



**Annual Public Notice
Special Education Records Destruction
2025-26 School Year**

Attention Parents/Guardians, Former Students, Eligible (Adult) Students:

Please be advised to request copies of records by June 30th, 2026. Under state and federal law, the Minersville Area School District (MASD) is required to retain special education records relating to the identification, evaluation, educational placement, and provision of special education services for seven years after a student has ceased receiving these services. A student is considered to have ceased receiving services upon no longer being eligible, graduating, completing their educational program at age 21, or moving from the district.

This notice serves to inform parents, guardians, and former students that MASD plans to destroy special education records of students who have not received special education services for at least seven years past their twenty-first birthday. This pertains to individuals born in 1997 or earlier. Records will be destroyed in accordance with state law unless otherwise requested by the parent, guardian, or eligible adult student.

Although these records are no longer needed by the district after seven years, they may still be valuable to parents, guardians, or former students for purposes such as applying for Social Security benefits, rehabilitation services, or college admissions. Requests for copies of these records can be made either in writing or in person at the district or special education office.

Records Requests may be sent to:

Special Education Director
Minersville Area School District
Mrs. Jill Atkinson
jatkinson@battlinminer.com
570-544-1400 x 2216