students listed on **APPENDIX I-3.**

**4. PLACEMENT OF ATYPICAL OUT OF DISTRICT STUDENT AND TRANSPORTATION NEED FOR THE 2016-2017 SCHOOL YEAR.**

I recommend the Board approve/ratify the placement of, and provide transportation for the 2016-2017 school year for the following out of district student:

**HARBOR SCHOOL**

**EATONTOWN, NEW JERSEY**

Tuition: \$9,674.61/Student

Transportation

Effective Date: 5/8/2017

ID#: 1030069857, classified as Eligible for Special Education and Related Services

**5. TERMINATION OF ATYPICAL OUT OF DISTRICT STUDENT FOR PLACEMENT AND TRANSPORTATION FOR THE 2016-2017 SCHOOL YEAR**

I recommend the Board approve/ratify the termination of placement and transportation for the 2016 - 2017 school year for the following out of district student:

**CPC/HIGH POINT ELEMENTARY SCHOOL**

**MORGANVILLE, NEW JERSEY**

Tuition: \$64,796.40/Student

Transportation

Effective Date: 5/5/2017

ID#: 1030069857, classified as Eligible for Special Education and Related Services

**HAWKSWOOD SCHOOL**

**EATONTOWN, NEW JERSEY**

Tuition: \$64,544.40/Student

Transportation

Effective Dates: 5/10/2017

ID#: 2656919830, classified as Eligible for Special Education and Related Services

I. **STUDENT ACTION (continued)**

5. **TERMINATION OF ATYPICAL OUT OF DISTRICT STUDENT FOR PLACEMENT AND TRANSPORTATION FOR THE 2016-2017 SCHOOL YEAR (continued)**

**COASTAL LEARNING CENTER/SOUTH  
HOWELL, NEW JERSEY**

Tuition: \$52,102.64/Student

Transportation

\*Extraordinary Services: \$23,562.00/Student

Effective Date: 5/18/2017

ID#: 4139884141, classified as Eligible for Special Education and Related Services

\*NOTE: Student requires a one-to-one aide.

6. **CORRECTIONS/REVISIONS TO MINUTES**

I recommend the Board approve the following corrections/revisions to minutes indicated:

April 26, 2017

**EXTENDED SCHOOL YEAR SERVICES - 2016 - 2017 SCHOOL YEAR**

Substitute Instructional Assistants - Melinda D'Amelio. This should have read Instructional Assistant - Preschool.

**PART-TIME AND STIPEND POSITIONS – SUMMER 2017**

That the Board approve/ratify the following summer 2017 stipend positions:

Summer Learning Program - Grades 1 - 3 - AAA School and Gregory School -

Building Facilitator - Nikolas Greenwood - \$31.43/hr. This should have read Student Facilitator.

March 29, 2017

**CONFERENCES**

Michael Salvatore, Ph.D, Superintendent of Schools, to attend NJASA/NJAPSA Spring Leadership Conference 2017 sponsored by New Jersey Association of School Administrators and New Jersey Association of Pupil Services Administrators to be held at Caesars, Atlantic City, NJ on May 17-19, 2017 (ACCT: #11-000-230-585-390-12-44) at a cost of \$525.00. This should have read not to exceed \$672.00.

J. **OPPORTUNITY TO ADDRESS THE BOARD ON NON-AGENDA ITEMS**

K. **ADJOURNMENT**

<b>FY 2018 TAX PAYMENT SCHEDULE</b>
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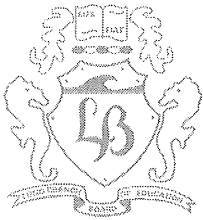
TAXES TO BE RECEIVED: \$41,903,497

CURRENT EXPENSES: \$41,439,642

DEBT SERVICE: \$463,855

<b>2017-18 District Tax</b>
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DUE DATE	TYPE OF TAXES	STATUTORY REQUIREMENTS	MONTHLY TOTAL	BALANCE DUE
<b>2017</b>				
JUL 14	CURRENT	\$5,387,154		
	DEBT SERVICE	\$91,730	\$5,478,884	\$36,424,613
AUG 15	CURRENT	\$5,387,153	\$5,387,153	\$31,037,460
SEP 15	CURRENT	\$2,486,379	\$2,486,379	\$28,551,081
OCT 16	CURRENT	\$2,486,379	\$2,486,379	\$26,064,702
NOV 15	CURRENT	\$2,486,379	\$2,486,379	\$23,578,323
DEC 15	CURRENT	\$2,486,377		
	DEBT SERVICE	\$372,125	\$2,858,502	\$20,719,821
<b>TOTAL FOR 2017</b>		<b>\$21,183,676</b>	<b>\$21,183,676</b>	
<b>2018</b>				
JAN 16	CURRENT	\$3,453,304	\$3,453,304	\$17,266,517
FEB 15	CURRENT	\$3,453,304	\$3,453,304	\$13,813,213
MAR 15	CURRENT	\$3,453,304	\$3,453,304	\$10,359,909
APR 16	CURRENT	\$3,453,304	\$3,453,304	\$6,906,605
MAY 15	CURRENT	\$3,453,304	\$3,453,304	\$3,453,301
JUN 15	CURRENT	\$3,453,301	\$3,453,301	\$0
<b>TOTAL FOR 2018</b>		<b>\$20,719,821</b>	<b>\$20,719,821</b>	
<b>GRAND TOTAL</b>		<b>\$41,903,497</b>	<b>\$41,903,497</b>	<b>\$0</b>



# MINUTES

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**OPERATION AND MANAGEMENT COMMITTEE  
WEDNESDAY, MAY 10, 2017 – 6:15 P.M.  
540 BROADWAY  
LONG BRANCH, NEW JERSEY**

**COMMITTEE MEMBERS:**

Armand Zambrano, Chairperson  
Mary George  
Bill Dangler - absent  
Jim Parnell

**ADMINISTRATORS:**

Michael Salvatore, Ph.D.  
Alvin L. Freeman, Ed.D.  
Peter E. Genovese III, RSBO, QPA  
Ann C. Degnan  
Chris Dringus

**FACILITIES**

1. Environmental Issues:

a. Audrey W. Clark School and S. 7<sup>th</sup> Avenue both had sites with old underground storage tanks (UST). In the 1990's, the district disposed of the USTs but the permits were never closed properly. We have finished the investigations and closed the permits. We will file a deed restriction for 75 S. 7<sup>th</sup> Avenue and hire a Licensed Site Remediation Professional for biennial inspections.

b. George L. Catrambone Parking Lot - We continue monitoring for methane gas quarterly. All results this far have been acceptable per DEP guidelines.

c. Bus Depot – no changes on the monitoring of this site. Exxon is still involved and pay the costs to monitor the site.

2. School Boards Training – School Boards is offering training to Board Members to attend Sustainability Classes. Dr. Salvatore has the pertinent information.

3. Local Energy Audit – Our audits were completed in March. We expect to schedule meetings in July with TRC, INC to discuss the results.

4. Green Ribbon - We will celebrate our National Green Ribbon Award for the Middle School and George L. Catrambone School in June.

5. Historic High School – 12 potential bidders picked up bid packets. Bids are due May 17.

## **TECHNOLOGY**

1. PARCC: The Elementary Schools and Middle School have all finished testing with testing for the High School going on this week.
2. E-Rate: Bidding has ended and we are currently awarding winners.
3. Core Distribution: We will be increasing our bandwidth, adding 2 new firewalls, upgrading our filtering system, and refreshing our Virtual Server Pool.
4. Summer Projects: We are currently investigating teacher machine replacements, Windows 10 rollout, lab updates, sound board replacements, and Chomebook expansion.

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## **GOALS**

1. The committee members will actively participate in professional dialog pertaining to facility management and preventative maintenance.
2. The committee members will seek professional learning experiences pertaining to facility operations with specific focus towards: educational code, NJ statute, federal guidelines, technology advancements, policy revisions, and initiatives put forth by the Department of Education.

RESOLUTION

**BOARD OF EDUCATION OF THE CITY OF LONG BRANCH**  
**IN THE COUNTY OF MONMOUTH**

BE IT RESOLVED, that the Board of Education of the City of Long Branch, in the County of Monmouth ("Board of Education"), based on the recommendation of the Superintendent of Schools, suspended with pay JASON ANDREWS, District bus driver, effective May 4, 2017 pending the results of an investigation.

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Peter E. Genovese III, RSBO,QPA  
School Business Administrator/Board Secretary

Ayes:

Nays:

Absent:

Date: May 24, 2017

**INTENTION TO RETURN FROM FAMILY/MEDICAL LEAVE OF ABSENCE**

**ELENA ABBRUZZESE**, Joseph M. Ferraina Early Childhood Learning Center Instructional Assistant, effective April 27, 2017.

**LOUISE BERRYHILL**, School Based Youth Services Secretary, effective April 25, 2017.

**STAR CLEVELAND**, Morris Avenue School Instructional Assistant, effective April 20, 2017.

**MARYANNE GALLOWAY**, Pupil Personnel Services social worker effective May 15, 2017.

**JOHANNA MOZO**, Middle School teacher, effective May 22, 2017.

**JOEY ROBINSON**, Alternative Academy Social Worker, effective May 17, 2017.

**DENISE SCHULZ-NICK**, Middle School teacher, effective May 22, 2017.

**NOEMI TORRES**, Assistant Superintendent of Schools Office, effective May 17, 2017.

**FAMILY/MEDICAL LEAVE OF ABSENCE USING SICK DAYS**

**MICHELLE MERCKX-CLARY**, A.A. Anastasia School Administrator, from May 11, 2017 to June 11, 2017.

**CHARLES CONDONE**, High School Corridor Aide, from May 10, 2017 to June 15, 2017.

**BRITTANY DeSANTIS**, George L. Catrambone School teacher, from September 1, 2017 to October 2, 2017.

**STEPHANIE DISPOTO**, Gregory School teacher, from September 1, 2017 to November 30, 2017.

**TONYA GALISZEWSKI**, High School teacher, from September 22, 2017 to November 22, 2017.

**DINA MATTIA**, Middle School Media Specialist, from May 25, 2017 to June 9, 2017.

**VICTORIA MAZZA**, Middle School teacher, from April 4, 2017 to June 13, 2017.

**JOHANNA MOZO**, Middle School teacher, from May 1, 2017 to May 19, 2017.

**DENISE SCHULZ-NICK**, Middle School Teacher, from April 25, 2017 to May 17, 2017.

**LAURA NIEVES**, Middle School teacher, from May 9, 2017 to June 15, 2017.

**DONNA PERREIRA**, Morris Avenue School instructional assistant, from June 9, 2017 to June 15, 2017.

**AMANDA ROA-ROSALES**, Alternative Academy teacher, from September 1, 2017 to October 11, 2017.

**NOEMI TORRES**, Assistant Superintendent of Schools Office, from April 25, 2017 to May 16, 2017.

**FAMILY/MEDICAL LEAVE OF ABSENCE USING PAID DAYS**

**JONATHAN FRIEDMAN**, Technology Office Communications Technician, from June 12, 2017 to June 16, 2017.

**JOEY ROBINSON**, Alternative Academy Social Worker, from April 24, 2017 to May 14, 2017.

**FAMILY/MEDICAL LEAVE OF ABSENCE WITHOUT PAY**

**BRITTANY DeSANTIS**, George L. Catrambone School teacher, from October 3, 2017 to November 8, 2017.

**STEPHANIE DISPOTO**, Gregory School teacher, December 1, 2017 to January 26, 2018.

**TONYA GALISZEWSKI**, High School teacher, from November 23, 2017 to January 26, 2018.

**JOEY ROBINSON**, Alternative Academy Social Worker, from May 11, 2017 to May 15, 2017.

**AMANDA ROA-ROSALES**, Alternative Academy teacher, from October 12, 2017 to November 11, 2017.

**CONFERENCES****APPENDIX H-3**

Note: The following staff members are being approved only for registration and mileage (not to exceed \$.31 per mile) in accordance with State Circular Letter 12-14-OMB, which states that overnight travel within certain areas is no longer subject to reimbursement. Additionally, meals not associated with overnight travel will not be reimbursed:

**LINDA ALSTON-MORGAN****\$590.00**

Assistant Principal, to attend the Daily 5 and Math Daily 3 Framework sponsored by The Daily Cafe 2 Sisters to be held on July 29-30, 2017 at the Hyatt Regency, New Brunswick, NJ (ACCT: 11-000-230-585-390-12-44)

**BETH BEHNKEN****\$169.00**

Principal, to attend Beyond Gender Identity & Sexual Orientation sponsored by the New Jersey Principals and Supervisors Assoc. (NJPSA) to be held on June 13, 2017 at the Foundation for Education Administration Conference Center, Monroe, NJ (ACCT: 15-000-223-500-100-07-44)

**LINDSAY BICKLEY****\$473.00**

Guidance Counselor, to attend JKM Safe Crisis Management Trainer Recertification sponsored by JKM Safe Crisis Management to be held on June 26-27, 2017 at the Bally's Hotel and Casino (ACCT: 15-000-223-500-100-06-44)

**JOY DANIELS****\$590.00**

Assistant Principal, to attend the Daily 5 and Math Daily 3 Framework sponsored by The Daily Cafe 2 Sisters to be held on July 29-30, 2017 at the Hyatt Regency, New Brunswick, NJ (ACCT: 11-000-230-585-390-12-44)

**JANETLYNN DUDICK, Ph.D.****\$294.00**

Assistant Superintendent for Pupil Personnel Services, to attend the Annual Summer Inclusion Conference sponsored by New Jersey Coalition for Inclusive Education, Inc. (NJCIE) to be held on June 27-28, 2017 at the Montclair State University, Montclair, NJ (ACCT: 20-251-200-500-251-20-00)

**PETER GENOVESE III, RSBO, QPA****\$749.00**

School Business Administrator/Board Secretary, to attend the New Jersey Association of School Business Officials Annual Conference sponsored by NJASBO to be held on June 7-9, 2017 at the Borgata Hotel Casino & Spa, Atlantic City, NJ (ACCT: 11-000-230-585-390-12-44)

**CHANTAL GUDZAK****\$590.00**

English/Language Arts, K-5, to attend the Daily 5 and Math Daily 3 Framework sponsored by The Daily Cafe 2 Sisters to be held on July 29-30, 2017 at the Hyatt Regency, New Brunswick, NJ (ACCT: 11-000-230-585-390-12-44)

**JANICE MELENDEZ****\$302.00**

ESL Teacher, to attend the New Jersey Teachers of English to Speakers of Other Language/New Jersey Bilingual Educator, Inc. (NJTESOL/NJBE) sponsored by NJTESOL/NJBE to be held on June 2, 2017 at the Hyatt Regency, New Brunswick, NJ (ACCT: 20-242-200-500-242-25-00)

**MICHELLE MERCKX****\$590.00**

Assistant Principal, to attend the Daily 5 and Math Daily 3 Framework sponsored by The Daily Cafe 2 Sisters to be held on July 29-30, 2017 at the Hyatt Regency, New Brunswick, NJ (ACCT: 11-000-230-585-390-12-44)

**WALLACE MORALES****\$257.00**

ELL Tutor, to attend the New Jersey Teachers of English to Speakers of Other Language/New Jersey Bilingual Educator, Inc. (NJTESOL/NJBE) sponsored by NJTESOL/NJBE to be held on May 31, 2017 at the Hyatt Regency, New Brunswick, NJ (ACCT: 20-242-200-500-242-25-00)

**NEMEIL NAVARRO****not to exceed \$4,000.00**

High School teacher, to attend the Project Lead the Way Training for High School Engineering, Biomedical Sciences/Computer Science sponsored by Project Lead the Way to be held on June 19-30, 2017 at the University South Carolina (ACCT: 15-000-223-500-167-01-44)

**DOREEN ORTEGA****\$248.00**

ESL Teacher, to attend the New Jersey Teachers of English to Speakers of Other Language/New Jersey Bilingual Educator, Inc. (NJTESOL/NJBE) sponsored by NJTESOL/NJBE to be held on June 1, 2017 at the Hyatt Regency, New Brunswick, NJ (ACCT: 20-242-200-500-242-25-00)

**KIM PAGAN****\$302.00**

ESL Teacher, to attend the New Jersey Teachers of English to Speakers of Other Language/New Jersey Bilingual Educator, Inc. (NJTESOL/NJBE) sponsored by NJTESOL/NJBE to be held on June 2, 2017 at the Hyatt Regency, New Brunswick, NJ (ACCT: 20-242-200-500-242-25-00)

**KRIS PARKER****\$473.00**

Safe School, to attend JKM Safe Crisis Management Trainer Recertification sponsored by JKM Safe Crisis Management to be held on June 26-27, 2017 at the Bally's Hotel and Casino (ACCT: 15-000-223-500-100-06-44)

**ARMINDA RODRIGUES****\$284.00**

Bilingual Teacher, to attend the New Jersey Teachers of English to Speakers of Other Language/New Jersey Bilingual Educator, Inc. (NJTESOL/NJBE) sponsored by NJTESOL/NJBE to be held on June 1-2, 2017 at the Hyatt Regency, New Brunswick, NJ (ACCT: 20-242-200-500-242-25-00)

**LAUREN SWEET****\$200.00**

Student Advisor, to attend the Mental Health Issues in the Classroom sponsored by PESI, Inc. to be held on June 7, 2017 at the White Sands Oceanfront Resort & Spa, Point Pleasant Beach, NJ. (ACCT: 15-000-223-500-100-03-44)

**NICOLE TRAINER****\$200.00**

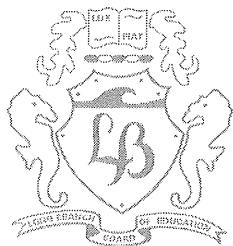
Student Advisor, to attend the Mental Health Issues in the Classroom Sponsored by PESI, Inc. to be held on June 8, 2017 at the Sheraton, Eatontown, NJ (ACCT: 15-000-223-500-100-05-44)

**KRISTINE VILLANO****\$473.00**

Academy Administrator, to attend JKM Safe Crisis Management Trainer Recertification sponsored by JKM Safe Crisis Management to be held on June 26-27, 2017 at the Bally's Hotel and Casino (ACCT: 15-000-223-500-100-06-44)

**KELLY WIGGETT****\$234.00**

ESL Teacher, to attend the New Jersey Teachers of English to Speakers of Other Language/New Jersey Bilingual Educator, Inc. (NJTESOL/NJBE) sponsored by NJTESOL/NJBE to be held on June 2, 2017 at the Hyatt Regency, New Brunswick, NJ (ACCT: 20-242-200-500-242-25-00)



# MINUTES

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## INSTRUCTION AND PROGRAM COMMITTEE

Wednesday, May 10, 2017 - 5:30 PM

540 Broadway

Long Branch, New Jersey 07740

### COMMITTEE MEMBERS:

Donald Covin, Chair

Caroline Bennett

Michelle Critelli, Ed.D.

Armand Zambrano

### ADMINISTRATORS:

Michael Salvatore, Ph.D.

Alvin Freeman, Ed.D.

Roberta Freeman, Ed.D.

#### 1. **Big Ideas Middle School Mathematics Pilot Program**

Presentation by April Morgan, Supervisor of Mathematics 6-12, Kim Hyde, Middle School Academy Administrator and Pilot Math Teachers

The committee received an enthusiastic presentation of the Big Ideas Math Program by the Pilot Program teachers and the Middle School Math Administrators. The pilot has been taking place since September at each grade level and also included in the pilot were special needs and English learner classrooms. Mr. Bufano, Mrs. Barton, Mrs. Benetsky, Mrs. Carroll and Mrs. Ortega discussed the benefits of the program and shared their classroom experiences. Data show that students in the pilot program have had significant growth on benchmark assessments.

Big Ideas is a research-based math program that provides a balanced approach to instruction. The program balances procedural fluency with conceptual understanding, thus, providing students with equal exposure to scaffolded instruction and discovery learning. As the result of a successful pilot, full implementation of the program in grades 6-8 will take place for the 2017-2018 school year.

#### 2. **Curriculum Updates**

(Attachment)

#### 3. **Questions/Discussion**

The following curricula will be updated for the 2017-2018 school year.

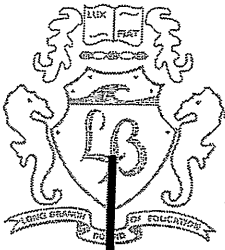
<b>Curriculum Writing Committee</b>	<b>Grade Levels</b>	<b>Number of Team Members Needed</b>	<b>Hours needed to Complete Writing</b>
AP Calculus	12	2	50 each
Pre-Calculus/Pre-Calculus Honors	11-12	2	50 each
Sociology	9-12	2	50 each (*already Board approved)
Psychology	9-12	2	50 each (*already Board approved)
African American Studies	9-12	2	50 each (*already Board approved)
Elementary Math K	K	1	25 (Revisions only)
Elementary Math 1	1	1	25 (Revisions only)
Elementary Math 2	2	1	25 (Revisions only)
Elementary Math 3	3	1	25 (Revisions only)
Elementary Math 4	4	1	25 (Revisions only)
Elementary Math 5	5	1	25 (Revisions only)
World Languages	K-12	5	50 each
English as a Second Language	6-12	2	50 each
Newcomer ESL Program	6-8	2	50 each
English as a Second Language	K-5	2	25 each (ESL modifications added to ELA and math curricula)
Science K	K	3	50 each
Science 1	1	3	50 each
Science 2	2	3	50 each
Science 3	3	3	50 each
Science 4	4	3	50 each
Science 5	5	3	50 each
TV Studio I	9-12	1	50 each
TV Studio II	9-12	1	50 each

TV Studio III	9-12	1	50 each
TV Internship	9-12	1	50 each
TV& Film	6-8	1	50 each
Music Technology I	9-12	2	50 each
Music Technology	6-8	2	50 each
ELA (Reading and Writing)	K	1	25 (revisions only)
ELA (Reading and Writing)	1	1	25 (revisions only)
ELA (Reading and Writing)	2	1	25 (revisions only)
ELA (Reading and Writing)	3	1	25 (revisions only)
ELA (Reading and Writing)	4	1	25 (revisions only)
ELA (Reading and Writing)	5	1	25 (revisions only)
ELA Grade 6	6	1	25 (revisions only)
ELA Grade 7	7	1	25 (revisions only)
ELA Grade 8	8	1	25 (revisions only)

**Goal of the Instruction & Programs Committee**

The committee members will actively participate in professional dialog pertaining to the state student learning standards, teacher evaluation, student growth objectives, student growth percentiles and PARCC.

The committee members will seek professional learning experiences pertaining to curriculum and instruction with specific focus towards: state student learning standards, teacher evaluation, student growth objectives, student growth percentiles and PARCC.



# MINUTES

LONG BRANCH PUBLIC SCHOOLS  
LONG BRANCH, NEW JERSEY

**COMMUNICATIONS & SECURITY COMMITTEE MEETING**  
**TUESDAY, MAY 9, 2017**

**COMMITTEE MEMBERS:**

Avery Grant: Chairperson  
Donald Covin  
Caroline Bennett  
Rose Widdis

**ADMINISTRATORS:**

Michael Salvatore, Ph.D.  
Alvin L. Freeman, Ed.D.  
Walter O'Neill

**1. Green Ribbon Schools**

- o The George L. Catrambone Elementary School and the Long Branch Middle School were recently recognized as NJ State Green Ribbon Schools and recently were recognized by the United States Department of Education as National Green Ribbon Schools, as a result, a small group of green team professionals will attend the National Ceremony in Washington DC in July 19, 2017.

**2. Press Release**

- o Prior to the end of the school year will will celebrate the Green Ribbon distinction in both schools with an assembly presentation.

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**Committee Goals:**

The committee members will actively participate in professional dialog pertaining to school safety and district public relations.

The committee members will seek professional learning experiences pertaining to school safety and communications, with specific focus towards homeland security standards, NJ statute, federal guidelines, best practices and policy revisions.

## **Monthly HIB Report**

Reporting Period - April 26, 2017 – May 19, 2017

### **Summary:**

Total: Four (4) HIB investigations, three (3) confirmed

### **High School**

One (1) investigation, one (1) confirmed as HIB

### **Middle School**

Three (3) investigations, two (2) confirmed as HIB

**PLACEMENT/TERMINATION OF STUDENTS ON HOME INSTRUCTION**

**APPROVAL OF PLACEMENT OF STUDENTS ON HOME INSTRUCTION**

**ID #5387122950, Non- Classified Student**

**NOTE:** Student has been placed on Home Instruction due to a medical condition.

**ID #9667846143, Non – Classified Student**

**NOTE:** Student has been admitted to the Children’s Crisis Intervention Unit of Monmouth Medical Center on 2/21/17 Education Inc. is the contracted provider of Instruction. The Instruction cost will be billed at the rate of \$49.00/hour for 10 hours per week.

**ID #091651064, Classified Student**

**NOTE:** Student has been placed on Home Instruction due to an administrative request.

**ID #5582748676, Non- Classified Student**

**NOTE:** Student has been placed on Home Instruction due to an administrative request.

**ID #6362282175, Non- Classified Student**

**NOTE:** Student has been placed on Home Instruction due to an administrative request.

**ID #8876494891, Non- Classified Student**

**NOTE:** Student has been placed on Home Instruction due to an administrative request.

**ID #4477495224, Classified Student**

**NOTE:** Student has been placed on Home Instruction due to an administrative request.

**TERMINATION OF STUDENTS ON HOME INSTRUCTION**

**ID #9667846143, Non – Classified Student**

**NOTE:** Student has been cleared to return back to school.

**ID #6362282175, Non- Classified Student**

**NOTE:** Student has been cleared to return back to school.

**ID #5582748676, Non- Classified Student**

**NOTE:** Student has been cleared to return back to school.

**ID #3323261489, Non- Classified Student**

**NOTE:** Student has been cleared to return back to school.