

STILLWATER TOWNSHIP BOARD OF EDUCATION

Committee of the Whole Meeting- 7:00 P.M.-Library

Agenda-September 8, 2025

A. CALL TO ORDER

Mrs. Galante

In accordance with the New Jersey Open Public Meetings Law, the time, date and location of this meeting was provided to the New Jersey Herald & Star Ledger on January 7, 2025. Notices were posted in the Stillwater School, Town Hall, Stillwater Post Office, Swartswood Post Office and the Stillwater School Website.

B. FLAG SALUTE

Mrs. Galante

C. ROLL CALL

Mrs. Metzgar

BOARD MEMBERS	PRESENT	ABSENT
Dennis DeGroat		
Darrick Franek		
Margaret Frey		
Krista Galante		
Jennifer Kraft		
Karen Thibault		
Amy Valeich		
Christine Voris		
Cheryl Williver		

D. BOARD BUSINESS

Mrs. Galante

That the following Board Business resolutions be approved:

1. Motion to approve the Regular Board of Education Meeting minutes and Executive Session meeting minutes from August 18, 2025. (attachment)
2. Motion to approve the July 31, 2025 Board Secretary's and Treasurer's Reports which balanced in the amount of \$3,750,656.77 pursuant to N.J.A.C. 6A:23-16.10(c)3, we certify that as of July 31, 2025 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (attachment)

Moved By: _____ Seconded By: _____

Vote:

3. New Superintendent 90 Day Entry Plan- Dr. Papa (attachment)
4. NJQSAC Scores 2024-2025 Report- Dr. Papa (attachment)

E. COMMITTEE REPORTS

PERSONNEL

Mr. DeGroat

That the following Personnel resolutions be approved as recommended by Superintendent:

1. Motion, upon the recommendation of the Superintendent, to approve attached professional days. (attachment)
2. Motion, upon the recommendation of the Superintendent, to retroactively approve unpaid leave of absence for employee #968 from August 27, 2025 to on or about September 24, 2025. This leave is covered under FMLA.
3. Motion to retroactively accept with regret, the resignation of Lisa Roycroft, Main Office Secretary, effective September 3, 2025.
4. Motion, upon the recommendation of the Superintendent, to approve the following before & after school programs for the 2025-2026 school year. The stipend for each teacher is \$410:

Club Name	Staff Member #1	Staff member #2	Grade Level	Grant/Account
Garden Club-Fall	Corrine Robinson	Erica Then	Multi	Climate Grant 20-471-100-100

5. Motion, upon the recommendation of the Superintendent, to approve the following substitute teacher/paraprofessional/main office secretary for the 2025-2026 school year:

Caitlin Pittenger-Zgola

6. Motion to approve the following employee to be charged to the IDEA Basic Grant for the 2025-2026 school year:

Name	Position	Estimated Salary to be charged to grant	% Charged to grant	Expense Account number
Katherine Schneider	Paraprofessional	\$12,326	84%	20-250-100-106

Moved By: _____ Seconded By: _____

Roll Call Vote:

POLICY

Mrs. Frey

1. Preschool Admissions Policy Discussion

EDUCATION & CURRICULUM

Mrs. Williver

That the following Education & Curriculum resolutions be approved:

1. Motion to approve Brandy Wright from Liberty University to complete 30 practicum hours in Mrs. Bickhardt's class for the 2025 Fall Semester.
2. Motion, upon the recommendation of the Superintendent, to approve the District Threat Assessment Team for the 2025-2026 school year:
 - Danny Papa
 - Marissa Cramer
 - Jeanne Smetana
 - Maureen Riva
 - Thomas Leahy
 - George Johnson

Moved By: _____ Seconded By: _____

Vote:

BUILDING & GROUNDS

Mr. Franek

1. Building and Grounds Update- Mrs. Metzgar
2. Integrated Pest Management Plan- Mrs. Metzgar
The plan calls for the use of non-toxic means of addressing pest infestations. Mr. Maggio has been trained in these procedures and is the coordinator of the program. The extermination service that we use must conform to these practices. If there is a situation that requires the use of toxic chemicals, the public must be informed and signs displayed 72 hours before and after the application. Annually we send a letter to parents about the program with a copy of the policy. A copy of the policy is also available on our website.

That the following Building & Grounds resolutions be approved:

3. Motion to approve revised building and use calendar for September 2025. (attachment)
4. Motion to approve Article 12 maintenance agreement annual addendum of the uniform state memorandum of agreement between education and law enforcement officials and to re-adopt the Uniform State Memorandum of Agreement between Education and Law Enforcement Officials and authorize the submission of same to the County Superintendent, County Prosecutor and Law Enforcement Officials. (Copy is available in the Superintendent's Office for review).

Moved By: _____ **Seconded By:** _____

Vote:

TRANSPORTATION

Mrs. Valeich

That the following Transportation resolutions be approved:

1. Motion to approve the following field trip for the 2025-2026 school year:

Location	Grade
Kittatinny Regional High School	Aquatic Safety Program-Grade 4

2. Motion to approve the following new bus stops for the 2025-2026 school year:

ST9- 919 County Road 619
ST8- 961 County Road 521

Moved By: _____ **Seconded By:** _____

Vote:

BUDGET & FINANCE

Mrs. Thibault

1. Finance Update- Mrs. Metzgar

That the following Budget & Finance resolutions be approved:

2. Motion to approve transfers from July 1, 2025 to July 31, 2025 as attached. (attachment)

3. Motion to accept the SHIF Staff Wellness grant award in the amount of \$7,600 for the 2025-2026 school year.

Moved By: _____ Seconded By: _____

Vote:

COMMUNITY RELATIONS

Mrs. Voris

LEGISLATIVE

Mrs. Kraft

F. PUBLIC PARTICIPATION

Mrs. Galante

*This public session is designed for members of the public to speak on items for Board consideration. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive its right thereafter not to respond. Members of the public are asked to state their name and address for the record. ***Members of the public are requested to keep their comments to a maximum of 5 minutes. ***

G. EXECUTIVE SESSION

Mrs. Galante

BE IT HEREBY RESOLVED by the Stillwater Township Board of Education pursuant to N.J.S.A. 10:4-12 and 10:4-13 that said public body hold a closed session for the purpose of discussing the Legal Matters it is expected that the minutes taken of this closed session will be made public when the reason for confidentiality no longer exists.

H. ADJOURNMENT