

**MORRIS COUNTY VOCATIONAL SCHOOL DISTRICT
BOARD OF EDUCATION**

REGULAR MEETING AGENDA

DATE: TUESDAY, SEPTEMBER 9, 2025

Time: _____

TIME: 6:30 P.M.

I. CALL TO ORDER

II. SALUTE TO THE FLAG

III. STATEMENT BY PRESIDING OFFICER

"I hereby announce that adequate notice of this meeting of the Board of Education of the Morris County Vocational School District was given as required by the "Open Public Meetings Act" as follows:

Pursuant to Section 5 of the Open Public Meetings Act, adequate written notice was given to the official newspapers, the Star Ledger and Daily Record by email on November 4, 2024 and a copy of the notice was posted on the bulletin board in the Morris County School of Technology, Denville, New Jersey by the Secretary of this Board and a copy of the notice was likewise filed in the Secretary's Office and a copy sent to the Clerk of the Board of County Commissioners of Morris County and the Clerk of the Township of Denville at the same time. Copies of this notice were mailed, by certified mail to all persons who have requested it, and the Secretary of this Board shall incorporate into the minutes of this meeting a copy of the notice as above set forth."

IV. ROLL CALL

Board of Education: _____ Mrs. Barbara Dawson
_____ Mr. John Hyland
_____ Mrs. Hanna Roth Starr
_____ Mr. John Velez
_____ Dr. Nancy Gartenberg

Superintendent: _____ Dr. Anita Champagne
Attorney for the Board of Education: _____ Mr. John Mills
Business Administrator/Board Secretary: _____ Mr. Michael Davison
Student Representative: _____ Miss Harshini Chavan

Press: _____

Visitors: _____

V. CORRESPONDENCE

VI. SUPERINTENDENT’S REPORT

- Student Safety Data System Report (January – June 2025) Mark Menadier
- 2025 Graduation Data and 2025-2026 Enrollment Shari Castelli
- Mentoring and PD Plans Review Shari Castelli
- Plaque for MCCTC Michael Davison
- Student Report Harshini Chavan

Information Only:

- HIB Report (Attachment #1)

VII. COMMITTEE PROGRAMS

VIII. HEARING OF THE PUBLIC (related to agenda items only)

IX. MINUTES

1. Motion to approve the minutes of the Regular Meeting of the Board of Education of August 12, 2025 as submitted. (Attachment #2)

Motion by: _____ **Seconded by:** _____ **Roll Call:** _____

X. BUSINESS ADMINISTRATOR/BOARD SECRETARY’S REPORT AND TREASURER’S REPORT

1. Motion to approve the Report of the Business Administrator/Board Secretary submitted pursuant to 18A:17-9 for the period ending and investments made during the month of July 2025. Further, pursuant to N.J.A.C. 6A:23A-16.10(c)4 the Board of Education certifies that as of July 31, 2025, after review of the Secretary’s monthly financial report (appropriate section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. (Attachment #3)

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of July 31, 2025 no budgetary line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10.

Business Administrator/Board Secretary

Date

2. Motion to approve the Report of the Treasurer submitted pursuant to N.J.S.A. 18A:17-36 for the period ending July 31, 2025. (Attachment #4)

Motion by: _____ **Seconded by:** _____ **Roll Call:** _____

XI. FINANCE

The following Resolutions have been recommended by the Superintendent of Schools to the Board of Education for approval:

1. Motion to approve the payment of bills as attached. (Attachment #5)
2. Motion to approve and authorize the Board Secretary to pay urgent and unforeseen bills and meet financial obligations for September 10, 2025 through the next Morris County Vocational School District Board of Education meeting.
3. Motion to approve the following amendments to the 2025-2026 Current Expense anticipated revenue budget statement and the corresponding appropriations budget for Funds 11, 12, 13, 20, 30, 62, 63 and 66 as per listing attached. (Attachment #6)
4. Motion to approve the attached list of travel and related costs which are educationally necessary, fiscally prudent, in compliance with state travel reimbursement guidelines, are related to and within the scope of the employee's current responsibilities and promote the delivery of instruction or further the efficient operation of the school district. (Attachment #7)
5. Motion to approve the attached 2025-2026 Memorandum of Understanding for Live Stream Video Surveillance between the Morris County Vocational School District and the Randolph Township Police Department. (Attachment #8)
6. Motion to approve the attached agreement with USA Architects, Planners and Interior Designers to provide professional services in accordance with the current Architect of Record Agreement for the Building #4 Proposed Roof Replacement and Upgrades Project in an amount not to exceed \$188,370.00. (Attachment #9)
7. Motion to approve the attached agreement with USA Architects, Planners and Interior Designers to provide professional services in accordance with the current Architect of Record Agreement for Phase I of the Building #4 Proposed E-Sports Lab Project in an amount not to exceed \$25,000.00. (Attachment #10)
8. Motion to amend the resolution of April 8, 2025 to approve the submission of the FY26 Consolidated Adult Basic Skills (ABS) and Integrated English Literacy and Civics Education (IELCE) Grant application to the NJDOL in the amount of \$1,357,742.00 to be shared as allocated between Morris, Sussex, and Warren Counties for the period July 1, 2025 to June 30, 2026 (change in amount).
9. Motion to approve the submission of the FY26 ESEA Consolidated Grant application in the amount of \$144,001.00 (*Title IA for \$107,350, Title IIA for \$26,651, and Title IV for \$10,000*) for the period of July 1, 2025 to June 30, 2026.
10. Motion to refuse the Title III funds in the amount of \$1,292.00 (this amount is less than the federal \$10,000.00 minimum amount to fund a standalone program).
11. Motion to accept FY26 Perkins Postsecondary Grant funds in the amount of \$121,402.00 for the period of July 1, 2025 to June 30, 2026.

12. Motion to accept FY25 IDEA Grant funds in the amount of \$284,355.00 for the period of July 1, 2025 to June 30, 2026.

Motion by: _____ **Seconded by:** _____ **Roll Call:** _____

XII. CURRICULUM, INSTRUCTION, PROGRAMS, STUDENTS

The following Resolutions have been recommended by the Superintendent of Schools to the Board of Education for approval:

1. Motion to approve the senior Work-Based Learning Experiences for the 2025-2026 school year as per the attached list. (Attachment #11)
2. Motion to approve the attached list of field trips for the 2025-2026 school year. (Attachment #12)
3. Motion to approve that October 6 - October 10, 2025 be recognized as a "Week of Respect" in the Morris County Vocational School District.
4. Motion to approve that October 19 - October 25, 2025 be recognized as "America's Safe Schools Week" in the Morris County Vocational School District.
5. Motion to approve the attached revised Guidance for Virtual or Remote Instruction Plan for the 2025-2026 school year. (Attachment #13)
6. Motion to approve the attached Student Safety Data System report for the district for the period January 1 – June 30, 2025. (Attachment #14)
7. Motion to approve the revised curricula for Crime in Society as aligned to the designated New Jersey Student Learning Standards (Attachment #15)
8. Motion to approve the attached list of new textbooks. (Attachment #16)
9. Motion to approve the attached Dual Credit Program Articulation Agreement between Morris County Vocational School District and Centenary University for the period September 15, 2025 through June 30, 2026. (Attachment #17)

Motion by: _____ **Seconded by:** _____ **Roll Call:** _____

XIII. PERSONNEL

The following Resolutions have been recommended by the Superintendent of Schools to the Board of Education for approval:

1. Motion to approve the appointment of Damion Morales as an Evening Custodian at Step 2 with an anticipated start date of September 16, 2025 through June 30, 2026, pending successful completion of a criminal history background check and pre-employment physical examination.

2. Motion to confirm and approve the 2025-2026 Employment Contract for Michael Davison, School Business Administrator, for the period July 1, 2025 through June 30, 2026, following approval by the Interim Executive County Superintendent on August 27, 2025.
3. Motion to confirm and approve the 2025-2026 Employment Contract for Shari Castelli, Assistant Superintendent for Curriculum and Instruction, for the period July 1, 2025 through June 30, 2026, following approval by the Interim Executive County Superintendent on September 2, 2025.
4. Motion to confirm and approve the appointment of the following faculty members to teach additional blocks of instruction for the period of August 28, 2025 - September 26, 2025:

<u>Name</u>	<u># of Blocks</u>	<u>Compensation</u>
Gregory Cohen	1.5	15% of annual salary (prorated)
Kayla Coradin	1	10% of annual salary (prorated)
Justin Jacobs	1	10% of annual salary (prorated)
Kathleen Turnbull	1	10% of annual salary (prorated)

5. Motion to approve the appointment of the following faculty members as Home Instruction Tutors for the 2025-2026 school year:

Miguel Alfonso
Binah Ezra
Mary Gonnella
Kathleen Harrington
Samantha Shane
Laurie Sisto
Gina Visconti

6. Motion to approve the appointment of Emily Cuccio as Girls JV Basketball Coach for the Winter Season, pending successful completion of a criminal history background check and pre-employment physical examination.
7. Motion to approve the appointment of Cassandra Sundstrom-Smith as an Athletic Site Manager at the rate of \$100.00 per consecutive game/event.
8. Motion to approve the appointment of Cassandra Sundstrom-Smith at a Timekeeper at the rate of \$35.00 per game.
9. Motion to approve the appointment of the attached list of ABS and ESL part-time Instructors effective September 10, 2025 through June 30, 2026, with funding provided by the FY26 Consolidated Adult Basic Skills (ABS) and Integrated English Literacy and Civics Education (IELCE) Grant. (Attachment #18)
10. Motion to confirm and approve the appointment of Darlene Moore as ABS and ESL Registration Aide effective September 2, 2025 through June 30, 2026 for a maximum of 1500 hours at \$33.00 per hour, with funding provided by the FY 26 Consolidated Adult Basic Skills (ABS) and Integrated English Literacy and Civics Education (IELCE) Grant.

Motion by: _____ **Seconded by:** _____ **Roll Call:** _____

XIV. FACILITIES

The following Resolution has been recommended by the Superintendent of Schools to the Board of Education for approval:

1. Motion to approve the use of the facilities by the Township of Denville Recreation Department for adult men’s basketball games and practices in the Building #4 Multipurpose Room from 7:00 p.m. – 10:00 p.m. on Mondays from October 6, 2025 through June 8, 2026.
2. Motion to approve the use of the facilities by Jersey Aces Basketball for practices in the Morris County School of Technology Building #1 Gymnasium and Building #4 Multipurpose Room per the attached schedule. (Attachment #19)
3. Motion to approve the use of the facilities by Denville PAL for practices in the Morris County School of Technology Building #1 Gymnasium and Building #4 Multipurpose Room per the attached schedule. (Attachment #20)
4. Motion to approve the use of the facilities by Morris Plains Basketball for practices in the Morris County School of Technology Building #1 Gymnasium and Building #4 Multipurpose Room per the attached schedule. (Attachment #21)

Motion by: _____ **Seconded by:** _____ **Roll Call:** _____

XV. HEARING OF THE PUBLIC

XVI. OLD BUSINESS

- NJ School Boards Annual Fall Workshop: October 20-23, 2025, Atlantic City

XVII. NEW BUSINESS

- Next Board Meeting: October 14, 2025 at **6:30 p.m**

XVIII. SUNSHINE RESOLUTION

Motion to adopt the following sunshine resolution:

WHEREAS, this meeting is duly and properly called for a regular session meeting of this Body and adequate notice has been given as provided for by the “Open Public Meetings Act” and,

WHEREAS, it is now necessary that the Board of Education of the Morris County Vocational School District consider the following:

Legal Matters

which fall within the exceptions as set forth in the “Open Public Meetings Act” and therefore are matters which this Body determines should be discussed at a closed meeting. It is anticipated that this closed session will last approximately **30 minutes**.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE Board of Education of the Morris County Vocational School District as follows:

