

_____	_____
Name of Group or Organization	Name of Facility Requested
_____	_____
Applicant's Name (Please Print)	Date of Use (Attach calendar for multiple dates)
_____	_____
Applicant's Mailing Address	Purpose of Use
_____	_____
Applicant's Email Address	Equipment Requested (tables, chairs, etc)
_____	_____
Applicant's Phone	Signature of Applicant / Today's Date

Please select (check) the most applicable Group Description:

_____ Group 1: Lakewood School Groups and school affiliated groups.

_____ Group 2: Lakewood Community Groups (Lakewood Youth Leagues, Boosters, PTO, Scouts, etc.)

_____ Group 3: In-District Non-Profit Organization (501(C)(3))

_____ Group 4: Out of District Organizations, Businesses, Club or Travel Teams, family events etc.

APPROVALS:

_____	_____
Principal (date)	Athletic Director (date)
_____	_____
Facilities and Maintenance (date)	Superintendent (date)

BUILDING USE INDEMNITY

_____ (Indemnitor) agrees to indemnify and hold harmless the Lakewood Local Board of Education and their agents and employees from all liability, (subject of indemnity) arising out of the activities, events and occurrences related to indemnitor's use of facilities and/or in any way connected or associated with this contract, including but not limited to the negligence or alleged negligence of the indemnitor and/or any of its participants in indemnitor's events/ use of facilities.

_____	_____
Signature (Responsible Party Acting for the Above Named Indemnitor)	Date

I understand that I am responsible for any damage to the building or equipment and will assume full responsibility and reimburse the Board of Education for all damages.

A COPY OF CERTIFICATE OF LIABILITY INSURANCE (\$1,000,000 MINIMUM COVERAGE) IS REQUIRED.

**Lakewood Local School District
FACILITY USE RATES
EFFECTIVE FOR RENTALS AS OF AUGUST 1, 2025**

Hourly Rate Schedule for Groups on Page 1.

	GROUPS			
	1	2	3	4
LHS Auditorium (PAC)*	N/C	N/C	\$100	\$200
Cafeteria Dining Room (all buildings)	N/C	N/C	\$100	\$200
Lancer Stadium (with lights)	N/C	N/C	\$100	\$200
LHS, LMS, or JIS Main Gym	N/C	N/C	\$75	\$150
Lancer Stadium (no lights)	N/C	N/C	\$75	\$150
LHS Library	N/C	N/C	\$65	\$130
LHS Auxiliary Gym	N/C	N/C	\$50	\$100
Classroom (all buildings)	N/C	N/C	\$50	\$100
Baseball/ Softball Field	N/C	N/C	\$50	\$100
Kitchen** (all buildings)	N/C	N/C	\$25	\$50

- * A PAC Employee is required for all Auditorium rentals at a rate of \$35/hr.
- ** A Food Service Employee is required for all Kitchen rentals at a rate of \$35/hr.
- *** One or more custodians will be required for all rentals. If the event falls outside normal custodial working hours, a fee of \$35/hr will be assessed for each custodian required for the event.
- **** All facilities must be in the same or better condition following each event.

Start Time:		Facility Rental:	Duration	hrs	@	Hourly	\$	\$
End Time:		Custodial:	hrs	hrs	@	\$35	\$	\$
		PAC Manager:	hrs	hrs	@	\$35	\$	\$
		Kitchen Staff:	hrs	hrs	@	\$35	\$	\$
					*ESTIMATED TOTAL	\$	\$	\$

* This is an estimate. Actual charges will be based on actual use. If estimated rental costs exceed \$500.00, a deposit equal to one half the total will be due at the time of application.

Deposit Due:	\$
Balance Due:	\$

Notes:

