

MARGATE CITY SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
AGENDA

September 10, 2025

6:00 P.M.

1. Call to order
2. Pledge of Allegiance
3. Certification of Notice
4. Roll Call
5. **Public Comment:** The Board of Education welcomes public comment and views this as an important aspect of community relations. The Board will set aside a portion of every board meeting for public comment on school district issues. Usually, there will be a public comment period devoted exclusively to comment on agenda items and a public comment period dedicated to general school district issues, however, this format may be altered in light of the business of the Board, provided that at least one period is set aside at each meeting for public comment. The maximum length of each public comment period is thirty (30) minutes unless stated otherwise on the meeting agenda.
The public comment period is a time for members of the public to express their comments and/or concerns. It is not a question and answer session. Notwithstanding, members of the administration and/or board members may choose to answer questions raised during public comment periods. They may do so during the public comment period or after it has closed. The public should understand that there are reasons why questions will not be answered, including reasons related to litigation, privacy, confidentiality, employment rights, student rights and the absence of information from which answers can be formulated.

Each speaker making a public comment shall state his name and address before speaking. As stated above, the total amount of time allocated to each comment period is limited. The following additional time limitations also apply. The total amount of time allotted to each speaker is limited to three (3) minutes. A speaker may not extend his or her time by seeking to utilize the unused time of a person who has spoken or who has yet to speak. The total length of time allotted to all speakers making public comment on a particular agenda item or on a particular subject will be limited to ten (10) minutes. The Board President, or the person presiding in the Board President's absence, has flexibility to alter these time limitations. Absent his/her expressly doing so, the time limitations stated here apply.

6. Report of Superintendent of Schools:

A. Enrollment:

Enrollment as of 7/28/2025

Ross School

Pre K (1/2 day)	1
Kindergarten	21
Grade 1	33
Grade 2	34
Grade 3	40
Grade 4	<u>33</u>
Sub-total	162

Tighe School

Grade 5	40
Grade 6	36
Grade 7	33
Grade 8	46
Sub-total	<u>155</u>
*Total Enrollment	317

Enrollment as of 9/4/2025

Ross School

Pre K (1/2 day)	9
Kindergarten	26
Grade 1	37
Grade 2	32
Grade 3	39
Grade 4	<u>34</u>
Sub-total	177

Tighe School

Grade 5	39
Grade 6	36
Grade 7	35
Grade 8	47
Sub-total	<u>157</u>
*Total Enrollment	334

***Above enrollment includes Longport and Tuition enrollment below**

Longport Enrollment:

William H. Ross	11
Eugene A. Tighe	<u>16</u>
Total	27

Tuition Students:

William H. Ross	10
Eugene A. Tighe	<u>1</u>
Total	11

ACHS (Margate)	29
OCHS (Choice)	63
MRHS (Choice)	12

B. Instructional Support

1. Update on Principal/Director activities
2. Review activity calendars.
3. Review fire drill and security drill report.
4. Share the 2025-2026 District Professional Development Plan.

C. Communications

D. District Committee Reports

7. MEF Update

8. MEA Report

9. General Board Discussion

10. General Approvals

It may appear to members of the public that the City of Margate Board of Education takes formal action with limited comment or member discussion. This is not so. Prior to the time any formal action is taken, the district administration and school board members thoroughly review all supporting documentation. After each matter has been thoroughly discussed and after the superintendent is satisfied that each matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board Committee for discussion and analysis by members of the Board. The members of the School Board Committees work with the Superintendent to assure that all members are fully briefed on all pertinent details and understand the motions. When the Committees are satisfied with the motions, the motions are then placed on the agenda for action at a public meeting.

A. Personnel

1. Approve a medical leave for employee 10903607 starting August 27, 2025 with an anticipated return date of September 24, 2025.
2. Approve the retirement of employee 99195299 effective January 1, 2026.
3. Approve the hiring of Jim Glenn, Jessica Weisman Garrabrant and Olivia Azulay as substitute teachers for the 2025-2026 school year at a rate of \$125.00 per day, pending completion of paperwork.
4. Approve Lindsey Evans to work up to 5 hours at Ross School on Grandfriends' Day in November 2025. Cost: 5 hours x \$56 per hour = \$280.00.

B. Instructional Support/Activities

1. Approve Margate's Got Talent Fundraiser in December 2025. Staff: Debbie Roland & Chelsi Crompton. Cost: \$100.00.
2. Approve the following dates and events for NJHS for the 2025-2026 school year:
 - October 27-New Member Induction in the PAC at 7pm
 - November 10-18th-Thanksgiving Food Drive
 - November 21-Middle School Dance, Cost: TBD
 - December 8-17th-Holiday toy drive
 - February 2-11th-Angels in Motion
 - February 20-Middle School Dance, Cost: TBD
 - March 23-31st-PB & J Collection
 - May 4-12th-Stock the Shelves JFS
 - Lollipop Pull Fundraiser-Once a month
3. Approve the Tighe School Musical Fundraiser at local dining establishments, Bocca, Tony Beef in Somers Point, Nacho Taco, Down Beach Deli, Chiddo Burrito, and Jace's Place, throughout the 2025-2026 school year.
4. Approve the following School Musical Staff along with the purchase of supplies and copyright permission:
 - **Debbie Roland** Director / Musical Director \$3,100.00
 - **Chelsie Crompton** Assistant Director /Sound tech \$1,900.00
 - **Veronica Valencia** Choreographer \$1,100.00
 - **Barbara Farell** Assistant Scenery props \$800.00
 - **Robert Roland** Assistant Tech & Music \$800.00
 - **Kelly Crawford** Assistant \$800.00
 - **Mark Winterbottom** Sets \$600.00
 - **Bethan Hall** Lighting \$500.00
 - Parent volunteers and school alumni will be used to help with various jobs as needed.
 - **Supplies and Copyright** \$1,200.00
 - **Total**=\$10,800.00

5. Approve Tighe School's Physical Fitness Day for October 2025. Staff: Jamie Bean. Cost: Substitute = \$125.00.
6. Approve Erin Gorman to lead the 4th Grade Noodlemania Team at a trivia competition in February 2026 at the Northfield Community School. Cost: \$175.00 Registration Fee.

C. Field Trips

1. Approve the Tighe Environmental Club members to do a beach clean up in October 2025 on Granville Avenue. Staff: Chelsi Crompton.
2. Approve the Tighe School 8th Grade to attend the Margate City 9/11 Memorial Ceremony at the Margate Fire Department. Staff: Sherry Scott, Michelle Cossaboon, Michael McMenamin & Chris Bruscato. Transportation: Students will ride bikes escorted by the Margate Police Dept.
3. Approve Debbie Roland and 15 Singsations members to attend Longport Veteran's Day Ceremony in November 2025. Transportation: District School Bus.
4. Approve the 6th Grade trip to Stockton University to see the Nutcracker in December 2025. Staff: Debbie Roland, Veronica Valencia, and 1 staff member TBD. Costs: 38 Student Tickets= \$570.00, 3 Adult Tickets = \$45.00, Transportation: Substitute Bus Driver 5 hours = \$125.00
Total Cost: \$740.00.

D. Facilities/PAC

1. Approve BethAnn Hall for up to four hours to participate in PAC Lightboard training at a cost of \$50 per hour.

E. Workshops

1. Approve and confirm the attendance of Melina Skwarek at the NJASBO BA Academy BA Reports and DOE Basics workshop on August 19, 2025, from 9:00 am to 12:00 pm. Cost: \$50.00 registration fee and travel.
2. Approve the attendance of Samantha Dulude and Bonnie Marino at the monthly Coordinators of School Improvement meetings for the 2025-2026 school year.
3. Approve the attendance of Ryan Gaskill at the monthly Atlantic County Superintendent Roundtable meetings for the 2025-2026 school year. Cost: Travel.
4. Approve the attendance of Debbie Roland at the NJMEA Conference on February 19, 2026 - February 21, 2026. Costs: \$225.00 fee + \$135.00 membership fee = \$360.00 plus substitute for 3 days and travel.
5. Approve Ryan Gaskill, Melina Skwarek, and Kelly Crawford to attend the Humanex Impact and Legacy Summit Series: Journey of Excellence-Talent, Culture, and Teams at Brigantine Public School District.

F. Students

1. Approve an Independent Education Evaluation for a Child Study Team Referral to be completed by Creative Learning, LLC.
2. Approve Tighe School Code of Conduct for the 2025-2026 school year.

G. Contracts

1. Approve a transportation route through the Cumberland County Regional Transportation Cooperative for one student attending Atlantic County Special Services School District, at a daily rate not to exceed \$61.00 per diem plus 6% administrative fees, for the 2025-2026 School Year. Total contract cost not to exceed \$10,980.00 plus 6% administrative fees.

11. Presentation and Approval of Minutes: August 13, 2025 Regular Session Meeting Minutes

12. Report of the Board Secretary:

- a. Financial Reports – July 2025
- b. Pursuant to N.J.A.C. 6A:23-16.10(c) Margate City Board of Education certifies that as of July 31, 2025 after review of the Secretary's Monthly Financial Reports (Revenue and Appropriation Sections) and upon consultation with the appropriate district officials that to the best of our knowledge there have been no changes in anticipated revenue sources and/or amounts and no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-16.10(c)3-4 so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- c. Report of Receipts and Disbursements - July 2025
- d. Cash Report - July 2025
- e. Bills and Payrolls - \$1,139,789.33
- f. Transfer of Funds within General Current Expense Account

Ratified Budget Transfers for 2025-2026

TO:	11-190-100-610-07-01-010	SCIENCE MATERIALS	\$200.00
	11-000-211-100-00-00-025	ATTENDANCE SALARY	\$105.00
	11-000-219-105-00-00-010	CST SALARIES	\$100.00
	11-000-219-105-00-00-025	CST SALARIES	\$100.00
	11-000-221-105-00-00-010	INSTRUCTIONAL SALARIES	\$11,560.00
	11-000-230-100-00-00	GENERAL ADMIN SALARIES	\$100.00
	11-000-240-103-00-00-010	PRINCIPAL SALARIES	\$500.00
	11-000-240-103-00-00-025	PRINCIPAL SALARIES	\$500.00
	11-000-240-105-00-00-010	T SECRETARY SALARIES	\$100.00
	11-000-240-105-00-00-025	R SECRETARY SALARIES	\$850.00
	11-000-251-100-00-00	BUSINESS OFFICE SALARIES	\$900.00
	11-000-219-800-00-00	CST OTHER MATERIALS	\$100.00
	11-190-100-610-04-04-025	ZANER BLOSER MATERIALS	\$1,000.00
		TOTAL	\$16,115.00
FROM:	11-190-100-610-07-04-025	SCIENCE MATERIALS	\$200.00
	11-000-213-300-00-00	ATTENDANCE SALARY	\$105.00

September 2025

	11-000-219-600-00-00-010	CST SALARIES	\$100.00
	11-000-219-600-00-00-025	CST SALARIES	\$100.00
	11-000-221-105-00-00-025	INSTRUCTIONAL SALARIES	\$11,560.00
	11-000-230-339-00-00	GENERAL ADMIN SALARIES	\$100.00
	11-000-240-600-00-01-010	PRINCIPAL SALARIES	\$500.00
	11-000-240-600-00-04-025	PRINCIPAL SALARIES	\$500.00
	11-000-240-600-00-01-010	T SECRETARY SALARIES	\$100.00
	11-000-240-600-00-04-025	R SECRETARY SALARIES	\$850.00
	11-000-251-330-00-00	BUSINESS OFFICE SALARIES	\$900.00
	11-000-219-600-00-00-010	CST OTHER MATERIALS	\$100.00
	11-190-100-610-01-04-025	ZANER BLOSER MATERIALS	\$1,000.00
		TOTAL	\$16,115.00

13. Unfinished Business

A. Approve the second and final reading of following policies and regulations revisions:

- Policy 0173 Duties of Public School Accountant
- Policy 0174 Legal Services
- Policy 0177 Professional Services
- Policy 1570 Internal Controls
- Policy 1620 Administrative Employment Contracts
- Policy 6111 Special Education Medicaid Initiative(SEMI) Program
- Policy 6220 Budget Preparation
- Policy 2422 Statutory Curricular Requirements
- Regulation 1570 Internal Controls
- Regulation 6111 Special Education Medicaid Initiative(SEMI) Program
- Regulation 6220 Budget Preparation

B. Approve the second and final reading of the following new policy:

- Policy 5339.01 Student Sun Protection

C. Approve the second and final reading of the abolishment of the following policies as they are no longer applicable to our district:

- 1648.15 Recordkeeping for Healthcare Settings in School Buildings-Covid 19
- 0143 Board Member Election and Appointment

14. New Business

- A. BE IT RESOLVED, by the Margate City Board of Education to approve the Minor amendment of the Long Range Facilities Plan to be consistent with proposed school facilities. Further, the Board authorizes Spiegle Architectural Group Inc, to make the submission to the Department of Education on behalf of the district.

- B. Approve a Joint Transportation Agreement with Ventnor Board of Education for the 2025-2026 school year for transportation as follows:
- Up to 24 students on AC2 to Atlantic City High School at a cost of \$40,806.00
 - Up to 17 students on HS3 to Holy Spirit High School at a cost of \$27,946.00
 - Up to 10 students on VVT1 to Atlantic County Institute of Technology at a cost of \$28,506.00
 - Up to 6 students on OCHS1 to Ocean City High School at a cost of \$7,573.00
 - Up to 54 students on OCHS2 to Ocean City High School at a cost of \$68,457.00
 - Plus 5% administrative fees totaling \$8,664.40. Total contract cost: \$181,952.40
- C. Approve the updated Standard Operating Procedures (SOP) Manual for the 2025-2026 school year.
- D. Approve the implementation of the cost containment procedures for legal costs in excess of the audited statewide average, in compliance with auditing standards and N.J.A.C. 6A:23A-5.2 (a)(3)(i) through (iv).

15. Other Matters

16. Public Comment

17. Executive Session:

WHEREAS, N.J.S.A. 10:4-13 requires adoption of a resolution of the Board to go into Executive Session; BE IT RESOLVED, that the Board, pursuant to the Open Public Meetings Act, New Jersey Title 18A and the Margate City Board of Education Bylaw No. 9322 hereby enters Executive Session to discuss matters involving:

Personnel, student matters, advice of counsel, contracts or other matters for which an executive session is permitted.

BE IT FURTHER RESOLVED, that the minutes of this Executive Session shall be made public following formal action by the Board and/or at the conclusion of any investigation(s), due process proceeding, or litigation, so long as not prohibited by law and so long as the need for maintaining confidentiality no longer exists.

18. Open Session

19. Adjournment