



Franklin PTO

Meeting Agenda

September 5, 2025

Board Members: Maggie Luth, Lauren Kozak, Danielle Winwood,
Brittany Balmat, Samantha Martin



Attendees

- Susan Smerekanich, Beth Keck, Jill Munyon, Nikki Holbrook, Jess Sulzener, Maggie Luth, Katie Heiple, Samantha Martin, Lauren Kozak, Brittany Balmat, Haley Mack, Ihesha Packer, Kelly Laib, Mrs. Kelly, Joanna Snitil, Jill Likens, Kim Whitmire, Mandy Simmons, Caity Sypherd, Barb Crooks, Amy Casey, Sarah Crowley, Meagan Letner, Jessica Chada, Taylor Pifer
- Online: Dawn Tonge, Nita Kollar, Sarah Bozsik

Call to Order

- 9:30 am
- Welcome/introduction

Principal Report

- Project Based Learning (PBL) - real problem that the students are solving in their multi-week project. PBL time each day in every class.
- Mural Update - it will be delivered to the school in a few weeks. She will give us an installation date as soon as she has it.
- Mum Fundraiser - considering different fundraising options for next year. Money is used for school supplies, special cardstock, school bulletin boards, prize cart, Pioneer Week wagon rides, special events in school, etc.
- Pioneer Week - coming up in early September (hoping for better weather). 4th Grade campfire Monday 9/15
- Numbots and Time Table Rock Stars request - Supplemental Math program - \$503 for primarily 4th Grade, but can be used in 1st-4th. Approved by the Director of Instruction in WCS. Most of the other Elementary Schools are using it, and receive great feedback and reviews from other classrooms. It allows for more customization for individual student needs. Vote to Approve: Approved
- STEM Application due 10/1/25. This is a primary focus of Mrs. Kelly. We don't receive any funding for this designation. Even if we don't receive it, Franklin will continue with PBL and the curriculum. It won't change anything that we do in practice at the school. Regardless of the outcome, she is very proud of our school and all that we do to support what's best for our students.

Staff Report

- Thank you for everything the PTO does!

Board Reports

President - Maggie Luth

- Booster Update:
 - Chada - \$100.05 request, technically from last year. Vote to Approve: Beth and Jill
 - Request from Lindsay Miller - Mandy Simmons will double-check with her on it
- Committee Chair update and openings - streamlining based on feedback received from last year's survey. PTO Board is working to solidify some of the logistics for chairs in advance. There are Openings Available - Fall Fest, fall fundraiser, Spring Dance, Spring Fundraiser, and Staff Appreciation
- PTO membership perk - idea brought up to have more perks for becoming a member. General membership decided at this time that it isn't necessary, but can reopen the conversation if someone feels strongly about it.
- PTO Volunteer Sign Ups - Will add a disclaimer that says "If slots are full, we can accept more."

1st Vice President (Volunteers) - Lauren Kozak

- [Website](#) & [Facebook](#) - Lauren manages these monthly to ensure they are up to date. Our Bi-Laws say that the Facebook page is to be used only for Franklin items. Anyone can post on the page. School district said that members are able to post pictures on Facebook because it is a private group, not public - no need to run pictures through school before posting on our page
- https://linktr.ee/franklin_pto - can use this to post any link that we currently have active in one spot. This can be found on our Franklin PTO website: fr.wadsworthschools.org/volunteer
- HS Senior Volunteers were a great asset last year and will be able to utilize them again this year. Let Lauren know if you need it for your event.
- Calendar Syncing - some members have had issues when trying to sync. Recommend to try doing this on a computer instead of a cell phone to set up.

2nd Vice President (Membership) - Danielle Winwood

- Current members: 19 staff and 34 families, Total:53
- \$5 per family per year per building to join
- Membership link: <https://bit.ly/4dohJeM>

Secretary - Brittany Balmat

- Approval of August meeting minutes. Motion: Lauren Second: Samantha
- Thank You's sent: 2 members who donated in addition to membership dues & Aliessa Luyster for B2S banner. Additional Thank You's will be sent for donations made so far this year.

Treasurer - Samantha Martin

- New bank - We switched from GenFed to Huntington. There was a fraud issue at GenFed over the summer - \$349 was fraudulently taken from the account, but has been recovered. The processes are more efficient at Huntington, and no issues so far.
- Ending August balance: \$6,914.09
 - Outstanding Check to Dani \$11.39
 - Last Year's Spring Fundraiser brought in over \$3,000.00 more income than we forecasted, giving us additional funds to start this school year.
- New Treasure Report - new section at the bottom to leave notes about the cash event (Ex: we ran out of ones, didn't need this much cash, etc). Not mandatory to break out the cash box total at the end by denomination

- Budget reallocations (transportation lunch, fine arts, k graduation, book fair, box tops, Cavs)
 - Fall Book Fair - Proposal to leave as Scholastic Funds, instead of Cash:
 - Fine Arts Festival: Propose to change to \$60
 - Transportation Luncheon: Propose to change to \$60
 - Kindergarten Graduation: Requested to be removed by Mrs. Kelly and Kindergarten Teachers. This was part of the old curriculum. K Teachers will still be giving Class Awards to Students. There will be a Kindergarten Prom this year hosted by Mrs. Kelly. \$350 had been budgeted
 - With all of these changes, we are projected to still end the year with over \$6,000 in cash in our bank account. Last year, we had about \$2,400 in additional cash requests throughout the year (water cooler, mural, books, music room needs)
 - What are some things that are needed at the school?
 - Clothing Closet
 - Holiday Shop Decoration Line Item
 - Vote to approve changes Motion: Nikki Favor: Lauren
- Please send all receipts to franklinelementarytreasurer@gmail.com
 - Make sure to indicate what the purchase was for: Event Name, items

Recaps

- Back to School Haircuts: \$37 donated and some food for Backpack
- Staff Welcome Back Breakfast & Staff Outreach: \$49.48 spent
- B2SB & K Orientation: \$102.92 spent; Kona income \$148.20
- BoxTops: \$299.30 income from December check, check bounced
 - We will no longer be promoting this as a fundraiser at the school
- Misc. Supplies: \$65.88 spent

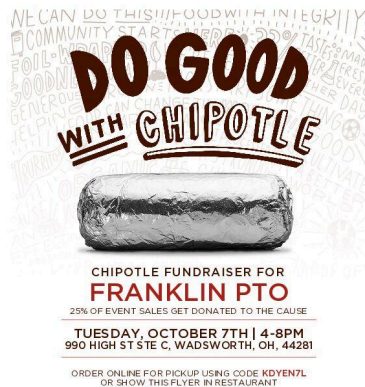
Committee Reports/Updates

- STEM Apparel Store (Lauren)
 - Store open August 29-September 9
 - All staff and students receive STEM shirt with PTO funds



- Additional items on sale with a portion of proceeds going back to the PTO (~10%-30% margin)
- 17 orders so far with over \$180 of profit
- Store link: <https://franklin-ptu-spiritwear2025.itemorder.com/>
- Pioneer Week (Dani)
 - September 15-18
 - Juice was ordered \$95.84
 - Need a check for \$400 made out to Todd Riedel - Samantha will write out the check today

- Fall Farmers Market (Nikki)
 - September 18 - will be in the Art Room
 - Kale, peppers, watermelon, and one juice. Nikki will send a link to order cups for the juice
 - Adding educational components about food waste/composting. No paper tracking for student votes. Smartboard and microphone needed.
 - \$100 of donations have been received already. Thank you for the donations!
 - 6 volunteers needed - need to change the sign up genius for volunteer start time & prep time and one additional volunteer.
 - Volunteer link: <https://bit.ly/3HwUDHD>
- Educational Assembly (Maggie)
 - September 23
 - Hooked on Science - 2 programs based on the age of students
 - We weren't able to get any other schools in the district to sign up, so we'll pay the full travel cost to the presenter
 - Need time -Mrs. Kelly will confirm
 - Samantha will write the check
- Chipotle Night (Lauren)
 - October 7 from 4p-8p
 - Order online or go in person with the flyer
 - We get 25% of sales



For online orders to count toward the fundraiser, they must be placed for pickup only from the restaurant location(s) and during the hours of the fundraiser. Delivery orders and gift cards do not qualify. \$150 minimum event sales required to receive any donation.

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- October Conference Meals (Brittany)
 - October 9 from 11:30a-7p
Sandridge (cole slaw and mac and cheese) and Jimmy Johns. Mrs. Kelly will provide the time.
Katie Heiple and Samantha Martin might be able to help. Maggie picking up Sandridge donation 10/8
 - October 22 from 4:30p-8:30p, Time to deliver - 3:45
Sandridge (Potato soup and chicken buffalo dip), thinking salad and bread
- Read-a-Thon
 - October 13-20
 - Set up with 99 Pledges
 - Seeking a chair & volunteers to help promote and support the Read-a-Thon
- October Book Fair (Maggie)
 - October 13-17

- Dates are approved with Scholastic, need the schedule
- Fall Fest
 - October 23 from 6p-7p
 - Trunk or treat - will ask for RSVPs
 - The Frosty Gator food truck & Travelin' Tom's Coffee truck - both will donate a percentage back to the PTO
 - Seeking a chair - theme, decorations
- Staff Outreach (Katie P)
 - 28 staff responses, next birthday is September 20th
 - Suggestion: Facebook post to go out earlier, share the link for the Survey results so families have access to it throughout the year
- Backpack Connection (Katie H)
 - Amazon wishlist: <https://amzn.to/3ZKxOGV>
 - Currently 6 backpack students
 - New this year - collecting gently used Halloween costumes in all sizes
 - Other needs: winter boots, food donations
 - Food donations are packed up on Fridays to be distributed
 - Katie will do a Facebook post to promote this program and how the PTO supports it.

Vote to Close: 10:57 Jill and Susan

Other Business & Announcements

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Questions? New Ideas?

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Next Meeting Topics

- Chipotle Night
- October Conference Meals
- Read-a-Thon
- October Book Fair
- Fall Fest
- November Conference Meal
- Veterans Day Assembly
- Holiday Shop
- Parents Night Out

Upcoming Dates (PTO led events/initiatives are noted - other items are Franklin or district-led)

- **September**
 - STEM Apparel Store (PTO): August 29-September 9
 - Mum Fundraiser: September 2-16
 - Pioneer Week: September 15-18
 - 4th Grade Campfire: September 15 at 6p
 - Fall Farmers Market (PTO): September 18

- No School: September 19
- Hooked on Science Assembly (PTO): September 23
- **October**
 - Pumpkin Decorating Contest: October 1
 - Picture Day: October 3
 - PTO Meeting: October 3 at 9:30a
 - Chipotle Restaurant Night (PTO): October 7 from 4p-8p
 - No School: October 9 & 10
 - Conferences: October 9 from 11:30a-7p
 - Read-A-Thon (PTO): October 13-20
 - Book Fair (PTO): October 14-17
 - Conferences: October 22 from 4:30p-8:30p
 - Fall Fest (PTO): October 23 from 6p-7p
 - Halloween Class Parties & Costume Parade: October 31 starting at 2:15p