# AGENDA

**LONG BRANCH BOARD OF EDUCATION**
**Long Branch, New Jersey**

**Regular Meeting**
**Wednesday, February 28, 2018**
**7:00 P.M.**

**Long Branch Middle School Auditorium**
**350 Indiana Avenue**
**Long Branch, New Jersey 07740**

# ORDER OF BUSINESS

## MEETING

## BOARD OF EDUCATION

A. Roll Call

A-1. Statement of the Manner of Notification of the Meeting

A-2. Objections, if any, to the Validity of the Meeting

B. Flag Salute

C-1. Statement to the Public

C-2. Opportunity for those present to address the Board relating to Agenda items

D. Approval of Minutes

E. Secretary's Report

F. Superintendent's Report

G. General Items

H. Personnel Action

I. Student Action

J. Opportunity for those present to address the Board on any other business

K. Adjournment

# AGENDA

**MEETING**
**LONG BRANCH BOARD OF EDUCATION**
**350 INDIANA AVENUE**
**WEDNESDAY, FEBRUARY 28, 2018**
**7:00 P.M.**

A. **ROLL CALL**

| | | |
|---|---|---|
| Mr. Dangler - President | Mr. Grant | Mrs. Widdis |
| Mr. Covin - Vice President | Dr. Critelli | Rev. Bennett |
| Mrs. George | Mr. Zambrano | Mrs. Youngblood Brown |

A-1. **STATEMENT OF THE MANNER OF NOTIFICATION OF THE MEETING**
Adequate notice of the meeting of the Long Branch Board of Education has been provided by a Schedule of Public Meetings published in the Asbury Park Press. A Schedule of Public Meetings has been posted in the Board of Education Office and the Office of the City Clerk, Long Branch, New Jersey.

Fire exits are located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

A-2. **OBJECTIONS, IF ANY, TO THE VALIDITY OF THE MEETING**
The objecting member must give supporting reasons.

B. **FLAG SALUTE AND PLEDGE OF ALLEGIANCE**
**Alvin L. Freeman, Ed.D., Assistant Superintendent of Schools**, will introduce two students from the High School, **Fernando Espinosa** and **Brianna Hills** who will salute the flag and lead the Pledge of Allegiance.

C-1. **STATEMENT TO THE PUBLIC**
Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board committee. The members of the Board committee work with the administration and Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting. All agenda attachments are available for public review. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

C-1. **STATEMENT TO THE PUBLIC (continued)**

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. With the exception of those individuals whose names are on the agenda this evening, the Board will not respond to questions during the public participation portion of this meeting involving the employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific, prospective or current employee.

C-2. **OPPORTUNITY TO ADDRESS THE BOARD RELATING TO AGENDA ITEMS**

D. **APPROVAL OF MINUTES**

I entertain a motion that the Board approve the following minutes:

- Agenda Meeting minutes of January 30, 2018
- Executive Session Meeting minutes of January 30, 2018
- Regular Meeting minutes of January 31, 2018

E. **SECRETARY'S REPORT**

1. **BUDGET TRANSFER REPORTS – FY18 JANUARY TRANSFERS**

I recommend the Board approve the following Budget Transfer Resolution (which will be labeled **APPENDIX E-1** and made part of the permanent minutes upon Board approval).

**RESOLUTION**

**WHEREAS** N.J.A.C. 6A:23A-16.10 "Budgetary Controls and Over expenditure of Funds" states a "district Board of Education or Charter School Board of Trustees shall implement controls over budgeted revenues and appropriations and shall not approve any obligation or payment in excess of the amount appropriated by the district Board of Education in the line item pursuant to N.J.S.A. 18A:22-8.1".

**NOW, THEREFORE BE IT RESOLVED** that the attached line item transfers FY18 January Transfers as listed be approved for the month ending January 31, 2018.

_____

Peter E. Genovese III, RSBO, QPA
School Business Administrator / Board Secretary

Ayes:
Nays:
Absent:
Date: February 28, 2018

E. **SECRETARY'S REPORT (continued)**

2. **BOARD SECRETARY'S REPORT - JANUARY 31, 2018**
I recommend the Board approve the Board Secretary's Report for the month ending January 31, 2018 (which will be labeled **APPENDIX E-2** and made part of the permanent minutes upon Board approval).

3. **REPORT OF THE TREASURER - JANUARY 31, 2018**
I recommend the Board approve the Report of the Treasurer for the month ending January 31, 2018 (which will be labeled **APPENDIX E-3** and made part of the permanent minutes upon Board approval).

4. **MONTHLY CERTIFICATION OF SCHOOL BUSINESS ADMINISTRATOR/ BOARD SECRETARY**
Pursuant to N.J.A.C. 6A:23A-16.10(c)(3), I certify that as of the January 31, 2018 Board Secretary's Report, no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a).

_____
Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary

5. **MONTHLY CERTIFICATION OF BOARD OF EDUCATION**
I recommend the Board approve the following Resolution:

**RESOLUTION**

**BE IT RESOLVED**, that pursuant to N.J.A.C. 6A:23A-16.10(c)(4), we, the Members of the Board of Education, after a review of the Board Secretary's and Treasurer's Monthly Financial Reports and upon consultation with the appropriate district officials, certify that to the best of our knowledge that as of January 31, 2018 no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

_____
Peter E. Genovese III, RSBO, QPA
School Business Administrator / Board Secretary

Ayes:
Nays:
Absent:
Date: February 28, 2018

E. **SECRETARY'S REPORT (continued)**

6. **BILLS AND CLAIMS – JANUARY 24 - 30, 2018 AND FEBRUARY 2 - 28, 2018 FOR CHRIST THE KING**

I entertain a motion that the Board approve the January 24 - 30, 2018 and February 2 - 28, 2018 for Christ the King (which will be labeled **APPENDIX E-4** and made part of the permanent minutes upon Board approval).

7. **BILLS AND CLAIMS – JANUARY 24 - 30, 2018 AND FEBRUARY 2 - 28, 2018 EXCLUDING CHRIST THE KING**

I entertain a motion that the Board approve the January 24 - 30, 2018 and February 2 - 28, 2018 excluding Christ the King (which will be labeled **APPENDIX E-4** and made part of the permanent minutes upon Board approval).

8. **RECONCILIATION MONTHLY OPERATING REPORT – SODEXO – JANUARY 31, 2018**

I entertain a motion that the Board approve the monthly operating report for the Sodexo Corporation, Food Service Management Company for the Long Branch School District for January 31, 2018 (which will be labeled **APPENDIX E-5** and made part of the permanent minutes upon Board approval).

9. **ATHLETIC FUND & ELEMENTARY SCHOOLS, MIDDLE SCHOOL & HIGH SCHOOL STUDENT FUNDS AS OF JANUARY 31, 2018**

I entertain a motion that the Board approve the monthly reports for the Athletic Fund, the Elementary Schools, Middle School, and High School Student Funds as of January 31, 2018 (which will be labeled **APPENDIX E-6** and made part of the permanent minutes upon Board approval).

LONG BRANCH PUBLIC SCHOOLS
Long Branch, New Jersey

STUDENT REGISTRATION
(as of January 31, 2018)

| | AAA | GLC | GRE | MA | JMFECLC | LWC | TOTAL ELEM | MS | HS | TOTAL |
|---|---|---|---|---|---|---|---|---|---|---|
| PreK | | | | 286 | 211 | 258 | 755 | | | 755 |
| Kdg | | 58 | | 112 | 116 | 115 | 401 | | | 401 |
| 1st | 99 | 173 | 100 | | | | 372 | | | 372 |
| 2nd | 89 | 165 | 90 | | | | 344 | | | 344 |
| 3rd | 105 | 170 | 93 | | | | 368 | | | 368 |
| 4th | 69 | 139 | 100 | | | | 308 | | | 308 |
| 5th | 118 | 160 | 104 | | | | 382 | | | 382 |
| 6th | | | | | | | 0 | 363 | | 363 |
| 7th | | | | | | | 0 | 372 | | 372 |
| 8th | | | | | | | 0 | 349 | | 349 |
| 9th | | | | | | | 0 | | 368 | 368 |
| 10th | | | | | | | 0 | | 355 | 355 |
| 11th | | | | | | | 0 | | 363 | 363 |
| 12th | | | | | | | 0 | | 294 | 294 |
| MCI | 9 | | | | | | 9 | 8 | 15 | 32 |
| MD | | | | | | | 0 | | | 0 |
| BD | 2 | | | | | | 2 | 10 | 35 | 47 |
| LD | 59 | | 42 | | | | 101 | 43 | 24 | 168 |
| AUT | 19 | | 18 | | | | 37 | 13 | 7 | 57 |
| PD | | | | | | 24 | 24 | | | 24 |
| OOD | 7 | 2 | 5 | | 5 | 2 | 21 | 8 | 20 | 49 |
| Home Instruction | | | | | | | 0 | 5 | | 5 |
| TOTAL | 576 | 867 | 552 | 398 | 332 | 399 | 3124 | 1171 | 1481 | 5776 |

| January 2017 Figures | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|
| School | AAA | GLC | GRE | MA | JMFECLC | LWC | Total Elem | MS | HS | Total |
| Totals | 613 | 858 | 586 | 426 | 320 | 421 | 3224 | 1155 | 1447 | 5826 |

F. **SUPERINTENDENT'S REPORT**

1. **RECOGNITION OF ACHIEVEMENT**

A. **SPELLDOWN WINNERS – 2018**
The following named students are our 2018 Spelldown winners – Presented by: A representative of the PTO/A Community Council

Amerigo A. Anastasia School

| | |
|---|---|
| Johan Gomez | 1st place winner – Grade 5 |
| Brian Doliente | 2nd place winner – Grade 5 |
| Andrew Mendes | 3rd place winner – Grade 5 |

George L. Catrambone School

| | |
|---|---|
| Angeles Perez-Lopez | 1st place winner – Grade 3 |
| Ziah Smith | 2nd place winner – Grade 5 |
| Shayla Fernandez | 3rd place winner – Grade 4 |

Gregory School

| | |
|---|---|
| John Pallone | 1st place winner – Grade 5 |
| Finn Brownridge | 2nd place winner – Grade 4 |
| Mel Almeida | 3rd place winner – Grade 5 |

Middle School

| | |
|---|---|
| Summer Sesty | 1st place winner – Grade 6 |
| Francesco Thorik-Saboia | 2nd place winner – Grade 7 |
| Neasia Davis | 3rd place winner – Grade 7 |

2. **PRESENTATION OF AWARDS**

A) **DISTRICT VOLUNTEERS**

| | |
|---|---|
| David Brown | Belinda Mayo |
| Bonita Potter-Brown | Janine Mincieli |
| Theresa Crespo | Dawn Rebscher |
| Jan Egan | Donna Trocino |
| Miguel Espinosa | Tara Vasquez |
| Betsy Giordano | |

B) **EDUCATOR OF THE MONTH - JANUARY**
**NEMEIL NAVARRO,** Long Branch High School math teacher, presented by Mr. Dangler

C) **SUPPORT STAFF OF THE MONTH - JANUARY**
**ERIC PETERS**, Long Branch High School attendance officer, presented by Mr. Dangler

3. **STUDENT COUNCIL LIAISON REPORT** - Maria Monzon - Student Advisor

F. **SUPERINTENDENT'S REPORT (continued)**

4. **SCHOOL PRESENTATION**

Long Branch High School will present a compilation of a video and a live performance that honors the contributions of famous leaders in African American history as well as celebrates the many ways Long Branch High School prepares its students to be the leaders of tomorrow. The theme of the production is "We Are the Future Leaders of America."

G. **GENERAL ITEMS**

**Comments from the Governance Committee Chair (APPENDIX G-1)**

**Comments from the Athletics Committee Chair (APPENDIX G-2)**

1. **APPROVAL FOR EARLY DISMISSAL**
I recommend the Board approve early dismissal for the Middle School students, April 30, 2018 to May 4, 2018 and for the High School students, May 14, 2018 to May 18, 2018 for the purpose of standardized testing.

2. **APPROVAL OF THE 2018-2019 AND 2019-2020 SCHOOL CALENDARS**
I recommend the Board approve the attached 2018-2019 **(APPENDIX G-3)** and 2019 - 2020 **(APPENDIX G-4)** school calendars.

3. **APPROVAL TO SUBMIT 21ST CENTURY GRANT APPLICATION - YEAR 3**
I recommend the Board approve the submission of the 21st Century Continuation Grant Program application for Year 3. New Jersey's 21st CCLC program works to develop high quality after-school programs that increase students' career and college readiness and encourage positive environments for students' social, emotional, and personal development. The program also strives to fund and support knowledgeable and creative staff to establish and maintain beneficial relationships with students and ensure access to all available resources through coordinated efforts to maintain partnerships and collaboration amongst staff and community.

I recommend the Board authorize **Bridgette Burtt, Coordinator of Grants & Innovative Programs**, or her designee, to serve as the district's contact person for the above actions.

I further recommend that **Michael Salvatore, Ph.D., Superintendent of Schools**, be designated the Board's representative to implement the above actions.

4. **APPROVAL OF TRANSPORTATION AGREEMENT WITH HUNTERDON COUNTY EDUCATIONAL SERVICES COMMISSION**
I recommend the Board approve transportation for a student (ID# 80100312) attending Stepping Stone School, at a cost of $57.05 per diem for approximately 141 days at a cost not to exceed $8,044.05.

5. **TRANSPORTATION SERVICES WITH DELSEA REGIONAL BOARD OF EDUCATION**
I recommend the Board approve transportation to/from Pinelands Learning Center, for a student (ID# 01001191) residing in a Group Home in Franklinville, NJ, at a cost of $33.10 per diem for approximately 175 days at a cost not to exceed $5,792.50.

G. **GENERAL ITEMS (continued)**

6. **TRANSPORTATION RENEWALS**

I recommend the Board approve transportation contract renewals for the 2018 - 2019 school year as follows:

**CONTRACTOR - Jay's**

In-district routes:

| DESTINATION/ ROUTE NUMBER | RENEWAL NUMBER | 2018 - 2019 RENEWAL AMOUNT |
|---|---|---|
| Joseph M. Ferraina ECLC<br>J1, J2, J3, J4, J6 | 4 | $130,274.24 |
| Lenna W. Conrow Pre-school<br>L1, L2, L3, L4, L6, L7 | 4 | $155,508.08 |
| Morris Avenue Pre-school<br>M1, M2, M3, M4, M5, M6 | 4 | $154,210.03 |
| Amerigo A. Anastasia School<br>A1, A2, A3, A4 | 4 | $98,710.12 |
| Gregory School<br>Y1, Y2, Y3, Y4 | 4 | $100,663.26 |
| George L. Catrambone School<br>G1, G2, G3, G4, G5, G6, G7, G8, G9, G10, G11, G12, G13 | 4 | $338,289.80 |
| High School Regular Route - LBHS | 4 | $22,634.10 |
| | **TOTAL** | **$1,000,289.63** |

NOTE: The above routes reflect a 1% increase from 2017 - 2018 contracts. All of the above listed routes include bus aides.

**CONTRACTOR - Kinder Glide, Inc.**

Out-of-district routes:

| DESTINATION/ ROUTE NUMBER | RENEWAL NUMBER | 2018 - 2019 RENEWAL AMOUNT |
|---|---|---|
| Children Center of Mon. Cty.<br>LB-CIMC2 | 7 | $52,455.00 |

Note: The above route reflects a 1% increase from the 2017 - 2018 contract. The above listed route includes a bus aide.

G. **GENERAL ITEMS (continued)**

6. **TRANSPORTATION RENEWALS (continued)**

**Contractor - Seman Tov**
In-district routes:

| DESTINATION/ ROUTE NUMBER | RENEWAL NUMBER | 2018 - 2019 RENEWAL AMOUNT |
|---|---|---|
| George L. Catrambone School G14 | 4 | $34,540.18 |
| George L. Catrambone School G15 | 4 | $32,438.57 |
| Middle School 1MS | 4 | $25,702.88 |
| Middle School Special Ed. SMS1, SMS2 | 4 | $59,244.98 |
| HS-ALT | 3 | $29,526.13 |
| | **TOTAL** | **$181,452.74** |

Note: The above routes reflect a 1% increase from the 2017 - 2018 contracts. All of the above listed routes include bus aides.

7. **TRANSPORTATION RENEWAL - HIGH SCHOOL ATHLETICS**
I recommend the Board approve the High School athletics transportation contract renewals for the 2018 - 2019 school year. The renewal reflects a 1% increase from the 2017 - 2018 contracts.

**CONTRACTOR - Seman Tov**

| ROUTE NUMBER | RENEWAL NUMBER | 2018 - 2019 RENEWAL AMOUNT |
|---|---|---|
| HSF1 | 11 | $312.70 |
| HSF2-A | 11 | $364.81 |
| HSF2-B | 11 | $312.70 |
| HSF3-A | 11 | $364.81 |
| HSF3-B | 11 | $312.70 |
| HSF3-C | 11 | $260.58 |

G. **GENERAL ITEMS (continued)**

7. **TRANSPORTATION RENEWAL - HIGH SCHOOL ATHLETICS (continued)**

**CONTRACTOR - Seman Tov (continued)**

| ROUTE NUMBER | RENEWAL NUMBER | 2018 - 2019 RENEWAL AMOUNT |
|---|---|---|
| HSF4-A | 11 | $364.81 |
| HSF4-B | 11 | $260.58 |
| HSF5-B | 11 | $312.70 |
| HSF5-C | 11 | $260.58 |
| HSF6-A | 11 | $260.58 |
| HSF6-C | 11 | $364.81 |
| HSF7-A | 11 | $364.81 |
| HSF7-B | 11 | $260.58 |
| HSF8 | 11 | $364.81 |
| HSF9-A | 11 | $364.81 |
| HSF9-B | 11 | $260.58 |
| HSW1-A | 11 | $260.58 |
| HSW1-B | 11 | $364.81 |
| HSW2-A | 11 | $260.58 |
| HSW2-B | 11 | $364.81 |
| HSW3-A | 11 | $260.58 |
| HSW3-B | 11 | $364.81 |
| HSW4-A | 11 | $260.58 |
| HSW4-B | 11 | $364.81 |
| HSW5-B | 11 | $364.81 |
| HSW6-B | 11 | $371.18 |
| HSS1-A | 11 | $260.58 |
| HSS1-B | 11 | $312.70 |

G. **GENERAL ITEMS (continued)**

7. **TRANSPORTATION RENEWAL - HIGH SCHOOL ATHLETICS (continued)**

**CONTRACTOR - Seman Tov (continued)**

| ROUTE NUMBER | RENEWAL NUMBER | 2018 - 2019 RENEWAL AMOUNT |
|---|---|---|
| HSS1-C | 11 | $364.81 |
| HSS2 | 11 | $371.18 |
| HSS3-A | 11 | $260.58 |
| HSS3-B | 11 | $312.70 |
| HSS3-C | 11 | $364.81 |
| HSS4-A | 11 | $260.58 |
| HSS4-B | 11 | $312.70 |
| HSS4-C | 11 | $364.81 |
| HSS5-A | 11 | $260.58 |
| HSS5-B | 11 | $312.70 |
| HSS5-C | 11 | $364.81 |
| HSS6-A | 11 | $312.70 |
| HSS6-B | 11 | $364.81 |
| HSS7-C | 11 | $286.64 |
| HSS7-D | 11 | $364.81 |

8. **TRANSPORTATION RENEWAL - MIDDLE SCHOOL ATHLETICS**

I recommend the Board approve the Middle School athletic transportation contract renewals for the 2018 - 2019 school year. The renewal reflects a 1% increase from the 2017 - 2018 contracts:

**CONTRACTOR - Seman Tov**

| ROUTE NUMBER | RENEWAL NUMBER | 2018 - 2019 RENEWAL AMOUNT |
|---|---|---|
| MSF1 | 2 | $308.63 |
| MSF1-A | 2 | $379.95 |

G. **GENERAL ITEMS (continued)**

8. **TRANSPORTATION RENEWAL - MIDDLE SCHOOL ATHLETICS (continued)**

**CONTRACTOR - Seman Tov (continued)**

| ROUTE NUMBER | RENEWAL NUMBER | 2018 - 2019 RENEWAL AMOUNT |
|---|---|---|
| MSF2 | 2 | $308.52 |
| MSF2-A | 2 | $379.95 |
| MSF3 | 2 | $308.52 |
| MSF3-A | 2 | $379.95 |
| MSF4 | 2 | $308.52 |
| MSF4-A | 2 | $379.95 |
| MSW1 | 2 | $308.52 |
| MSW1-A | 2 | $379.95 |
| MSW2 | 2 | $308.52 |
| MSW2-A | 2 | $379.95 |
| MSW3 | 2 | $308.52 |
| MSW3-A | 2 | $379.95 |
| MSS1 | 2 | $308.52 |
| MSS1-A | 2 | $379.95 |
| MSS2 | 2 | $308.52 |
| MSS2-A | 2 | $379.52 |
| MSS3 | 2 | $308.52 |
| MSS3-A | 2 | $379.95 |

9. **APPROVAL TO GO OUT TO BID FOR 21ST CENTURY BUS ROUTE**

I recommend the Board approve going out to bid for the 21st Century after school program bus route.

G. **GENERAL ITEMS (continued)**

10. **APPROVAL OF HISTORIC HIGH SCHOOL - PHASE II - FINAL CONSTRUCTION BID**
I recommend the Board approve the low base bid of Kappa Construction Corp. in the amount of $6,165,000, and further award alternate bids 1, 2 and 3 to Kappa Construction Corp. as funds become available after July 1, 2018.

| BIDDER | BASE BID | ALT. #1 | ALT. #2 | ALT. #3 |
|---|---|---|---|---|
| Benard Associates | $10,095,000 | $200,000 | $40,000 | $52,000 |
| The Bennett Co., Inc. | $7,315,000 | $145,000 | $45,000 | $45,000 |
| Frankoski Construction Co. | $8,500,000 | $51,000 | $75,000 | $500,000 |
| GDS Mechanical | $7,218,000 | $134,000 | $80,000 | $50,000 |
| Hall Bldg. Corp | $8,849,000 | $185,000 | $36,200 | $50,000 |
| **KAPPA Construction Corp.** | **$6,165,000** | **$143,000** | **$15,450** | **$15,000** |
| M&M Construction | $8,120,000 | $65,000 | $22,000 | $105,000 |
| McCauley Construction | $7,190,000 | $193,000 | $32,000 | $12,000 |
| Paul Otto Building | $7,997,000 | $185,000 | $35,000 | $30,000 |
| Santorini Construction | $6,498,000 | $185,000 | $25,000 | $18,000 |
| Shorelands Construction | $7,325,000 | $180,000 | $38,500 | $25,000 |

11. **APPROVAL OF MONMOUTH UNIVERSITY FEDERAL WORK/STUDY AGREEMENT**
I recommend the Board approve the agreement with Monmouth University for the purpose of providing work to students eligible to participate in the Federal Work/Study Program. The agreement will be in effect for two years commencing on March 1, 2018.

12. **GIFTS TO SCHOOLS**
I recommend the Board accept the following gifts to schools indicated:

**Donated by:**

| | |
|---|---|
| MededNow | Dunkin Donuts Cards, Coffee Mugs, Gift Wrap (Value: $115.00) |
| Moby Max - 532 | 2 - $50.00 Gift Cards (Value: $100.00) |
| Hobbie, Corrigan & Bertucio, P.C. | Movie Tickets (Value: $400.00) |
| Meghan Zimmerman | Wrestling T-shirts (Value: $540.00) |

H. **PERSONNEL ACTION**

1. **APPOINTMENT OF SECRETARY**

I recommend the Board approve the appointment of the following named individual as secretary for the 2017-2018 school year:

**SANJUANITA MILAN**, JMFECLC 12 month Secretary, at $46,843.00 effective March, 1, 2018 *pending fingerprints. Replaces: Raphael Silva
(Acct # 20-218-200-105-000-04-00) (UPC # 0461-04-ELMPR-SEC).

2. **RETIREMENT**

I recommend the Board accept with regret and best wishes the retirement of the following individual:

**PATRICIA GARLIPP**, speech language specialist, effective July 1, 2018. Mrs. Garlipp has a total of 40 years of service.

3. **RESIGNATION - CONTRACTUAL POSITIONS**

I recommend the Board accept the resignation of the following individuals:

**CHENELLE COVIN,** instructional assistant, effective February 28, 2018.

4. **RESIGNATION - STIPEND POSITIONS**

I recommend the Board accept the resignation of the following individuals:

**AMANDA McEWAN**, Tennis Asst. Coach, effective February 22, 2018
**KENNETH REIGLE**, Tennis Head Coach, effective February 9, 2018.

5. **STAFF TRANSFERS - 2017-2018 SCHOOL YEAR**

I recommend the Board approve the transfer of the following employees as listed:

**MELINDA D'AMELIO**, from Lenna W. Conrow School instructional assistant to Joseph M. Ferraina Early Childhood Learning Center instructional assistant.
**GABRIELLE NAVARETTE**, from Joseph M. Ferraina 1:1 instructional assistant to Lenna W. Conrow School 1:1 instructional assistant.
**MICHAEL VIEIRA**, from High School instructional assistant to Audrey W. Clark School instructional assistant.

6. **ANNUAL STIPEND POSITIONS – 2017-2018 SCHOOL YEAR**

I recommend the Board approve/ratify the annual stipend positions as listed:

**DISTRICT**

**Before/After School Bus Aides** $10.00/hr
Janette Egan, Gabrielle Navarrete

**Home Instruction** $28.84/hr.
Linda Bennett, Daniel Brownridge, Tracy Cummings, Tristin Nativo

H. **PERSONNEL ACTION (continued)**

7. **COACHING/ATHLETIC STIPEND POSITIONS - SPRING 2018**
That the Board approve/ratify the following coaching/athletic stipend appointments:

**HIGH SCHOOL**

| **CATEGORY II** | **STEP** | |
|---|---|---|
| **Boys Lacrosse Assistant Coach** | | |
| Devron Clark | 6 | $3,000.00 |
| **Girls Lacrosse Assistant Coach** | | |
| Amanda McEwan | 7 | $3,300.00 |

| **CATEGORY III** | **STEP** | |
|---|---|---|
| **Boys Tennis Head Coach** | | |
| Nora O'Neill | 6 | $3,200.00 |
| **Golf Volunteer Coach** | | |
| Nicholas Tranchina | N/A | *VOLUNTEER* |

**MIDDLE SCHOOL**

| **CATEGORY II** | **STEP** | |
|---|---|---|
| **Softball Assistant Coach** | | |
| Jessica Alonzo | 7 | $2,100.00 |

8. **FUNDED STIPEND POSITIONS – 2017-2018 SCHOOL YEAR**
I recommend the Board approve/ratify the annual stipend positions as listed:

**21st CENTURY COMMUNITY LEARNING CENTER**

| | |
|---|---|
| **Academic Lab substitute teachers (certificated)**<br>Alexandra Ferretti, Margaret Johnson, Yvette Rice, Darlene Santos | $26.00/hr. |
| **Elective substitute teachers**<br>Cynthia Branch, Alberto Moreno, Ana Saner | $26.00/hr. |
| **Substitute Bus Aides**<br>Cynthia Branch, Ana Saner, Jonathan Trzeszkowski | $10.00/hr. |

9. **APPOINTMENT OF SUBSTITUTES FOR 2017-2018 SCHOOL YEAR**
I recommend the Board approve the following substitutes as listed:

A. **SUBSTITUTE CORRIDOR AIDES: PENDING FINGERPRINTS**

Joanne Fontana

H. **PERSONNEL ACTION (continued)**

9. **APPOINTMENT OF SUBSTITUTES FOR 2017-2018 SCHOOL YEAR (continued)**

B. **SUBSTITUTE SECRETARIES**

Zayra DeMorais

C. **SUBSTITUTE SECRETARIES: PENDING FINGERPRINTS**

Shannon Booth
Barbara Cattelona
Joanne Fontana
Angela Vidal

D. **SUBSTITUTE TEACHERS**

Sarah Klepner
Amanda Solomon
Samantha VanDerWiele

E. **SUBSTITUTE TEACHERS: PENDING FINGERPRINTS**

Zaida Castano
Stefania DeSouza
Brien Dougherty
Andrew Morales
Cheryl Howell
Kevin Rogers

F. **SUBSTITUTE INSTRUCTIONAL ASSISTANTS**

Katelyn Caiati
Cheryl Howell

G. **SUBSTITUTE INSTRUCTIONAL ASSISTANTS: PENDING FINGERPRINTS**

Shannon Booth
Joanne Fontana
Theresa Henderson
Ty'Ron Johnson
Griselda Meneses
Andrew Morales
Arturo Rios
Miles Shuler

H. **SUBSTITUTE CUSTODIANS: PENDING FINGERPRINTS**

Karla Bermudez
Victory Dukes
Griselda Meneses
Kenvon Grant

10. **FAMILY/MEDICAL LEAVE OF ABSENCES**
I recommend the Board approve/ratify the family/medical leave of absences as listed on - **APPENDIX H-1**.

11. **ATTENDANCE AT CONFERENCES / MEETINGS**
I recommend the Board approve the attendance of the staff members indicated on the attached list at the conferences indicated **- APPENDIX H-2.**

## I. STUDENT ACTION

### 1. APPROVAL OF MONTHLY HIB REPORT P.L. 2010. c. 122 (A-3466)

I recommend the Board approve the monthly report as required by statute - **APPENDIX I-1.**

### 2. FIELD TRIP APPROVALS

I recommend the Board approve/ratify the field trips indicated (which will be labeled **APPENDIX I-2** and made part of the permanent minutes upon Board approval).

### 3. PLACEMENT/TERMINATION OF STUDENTS ON HOME INSTRUCTION

I recommend the Board approve/ratify the placement/termination of home instruction for the students listed on **APPENDIX I-3.**

### 4. RECOMMENDATION FOR STUDENTS OUT OF DISTRICT PLACEMENT AND TRANSPORTATION FOR THE 2017-2018 SCHOOL YEAR

I recommend the Board approve the following students for out of district placement and transportation for the 2017 - 2018 school year:

**CPC/HIGH POINT ELEMENTARY SCHOOL**
**MORGANVILLE, NEW JERSEY**

Tuition: $31,636.00/Student
Transportation
Effective Dates: 2-5-2018 to 6-20-2018

ID#: 1069892339, classified as Eligible for Special Education and Related Services

**OCEAN ACADEMY**
**BAYVILLE, NEW JERSEY**

Tuition: $25,691.25/Student
Transportation
Effective Dates: 2-8-2018 to 6-30-2018

ID#: 8434373306, classified as Eligible for Special Education and Related Services

### 5. RECOMMENDATION FOR ATYPICAL HOMELESS STUDENT FOR PLACEMENT AND TRANSPORTATION FOR THE 2017-2018 SCHOOL YEAR.

I recommend the Board approve the following homeless student for placement and transportation for the 2017-2018 school year.

**EATONTOWN PUBLIC SCHOOLS**
**EATONTOWN, NEW JERSEY**

Tuition: $10,630.00/Student
Transportation
Effective Dates: 1-2-2018 to 6-20-2018

ID#: 7344158113, classified as Eligible for Special Education and Related Services

I. **STUDENT ACTION (continued)**

6. **RECOMMENDATION FOR ATYPICAL TUITION-IN STUDENT FOR PLACEMENT FOR THE 2017-2018 SCHOOL YEAR**

I recommend the Board approve/ratify the following tuition-in student for placement for the 2017-2018 school year:

**MONMOUTH REGIONAL BOARD OF EDUCATION**

Student ID#: 2392662214
Placement: High School
Tuition: $383.48/Day
Effective: 2-1-2018

7. **CORRECTIONS/REVISIONS TO MINUTES**

I recommend the Board approve the following corrections/revisions to minutes:

December 12, 2017

*FAMILY/MEDICAL LEAVE OF ABSENCE USING SICK DAYS*

Lauren Crupi, Gregory School teacher, from January 29, 2018 to February 12, 2018. This should have read January 16, 2018 to January 25, 2018.
Andrea Kelly, High School teacher, from February 23, 2018 to March 20, 2018. This should have read February 20, 2018 to March 7, 2018.
Michelle Falco, Amerigo A. Anastasia School teacher, from March 14, 2018 to June 15, 2018. This should have read from February 23, 2018 to June 15, 2018.

*FAMILY/MEDICAL LEAVE OF ABSENCE USING WITHOUT PAY*

Lauren Crupi, Gregory School teacher, from February 13, 2018 to June 30, 2018. This should have read January 26, 2018 to June 30, 2018.
Andrea Kelly, High School teacher, from March 21, 2018 to June 30, 2018. This should have read March 8, 2018 to June 30, 2018.
Michelle Falco, Amerigo A. Anastasia School teacher, from March 9, 2018 to March 13, 2018. This should have read from February 20, 2018 to February 22, 2018.

January 31, 2018

*CONFERENCES*

Juan Eshleman, Operations and Inventory Specialist, to attend Back Seal Low-Boiler Operator Classes, sponsored by the The Training Center, to be held on March 14, 28, 2018, April 11, 2018 and May 23, 25, 2018 at the DoubleTree Hotel, Tinton Falls, NJ; $550.00; (ACCT: 11-000-262-590-309-12-44). The dates should have read March 14, 28, 2018, April 11, 25, 2018, May 23, 2018.

J. **OPPORTUNITY TO ADDRESS THE BOARD ON NON-AGENDA ITEMS**

K. **ADJOURNMENT**

# AGENDA

LONG BRANCH PUBLIC SCHOOLS
Long Branch, New Jersey

**GOVERNANCE COMMITTEE MEETING MINUTES**
February 7, 2018
6:15 pm

**COMMITTEE MEMBERS PRESENT:**
Rose Widdis, Chair
Mary George
Avery Grant
Don Covin

**ADMINISTRATORS PRESENT:**
Michael Salvatore, Ph.D.
Alvin L. Freeman, Ed.D.
Alisa Aquino

**********

**FIRST READING, New Bylaw Guide and Policies:**

| | |
|---|---|
| 1. BYLAWS # 0169.02 | Board Member Use of Social Networks |
| 2. Policy # 5516.01 | Student Tracking Devices |
| 3. Policy # 7425 | Lead Testing of Water in Schools |
| 4. Policy # 9242 | Use of Electronic Signatures |

**FIRST READING, Revisions of Policies and Regulations:**

| | |
|---|---|
| 1. Policy # 3437 | Military Leave: Teaching Staff Members |
| 2. Policy # 4437 | Military Leave: Support Staff Members |
| 3. Regulation # 5460.1 | High School Transcripts |
| 4. Regulation # 7101 | Educational Adequacy of Capital Projects |
| 5. Policy # 7440 | School District Security |
| Regulation # 7440 | School District Security |
| 6. Policy # 7441 | Electronic Surveillance in School Buildings and on School Grounds |
| Regulation # 7441 | Electronic Surveillance in School Buildings and on School Grounds |
| 7. Policy # 8507 | Breakfast Offer Versus Serve |
| 8. Policy # 8630 | Bus Driver/Bus Aide Responsibility |
| Regulation # 8630 | Emergency School Bus Procedures |

**GOALS:** The committee members will actively participate in professional dialog pertaining to policy with specific focus towards the common core state standards, teacher evaluation, student growth objectives, student growth percentiles and PARCC.

The committee members will seek professional learning experiences pertaining to policy with specific focus towards: common core state standards, teacher evaluation, student growth objectives, student growth percentiles, and PARCC.

# MINUTES

## ATHLETIC COMMITTEE
## February 6, 2018

**COMMITTEE MEMBERS:**

**Bill Dangler:** Chair
Caroline Bennett
Donald C. Covin
Michele Critelli, Ed.D.

**ADMINISTRATORS:**

Michael Salvatore, Ph.D.
Alvin L. Freeman, Ed.D.
Jason M. Corley, CMAA

**DISCUSSION:**

I. 2017 Fall End of the Season Report
- Mission Statement
- Directory of Athletic Staff
- Sports Affiliations
- Shore Conference Re-Alignment
- Seasonal Standings
- Coaches Narratives
- Roster/Awards
- Post Season Awards
- Fall Athletic Budget Breakdown
- Academic Report
- Athletic Trainer's Report
- Facilities Report

II. 2 Year Scheduling Cycle: 2018-19; 2019-2020
- "A" North Division
- 2018-2019; 2019-2020 Fall/Winter Schedules completed

III. NJSIAA: Transgender & Drone Policies
- Transgender students will be eligible to participate in accordance with either their birth sex or in accordance with their gender identity, but not both. ***Medical consultation is no longer required.***
- The use of drones at NJSIAA tournament events is prohibited.
- The use of drones at member schools are prohibited only if school board policy allows or written permission is given by the district's chief administrator.

IV. Future of New Jersey Football
- NJSIAA Playoffs

***"Key Points"***
- 20 state sectional champions remain as is, 5 groups of 4 sections
- Leagues still control scheduling, individual teams can choose if they would like an 8 or 9 game schedule
- The playoffs begin in week 9, sectional finals are week 11, an additional rounds/bowl championship games will be played the week after Thanksgiving
- Non-public schools will also have an additional round of the playoffs

- Playoff qualification inequities will be reduced, and the plan will promote the ability to create better schedules

***"Making the Playoffs"***

- All games to the cutoff will count
- The most deserving teams are rewarded in the playoffs.
- The state will be cut in half and seed 16 power point earners in the northern half and the top 16 power point earners in the southern half, thus creating 4 sections with 8 playoff teams in each.
- The Northern Top 16 will create North 1 and North 2. The Southern Top 16 will create Central and South.
- The division line separating the 2 halves of the state for each group will be determined by the NJSIAA Northing numbers.

***"Public Playoff Format"***

- 20 sectional champions will be crowned, and the 4 winners in each of the 5 groups will be paired for ***Bowl Games.***

❑ Shore Conference: Yearly Re-alignment

- Football annually
- An alignment calculations system will be used based off the last three seasons wins and group sizes.

❑ Thanksgiving Day Games

- 6 games left in the Shore Conference

V. National Letter of Intent Signees

February 7, 2018; (4) Student Athletes

| | | |
|---|---|---|
| - Kaymar Mimes | Football | University of Pittsburg |
| - Tim Fosque | Football | Monmouth University* |
| - Mya Daniels | Soccer | Rutgers University |
| - Kevin Porch | Football | Stonehill College |
| - Brianna Hills | Soccer/Track | Georgian Court |

***Signed on the Early Signing Period Date: December 20, 2017**

**********

**ATHLETICS COMMITTEE GOALS**

The committee members will actively participate in professional dialog pertaining to the budget development of the athletic department, as well as processes to determine athletic eligibility/ ineligibility for student-athletes.

The committee members will seek professional learning experiences pertaining to the following: NJSIAA and NCAA regulations for high school student athletes; educational code; NJ statue; federal guidelines; and policy revisions pertaining to athletics.

# LONG BRANCH PUBLIC SCHOOLS

*"Where Children Matter Most"*

## 2018-2019 SCHOOL CALENDAR

### September 2018

| Su | M | Tu | W | Th | F | Sa |
|---|---|---|---|---|---|---|
| | | | | | | 1 |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | | | | | | |

### October 2018

| Su | M | Tu | W | Th | F | Sa |
|---|---|---|---|---|---|---|
| | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | 31 | | | |

### November 2018

| Su | M | Tu | W | Th | F | Sa |
|---|---|---|---|---|---|---|
| | | | | 1 | 2 | 3 |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | |

### December 2018

| Su | M | Tu | W | Th | F | Sa |
|---|---|---|---|---|---|---|
| | | | | | | 1 |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | 31 | | | | | |

### January 2019

| Su | M | Tu | W | Th | F | Sa |
|---|---|---|---|---|---|---|
| | | 1 | 2 | 3 | 4 | 5 |
| 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | 31 | | |

### February 2019

| Su | M | Tu | W | Th | F | Sa |
|---|---|---|---|---|---|---|
| | | | | | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | | |

### March 2019

| Su | M | Tu | W | Th | F | Sa |
|---|---|---|---|---|---|---|
| | | | | | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| 31 | | | | | | |

### April 2019

| Su | M | Tu | W | Th | F | Sa |
|---|---|---|---|---|---|---|
| | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | | | | |

### May 2019

| Su | M | Tu | W | Th | F | Sa |
|---|---|---|---|---|---|---|
| | | | 1 | 2 | 3 | 4 |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | 31 | |

### June 2019

| Su | M | Tu | W | Th | F | Sa |
|---|---|---|---|---|---|---|
| | | | | | | 1 |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | | | | | | |

### KEY

- SCHOOLS CLOSED FOR ALL
- FIRST DAY OF SCHOOL
- SCHOOLS CLOSED - PD FOR STAFF
- HALF DAY - PD FOR STAFF
- CLOSED - INCLEMENT WEATHER
- LAST DAY OF SCHOOL - HALF DAY

### TOTAL DAYS

**180** = STUDENTS
**183** = STAFF
**186** = NEW CERTIFIED STAFF
*(AUGUST 29-31, 2018)*

**IN THE EVENT OF SCHOOL CLOSINGS DUE TO INCLEMENT WEATHER, THE CALENDAR WILL BE ADJUSTED AS FOLLOWS:**

**1ST INCLEMENT WEATHER DAY:** SCHOOLS OPEN ON **FEB 15** - *IF SNOW DAY OCCURS BEFORE JAN 30*
**2ND INCLEMENT WEATHER DAY:** SCHOOLS OPEN ON **MAY 24** - *IF SNOW DAY OCCURS AFTER JAN 30*
**3RD + INCLEMENT WEATHER DAY:** EXTENDED SCHOOL YEAR JUNE 18, 2019 +

**SUMMARY OF DAYS**

| Month | Staff | Students |
|---|---|---|
| **September** | 19 | 17 |
| **October** | 23 | 22 |
| **November** | 18 | 18 |
| **December** | 14 | 14 |
| **January** | 21 | 21 |
| **February** | 18 | 18 |
| **March** | 21 | 21 |
| **April** | 16 | 16 |
| **May** | 21 | 21 |
| **June** | 12 | 12 |
| **Total** | **183** | **180** |
| **New staff attends August 29-31, 2018 for New Teacher Orientation** | | |

**Long Branch Public Schools Calendar**
2018 -2019 School Year

## 2018

| | |
|---|---|
| **Wednesday, August 29** | **New Teacher Orientation:** All New Certified Staff |
| **Thursday, August 30** | **New Teacher Orientation:** All New Certified Staff |
| **Friday, August 31** | **New Teacher Orientation:** All New Certified Staff |
| **Monday, September 3** | **Labor Day:** Schools Closed |
| **Tuesday, September 4** | **Schools Closed for Students:** PD Day for Staff |
| **Wednesday, September 5** | **Schools Closed for Students:** PD Day for Staff |
| **Thursday, September 6** | **First day of School:** Welcome Back! |
| **Monday, October 8** | **Columbus Day:** Schools Closed- PD Day for Staff |
| **Thurs, Nov 8 – Fri, Nov 9** | **NJEA Convention:** Schools Closed |
| **Thurs, Nov 22 – Fri, Nov 23** | **Thanksgiving Recess:** School Closed |
| **Fri, Dec 21 – Tues, Jan 1** | **Winter Recess:** Schools Closed |

## 2019

| | |
|---|---|
| **Wednesday, January 2** | **Schools Reopen:** Welcome Back! |
| **Monday, January 21** | **Martin Luther King Day:** Schools Closed |
| **Friday, January 25** | **½ Day for Students:** PD Day for Staff |
| **Fri, Feb 15 – Mon, Feb 18** | **President's Day Weekend:** Schools Closed |
| **Friday, February 22** | **½ Day for Students:** PD Day for Staff |
| **Friday, March 22** | **½ Day for Students:** PD Day for Staff |
| **Fri, April 19 – Fri, April 26** | **Spring Recess:** Schools Closed |
| **Monday, April 29** | **Schools Reopen:** Welcome Back! |
| **Fri, May 24 – Mon, May 27** | **Memorial Day Weekend:** Schools Closed |
| **Mon, June 17 – Tues, June 18** | **½ Day for Students:** PD Day for Staff |
| **Tuesday, June 18** | **Last day for Students & Staff** |

**Note:** School calendar subject to revision due to inclement weather conditions/emergency closings.

# LONG BRANCH PUBLIC SCHOOLS

*"Where Children Matter Most"*

## 2019-2020 SCHOOL CALENDAR

### September 2019

| Su | M | Tu | W | Th | F | Sa |
|---|---|---|---|---|---|---|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | | | | | |

### October 2019

| Su | M | Tu | W | Th | F | Sa |
|---|---|---|---|---|---|---|
| | | 1 | 2 | 3 | 4 | 5 |
| 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | 31 | | |

### November 2019

| Su | M | Tu | W | Th | F | Sa |
|---|---|---|---|---|---|---|
| | | | | | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |

### December 2019

| Su | M | Tu | W | Th | F | Sa |
|---|---|---|---|---|---|---|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 | | | | |

### January 2020

| Su | M | Tu | W | Th | F | Sa |
|---|---|---|---|---|---|---|
| | | | 1 | 2 | 3 | 4 |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | 31 | |

### February 2020

| Su | M | Tu | W | Th | F | Sa |
|---|---|---|---|---|---|---|
| | | | | | | 1 |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |

### March 2020

| Su | M | Tu | W | Th | F | Sa |
|---|---|---|---|---|---|---|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 | | | | |

### April 2020

| Su | M | Tu | W | Th | F | Sa |
|---|---|---|---|---|---|---|
| | | | 1 | 2 | 3 | 4 |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | | |

### May 2020

| Su | M | Tu | W | Th | F | Sa |
|---|---|---|---|---|---|---|
| | | | | | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| 31 | | | | | | |

### June 2020

| Su | M | Tu | W | Th | F | Sa |
|---|---|---|---|---|---|---|
| | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | | | | |

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- FIRST DAY OF SCHOOL
- SCHOOLS CLOSED - PD FOR STAFF
- HALF DAY - PD FOR STAFF
- CLOSED - INCLEMENT WEATHER
- LAST DAY OF SCHOOL - HALF DAY

### TOTAL DAYS

**180** = STUDENTS
**183** = STAFF
**186** = NEW CERTIFIED STAFF
*(AUGUST 28-30, 2019)*

**IN THE EVENT OF SCHOOL CLOSINGS DUE TO INCLEMENT WEATHER, THE CALENDAR WILL BE ADJUSTED AS FOLLOWS:**

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**2ND INCLEMENT WEATHER DAY:** SCHOOLS OPEN ON **MAY 22** - *IF SNOW DAY OCCURS AFTER JAN 30*
**3RD + INCLEMENT WEATHER DAY:** EXTENDED SCHOOL YEAR JUNE 18, 2019 +

**SUMMARY OF DAYS**

| Month | Staff | Students |
|---|---|---|
| **September** | 20 | 18 |
| **October** | 23 | 22 |
| **November** | 17 | 17 |
| **December** | 15 | 15 |
| **January** | 19 | 19 |
| **February** | 18 | 18 |
| **March** | 22 | 22 |
| **April** | 16 | 16 |
| **May** | 19 | 19 |
| **June** | 14 | 14 |
| **Total** | **183** | **180** |
| **New staff attends August 28-30, 2019 for New Teacher Orientation** | | |

**Long Branch Public Schools Calendar**
2019 - 2020 School Year

## 2019

| | |
|---|---|
| **Wednesday, August 28** | **New Teacher Orientation:** All New Certified Staff |
| **Thursday, August 29** | **New Teacher Orientation:** All New Certified Staff |
| **Friday, August 30** | **New Teacher Orientation:** All New Certified Staff |
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| **Tuesday, September 3** | **Schools Closed for Students:** PD Day for Staff |
| **Wednesday, September 4** | **Schools Closed for Students:** PD Day for Staff |
| **Thursday, September 5** | **First day of School:** Welcome Back! |
| **Monday, October 14** | **Columbus Day:** Schools Closed- PD Day for Staff |
| **Thurs, Nov 7 – Fri, Nov 8** | **NJEA Convention:** Schools Closed |
| **Thurs, Nov 21 – Fri, Nov 22** | **Thanksgiving Recess:** School Closed |
| **Mon, Dec 23 – Fri, Jan 3** | **Winter Recess:** Schools Closed |

## 2020

| | |
|---|---|
| **Monday, January 6** | **Schools Reopen:** Welcome Back! |
| **Monday, January 20** | **Martin Luther King Day:** Schools Closed |
| **Friday, January 24** | **½ Day for Students:** PD Day for Staff |
| **Fri, Feb 14 – Mon, Feb 17** | **President's Day Weekend:** Schools Closed |
| **Friday, February 28** | **½ Day for Students:** PD Day for Staff |
| **Friday, March 27** | **½ Day for Students:** PD Day for Staff |
| **Fri, April 10 – Fri, April 17** | **Spring Recess:** Schools Closed |
| **Monday, April 20** | **Schools Reopen:** Welcome Back! |
| **Fri, May 22 – Mon, May 25** | **Memorial Day Weekend:** Schools Closed |
| **Wed, June 17 – Thurs, June 18** | **½ Day for Students:** PD Day for Staff |
| **Thursday, June 18** | **Last day for Students & Staff** |

**Note:** School calendar subject to revision due to inclement weather conditions/emergency closings.

## INTENTION TO RETURN FROM FAMILY/MEDICAL LEAVE OF ABSENCE

**DAVID BASS, SR.**, Middle School corridor aide, effective January 31, 2018.
**CHENELLE COVIN**, Amerigo A. Anastasia School instructional assistant, effective January 29, 2018.
**JOSEPH LEBRON**, Gregory School custodian, effective February 22, 2018.
**BETH MCCARTHY**, Gregory School principal, effective March 1, 2018.
**KELLY STONE,** George L. Catrambone School teacher, effective February 26, 2018.
**KIMBERLY WILLIS**, Joseph M. Ferraina Early Childhood Center teacher, effective September 1, 2018.

## FAMILY/MEDICAL LEAVE OF ABSENCE USING SICK DAYS

**ALISA STOCKARD-ARMOUR**, Morris Avenue School instructional assistant, from February 1, 2018 to February 15, 2018.
**DAVID BASS, SR.**, Middle School corridor aide, from January 19, 2018 to January 30, 2018.
**MAURICIA HASH**, Joseph M. Ferraina Early Childhood Learning Center instructional assistant, from March 27, 2018 to April 13, 2018.
**BARBARA GIACCHI**, High School teacher, from May 1, 2018 to May 13, 2018.
**CHENELLE COVIN**, Amerigo A. Anastasia School instructional assistant, from January 22, 2018 to January 26, 2018.
**MARY KURDYLA**, Morris Avenue School teacher, from February 5, 2018 to February 28, 2018.
**MICHELLE NEWBERRY**, George L. Catrambone School teacher, from April 7, 2018 to June 13, 2018.
**MEREDITH RIDDLE**, Middle School teacher, from February 21, 2018 to March 26, 2018.
**RUTH RODRIGUEZ**, Morris Avenue School instructional assistant, from March 12, 2018 to March 29, 2018.
**TANISHA SIMMONS**, Middle School teacher, from April 9, 2018 to May 4, 2018.
**KELLY STONE,** George L. Catrambone School teacher, from January 16, 2018 to February 23, 2018.

## FAMILY/MEDICAL LEAVE OF ABSENCE USING PAID DAYS

**DAVID BASS, SR.**, Middle School corridor aide, effective January 16, 2018 to January 18, 2018.
**MAURICIA HASH**, Joseph M. Ferraina Early Childhood Learning Center, instructional assistant from April 16, 2018 to April 24, 2018.
**MARY KURDYLA**, Morris Avenue School teacher, for March 1, 2018.
**MICHELLE NEWBERRY**, George L. Catrambone School teacher, from June 14, 2018 to June 15, 2018.

## FAMILY/MEDICAL LEAVE OF ABSENCE WITHOUT PAY

**ALISA STOCKARD-ARMOUR**, Morris Avenue School instructional assistant, beginning March 8, 2018.
**STEPHANIE BROWN**, Gregory School teacher, from February 2, 2018 to February 28, 2018.
**MARY KURDYLA**, Morris Avenue School teacher, for March 2, 2018 to June 30, 2018.
**TANISHA SIMMONS**, Middle School teacher, from May 7, 2018 to June 30, 2018.

## REQUEST TO EXTEND FAMILY/MEDICAL LEAVE OF ABSENCE WITHOUT PAY

**KATHRYN STONE**, Morris Avenue School teacher, from September 1, 2018 to June 30, 2019.

## INTERMITTENT FAMILY/MEDICAL LEAVE OF ABSENCE USING PAID DAYS

**KILEY FALLON,** Middle School teacher, effective February 8, 2018, February 15, 2018, February 22, 2018, March 1, 2018, March 8, 2018, March 15, 2018 and March 22, 2018.

## CONFERENCES

Note: The following staff members are being approved only for registration and mileage (not to exceed $.31 per mile) in accordance with State Circular Letter 12-14-OMB, which states that overnight travel within certain areas is no longer subject to reimbursement. Additionally, meals not associated with overnight travel will not be reimbursed:

**Bridgette Burtt** **$168.00**
Coordinator of Grants & Innovative Programs, to attend Being a Leader in the Digital Age: A Technology Summit, sponsored by New Jersey Principal and Supervisors Assoc. (NJPSA), to be held on April 11, 2018 at Foundation for Educational Administration Conference Center (FEA), Monroe Township, NJ (ACCT: 11-000-230-585-390-12-44).

**James Brown** **$176.00**
Middle School Principal, to attend Reducing Chronic Absenteeism, sponsored by New Jersey Principal and Supervisors Assoc. (NJPSA), to be held March 26, 2018 at Foundation for Educational Administration Conference Center (FEA), Monroe Township, NJ (ACCT: 15-000-240-500-391-02-44).

**Luann Candelmo** **$199.00**
Occupational Therapist, to attend Dyslexia, sponsored by PESI Rehab, to be held on March 13, 2018 at White Sands Oceanfront Resort & Spa, Point Pleasant Beach, NJ (ACCT: 20-251-200-500-251-20-00).

**Lorenzo Dangler** Not to exceed **$2500.00**
Board President, to attend National School Boards Association (NSBA), sponsored by National School Boards Assoc. to be held on April 7, 8, 9, 2018 at Henry B. Gonzalez Convention Center, San Antonio, TX (ACCT: 11-000-230-585-390-44).

**Joy Daniels** **$209.00**
Vice Principal, George L. Catrambone School, to attend Strategies and Structures for Teaching Reading and Writing, sponsored by Heinemann Workshops, to be held on March 8, 2018 at Westminster Hotel, Livingston, NJ (ACCT: 15-000-223-500-100-09-44).

**Ann Degnan** **$185.00**
Facilities Manager, to attend New Jersey School Buildings & Grounds Association Expo & National School Plant Management Association Conference, sponsored by New Jersey Buildings & Grounds Association, to be held on March 12, 13, 2018 at Harrah's Waterfront Conference Center, Atlantic City, NJ (ACCT: 11-000-262-590-309-12-44).

**JanetLynn Dudick, Ph.D.** **$217.00**
Assistant Superintendent for Pupil Personnel Services, to attend Spring Academy Conference for Directors, Supervisors, CST, Principals and Administrators, sponsored by New Jersey Association of Pupil Services Administrators, to be held on March 23, 2018 at Forsgate Country Club, Monroe, NJ (ACCT: 20-251-200-500-251-20-00).

Not to exceed $199.00 each **$398.00**

**Melissa Heggie**, Dance Teacher, **Melinda Rodriguez**, Teacher to attend How to Communicate With Tact, Professionalism and Diplomacy, sponsored by National Seminars Training, to be held on March 12, 2018 at Crowne Plaza Hotel, Edison, NJ.
(ACCT: 15-000-223-500-100-03-44).

**Michael Jones** **$235.00**

School Safety, to attend Security Officer Training, sponsored by Ocean County College, to be held on March 22 - 24, 2018 at Ocean County College, Toms River, NJ.
(ACCT: 15-000-223-500-169-01-44).

**Thomas Odom** **$249.00**

Teacher, Gregory School, to attend What Works to Increase Learning & Motivation in Math (Grades 3-6), sponsored by Bureau of Education & Research (BER), to be held on March 27, 2018 at the American Hotel, Freehold, NJ (ACCT: 15-000-223-500-100-07-44).

**Jamil Pitts** **$249.00**

Teacher, Amerigo A. Anastasia School, to attend What Works to Increase Learning & Motivation in Math (Grades 3-6), sponsored by Bureau of Education & Research (BER), to be held on March 27, 2018 at the American Hotel, Freehold, NJ.
(ACCT: 15-000-223-500-100-03-44).

**Michael Salvatore, Ph.D.** **not to exceed** **$2,650.00**

Superintendent of Schools, to attend 2018 ISTE Conference sponsored by ISTE to be held June 24 - 27, 2018 at Chicago-McCormick Place West Building, Chicago, IL.
(ACCT: 11-000-230-585-390-12-44).

**Gary Vecchione** **$256.00**

Asst. Facilities Manager, to attend New Jersey School Buildings & Grounds Association Expo & National School Plant Management Association Conference, sponsored by New Jersey Buildings & Grounds Association, to be held on March 12, 13, 2018 at Harrah's Waterfront Conference Center, Atlantic City, NJ (ACCT: 11-000-262-590-309-12-44).

# Monthly HIB Report

Reporting Period – February 1, 2018 - February 28, 2018

## Summary

Total: Four (4) HIB investigations, two (2) confirmed

### High School

Three (3) investigations, two (2) confirmed as HIB

### Middle School

One (1) investigation, zero (0) confirmed as HIB

## PLACEMENT OF STUDENTS ON HOME INSTRUCTION

ID# 11001187

ID# 20212717

ID#20204201

ID# 20202823

ID# 20212802

ID# 20204221

ID# 20192716

ID# 01002917

ID# 20182375

ID# 01002434

ID# 20193450

ID# 01003495

ID# 20204259

ID# 12000790

ID# 15001920

ID# 20182543

ID# 20182542

ID# 20181708

ID# 08001410

ID# 101500032 (Extended)

ID# 20223350 (Extended)

ID# 110650014 (Extended)

## TERMINATION OF STUDENTS ON HOME INSTRUCTION

**ID# 01002681**

**ID# 20201800**

**ID# 11001305**

**ID# 11001170**

**ID# 20194854**

**ID# 12000830**