

# Victor Primary School VPS Council Minutes

October 17, 2024 8:00-8:50 VPS Auditorium

**Members Present:** Rachel Banko, Amanda Byrne, Christina Coniglio, Jenna Cortash, Breanna Eaton, Ali Fitch, Marcie Gilsinan-Hooper, Kevin Haak, ~~Lauren Less~~, Heidi Robb, Heather Sadler, Matt Tapon

**Facilitator:** Heidi Robb **Notetaker:** Amanda Byrne **Parking Lot Attendant:**Type Here **Guests:** Amanda Byrne

Topic/Subject	Who	Time	Notes / Minutes
Warm Welcome	Facilitator	10 min	<ol style="list-style-type: none"> <li>1. Your name</li> <li>2. Relationship to VPS</li> <li>3. Reason for being on committee</li> <li>4. What is one that brings you joy?</li> </ol>
Approve minutes	Facilitator	1 min	<a href="#">June Minutes</a> for Approval
Review agenda	Facilitator	1 min	
Guest Presentation		0 min	
Old Business		0 min	
New Business	Facilitator and Group	30 min	<ol style="list-style-type: none"> <li>1. Establish Norms - These norms will remain the same for the 24-25 school year. <ul style="list-style-type: none"> <li><i>Meetings will:</i> <ul style="list-style-type: none"> <li>-Start and end on time.</li> <li>-Stay focused on our goals.</li> </ul> </li> <li><i>Members will:</i> <ul style="list-style-type: none"> <li>-Be prepared for meetings, attending to action items.</li> <li>-Participate in collaborative discussions.</li> <li>-Share the workload.</li> <li>-Represent their constituents.</li> <li>-Listen with an open mind, allow all voices to be heard, and disagree respectfully.</li> <li>-Have fun while making VPS a better place!</li> </ul> </li> </ul> </li> <li>2. Establish Meeting Dates: Confirmed <ol style="list-style-type: none"> <li>a. 8:00 on: November 14, December 12, January 16, February 13, March 13, April 10, May 8, June 12</li> </ol> </li> <li>3. Brainstorm goals for 24-25 Building Council <ol style="list-style-type: none"> <li>a. <a href="#">24-25 Building Goals</a></li> <li>b. Suggestion from 23-24 Building Council: Social-Emotional Learning and Supporting Behaviors <ul style="list-style-type: none"> <li>• Supporting students at home socially, emotionally and behaviorally</li> <li>• Share what we are teaching at school and how we can share this information with families</li> <li>• Expectations matrix- see if there is a connection to improved behaviors</li> <li>• Ideas: Quiet time, greeting, take a break</li> </ul> </li> <li>c. Notes from 10/17: <ul style="list-style-type: none"> <li>• Could do a focus on building community</li> <li>• Support for SEL focus</li> <li>• Can we invite someone from our mental health</li> </ul> </li> </ol> </li> </ol>

			<p>department if we go with the SEL goal?</p> <ul style="list-style-type: none"> <li>○ Heidi will ask the team.</li> </ul> <p>Agreed upon goal:</p> <p>Disperse monthly communication to VPS families that helps to support home/school consistency with regard to:</p> <ul style="list-style-type: none"> <li>● Social-emotional learning happening in the classrooms</li> <li>● Ways to support our VPS expectations</li> <li>● Read alouds that support the social emotional learning</li> <li>● Ways to support healthy habits at home</li> </ul>
Parking Lot	Attendant	0 min	
Set agenda & roles	Facilitator	5 min	<p>Members can consider templates we will use for the next meeting.</p> <p>Next Meeting: Develop a template that can be used each month. Begin working on the first edition.</p>
Roundtable	Facilitator	5 min	

Future Meeting Dates:

Parking Lot: