



DISTRICT 201
J. STERLING MORTON
 HIGH SCHOOL

Every student succeeds!

SUBSTITUTE TEACHER INFORMATION



East Campus

2423 S Austin
 Blvd Cicero, IL

West Campus

2400 S Home Ave
 Berwyn, IL

Morton Alternative

1847 S 54th Ave
 Cicero, IL

Freshman Center

1801 S 55th Ave
 Cicero, IL

Join our team at Morton District 201 as a substitute teacher!
 We're looking for reliable and enthusiastic educators ready to support students' learning.

- ✓ PROFESSIONAL GROWTH
- ✓ FLEXIBLE SCHEDULE
- ✓ GAIN VALUABLE EXPERIENCE
- ✓ INCENTIVE BONUS

DAILY SUBSTITUTES


SUB/PARA License: \$95.00/per day
PEL: \$110/per day

LONG-TERM SUBSTITUTES


SUB License: 1-15 days: \$95.00/per day
 16+ day: \$120.00/per day

PEL: 1-15 days: \$110.00/per day
 16+ day: \$120/per day
 with endorsement in subject:
 \$309.85/per day

CONTACT US

 (708) 780-2114

 5801 W Cermak Rd
 Cicero, IL 60804

 **Raquel Caballero**
 HR Specialist
 RCaballero@jasmorton.org

**APPLY
 NOW!**



PROCEDURES:

If you accept a “1st” hour assignment, check in time is 7:45 am.

If you accept a “0” hour assignment, check in time is 6:50 am.

Report to the Assistant Principal’s Office at each campus to be directed to your assigned room.

All Substitute Teachers must clock in/out for every assignment. If you encounter any issues clocking in/out, please contact Raquel Jurado at 708.780.2114.

The School ID is acceptable at all campuses within our District. Temporary parking permits can be obtained at the Principal’s Office.

IMPORTANT INFORMATION

Although substitute teachers are not part of the Union, you are required to follow the guidelines specified regarding curriculum & instruction, student discipline and professional attire. The Collective Bargaining Agreement can be found on the District’s website under Employment and then CBA’s.

Substitute teachers will dress in a professional manner. Dress shall be “business casual” or a manner appropriate for the assignment. Blue jeans which are not torn nor faded are only permitted for Morton Spirit Wear on Fridays and Spirit Days.

If an assignment that is less than a Full Day is accepted, you will be required to work the Full Day. Example: If it is a $\frac{1}{2}$ or $\frac{1}{4}$ day pm assignment you will need to arrive at either 6:50 am or 7:50 am to begin the day and assist where needed. Please note that your assignment can be changed without notice. Flexibility for the day is expected. Substitute teachers that do not follow our District’s guidelines, will no longer be considered for employment.

J. Sterling Morton High School District 201

2025-2026 Bell Schedule

Regular Day

Period	Time
0	7:00 - 7:55
1	8:00 - 8:55
2	9:00 - 9:55
3	10:00 - 10:55
4A	11:00 - 11:25
4B	11:30 - 11:55
5A	12:00 - 12:25
5B	12:30 - 12:55
6A	1:00 - 1:25
6B	1:30 - 1:55
7	2:00 - 2:55
Dismissal	2:55
Extra Help	2:55 - 3:30

Early Dismissal

Period	Time
0	7:10 - 7:55
1	8:00 - 8:45
2	8:50 - 9:35
3	9:40-10:25
4A	10:30 - 10:55
4B	11:00 - 11:25
5A	11:30 - 11:55
5B	12:00 - 12:25
6A	12:30 - 12:55
6B	1:00 - 1:25
7	1:30 - 2:15
Dismissal	2:15
Extra Help	2:15 - 2:40
Teacher Meetings	2:45 - 3:25

Half Day

Period	Time
0	7:25 - 7:55
1	8:00 - 8:30
2	8:35 - 9:05
3	9:10 - 9:40
4A	9:45 - 10:15
4B	
5A	10:20 - 10:50
5B	
6A	10:55 - 11:25
6B	
7	11:30 - 12:00
Dismissal	12:00
Extra Help	12:05 - 12:25

