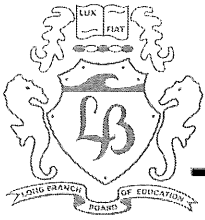


AGENDA

LONG BRANCH BOARD OF EDUCATION
Long Branch, New Jersey

Regular Meeting
Wednesday, March 17, 2021
6:00 P.M.

Long Branch Historic High School
391 Westwood Avenue
Long Branch, New Jersey 07740

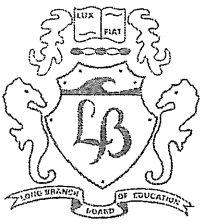


ORDER OF BUSINESS

MEETING

BOARD OF EDUCATION

- A. Roll Call
 - A-1. Statement of the Manner of Notification of the Meeting
 - A-2. Objections, if any, to the Validity of the Meeting
- B. Flag Salute
- C-1. Statement to the Public
- C-2. Opportunity for those present to address the Board relating to Agenda items
- D. Approval of Minutes
- E. Secretary's Report
- F. Superintendent's Report
- G. General Items
- H. Personnel Action
- I. Student Action
- J. Opportunity for those present to address the Board on any other business
- K. Adjournment



AGENDA

MEETING
LONG BRANCH HISTORIC HIGH SCHOOL
391 WESTWOOD AVENUE
WEDNESDAY, MARCH 17, 2021
6:00 P.M.

A. **ROLL CALL**

Mrs. Youngblood Brown - President	Dr. Critelli	Rev. Bennett
Mrs. Perez - Vice President	Mr. Zambrano	Ms. McCaskill
Mr. Grant	Mr. Covin	Mrs. Peters

A-1. **STATEMENT OF THE MANNER OF NOTIFICATION OF THE MEETING**

Adequate notice of the meeting of the Long Branch Board of Education has been provided by a Schedule of Public Meetings published in the Asbury Park Press. A Schedule of Public Meetings has been posted in the Board of Education Office and the Office of the City Clerk, Long Branch, New Jersey.

Fire exits are located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

A-2. **OBJECTIONS, IF ANY, TO THE VALIDITY OF THE MEETING**

The objecting member must give supporting reasons.

B. **FLAG SALUTE AND PLEDGE OF ALLEGIANCE**

Mrs. Youngblood Brown, Board President, will salute the flag and lead the Pledge of Allegiance.

C-1. **STATEMENT TO THE PUBLIC**

Oftentimes it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board committee. The members of the Board committee work with the administration and Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting. All agenda attachments are available for public review. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

C-1. **STATEMENT TO THE PUBLIC (continued)**

Time may be allocated for public comment at this meeting. Each speaker may be allotted up to three (3) minutes and one (1) opportunity to address the Board when recognized by the presiding officer. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. With the exception of those individuals whose names are on the agenda this evening, the Board will not respond to questions during the public participation portion of this meeting involving the employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific, prospective or current employee.

C-2. **OPPORTUNITY TO ADDRESS THE BOARD RELATING TO AGENDA ITEMS**

Comments from the Finance Committee Chair - Mrs. Youngblood Brown

D. **APPROVAL OF MINUTES**

I entertain a motion that the Board approve the following minutes:

- Regular Meeting minutes of February 23, 2021

D-1. **APPROVAL OF MINUTES**

I entertain a motion that the Board approve the following minutes:

- Executive Session minutes of February 23, 2021

E. **SECRETARY'S REPORT**

1. **BUDGET TRANSFER REPORTS – FY21 DECEMBER AND FY21 JANUARY TRANSFERS**

I recommend the Board approve the following Budget Transfer Resolution (which will be labeled **APPENDIX E-1** and made part of the permanent minutes upon Board approval).

RESOLUTION

WHEREAS N.J.A.C. 6A:23A-16.10 "Budgetary Controls and Over expenditure of Funds" states a "district Board of Education or Charter School Board of Trustees shall implement controls over budgeted revenues and appropriations and shall not approve any obligation or payment in excess of the amount appropriated by the district Board of Education in the line item pursuant to N.J.S.A. 18A:22-8.1.

NOW, THEREFORE BE IT RESOLVED that the attached line item transfers FY21 December and FY21 January Transfers as listed be approved for the months ending December 31, 2020 and January 31, 2021.

Peter E. Genovese III, RSBO, QPA
School Business Administrator / Board Secretary

Ayes:

Nays:

Absent:

Date: March 17, 2021

E. **SECRETARY'S REPORT (continued)**

2. **BOARD SECRETARY'S REPORT - DECEMBER 31, 2020 AND JANUARY 31, 2021**

I recommend the Board approve the Board Secretary's Report for the months ending December 31, 2020 and January 31, 2021 (which will be labeled **APPENDIX E-2** and made part of the permanent minutes upon Board approval).

3. **REPORT OF THE TREASURER - DECEMBER 31, 2020 AND JANUARY 31, 2021**

I recommend the Board approve the Report of the Treasurer for the month ending December 31, 2020 and January 31, 2021 (which will be labeled **APPENDIX E-3** and made part of the permanent minutes upon Board approval).

4. **MONTHLY CERTIFICATION OF SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY**

Pursuant to N.J.A.C. 6A:23A-16.10(c)(3), I certify that as of the December 13, 2020 and January 31, 2021 Board Secretary's Reports, no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a).

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary

5. **MONTHLY CERTIFICATION OF BOARD OF EDUCATION**

I recommend the Board approve the following Resolution:

RESOLUTION

BE IT RESOLVED, that pursuant to N.J.A.C. 6A:23A-16.10(c)(4), we, the Members of the Board of Education, after a review of the Board Secretary's and Treasurer's Monthly Financial Reports and upon consultation with the appropriate district officials, certify that to the best of our knowledge that as of December 31, 2020 and January 31, 2021 no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Peter E. Genovese III, RSBO, QPA
School Business Administrator / Board Secretary

Ayes:

Nays:

Absent:

Date: March 17, 2021

E. **SECRETARY'S REPORT (continued)**

6. **BILLS AND CLAIMS – DECEMBER 24, 2020, JANUARY 1 - 30, 2021, FEBRUARY 1 - 26, 2021 AND MARCH 1 - 17, 2021 FOR CHRIST THE KING, CITY OF LONG BRANCH AND MONMOUTH COUNTY PARKS SYSTEMS/BOARD OF RECREATION**

I entertain a motion that the Board approve the bills and claims for December 24, 2020, January 1 - 30, 2021, February 1 - 26, 2021 and March 1 - 17, 2021 for Christ the King, City of Long Branch and Monmouth County Parks Systems/Board of Recreation (which will be labeled **APPENDIX E-4** and made part of the permanent minutes upon Board approval).

7. **BILLS AND CLAIMS – DECEMBER 24, 2020, JANUARY 1 - 30, 2021, FEBRUARY 1 - 26, 2021 AND MARCH 1 - 17, 2021 EXCLUDING CHRIST THE KING, CITY OF LONG BRANCH AND MONMOUTH COUNTY PARKS SYSTEMS/BOARD OF RECREATION**

I entertain a motion that the Board approve the bills and claims for December 24, 2020, January 1 - 30, 2021, February 1 - 26, 2021 and March 1 - 17, 2021 excluding Christ the King, City of Long Branch and Monmouth County Parks Systems/Board of Recreation (which will be labeled **APPENDIX E-4** and made part of the permanent minutes upon Board approval).

8. **RECONCILIATION MONTHLY OPERATING REPORT – SODEXO – FEBRUARY 28, 2021**

I entertain a motion that the Board approve the monthly operating reports for the Sodexo Corporation, Food Service Management Company for the Long Branch School District for February 28, 2021 (which will be labeled **APPENDIX E-5** and made part of the permanent minutes upon Board approval).

9. **ATHLETIC FUND & ELEMENTARY SCHOOLS, MIDDLE SCHOOL & HIGH SCHOOL STUDENT FUNDS AS OF FEBRUARY 28, 2021**

I entertain a motion that the Board approve the monthly reports for the Athletic Fund, the Elementary Schools, Middle School, and High School Student Funds as of February 28, 2021 (which will be labeled **APPENDIX E-6** and made part of the permanent minutes upon Board approval).

LONG BRANCH PUBLIC SCHOOLS
Long Branch, New Jersey
STUDENT REGISTRATION
(as of February 2021)

	AAA	GLC	GRE	MA	JMFECLC	LWC	TOTAL ELEM	MS	HS	TOTAL
PreK				169	199	162	530			530
Kdg		41		102	95	121	359			359
1st	104	132	119				355			355
2nd	122	141	112				375			375
3rd	90	148	115				353			353
4th	80	178	99				357			357
5th	88	173	83				344			344
6th							0	339		339
7th							0	304		304
8th							0	382		382
9th							0		368	368
10th							0		362	362
11th							0		330	330
12th							0		338	338
MCI	12						12	11	14	37
MD							0			0
BD	6		1				7	8	18	33
LD	53		32				85	51	42	178
SLD								2		2
AUT	16		26				42	13	16	71
PD			4		1	16	21			21
OOD	6	0	2	0	7	3	18	12	16	46
Home Instruction										
TOTAL	577	813	593	271	302	302	2858	1122	1504	5484

February 2020										
School	AAA	GLC	GRE	MA	JMFECLC	LWC	Total Elem	MS	HS	Total
Totals	587	899	575	400	321	371	3153	1189	1502	5844

F. **SUPERINTENDENT'S REPORT**

A. **SPELLDOWN WINNERS – 2020 - 2021**

The following named students are the 2020 - 2021 Spelldown winners -

Amerigo A. Anastasia School

Wesley Barnes	1 st place winner – Grade 4
Kayla Salmeron	2 nd place winner – Grade 5
Jaycob Rodrigues	3 rd place winner – Grade 4

George L. Catrambone School

Nicole Cabra Diacamos	1 st place winner – Grade 5
Gabriel Sena Da Costa	2 nd place winner – Grade 5
Avery Montgomery	3 rd place winner – Grade 5

Gregory School

Hugo Contreras Ramirez	1 st place winner – Grade 5
Flynn Worth	2 nd place winner – Grade 4
La'Riah Riley	3 ^d place winner – Grade 3

Middle School

John Pallone	1 st place winner – Grade 8
Daniel-John Diala	2 nd place winner – Grade 8
Luis Gomez-Lopez	3 rd place winner – Grade 8

B. **STUDENTS OF THE MONTH - MARCH**

The following students have been selected as "Students of the Month" for March;

Middle School	Stiven Santos-Yoque
High School	Andrea Freije Trochez
Historic High School	Ivanna Gonzalez Romero
Amerigo A. Anastasia School	Emily Castro
Audrey W. Clark School	Stephen Burnley
George L. Catrambone School	Rebecca Lombardo
Gregory School	Nylah Dean
Joseph M. Ferraina ECLC	Nori Dennis
Lenna W. Conrow School	Jeffrey Alas Flores
Morris Avenue School	Arthur Martins

G. **GENERAL ITEMS**

Comments from the Operation and Management Committee Chair (APPENDIX G-1)

Comments from the Instruction and Programs Committee Chair (APPENDIX G-2)

Comments from the Communications/Security Committee Chair (APPENDIX G-3)

1. **APPROVAL TO SUBMIT TENTATIVE FY2022 BUDGET TO THE COUNTY OFFICE**

I recommend the Board approve the following Resolution and submission of the tentative FY2022 budget to the County Office on or before March 22, 2021:

RESOLUTION

WHEREAS, the Long Branch Board of Education (herein referred to as “the Board”) has submitted a tentative budget to the State of New Jersey on or before March 22, 2021; and

WHEREAS, the Board with County approval will advertise the budget no later than April 23, 2021 in the legal section of the Asbury Park Press; and

WHEREAS, the tentative budget will be presented at a public meeting held in the Historic High School on Wednesday, April 28, 2021; and

WHEREAS, the amount of the total operating budget shall be \$104,759,851 of which \$49,697,034 shall be raised by local tax levy; and

WHEREAS, the amount of debt service raised through local tax levy shall be \$582,500; and

WHEREAS, school district policy Travel/Reimbursement - Policy #9250 and N.J.A.C. 6A:23B-1.2(b) provides that the Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for 2021 - 2022 school year; and

WHEREAS, a Board of Education may establish, for regular district business travel only, a threshold of \$150 per staff member where prior Board approval shall not be required unless this threshold for a staff member is exceeded; and

WHEREAS, the Board hereby establishes the school district travel maximum for the 2021 - 2022 school year at the sum of \$97,500; and

G. GENERAL ITEMS (continued)

1. APPROVAL TO SUBMIT TENTATIVE FY2022 BUDGET TO THE COUNTY OFFICE (continued)

NOW THEREFORE BE IT RESOLVED, the Long Branch Board of Education hereby submits this Resolution in support of the 2021 - 2022 budget to the County for approval.

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary

Ayes:
Nays:
Absent:
Date: March 17, 2021

2. APPROVAL OF 2020-2021 SUSTAINABLE & DIGITAL SCHOOLS COMMITTEE

I recommend the Board approve the 2020-2021 Long Branch Sustainable & Digital Schools Committee as listed on **APPENDIX G-4**.

3. APPROVAL OF TRANSPORTATION RENEWALS

I recommend the Board approve the transportation renewals for routes provided by Jay's Bus Service and Seman Tov for the 2021 - 2022 school year as listed on **APPENDIX G-5**, which represent an increase of 1%.

4. APPROVAL TO GO OUT TO BID

I recommend the Board approve going out to bid for Transportation Routes for Middle School and High School athletics for the 2021 - 2022 school year.

5. APPROVAL TO FILE ELEMENTARY AND SECONDARY SCHOOLS EMERGENCY RELIEF (ESSER II) GRANT APPLICATION

I recommend the Board approve the filing of the Elementary and Secondary Schools Emergency Relief (ESSER II) Fund grant application for the 2020 - 2021 school year in the amounts listed below:

ESSER II Allocation	\$5,054,409
Learning Acceleration	\$ 324,367
Mental Health Support & Services	\$ 45,000

I recommend the Board authorize **Bridgette Burtt, Coordinator of Grants & Innovative Programs**, or her designee, to serve as the district's contact person for the above actions.

I further recommend that **Francisco E. Rodriguez, Superintendent of Schools**, be designated the Board's representative to implement the above actions.

G. **GENERAL ITEMS (continued)**

6. **APPROVAL OF NOURISHING NEIGHBORS GRANT**

I recommend the Board approve the Nourishing Neighbors - Feed Local Families in Need During This Crisis grant in the amount of \$10,000 which will provide additional meals to families in need.

7. **APPROVAL OF ROBERT O'HAGAN MEMORIAL SCHOLARSHIP**

I recommend the Board approve the Robert O'Hagan Memorial Scholarship in the amount of \$2,500 each for two (2) graduating seniors, \$1,250 each semester, who will be attending a two or four year college or trade school. The student should demonstrate financial need, qualifying for free or reduced lunch. This scholarship will be awarded this year only.

8. **APPROVAL FOR SEMI FISCAL YEAR 2022 REIMBURSEMENT REVENUE PROJECTION**

I recommend the Board approve/ratify the Corrective Action Plan for budgeted reimbursement revenue from June, 2020 due to COVID-19 - **APPENDIX G-6.**

I recommend the Board authorize **JanetLynn Dudick, Ph.D., Assistant Superintendent for Pupil Personnel Services**, or her designee, to serve as the district's contact person for the above actions.

I further recommend that **Francisco E. Rodriguez, Superintendent of Schools**, be designated the Board's representative to implement the above actions.

9. **GIFTS TO SCHOOLS**

I recommend the Board accept the following gifts to schools indicated:

Team Supporter

Check donation to the Long Branch Esports Team for supplies as needed (Value: \$115)

H. **PERSONNEL ACTION**

1. **RETIREMENT**

I recommend the Board accept with regret and best wishes the retirement of the following individual:

KATHLEEN CELLI, School Based Youth Services Program Manager, effective July 1, 2021. Mrs. Celli has a total of 25 years of service.

MAUREEN ROBINSON, School Psychologist, effective July 1, 2021. Mrs. Robinson has a total of 22 years of service.

2. **RESIGNATION - CONTRACTUAL POSITION**

I recommend the Board accept the resignation of the following individual:

CAROLINA NEWMAN, Instructional Assistant, effective March 19, 2021.

H. **PERSONNEL ACTION (continued)**

3. **RESIGNATION - STIPEND POSITION**

I recommend the Board accept the resignation of the following individual:

LOIS ALSTON, Brookdale Math/Science Technology Facilitator, effective February 23, 2021.

4. **STAFF TRANSFER FOR 2020-2021 SCHOOL YEAR**

I recommend the Board approve the transfer the following individual:

JOSE HIDALGO, from 540 Custodian to High School Custodian.

5. **CREATION OF NEW POSITION - RESOLUTION**

I recommend the Board approve the creation of a new position as listed on **APPENDIX H-1**.

6. **APPROVAL OF JOB DESCRIPTION**

I recommend the Board approve the job description as listed on **APPENDIX H-2**.

7. **APPOINTMENT OF ACADEMY PRINCIPAL**

I recommend the Board approve the following named individual as Middle School Academy Principal:

KRISTEN FERRARA, Middle School Academy Principal, at a salary of \$117,668.00, effective March 18, 2021. Replaces: Christopher Volpe (reappointment). (Acct. # 15-000-240-103-00-02-00) (UPC # 0016-02-MSACP-ACADPR).

8. **APPOINTMENT OF HEAD TEACHER FOR BILINGUAL K-5**

I recommend the Board approve the following named Head Teacher for Bilingual K-5:

HEIDY CASTILLO, Head Teacher for Bilingual K-5, effective March 18, 2021, MA, Step 5-6 at \$62,595.00 + \$3,950.00 for stipend. Pending Supervisor Certification* (Acct. # 11-000-221-102-000-12-60) (UPC # 1550-12-BLNGK5-SUPER).

9. **APPOINTMENT OF LITERACY COACHES**

I recommend the Board approve the following named individuals as Literacy Coaches:

STEPHANIE DISPOTO, Gregory Elementary School, MA, Step 13 at \$78,561.00, effective September 1, 2021. Replaces: New Position. (Acct. # 15-120-100-101-000-07-00) (UPC # 1573-07-LITCO-TEACHR).

MICHELE FALCO, Amerigo A. Anastasia School, MA, Step 15 at \$88,061.00, effective September 1, 2021. Replaces: New Position. (Acct. # 15-120-100-101-000-03-00) (UPC # 1571-03-LITCO-TEACHR).

ALLISON MUNOZ-CASSIDY, George L. Catrambone School, MA, Step 11A at \$71,661.00, effective September 1, 2021. Replaces: New Position. (Acct. # 15-120-100-101-000-09-00) (UPC # 1572-09-LITCO-TEACHR).

H. **PERSONNEL ACTION (continued)**

10. **APPOINTMENT OF CUSTODIAN**

I recommend the Board approve the following named individual as 12 Month Custodian:

DAVID SILVA, 12 Month Custodian, Step 1 at \$36,451.00, effective Pending Pre Employment Physical and Fingerprints*. Replaces: New Position.
(Acct. # 11-000-262-100-000-01-00) (UPC # 1575-01-OFB&G-CUST12).

11. **APPOINTMENT OF FUNDED GRANTS SECRETARY**

I recommend the Board approve the following named individual as 12 Month Funded Grants Secretary:

LISA HAZEL, 12 Month Funded Grants Secretary, Level 3, 12 Months at \$49,408.00, effective Pending Pre Employment Physical and Fingerprints*. Replaces: Kim Daino (resigned).
(Acct. # 11-000-221-105-000-12-00) (UPC # 0925-12-FNDGT-SEC123).

12. **APPOINTMENT OF CONFIDENTIAL SECRETARY**

I recommend the Board approve the following named individual as a Confidential Secretary:

STEFANIE LIPPI, Confidential Secretary, Level at a salary of \$58,000.00, effective July 1, 2021. Replaces: Diogo De Assis reassignment).
(Acct. # 11-000-230-100-000-10-00) (UPC # 0830-10-OFCSA-CONSEC).

13. **APPROVAL OF SALARY ADJUSTMENT**

I recommend the Board approve the adjustment of the Director of Personnel salary to \$105,000 to align to the Central Office Director's salary.

14. **ANNUAL STIPEND POSITIONS - 2020 - 2021 SCHOOL YEAR**

I recommend the Board approve/ratify the annual stipend positions listed below:

EC/ELEMENTARY

<u>Breakfast Monitor</u>	\$13.08/session
Elyse Williams (AAA)	

HIGH SCHOOL

<u>Speech Arts Advisor</u>	\$2,285.00
Ian Moore	

<u>Chess Team Advisor</u>	\$1,650.00
Jonathan Barratt	

<u>Language Club Advisor - French</u>	\$750.00
Pierre Joseph	

<u>Drug Free/S.A.D.D. Club Advisor</u>	\$2,750.00
Nicole Catalano	

H. **PERSONNEL ACTION (continued)**

15. **PROFESSIONAL DEVELOPMENT**

I recommend the Board approve/ratify the attendance of the following staff members for the 21st CCLC Grant Professional Development sessions:

Storybook STEM - June 8th, 2021 (1 hour)

Site Coordinator \$29.87/hr.
Doreen Regan

Instructional Assistants \$13.36/hr.
Dalwasia Jones, Jessica Rodriguez

Teachers \$26.00/hr.
JamieLynn Bazydlo, Ja'Londa Boyd, Aaron Collins, Laurie DeMuro, Jennifer Farrell, Michael Gatta, Brenda Itzol, Francine Marucci, Margaret Marzullo, Mary Mazzacco, Edna Newman, Thomas Odom, Nancy O'Toole, Brian Roberts, Jonathan Trzeszkowski, Vincent Vallese, Carlos Villacres, Dorothy Williams-Reed

Musical Engineering and Google Chrome Music Lab - June 15, 2021 (1 hour)

Site Coordinator \$29.87/hr.
Doreen Regan

Instructional Assistant \$13.36/hr.
Dalwasia Jones

Teachers \$26.00/hr.
Aaron Collins, Laurie DeMuro, Michael Gatta, Jasmine Gomez, Brenda Itzol, Francine Marucci, Margaret Marzullo, LaTuya Morris, Edna Newman, Thomas Odom, Nancy O'Toole, Brian Roberts, Amanda Siller, Jonathan Trzeszkowski, Vincent Vallese, Carlos Villacres

Teaching Computational & Critical Thinking - June 9, 2021 (1 hour)

Site Coordinator \$29.87/hr.
Doreen Regan

Instructional Assistants \$13.36/hr.
Dalwasia Jones
Jessica Rodriguez

Teachers \$26.00/hr.
JaimeLynn Bazydlo, Ja'Londa Boyd, Aaron Collins, Laurie DeMuro, Nancy Farrell, Michael Gatta, Brenda Itzol, Francine Marucci, Margaret Marzullo, Mary Mazzacco, LaTuya Morris, Edna Newman, Thomas Odom, Nancy O'Toole, Brian Roberts, Vincent Vallese, Carlos Villacres, Dorothy Williams-Reed

Virtual Mindfulness - April 21, 2021 (1 hour)

Site Coordinator \$29.87/hr.
Doreen Regan

Instructional Assistants \$13.36/hr.
Dalwasia Jones, Soledad Navarro, Jessica Rodriguez

H. **PERSONNEL ACTION (continued)**

15. **PROFESSIONAL DEVELOPMENT (continued)**

Virtual Mindfulness - April 21, 2021 (1 hour) (continued)

Teachers

\$26.00/hr.

JamieLynn Bazydlo, Ja'Londa Boyd, Aaron Collins, Laurie DeMuro, Jennifer Farrell, Michael Gatta, Brenda Itzol, Francine Marucci, Margaret Marzullo, Mary Mazzacco, LaTuya Morris, Edna Newman, Thomas Odom, Nancy O'Toole, Brian Roberts, Cari Rock, Amanda Siller, Jonathan Trzeszkowski, Vincent Vallese, Carlos Villacres, Dorothy Williams-Reed

16. **PROFESSIONAL DEVELOPMENT**

I recommend the Board approve/ratify the attendance of the following staff members for the 21st CCLC Grant Professional Development sessions:

Storybook STEM - June 8th, 2021 (1 hour)

Teachers

\$26.00/hr.

Andrew Critelli, Amy Zambrano

Musical Engineering and Google Chrome Music Lab - June 15, 2021 (1 hour)

Teachers

\$26.00/hr.

Andrew Critelli, Amy Zambrano

Teaching Computational & Critical Thinking - June 9, 2021 (1 hour)

Teachers

\$26.00/hr.

Andrew Critelli, Amy Zambrano

Virtual Mindfulness - April 21, 2021 (1 hour)

Teachers

\$26.00/hr.

Andrew Critelli, Amy Zambrano

17. **COACHING/ATHLETIC STIPEND POSITIONS - 2020-2021 SCHOOL YEAR - WINTER**

I recommend the Board approve/ratify the following coaching/athletic stipend appointments as listed:

Event Workers

paid Per Athletic Event Fee Schedule

Terry Johnson, Jordan Rodriguez, Christopher Sanchez, Rangel Solano-Camacho, Altemise Toon

**HIGH SCHOOL
CATEGORY 1**

STEP

Head Coach Freshman Wrestling

Nicholas Visicaro

6

\$3,900.00

18. **COACHING/ATHLETIC STIPEND POSITIONS - 2020-2021 SCHOOL YEAR - WINTER**

I recommend the Board approve/ratify the following coaching/athletic stipend appointments as listed:

Event Workers

paid Per Athletic Event Fee Schedule

Ronald Bennett

H. **PERSONNEL ACTION (continued)**

19. **APPOINTMENT OF SUBSTITUTES FOR THE 2020-2021 SCHOOL YEAR**

I recommend the Board approve the following substitutes for the 2020-2021 school year:

SUBSTITUTE INSTRUCTIONAL ASSISTANTS - *PENDING FINGERPRINTS

Karla Bermudez-Hernandez, Kristopher Parker*, Maria Novoa-Jones*

SUBSTITUTE CORRIDOR AIDE - *PENDING FINGERPRINTS

Manuel Rosario*

SUBSTITUTE SECRETARY - *PENDING FINGERPRINTS

Manuel Rosario*

SUBSTITUTE TEACHERS

Amanda Macchia

20. **POLICIES AND REGULATIONS - SECOND AND FINAL READING - ALERT 221**

I recommend the Board approve the new Policies and revised Policies and Regulations for a second and final reading as listed on **APPENDIX H-3**.

21. **FAMILY/MEDICAL LEAVE OF ABSENCE**

I recommend the Board approve/ratify the family/medical leaves of absence as listed on **APPENDIX H-4**.

22. **ATTENDANCE AT CONFERENCES / MEETINGS**

I recommend the Board approve the attendance of the staff members at the conferences indicated below:

Jason Corley

\$1,280.00

Athletic Administrator, to participate in Directors of Athletic Association of New Jersey 61st Annual State Workshop, sponsored by Directors of Athletic Association of New Jersey (DAANJ), to be held **May 2, 3, 4, 5, 6, 2021** at the Golden Nugget Hotel, Atlantic City, NJ (Acct: # 15-402-100-500-220-14-44)

23. **TEACHER/MENTOR PROGRAM 2020 - 2021 SCHOOL YEAR**

I recommend the Board approve the following individual to assume the position of Mentor as detailed in the State Department of Education Teacher/Mentor Program:

LOCATION

High School

TEACHER

Sajdah Muhammad

MENTOR

Dawn Ciaramella

I. **STUDENT ACTION**

1. **APPROVAL OF MONTHLY HIB REPORT P.L. 2010. C. 122 (A-3466)**

I recommend the Board approve the monthly report as required by statute - **APPENDIX I-1**.

1. **STUDENT ACTION (continued)**

2. **PLACEMENT/TERMINATION OF STUDENTS ON HOME INSTRUCTION - 2020 - 2021 SCHOOL YEAR**

I recommend the Board approve/ratify the placement/termination of home instruction for the 2020 - 2021 school year for the student listed on **APPENDIX I-2**.

3. **RECOMMENDATION FOR ATYPICAL HOMELESS TUITION-IN STUDENTS FOR PLACEMENT FOR THE 2020-2021 SCHOOL YEAR.**

I recommend the Board approve/ratify the following homeless tuition-in students for placement for the 2020-2021 school year.

ASBURY PARK BOARD OF EDUCATION

Student ID#: 20325249
Placement: Amerigo A. Anastasia School
Tuition: \$82.21/Day
Effective: 1-2-2021

Student ID#: 20305206
Placement: Amerigo A. Anastasia School
Tuition: \$68.73/Day
Effective: 1-2-2021

Student ID#: 20315241
Placement: Amerigo A. Anastasia School
Tuition: \$82.21/Day
Effective: 9-1-2020

Student ID#: 20326763
Placement: Amerigo A. Anastasia School
Tuition: \$83.24/Day
Effective: 2-1-2021

Student ID#: 20337495
Placement: Joseph M. Ferraina Early Childhood Learning Center
Tuition: \$68.74/Day
Effective: 9-1-2020

Student ID#: 20346360
Placement: Lenna W. Conrow School
Tuition: \$68.73/Day
Effective: 1-1-2021

Student ID#: 20270213
Placement: Middle School
Tuition: \$87.30/Day
Effective: 1-1-2021

I. **STUDENT ACTION (continued)**

4. **PLACEMENT OF TUITION-IN STUDENTS FOR THE 2020-2021 SCHOOL YEAR**

I recommend the Board approve the following tuition-in student for the 2020-2021 school year.

FREEHOLD REGIONAL SCHOOL DISTRICT

Student ID#: 20237575

Placement: Audrey W. Clark School

Tuition: \$40,983.55

Effective Date: 2/22/2021

5. **CORRECTIONS / REVISIONS TO MINUTES**

I recommend the Board approve the following corrections/revisions to minutes:

February 23, 2021

ATTENDANCE AT CONFERENCES / MEETINGS

Joy Daniels, Early Childhood Director, to participate in LETRS Unit Training, sponsored by Voyager Sopris Learning, to be held April 12, 13, 19, 21, 2021 - Virtual Workshop - Virtual Workshop, \$1,200.00; (Acct. #11-00-230-585-390-12-44). This should have read \$1,419.00.

ACCEPTANCE OF THE CORRECTIVE ACTION PLAN FOR THE FY2020 AUDIT

The amended Corrective Action Plan is attached - APPENDIX I-3.

COACHING/ATHLETIC STIPEND POSITIONS 2020-2021 SCHOOL YEAR - SPRING

Ashley Stewart; Middle School Track/Field Assistant Coach (B/G), Step 8 at \$2,800.00
This should have read Step 10, \$3,000.00.

APPOINTMENT OF SUBSTITUTE TEACHERS FOR 2020-2021 SCHOOL YEAR

Amanda Esposito; Substitute Teacher. This should have read Samantha Esposito.

January 26, 2021

FAMILY/MEDICAL LEAVE OF ABSENCE

Colleen Alcott, High School media specialist should have read use of unpaid days from February 28, 2021 to June 18, 2021.

Sarah Hansen, AWC Alternative Academy teacher should have read use of sick days from January 27, 2021 to May 13, 2021 and unpaid days from May 14, 2021 to June 18, 2021.

Antonia Laterza, Gregory School teacher should have read use of sick days from January 21, 2021 to March 19, 2021.

Jennifer Noone, Gregory School teacher should have read use of sick days from January 19, 2021 to January 29, 2021.

COACHING/ATHLETIC STIPEND POSITIONS 2020-2021 SCHOOL YEAR - SPRING

Devron Clark; Middle School Track/Field Head Coach (B/G), Step 7 at \$2,700.00. This should have read Step 10, \$3,700.00.

I. **STUDENT ACTION (continued)**

5. **CORRECTIONS / REVISIONS TO MINUTES (continued)**

November 10, 2020

FAMILY/MEDICAL LEAVE OF ABSENCE

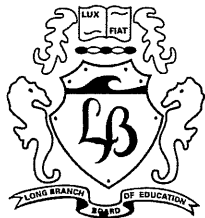
Maria Maisto, George L. Catrambone School teacher should have read use of sick days from November 2, 2020 to March 5, 2021.

Cheryl Stavola, Middle School teacher should have read use of sick less sub pay days from February 22, 2021 to March 8, 2021.

J. **OPPORTUNITY TO ADDRESS THE BOARD ON NON-AGENDA ITEMS**

K. **ADJOURNMENT**

MINUTES



OPERATION AND MANAGEMENT COMMITTEE

Wednesday, March 3, 2021 - 6:30 P.M.

ZOOM Meeting

COMMITTEE MEMBERS:

Armand Zambrano, Chairperson
 Donald Covin
 Lucille Perez
 Lauren McCaskill

ADMINISTRATORS:

Francisco E. Rodriguez
 Alvin L. Freeman, Ed.D.
 Peter E. Genovese III, RSBO, QPA
 Ann C. Degnan
 Christopher Dringus

FACILITIES

- Fire pump controls replacement – In the past two weeks we have replaced the control system for the Fire Pump Controls at the Anastasia and Gregory Schools. The old systems were outdated and unable to be repaired. We hired an outside company for the control equipment and our district electrician took care of the electric needs.
- Replacement of controls at the Middle School - large HVAC units. We are working to replace the HVAC controls on the largest rooms at the Middle School – the Auditorium, Gyms, cafeterias and kitchen. We are installing boards in each of those units to enable us full control over the units.
- Replacement of controls for boilers at the Anastasia School, Gregory School and JMFECCLC. The boilers at these schools have controls on them for the HVAC system. These units are out dated and need to be replaced. They cannot be repaired. We hired an outside company to replace the units.
- Replacement of boilers at JMFECCLC and hot water heaters at the Gregory School and Middle School. We are seeking prices for the boiler replacement at the JMFECCLC. The Gregory School hot water heater was replaced with on-demand systems installed by our plumbers. The Middle School hot water heater was repaired and has been placed back online.

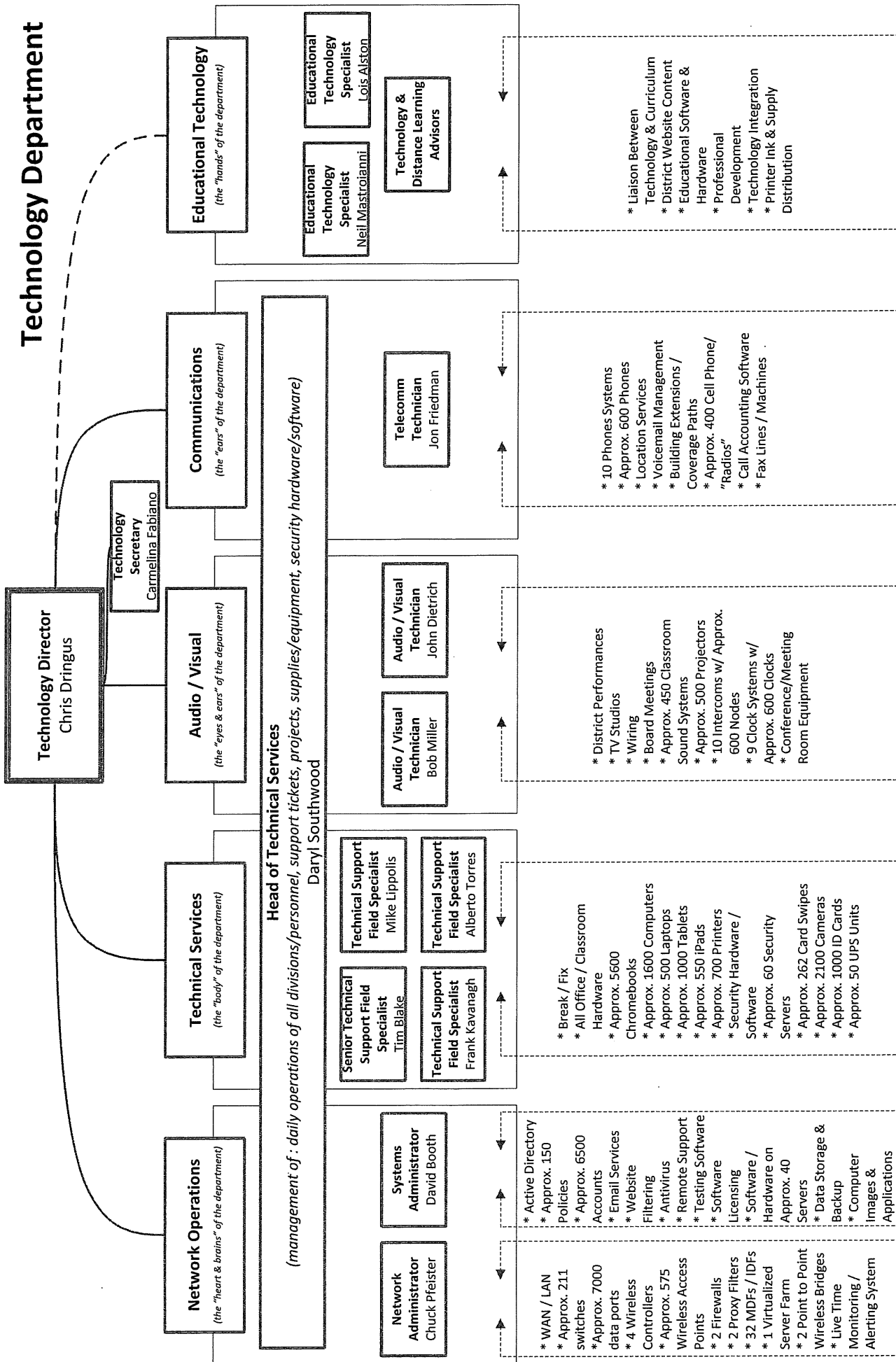
TECHNOLOGY

- E-rate - We have been awarded our next 5 year block of E-rate funding for Category 2 which will begin July 1, 2021
- Phone Systems -
 - We are finalizing the plan to replace the 3 remaining stand alone phone systems at 422 Westwood Avenue, Little Waves and Holy Trinity with “on network” phone systems
 - We are in the planning phase of making system wide changes and adding a server with specialized software for 911 location services
- Technology Staff - Comprehensive overview of the Technology staff and their responsibilities is attached.

GOALS

1. The committee members will actively participate in professional dialog pertaining to facility management and preventative maintenance.
2. The committee members will seek professional learning experiences pertaining to facility operations with specific focus towards: educational code, NJ statute, federal guidelines, technology advancements, policy revisions, and initiatives put forth by the Department of Education.

Technology Department



K
E
Y

----- = Works w/ Department

----- = Part of Department



MINUTES

INSTRUCTION AND PROGRAMS COMMITTEE

Wednesday, March 4, 2021 - 5:30 P.M.
540 Broadway - 3rd Floor Conference Room & Zoom

COMMITTEE MEMBERS:

Violeta Peters: Chair
Caroline Bennett
Michele Critelli, Ed.D.
Armand Zambrano

ADMINISTRATORS:

Francisco E. Rodriguez
Alvin L. Freeman, Ed.D.
Frank Riley

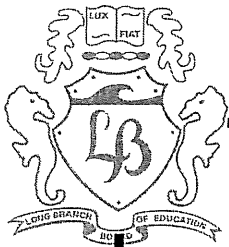
1. State Testing
 - On 2/12, the State DOE announced that testing will be postponed until 4/5/21.
 - On 2/19, Governor Murphy announced that NJ would be pursuing a Federal Waiver for State Testing.
 - On 2/22, the Biden Administration announced they would not be granting state's waivers for testing, but would be exploring providing flexibility options.
 - At present time, we are awaiting further guidance from the State DOE on how NJ will proceed.
2. Strategic Planning
 - We are working with Dr. William Adams from W.H. Adams & Associates, LLC to create a Strategic Plan for Long Branch Public Schools.
 - The goal is to have this process completed by June, 2021, and to be presented to the Board of Education at their monthly meeting on June 30, 2021.
 - Our last Strategic Plan was created in August, 2011
 - This last plan took input from ***internal stakeholders only***
 - Our new Strategic Plan will seek input from myriad of Stakeholders including Students, Parents, & Community Leaders
3. Middle and High School Scheduling
 - Second year working with Elliot Merenbloom, a scheduling consultant/expert
 - Helped create the 2020-21 LBMS Master Schedule
 - Highlights
 - i. Additional Elective Course Offerings
 - ii. Full Year Elective Courses
 - iii. Physical Education Daily
 - Students and Staff Placed in Cohorts

INSTRUCTION & PROGRAMS COMMITTEE GOALS

The committee members will actively participate in professional dialog pertaining to the state student learning standards, teacher evaluation, student growth objectives, student growth percentiles and NJSLA.

The committee members will seek professional learning experiences pertaining to curriculum and instruction with specific focus towards: state student learning standards, teacher evaluation, student growth objectives, student growth percentiles and NJSLA.

MINUTES



COMMUNICATIONS / SECURITY COMMITTEE MEETING

Tuesday, March 2, 2021 - 5:30 PM

540 Broadway - 3rd Floor Conference Room & Zoom

COMMITTEE MEMBERS:

Avery Grant: Chairperson
Tasha Youngblood Brown
Caroline Bennett
Lauren McCaskill

ADMINISTRATORS:

Francisco E. Rodriguez
Alvin L. Freeman, Ed.D.
Walter J. O'Neill, Jr, CSSS

We reviewed how in late 2020 the district switched from their old/outdated portable radio system to the AT&T FirstNet Emergency Communication Platform. After the devastating attacks in 2011, the government created a nationwide super-fast high-speed wireless broadband network dedicated to public safety. It is a reliable, highly secure, interoperable, and innovative public safety communication platform. It was first developed for law enforcement, fire and first aid, but now is open to education facilities. The LBPS is one of the first Prek-12 districts to join the FirstNet team.

LBPS purchased 303 Sonim XP8 cellular devices that were programmed by Walter J. O'Neill, Jr. He and Jonathan Friedman in December started going out and training each district employee assigned a Sonim on how to use them.

AT&T identified two schools with problematic signal reception. They sent out specialists who conducted signal mapping of the GLC and High School. After problem areas were identified, AT&T decided that "MetroCells" which increase in-building wireless coverage would solve the problems. AT&T delivered six MetroCells to the district (\$5,000 each with no cost to the LBPS) and installed two at GLC and three at the High School. We now have full coverage on the FirstNet system in all sites. One MetroCell is being stored here as a back-up.

During the recent snowstorms, the security department created individual channels for the Facilities Department so the operators of the snowplows could communicate without interfering with the building custodians who also had their own frequency. One of the strengths of the XP8 is that at any time channels/frequencies can be added. Our old portable radios had only 12 channels, these new devices can have over 300 individual channels.

CrisisGo, the district emergency communication platform. It is an application that all staff members can download free onto their personal cell phones and the districts have loaded onto all district issued computers and phones for staff. Currently we have 1,162 employees using the app (includes food service & KLC).

Walter O'Neill, working with CrisisGo, developed a fast pre-certification entry verification portion of the app. Every morning at 6:00 am, staff members receive an email from CrisisGo and they must answer a few questions and then are given an entry badge based upon those answers. This system was also expanded for visitor and student entry.

Cleaning our schools has always been a high priority, during the pandemic it has become even more important. Walter O'Neill again working with Ann Degnan, have developed a special section within CrisisGo for all custodians to complete a detailed checklist when they clean restrooms, locker rooms, cafeterias and other areas that are in heavy use.

NJ DOE requires all school districts to submit yearly emergency drill reports. Currently the district has been using a Google form that must be completed after each fire and emergency drill conducted. Walter O'Neill and CrisisGo have developed a customized reporting system within the application that is automatically completed as the schools use the platform to conduct its drills. They also were able to send principals reminders within the application of what drills are to be conducted and what drills they have not conducted.

As of March 2, 2021, the audible alarm on CrisisGo has been changed from a blaring siren, to a more contemporary alert tone with voice commands. This now allows the staff member to react instantly without having to look at their device.

NJ DOE requires all school districts to conduct mandatory emergency drills. All schools must hold 2-Active Shooter, 2-Lockdown, 2-Bomb Threat, and 2-Evacuation drills each year. In September, the state asked schools not to hold active shooter and lockdown drills, as they require procedures that are in contrast to social distancing requirements. Walter O'Neill as a member of the Monmouth County School Security Directors Association has been working with Senator Vin Gopal in asking Governor Murphy for a waiver of the active shooter and lockdown drills. The result is that the Governor and NJDOE have issued new guidelines and procedures for those drills, which we cannot share publicly.

NJ DOE requires that all districts conduct risk assessments of all their buildings during the 2021-2022 calendar year. The state has collaborated with a company that provides a free application that can be downloaded to a device with over 3,000 questions that the user must answer. Walter O'Neill has received training on this app and will be developing Threat Assessment Teams at each school to conduct these assessments.

NJ DOE requires school employees to have parking permits displayed in their personal vehicles. The district has purchased new hangtags that will be deployed district wide.

Walter O'Neill has also completed a course entitled "Addressing Sexual Misconduct in the School Setting" and has passed the course information over to all the LBPS security officers who are taking the online training.

Committee Goals:

The committee members will actively participate in professional dialogue pertaining to school safety and district public relations.

The committee members will seek professional learning experiences pertaining to school safety and communications, with specific focus towards homeland security standards, NJ statute, federal guidelines, best practices and policy revisions.

2020-2021 Long Branch Public Schools Sustainable & Digital Schools Committees List

Francisco Rodriguez, Superintendent of Schools
 JanetLynn Dudick, Ph.D., Assistant Superintendent for Pupil Personnel Services
 Frank Riley, Assistant Superintendent Office of Leadership & Innovation
 Alisa Aquino, District Director of Personnel
 Bridgette Burt, Coordinator of Grants & Innovative Programs
 Ann Degnan, Assistant Business Administrator for Facilities
 Gary Vecchione, Assistant Facilities Manager
 Diego DeAssis, Social & Environmental Sustainability Officer
 Neil Mastroianni, Education Technology Specialist
 Lois Alston, Education Technology Specialist
 Markus Rodriguez, Director of Diversity, Equity and Inclusion
 Joanne Montanti, Teacher, Middle School/NJEA Union President
 Jena Valdiviezo, Supervisor of Science 6-12 District
 Karissa Disney, Supervisor of Bilingual Education
 Jennifer Steffich, Supervisor of Special Education

Long Branch High School

James Brown, Angela Torres, Erin Lamberson, Tammy Glanzberg, Vanessa Giammanco,
 Jenna Anderson, Jenna Camacho, Raul Rivera, Roy Palijaro, Vito Terranova, Amanda Roa,
 Alexander Smiga, Don Clark, Melissa Cooper, Alessandra Farruggio, Marc Hyndsman, Graham
 Huggins-Filozof

Historic High School/School of Social Justice

Vincent Muscillo, Vito Terranova, Sydney Lasquinha, Amanda Terry, Kristen Clarke

Long Branch Middle School

Christopher Volpe, Kim Hyde, Nicole Esposito, Jessica Dougherty, Dorothy Williams-Reed,
 Joseph Maratta, Timothy Smith, Meredith Riddle, Vade Hanlon, John O'Shea, Megan Renzo,
 Delanyard Robinson, II, Christina Bronowich

George L. Catrambone School

Jessica Alonzo, Nikolas Greenwood, Kelly Stone, Michele Morey, Katie Marx, Sarah Kaplan,
 Kelly Vargas, Maria Manzo, Betsy Kaeli, Kelli Shaughnessy, Nicola Merlucci, Martha Prieto,
 Amanda Castano, Elizabeth Gannon, Kristin Ciccone, Christine Zergebel, Robert Luehman,
 Darlene Santos, Katie Wachter

Gregory School

Beth McCarthy, Laura Widdis, Meredith Rindner, Stacy Simms, John O'Neill, Holly Terracciano,
 Erica Krumich, Angela Robinson, Christina Marra, Brian Roberts, Stephanie Dixon, Jonathan
 Trzeszkowski, Greg Penta, Jolie Dynak, Chad King, Ebone Lawrence-Smith, Twana Richardson,
 Amanda MacDonald, Beth Applegate

Amerigo A. Anastasia School

Michelle Merckx, Aisha Wickes, Marina Basile, Denise Woolley, Lee Carey, Melissa Christopher,
 Lisa Pangborn, Erin Hennelly, Erin Barrett

Morris Avenue School

Matthew Johnson, Kerin Halper, Cathy Svenda, Nicole Trainor, Ed.D, Tracey Cistaro, Kelly McOmber, Elizabeth Lundberg, Kimberly Douglas, Anthony Migliaccio

Lenna W. Conrow School

Bonita Potter-Brown, Jen Gervase, Siobhan Curry, Jennifer Long, Felicia Clark, Dawn O'Grady, Leah Opitto, Tracy McMahon, Anthony DeSantis, Molly Guzman

Joseph M. Ferraina Early Childhood Learning Center

Linda Alston-Morgan, Kim Walker, Ana Rugo, Betsy Callaghan, Leah Roberts, Marianne Carr, Janise Stout, Meg Chavez, Dina Cocuzza, Michelle Widdis, Ryan Munson

Audrey W. Clark School

Kristine Villano, Sarah Hansen, Maureen Hague, Kirsty Corcoran, Victoria Leotsakas, Tracy Miller, Michelle Gargiulo, Caitlyn Walling, Emily Bryk (Beaver), Will Potter

Contractor	Route #	FY21 Per Diem Cost (incl Bus Aide)	FY21 Yearly Cost (180 days)	1.00% Renewal Increase (per diem)	FY22 Per Diem Total (incl bus aide)	FY22 Yearly Cost (180 days)
Jay's Bus Service	G1	\$ 192.85	\$ 34,713.00	\$ 1.93	\$194.78	\$ 35,060.13
Jay's Bus Service	G12	\$ 192.85	\$ 34,713.00	\$ 1.93	\$194.78	\$ 35,060.13
Jay's Bus Service	G5	\$ 192.85	\$ 34,713.00	\$ 1.93	\$194.78	\$ 35,060.13
Jay's Bus Service	J1	\$ 192.85	\$ 34,713.00	\$ 1.93	\$194.78	\$ 35,060.13
Jay's Bus Service	J2	\$ 192.85	\$ 34,713.00	\$ 1.93	\$194.78	\$ 35,060.13
Jay's Bus Service	J3	\$ 192.85	\$ 34,713.00	\$ 1.93	\$194.78	\$ 35,060.13
Jay's Bus Service	L1	\$ 192.85	\$ 34,713.00	\$ 1.93	\$194.78	\$ 35,060.13
Jay's Bus Service	L2	\$ 192.85	\$ 34,713.00	\$ 1.93	\$194.78	\$ 35,060.13
Jay's Bus Service	L3	\$ 192.85	\$ 34,713.00	\$ 1.93	\$194.78	\$ 35,060.13
Jay's Bus Service	LBHS1	\$ 192.85	\$ 34,713.00	\$ 1.93	\$194.78	\$ 35,060.13
Jay's Bus Service	LBHS2	\$ 192.85	\$ 34,713.00	\$ 1.93	\$194.78	\$ 35,060.13
Jay's Bus Service	LBMS1	\$ 192.85	\$ 34,713.00	\$ 1.93	\$194.78	\$ 35,060.13
Jay's Bus Service	LBMS2	\$ 192.85	\$ 34,713.00	\$ 1.93	\$194.78	\$ 35,060.13
Jay's Bus Service	M1	\$ 192.85	\$ 34,713.00	\$ 1.93	\$194.78	\$ 35,060.13
Jay's Bus Service	M2	\$ 192.85	\$ 34,713.00	\$ 1.93	\$194.78	\$ 35,060.13
Jay's Bus Service	M3	\$ 192.85	\$ 34,713.00	\$ 1.93	\$194.78	\$ 35,060.13
Jay's Bus Service	M4	\$ 192.85	\$ 34,713.00	\$ 1.93	\$194.78	\$ 35,060.13
Jay's Bus Service	M5	\$ 192.85	\$ 34,713.00	\$ 1.93	\$194.78	\$ 35,060.13
Jay's Bus Service	SAT1	\$ 192.85	\$ 34,713.00	\$ 1.93	\$194.78	\$ 35,060.13
Jay's Bus Service	SAT2	\$ 192.85	\$ 34,713.00	\$ 1.93	\$194.78	\$ 35,060.13
Jay's Bus Service	Y1	\$ 192.85	\$ 34,713.00	\$ 1.93	\$194.78	\$ 35,060.13
Jay's Bus Service	Y3	\$ 192.85	\$ 34,713.00	\$ 1.93	\$194.78	\$ 35,060.13
Jay's Bus Service	A1	\$ 213.15	\$ 38,367.00	\$ 2.13	\$215.28	\$ 38,750.67
Jay's Bus Service	A2	\$ 213.15	\$ 38,367.00	\$ 2.13	\$215.28	\$ 38,750.67
Jay's Bus Service	A3	\$ 213.15	\$ 38,367.00	\$ 2.13	\$215.28	\$ 38,750.67
Jay's Bus Service	G2	\$ 213.15	\$ 38,367.00	\$ 2.13	\$215.28	\$ 38,750.67
Jay's Bus Service	G3	\$ 213.15	\$ 38,367.00	\$ 2.13	\$215.28	\$ 38,750.67
Jay's Bus Service	G6	\$ 213.15	\$ 38,367.00	\$ 2.13	\$215.28	\$ 38,750.67
Jay's Bus Service	G9	\$ 213.15	\$ 38,367.00	\$ 2.13	\$215.28	\$ 38,750.67
Jay's Bus Service	J4	\$ 213.15	\$ 38,367.00	\$ 2.13	\$215.28	\$ 38,750.67
Jay's Bus Service	J5	\$ 213.15	\$ 38,367.00	\$ 2.13	\$215.28	\$ 38,750.67
Jay's Bus Service	L4	\$ 213.15	\$ 38,367.00	\$ 2.13	\$215.28	\$ 38,750.67
Jay's Bus Service	L5	\$ 213.15	\$ 38,367.00	\$ 2.13	\$215.28	\$ 38,750.67
Jay's Bus Service	L6	\$ 213.15	\$ 38,367.00	\$ 2.13	\$215.28	\$ 38,750.67
Jay's Bus Service	L7	\$ 213.15	\$ 38,367.00	\$ 2.13	\$215.28	\$ 38,750.67
Jay's Bus Service	M6	\$ 213.15	\$ 38,367.00	\$ 2.13	\$215.28	\$ 38,750.67
Jay's Bus Service	M7	\$ 213.15	\$ 38,367.00	\$ 2.13	\$215.28	\$ 38,750.67
Jay's Bus Service	Y2	\$ 213.15	\$ 38,367.00	\$ 2.13	\$215.28	\$ 38,750.67

Jay's Bus Service FY22 Total: \$ 1,391,333.58

CON'T....

I recommend the Board of Education approve the renewal of the following bus routes for the 2021-2022 SY:

Contractor	Route #	FY21 Per Diem Cost (incl Bus Aide)	FY21 Yearly Cost (180 days)	1.00% Renewal Increase (per diem)	FY22 Per Diem Total (incl bus aide)	FY22 Yearly Cost (180 days)
Seman Tov	A4	\$ 245.63	\$ 44,213.40	\$ 2.46	\$248.09	\$ 44,655.53
Seman Tov	Y4	\$ 249.69	\$ 44,944.20	\$ 2.50	\$252.19	\$ 45,393.64
Seman Tov	G7	\$ 228.38	\$ 41,108.40	\$ 2.28	\$230.66	\$ 41,519.48
Seman Tov	G8	\$ 230.41	\$ 41,473.80	\$ 2.30	\$232.71	\$ 41,888.54
Seman Tov	G10	\$ 237.51	\$ 42,751.80	\$ 2.38	\$239.89	\$ 43,179.32
Seman Tov	G11	\$ 235.48	\$ 42,386.40	\$ 2.35	\$237.83	\$ 42,810.26
Seman Tov	G13	\$ 239.54	\$ 43,117.20	\$ 2.40	\$241.94	\$ 43,548.37
Seman Tov	G14	\$ 244.62	\$ 44,031.60	\$ 2.45	\$247.07	\$ 44,471.92
Seman Tov	G15	\$ 246.65	\$ 44,397.00	\$ 2.47	\$249.12	\$ 44,840.97

Seman Tov FY22 Total: \$ 392,308.04

FY22 Grand Total for Transportation Contract Renewals: **\$ 1,783,641.62**

Special Education Medicaid Initiative (SEMI) Action Plan

In accordance with N.J.A.C. 6A:23A-5.3(f) and (g), failure to maximize SEMI, each district that has less than 90 percent participation of SEMI eligible students in the prebudget year or has failed to comply with all program requirements set forth in N.J.A.C. 6A:23A-5.3(e) shall submit a SEMI action plan to the Executive County Superintendent for review and approval as part of the district's proposed budget submission. Districts should determine which items below relate to their specific areas of weakness and then specify activities to be implemented to improve and maximize SEMI participation.

County: Monmouth

District: Long Branch Public Schools

Date: March 10, 2021

Sample Corrective Action Plan Table

SEMI Action Plan Components	District Activities for Compliance	Person(s) Responsible	Projected Timelines	Documentation of Completion/Implementation	Date Completed
<p>COVID-19: The failure to achieve the revenue benchmark directly related to the State-wide declaration of a public health emergency, which resulted in school closures, thus reducing the number of Medicaid eligible services provided. Statement that district will strive to deliver all required health-related direct and evaluation services in a safe manner and will submit for billing in a timely manner.</p> <p>COVID-19: The failure to achieve the parental consent benchmark directly related to the State-wide declaration of a public health emergency, which resulted in school closures, thus limiting access to interaction with parents for obtaining parental request responses. Statement that district will strive to pursue receipt of outstanding SEMI parental consent responses via U.S. mail or electronic submission of signed consent forms</p> <p>Parental Consent Forms: Procedures for obtaining signed paper or electronic parental consent forms, such as those delineated in the Parental Consent Best Practices document available on the EdPlan™ website. This includes procedures to document how annual notification for parental consent is disseminated to parents in order to maintain consent.</p> <p>Establishing Benchmarks for Maximum SEMI Participation: Establish a benchmark of x percent for the current school year or for the first year that the district does not have an approved waiver pursuant to the provisions of N.J.A.C. 6A:23A-5.3(b), whichever is applicable, for obtaining maximum participation of all SEMI eligible students by the start of the subsequent school year.</p> <p>The benchmarks for the current school year or for the first year that the district does not have an approved waiver pursuant to (b) above, whichever is applicable, for achieving maximum participation shall close, at a minimum, the gap between current participation and maximum participation by 50 percent by the beginning of the subsequent school year; and</p> <p>The benchmarks shall be based on the percentage of parental consent forms collected from eligible students. The number of parental consent forms shall reflect one parental consent form or one document noting parental refusal for each eligible student.</p>	<p>The district provided ESY the summer of 2020 for both instruction and related services. Self-contained special education classrooms Prek-Adult were in-person learning beginning Sept. 2020 which afforded in-person opportunities and more consistent related services for students. Programs and services were provided in a safe manner. Billing was consistently submitted monthly and in a timely manner</p>	<p>Related Service Providers</p>	<p>July, 2020-June, 2022</p>	<p>IEP service logs, SEMI tracking documents.</p>	<p>June, 2022</p>
<p>Establishing Benchmarks for Maximum SEMI Participation: Establish a benchmark of x percent for the current school year or for the first year that the district does not have an approved waiver pursuant to the provisions of N.J.A.C. 6A:23A-5.3(b), whichever is applicable, for obtaining maximum participation of all SEMI eligible students by the start of the subsequent school year.</p> <p>The benchmarks for the current school year or for the first year that the district does not have an approved waiver pursuant to (b) above, whichever is applicable, for achieving maximum participation shall close, at a minimum, the gap between current participation and maximum participation by 50 percent by the beginning of the subsequent school year; and</p> <p>The benchmarks shall be based on the percentage of parental consent forms collected from eligible students. The number of parental consent forms shall reflect one parental consent form or one document noting parental refusal for each eligible student.</p>					

Special Education Medicaid Initiative (SEMI) Action Plan

In accordance with N.J.A.C. 6A:23A-5.3(f) and (g), failure to maximize SEMI, each district that has less than 90 percent participation of SEMI eligible students in the prebudget year or has failed to comply with all program requirements set forth in N.J.A.C. 6A:23A-5.3(e) shall submit a SEMI action plan to the Executive County Superintendent for review and approval as part of the district's proposed budget submission. Districts should determine which items below relate to their specific areas of weakness and then specify activities to be implemented to improve and maximize SEMI participation.

County: Monmouth

District: Long Branch Public Schools

Date: March 10, 2021

Sample Corrective Action Plan Table

SEMI Action Plan Components	District Activities for Compliance	Person(s) Responsible	Projected Timelines	Documentation of Completion/Implementation	Date Completed
<p>Documenting Health-related Evaluation Services: Procedures to ensure that all SEMI eligible health-related evaluation services are documented in the third-party administrator's system. Health-related evaluation Services are only claimable for Medicaid if all requirements outlined in the SEMI Provider Handbook are met.</p> <p>Documenting SEMI Eligible Health-Related Services: Procedures to ensure that all SEMI eligible health-related services, including those provided by entities where the district has placed SEMI eligible students, are documented in the third-party administrator's system.</p> <p>Validation of IEP on File: Procedures to ensure that a valid IEP is on file and the correct IEP date is documented in the third-party administrator's system for each SEMI eligible student for whom parental consent has been obtained.</p> <p>Validation of Service Provider Qualifications: Procedures to ensure that service providers used by the district and entities where the district has placed SEMI eligible students have valid licenses and certifications and that these SEMI provider qualifications are documented in the third-party administrator's system.</p> <p>Participation in SEMI Training Opportunities: Procedures to ensure that staff participate in relevant training opportunities provided by the third-party administrator, including, but not limited to, regional meetings and online training.</p> <p>Timely Certification of Quarterly Staff Pool List: Procedures to ensure that the quarterly staff pool list is certified under the time frames required in the implementation of cost settlement via the third-party</p>	<p>Related service logs are maintained by each related service provider for their roster within the district's IEP system. We have a district point person who communicates with the related service providers, assures that their SEMI logs are handed in and then uploads all information into related service logs are maintained by each related service provider for their roster within the district's IEP system. We have a district point person who communicates with the related service providers, assures that their SEMI logs are handed in and then uploads all information into related service log is maintained within the district's IEP system. We have a district point person who communicates with the related service providers, assures that their SEMI logs are handed in and then uploads all information into district provide current and valid licenses and certifications. The district's SEMI administrator update the system.</p> <p>SEMI administrator are trained annually and related service providers updated.</p> <p>Related service log is maintained within the district's IEP system. We have a district point person who communicates with the related service providers, assures that their SEMI logs</p>	<p>Related Service Providers; Secretarial staff</p> <p>Related Service Providers; Secretarial staff</p> <p>Related Service Providers; Secretarial staff</p> <p>Related Service Providers; Secretarial staff</p> <p>Related Service Providers; Secretarial staff</p> <p>Related Service Providers; Secretarial staff</p>	<p>July, 2020-June, 2022</p> <p>July, 2020-June, 2022</p> <p>July, 2020-June, 2022</p> <p>July, 2020-June, 2022</p> <p>July, 2020-June, 2022</p> <p>July, 2020-June, 2022</p>	<p>IEP service logs, SEMI tracking documents.</p> <p>IEP service logs, SEMI tracking documents.</p> <p>IEP service logs, SEMI tracking documents.</p> <p>IEP service logs, SEMI tracking documents.</p> <p>IEP service logs, SEMI tracking documents.</p> <p>IEP service logs, SEMI tracking documents.</p>	<p>June, 2022</p> <p>June, 2022</p> <p>June, 2022</p> <p>June, 2022</p> <p>June, 2022</p> <p>June, 2022</p>

RESOLUTION

BOARD OF EDUCATION OF THE CITY OF LONG BRANCH

IN THE COUNTY OF MONMOUTH

BE IT RESOLVED that the Board of Education of the City of Long Branch, in the County of Monmouth ("Board of Education"), based on the recommendation of the Superintendent of Schools, hereby creates a Teacher of Autism to meet the needs of the students at the Amerigo A. Anastasia School.

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary

Ayes:

Nays:

Absent:

Date: March 17, 2021

LONG BRANCH PUBLIC SCHOOLS

Long Branch, New Jersey

POSITION DESCRIPTION

TITLE: Literacy Coach

QUALIFICATIONS:

1. NJ certification in Elementary Education
2. BA/BS in Elementary Education or related field
3. Reading Specialist Certification preferred
4. Must have a strong background in both the theory and the practice of literacy education (reading, writing, phonics, and spelling).
5. Must have comprehensive knowledge about the content and methodology of balanced reading instruction in the following key areas identified by the National Reading Panel: motivation and background knowledge, phonics, phonemic awareness, vocabulary, fluency, comprehension, and writing.
6. Must have knowledge of child development for elementary school-aged students.
7. Must have experience in assessing student skills and knowledge in reading and writing, using a variety of formal and informal assessment tools.
8. Must have experience in using assessment results to inform instruction.
9. Must have knowledge of learning and behavioral characteristics of students and how these characteristics may impact literacy learning.
10. Must have knowledge of intensive interventions, beyond the core instructional program, for students who are not making adequate progress in literacy learning.
11. Must have significant knowledge of grade-level benchmarks.
12. Such alternatives to the above qualifications as the Superintendent may find appropriate

REPORTS TO: Building Principal

ESSENTIAL FUNCTION:

The Literacy Coach will provide instructional support and coaching to teachers as they work to ensure that each student is able to reach his or her academic potential. The Literacy Instructional Coach's primary role is to work with teachers to support best practices in using data, provide analysis of school-wide trends in instruction, and make recommendations about potential next steps to address areas of need. As an advisor to teachers and the leadership team, the Literacy Coach is responsible for four main areas: a) observing instructional delivery and providing feedback to enhance and support the development of each teacher's content area b) supporting teachers in the design of units and lessons for the development of their year-long curriculum, c) analyzing data in order to modify curriculum and forms of assessment to meet students' needs, and d) working with the academic staff (grade-level chairs, assistant principals, principals) in the school to support sharing of best practices.

The Literacy Coach must take a hands-on approach to improve instruction and effectiveness by working at various levels (classroom-, school-, system-wide) to directly improve ELA instruction, student learning, and foster teacher development. This may include modeling lessons in classrooms, helping teacher groups plan instruction, creating system-wide policies and procedures, and facilitating professional development.

Literacy Coaches must be able to move throughout the building, up and downstairs, and throughout classrooms.

TERMS OF

EMPLOYMENT: 10-month contractual employee

EVALUATION: Building Principal

PERFORMANCE RESPONSIBILITIES:

1. The Literacy Instructional Coach will work closely with the teachers, administrators to strategically create and implement a plan to increase student achievement in ELA.
2. Design and implement reading academic interventions using research-based methodology.
3. Communicate with school personnel and parents of children regarding reading levels and rate of progress.
4. Gather, compile, and disaggregate data; and link that data to student learning and instruction.
5. Differentiate instruction based on assessment data.
6. Document interventions and progress on each child.
7. Develop and implement lesson plans that fulfill the requirements of the district's curriculum program and show written evidence of preparation as required.
8. Works collaboratively with subject area supervisors, directors, and school personnel in support of best practices.

9. Attend professional learning opportunities that promote improved instructional strategies and support researched-based resource material needed to implement the intervention program successfully and support/maintain professional growth.

Board Approved:

NEW POLICIES AND REVISED POLICIES AND REGULATIONS
SECOND READING - ALERT 221

P 1620	Administrative Employment Contracts (M) (Revised)
P 2431	Athletic Competition (M) (Revised)
R 2431.1	Emergency Procedures for Sports and Other Athletic Activity (M) (Revised)
P 2451	Adult High School (M) (Revised)
P 2464	Gifted and Talented Students (M) (Revised)
P & R 5330.05	Seizure Action Plan (M) (New)
P 6440	Cooperative Purchasing (M) (Revised)
P & R 6470.01	Electronic Funds Transfer and Claimant Certification (M) (New)
P & R 7440	School District Security (M) (Revised)
P 7450	Property Inventory (M) (Revised)
P & R 7510	Use of School Facilities (M) (Revised)
P 8420	Emergency and Crisis Situations (M) (Revised)
P 8561	Procurement Procedures for School Nutrition Programs (M) (Revised)

INTENTION TO RETURN FROM FAMILY/MEDICAL LEAVE OF ABSENCE

DANIEL LYNCH, George L. Catrambone School teacher effective April 14, 2021.

RAUL PACHECO, Middle School corridor aide effective March 15, 2021.

RAFFAELLA PAGANO, Lenna W. Conrow School instructional assistant effective March 22, 2021.

PATRICE PEREZ, Joseph M. Ferraina Early Childhood Learning Center teacher effective April 6, 2021.

FAMILY/MEDICAL LEAVE OF ABSENCE USING SICK DAYS

ISABEL CORREA, Middle School secretary from July 1, 2021 to July 30, 2021.

MARISSA FORNICOLA, Coordinator for Special Services from March 2, 2021 to March 5, 2021.

MAUREEN FRAGALE, Morris Avenue Instructional assistant February 25, 2021 to April 1, 2021.

CHARLETTA FRIDAY, Joseph M. Ferraina Early Childhood Learning Center instructional assistant from March 25, 2021 to May 26, 2021.

ASHLEY GWATHNEY, High School social worker from February 11, 2021 to April 27, 2021.

JANE HOUGH, Audrey W. Clark Alternative Academy teacher from March 18, 2021 to May 4, 2021.

AMANDA LISKA, George L. Catrambone School teacher from April 26, 2021 to May 13, 2021.

RAUL PACHECO, Middle School corridor aide from February 8, 2021 to March 10, 2021.

ELSA VILLALOBOS, High School instructional assistant from January 14, 2021 to February 11, 2021.

SUSAN ZAMBRANO, Business Office confidential secretary from May 4, 2021 to July 23, 2021.

FAMILY/MEDICAL LEAVE OF ABSENCE USING URGENT BUSINESS DAYS

CHARLETTA FRIDAY, Joseph M. Ferraina Early Childhood Learning Center instructional assistant from May 27, 2021 to June 1, 2021.

JANE HOUGH, Audrey W. Clark Alternative Academy teacher from May 5, 2021 to May 6, 2021.

AMANDA LISKA, George L. Catrambone School teacher for May 14, 2021 and May 17, 2021.

FAMILY/MEDICAL LEAVE OF ABSENCE USING VACATION DAY(S)

SUSAN ZAMBRANO, Business Office confidential secretary from April 23, 2021 to April 30, 2021.

FAMILY/MEDICAL LEAVE OF ABSENCE USING EXCHANGE DAY(S)

SUSAN ZAMBRANO, Business Office confidential secretary for May 3, 2021.

FAMILY/MEDICAL LEAVE OF ABSENCE USING PAID DAYS

MARISSA FORNICOLA, Coordinator for Special Services for February 22, 2021, February 23, 2021, February 25, 2021 to March 1, 2021.

FAMILY/MEDICAL LEAVE OF ABSENCE USING MINUS SUB PAY DAYS

CHARLETTA FRIDAY, Joseph M. Ferraina Early Childhood Learning Center instructional assistant from June 2, 2021 to June 15, 2021.

ASHLEY GWATHNEY, High School social worker from April 28, 2021 to May 11, 2021.

JANE HOUGH, Audrey W. Clark Alternative Academy teacher from May 7, 2021 to May 20, 2021.

FAMILY/MEDICAL LEAVE OF ABSENCE USING UNPAID DAYS

RICHARD BUNCE, Transportation bus driver from March 22, 2021 to June 18, 2021.

BETSY CALLAGHAN, JMF Early Childhood Learning Center student advisor from February 9, 2021 to April 9, 2021.

CHARLES CONDONE, High School corridor aide from March 11, 2021 to May 26, 2021.

FAMILY/MEDICAL LEAVE OF ABSENCE USING UNPAID DAYS (continued)

CHARLETTA FRIDAY, Joseph M. Ferraina Early Childhood Learning Center instructional assistant from June 16, 2021 to June 18, 2021.

JANE HOUGH, Audrey W. Clark Alternative Academy teacher from May 21, 2021 to June 18, 2021.

AMANDA LISKA, George L. Catrambone School teacher from May 18, 2021 to June 18, 2021.

RAUL PACHECO, Middle School corridor aide from March 11, 2021 to March 13, 2021.

ELSA VILLALOBOS, High School instructional assistant from February 12, 2021 to April 15, 2021.

FAMILY/MEDICAL LEAVE OF ABSENCE USING INTERMITTENT DAYS

MELANIE HARDING, District Mathematics Supervisor March 15th & March 18th; March 22nd & March 25th; March 29th & April 1st; April 5th & April 8th; April 12th & April 15th; April 19th & April 22nd; April 26th & April 29th; May 3rd & May 6th; May 10th & May 13th; May 17th & May 20th; May 24th & May 27th and June 3rd.

REQUEST TO EXTEND FAMILY/MEDICAL LEAVE OF ABSENCE EXCHANGE DAYS

RODOLFO ITZOL, Middle School custodian from April 15, 2021 to April 21, 2021.

REQUEST TO EXTEND FAMILY/MEDICAL LEAVE OF ABSENCE VACATION DAYS

RODOLFO ITZOL, Middle School custodian from April 22, 2021 to April 28, 2021.

REQUEST TO EXTEND FAMILY/MEDICAL LEAVE OF ABSENCE USING UNPAID DAY

ASHLEY BENO, High School teacher from April 14, 2021 to June 18, 2021.

STEPHANIE GAINES, High School teacher from April 14, 2021 to June 18, 2021.

RAFFAELLA PAGANO, Lenna W. Conrow School instructional assistant from February 27, 2021 to March 19, 2021.

MATTHEW WINTERS, District maintenance person from February 27, 2021 to March 30, 2021.

GINA ZINSKI, A.A. Anastasia School teacher from April 14, 2021 to June 18, 2021.

Monthly HIB Report

Reporting Period - February 25, 2021 - March 16, 2021

Summary:

Total: Two (2) HIB investigations, two (2) confirmed

Amerigo A. Anastasia School

One (1) investigation, one (1) incident confirmed as HIB

Gregory School

One (1) investigation, one (1) incident confirmed as HIB

PLACEMENT OF STUDENT ON HOME INSTRUCTION (RESIDENTIAL) - 2020-2021

ID#: 20226795

Rutgers Health

PHP - 30 days at a rate of \$65.00 per hour, 10 hours per week = \$2600.00

ID#: 110850031

Learn Well

PHP: 30 days at a rate of \$55.50 per hour, 10 hours per week = \$2220.00

ID#: 01004435

Learn Well

PHP: 30 days at a rate of \$55.50 per hour, 10 hours per week = \$2220.00

ID#: 80100312

Trinitas Regional Medical Center

PHP: 30 days at a rate of \$70.00 per hour, 10 hours per week = \$3500.00

TERMINATION OF STUDENT ON HOME INSTRUCTION (RESIDENTIAL) - 2020-2021

ID#:110850031

CORRECTIVE ACTION PLAN

NAME OF SCHOOL DISTRICT: LONG BRANCH
TYPE OF AUDIT: ANNUAL
DATE OF BOARD MEETING: February 23, 2021
CONTACT PERSON: PETER E. GENOVESE III, RSBO, QPA
EMAIL ADDRESS: pgenovese@longbranch.k12.nj.us
TELEPHONE NUMBER: 732.571.2868, Ext. 40100

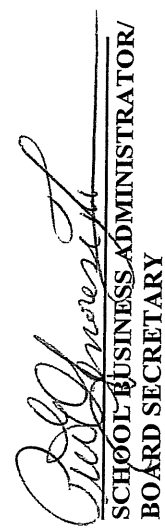
COUNTY: MONMOUTH

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Findings	Correction Action Approved by the Board	Method of Implementation	Person Responsible for Implementation	Completion Date of Implementation
#2020-001 – The Board, in using a new web based software package, experienced year end close out issues with regard to financial statements. The Board needs to ensure that the software is capable of timely final reports.	2/23/2021	The district Board of Education has left the web based software package and is returning back to the previous system to ensure timely close outs.	Peter E. Genovese III, RSBO, QPA School Business Administrator/Board Secretary	July 1, 2020
#2020-002 – The district needs to obtain appropriate Board of Education approval for the IDEA grant applications and amendments.	2/23/2021	The district will ensure that the IDEA grant applications and amendments are sent to the Board of Education for approval prior to setting up in the software system.	JanetLynn Dudick, Ph.D. Assistant Superintendent of Pupil Personnel Services	February 2, 2021
#2020-003 – The district needs to ensure that they receive 2 quotes for purchases over the quote threshold.	2/23/2021	The district will ensure and will receive a minimum of 2 quotes when a purchase is over the threshold prior to processing purchase orders.	Peter E. Genovese III, RSBO, QPA School Business Administrator/Board Secretary	February 2, 2021


CHIEF SCHOOL ADMINISTRATOR

3/17/2021
DATE


SCHOOL BUSINESS ADMINISTRATOR
BOARD SECRETARY

3/17/2021
DATE