

Monadnock Regional School District
Finance and Facilities Meeting
June 24, 2025
SAU Conference Room

Committee Members Present: Eric Stanley, Cheryl McDaniel-Thomas and Betty Tatro.

Absent: Jeff Cesaitis

Administration Present: J. Morin, Business Administrator and T. Breen, Director of Building and Grounds.

C.McDaniel-Thomas opened the meeting at 5:30 PM.

1. Public Comments: There were no public comments.

2. Approval of Minutes of May 8, 2025: MOTION: E.Stanley **MOVED** to approve the May 8, 2025 Finance/ Facilities Committee Meeting Minutes as presented. **SECOND: VOTE:** Unanimous for those present. **Motion passes.** J. Morin explained that the quotes are to completely redo the tennis courts. She also saw in the minutes The 2025/26 Budget Process outline was mentioned and she has been asked by J. Rathbun to discuss this at the upcoming retreat. She would like to ask S. Peters to share that with her.

3. Old Business:

a. Review progress on Elementary Renovation building project: T. Breen explained that things are going as planned with the renovations. The project has begun and the hope is to bid out Gilsum soon and start the renovation in the Spring.

C. McDaniel-Thomas asked about the Cutler School if it is vacant regarding a Charter School. There was a discussion about having the SAU at Cutler. J. Rathbun had said he is not a fan and would like to keep everything central. The administration does not want to be landlords. The town has shown interest. Cutler is a district school not just a Swanzey School. J. Morin would suggest getting Cutler appraised. The committee agreed.

b. Receive financial report of Business Administrator: The Board Members present were asked to sign the manifest on behalf of the entire Board. There is 2.44% of the budget remaining. We are in a much better place than last year. Teacher balloon payments have been paid but not the year-round positions. She is still looking for invoices.

c. Receive updates on any new CIP needs: T. Breen explained that there is an issue with the Water Filtration System at Emerson which was not included in the renovation. He has reached out to 4 contractors and has received 1 bid so far. It is expensive but very critical. J. Morin commented that the school has been passing the water test but the work has to be completed before the kids come back. There might be a need to withdraw from the Expendable Trust.

4. New Business

a. Begin CIP planning for MRMHS and SAU: J. Morin reported that she has reached out to K. Barker. K. Barker explained that his workload is being reduced due to the progress of the elementary school project. She said that he would be able to assess the SAU for \$5000.00. Could the building be a usable space or start over? J. Morin and T. Breen will be doing a walk around to see what needs to be done in the MRMHS. C. McDaniel-Thomas mentioned a need for handicapped doors. T. Breen explained the tiles in the 700 and 800 sections are being removed and retiled. There is no cost to the district and it should be complete by July 15, 2025.

b. Planning around routine upkeep of newly renovated schools: C. McDaniel-Thomas suggested a routine upkeep plan for the newly renovated schools. Maybe a 5- or 7-year plan after the renovations are complete. Leave it up to the elementary school principals to do a walk around and make suggestions. T. Breen said that would be the ideal situation to keep up and make it look good. C. McDaniel-Thomas would also suggest this for the new tennis courts and equipment.

c. Booster Clubs putting money into student activity accounts? C. McDaniel-Thomas asked J. Morin if the funds from the Booster Club are put into the Student Activity Accounts. J. Morin commented that prior to her being the Business Administrator the funds went into the Student Activity Account but she was not sure why. J. Morin explained that the School Board has a policy for donations. There is new legislature SB69 that any donation has to be accepted in public and that includes Booster Clubs. J. Morin explained that the Boosters will have to get approval for the donation before making a purchase. J. Morin explained that the Booster funds in the Student Activity Account are not an issue or alarm to the auditors. J. Morin will discuss this with J. Rathbun.

d. LTD Insurance Policy: C. McDaniel-Thomas asked about LTD insurance, short term insurance and accrued time. She asked if in the bargaining units does a member have to use all of their accrued days before the LTD kicks in. J. Morin said she is not the one that administers it but believes that you have to use all of your time before the LTD or STD kicks in.

5. Public Comments: C. McDaniel-Thomas would like to bring the Keene Administrative/Principal Association CAPS Agreement Compensation Chart to the next meeting for a discussion.

E. Stanley asked about the stipends. J. Morin said we are in a default budget and the stipends are not included. Is there a possibility to use unencumbered funds? This will be discussed at a future meeting.

6. Adjourn MOTION: E. Stanley **MOVED** to adjourn the meeting at 6:21 PM. **SECOND:** B. Tatro **VOTE:** Unanimous for those present. **Motion passes.**

Respectfully submitted,

Laura L. Aivaliotis
Recording Secretary