



Library Resources Policy

PURPOSE

This policy establishes clear, transparent procedures for the acquisition, retention, display, use, and reconsideration of school library resources. It ensures compliance with state law, safeguards student access to diverse materials, supports parental involvement, and protects staff members acting in good faith.

SCOPE

This policy applies to all library resources (print and non-print) maintained by the school library. It does not apply to classroom-only instructional materials.

DEFINITIONS

- **Library Resource:** Any print or non-print material (e.g., books, e-books, periodicals, videos, audio recordings, digital content) found on the public school library.
- **Library Staff Member:** Any certified or non-certified employee, contractor, or volunteer responsible for library functions.
- **Obscene Material:** Content defined as obscene under C.R.S. § 18-7-101(2).
- **Parent:** A student's biological or adoptive parent, legal guardian, or other person with legal custody, of a currently enrolled student.
- **Protected Class:** Any group protected under state or federal anti-discrimination law (e.g., race, gender identity, religion, disability).
- **Reconsideration Request:** A formal written request by a parent seeking removal or restricted access to a specific library resource.
- **Standards:** The criteria outlined in C.R.S. § 22-1-148(3), which include protections for free speech, non-discrimination, and the exclusion of obscene materials.

ACQUISITION, RETENTION, DISPLAY, & USE

In accordance with C.R.S. § 22-1-148, the school shall maintain written, viewpoint-neutral procedures governing the selection, retention, display, and use of library resources. These procedures must comply with the following criteria:

- **Selection Criteria**
Library resources must be selected based on their educational, informational, or literary value and their suitability for the age and maturity levels of the students served.

- **Retention and Removal**

Resources shall be retained or removed based on consistently applied collection development and maintenance criteria, not on the personal or political viewpoints of the material.

- **Compliance with Legal Standards**

All library practices must:

- Applicable State and Federal law;
- Protect against harassment and discrimination, including content or practices that marginalize protected classes (e.g., based on race, gender identity, religion, sexual orientation, or disability);
- Exclude obscene materials, as defined in C.R.S. § 18-7-101(2) and interpreted in *Miller v. California*, 413 U.S. 15 (1973).

RECONSIDERATION OF LIBRARY RESOURCES

A Parent may submit a written request for the reconsideration of a specific library resource. Upon receipt, the school will provide a written acknowledgment of the request within a specified timeframe (e.g., seven calendar days). The school will then convene a review committee. This committee will evaluate the resource in question using the standards defined in C.R.S. § 22-1-148(3) and the school's established viewpoint-neutral procedures. The review must consider:

- Constitutional protections including, freedom of speech and religion;
- Whether the removal of the resource is harassment or discrimination with respect to the author, content, and intended audience of a library resource; and
- Whether the material meets or violates the definition of obscenity under state or federal law.

After completing its review, the committee will submit its recommendation to the school's governing board or designee, which will issue a final decision. The school will notify the Parent of the outcome and ensure that the final determination, along with a clear rationale, is prominently posted on the school's website. The entire review process must be completed within 60 calendar days of the school receiving the written request.

COLLECTION MAINTENANCE

Routine removal due to damage, outdated content, or lack of use is permitted outside the reconsideration process.

STAFF PROTECTION

No library staff member may be terminated, demoted, disciplined, or retaliated against for actions taken in good faith under this policy. This includes acquiring, retaining, or displaying library materials in accordance with the school's established procedures, as well as refusing to remove or restrict access to any resource prior to the completion of the formal reconsideration

process. Staff members who follow the selection and display criteria outlined in this policy are protected from adverse employment actions related to their professional judgment.

POLICY REVIEW

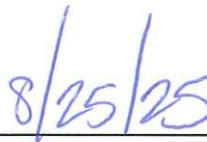
This policy shall be reviewed periodically and updated as state law evolves.

.....
This policy supersedes any previously existing policy of The Academy of Charter Schools pertaining to the content herein.

The Board of Directors at The Academy approved the Library Resource Policy on Monday, August 25, 2025



Board Vice Chairperson



Date