



I. Meeting Called to Order

II. Pledge of Allegiance to the Flag

III. Public Comments

IV. Board Meeting Minutes

(BOARD ACTION)

V. Board Student Representative- Gillian Vit

VI. President's Comments

VII. Superintendent's Report

VIII. Opening Day Reports

IX. Consensus Agenda

(BOARD ACTION)

Business

- 1. Donation**
- 2. Volunteer Coach**
- 3. Updated School Lunch Prices**
- 4. Agreement**
- 5. Recommendations of the Committee on Special Education**

Personnel

X. Closing Remarks

(President, Board of Education and/or Superintendent)



I. Consensus Agenda

(BOARD ACTION)

The Superintendent recommends that the Board of Education approve/accept the following:

Business

1. Field Trip- Initial

Mrs. Marissa Logue, Academy Principal, is requesting initial approval of the below trip:

- Student Government- NYSCLSA, Syracuse, NY- October 3-5, 2025

End of Consensus Agenda

COVER SHEET - Required for Initial Approval

Please type into bold areas below - BE AS DETAILED AS POSSIBLE

Request for an Overnight Field Trip

- Please complete this form in detail and attached accompanying documents
- At no point should there be any parent or student meeting(s) nor money collected prior to this form reaching Board approval, unless there is pre approval by the Superintendent
- Should you have any questions regarding proper completion of the forms, please see your immediate Supervisor for assistance

Name of Group/Club, including building and grade level:

Student Government, Academy

Summary of Trip:

Board members of NYSCLSA meet in the fall to plan the final pieces of the November conference

Name of Trip Coordinator:

Ashley Fisher

Trip Coordinators Email:

fishera@canandaiguaschools.org

Trip Coordinators Phone Number:

425-737-2045

Destination of Field Trip:

Embassy Suites in East Syracuse

Departure Date and Approximate Departure Time:

October 3, 2025, 5:00 pm

Return Date and Approximate Return Time:

October 5, 2025, 11:00 am

Number of Students Expected to Attend:

3

Number of Chaperones:

1

Mode of Transportation:

School transporting (bus request submitted)

Accommodations:

East Syracuse at the Embassy Suites at 6646 Old Collamer Rd Syracuse, NY

Canandaigua City School District

Overnight Field Trip Approval

Initial Approval Documents - Submit to your Supervisor for BOE Approval

To be complete 6-8 months in advance

- To Complete: Cover Sheet including cost per student
- Submit proposed fundraising:
 - Typical overnight trips in which families will incur a cost should have at least one fundraising event to help families offset costs.
 - The 8th Grade Trip and the Senior Trip should have one fundraising event per year, leading up to the trip to help families offset costs (6, 7, and 8th grade for the 8th grade trip) and 9, 10, 11, 12th grade for the senior trip. Funding proceeds should be combined for all students to offset the costs

Documents for Final Approval - Submit to your Supervisor for BOE Approval

To be complete at least one month prior to the field trip

- Must submit: Parent Meeting and Parent Letter Information
- Must submit: A full detailed itinerary of the trip
- Any updates to the Initial Cover Sheet and student costs- use the initial request form that was returned

Documents for Distribution to Families - Distributed by the Advisor/ Coach/ Teacher

Send out between one month and two weeks prior to the field trip

Please work with the school nurses on the medical forms

- Field Trip Permission Form and Behavior Guidelines- Can be sent via ParentSquare
- Emergency Medical Information Form (Work to update through School Nurses)
- Medicine Form (Update with Nurses)
- To Review: Field Trip Directions, Trip Tips, and Chaperone Responsibilities

Office Use Only

Principal/ AD/ Supervisor

(Initial)



(Final) _____

Director of Transportation

(Initial)



(Final) _____

Assistant Superintendent for Instruction:

(Initial)



(Final) _____

Superintendent:

(Initial)



(Final) _____

Board of Education:

(Initial) _____

(Final) _____

I. Meeting Called to Order

II. Pledge of Allegiance to the Flag

III. Public Comments

To allow for public participation and when time permits, a period not to exceed fifteen (15) minutes shall be set aside during each Board meeting for public participation. Individual comments will be limited to no more than three (3) minutes.

Persons wishing to address the Board are asked to contact the District Clerk at 585-396-3710 no sooner than the week prior to the meeting and no later than noon on the day of a meeting to be added to the speakers list. Speakers will be permitted to speak in the order in which they have signed up, i.e., on a first come/first served basis, with priority given to people who register in advance. The privilege of speaking at the Board meeting is reserved first for District students, parents of District students, District residents, District taxpayers, and school personnel.

To avoid repetitive comments and to allow for a variety of perspectives, individuals who are members of a group that wishes to convey a particular message during a public comment period are asked to designate a representative to convey the message on behalf of the group.

All visitors are required to leave the building and district property immediately upon adjournment of the meeting.

IV. Board Meeting Minutes

(BOARD ACTION)

- August 25, 2025 Meeting Minutes

V. Board Student Representative- Gillian Vit

VI. President's Comments

- Remarks
- Correspondence

VII. Superintendent's Report

- Remarks
- Correspondence
- Updates to Agenda - (e.g., supplemental agenda items, revisions, etc.)

VIII. Opening Day Reports

- Mrs. Emily Bonadonna- Primary School Principal
- Mr. Brian Amesbury- Elementary School Principal
- Ms. Kris VanDuyne- Middle School Principal
- Mrs. Marissa Logue- Academy Principal
- Mrs. Rachael Schading- CACC
- Mr. Mike McClain- Director of Facilities and Operations
- Mr. Seth Clearman- Transportation Supervisor

IX. Consensus Agenda

(BOARD ACTION)

The Superintendent recommends that the Board of Education approve/accept the following:

Business

1. Donation

Approval to accept a donation from CASB for \$5,488 to cover the 25-26 coaching stipend for one Varsity Assistant Football coaches.

2. Volunteer Coach

Mrs. Caroline Chapman, Athletic Director, is requesting approval for Donovan Lopez to be a volunteer in our football program.

3. Updated School Lunch Prices

The District participates in the Community Eligibility Program (CEP) which allows all students to receive a free breakfast and lunch. The prices of an adult lunch for the 2025-2026 school year as follows:

Adult breakfast - \$3.01 + tax

Adult lunch - \$5.20 + tax

4. Agreement

Approval of the School Resource Officer (SRO) agreement for a three-year term (2025-2026, 2026-2027, and 2027-2028)

5. Recommendations of the Committee on Special Education

Recommendations of the Committee on Special Education meeting dates of May 28, June 23, July 24, August 5, 7, 11, 12, 13, 14, 21, and 22.

Personnel

1. Non-Instructional Personnel

A. Removals

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Mikala Steinmann	Teacher Aide	Resignation	9/17/2025

B. Appointments

Pending Civil Service approval and NYSED fingerprint clearance where applicable:

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Rate</u>
Carrie Bellis	Food Service Helper	9/2/2025	\$16.40/hr.
Margaret Outhouse	School Bus Monitor	9/2/2025	\$15.83/hr.
Margaret Campbell	Student Lifeguard	9/8/2025	\$15.50/hr.
Gina Wiktorski	Teacher Aide	9/2/2025	\$16.75/hr.
Valerie Forjone	Food Service Helper	9/8/2025	\$16.15/hr.
Caitlin Calkins	Teacher Aide	9/8/2025	\$16.75/hr.

2. Instructional Personnel

A. Resignation

- 1) Pilar Cespedes, Contract Substitute Teacher at the Primary School, has resigned from the District effective August 22, 2025.



B. Appointments

The Board of Education of the Canandaigua City School District hereby accepts the recommendation of the Superintendent to appoint the following instructional employees. Eligibility for tenure as a classroom teacher or building principal is contingent upon his/her successful completion of the probationary term and having received composite or overall APPR rating of either "Effective" or "Highly Effective" in at least three of the four preceding years and a rating higher than "Ineffective" in the final year of the probationary period.

- 1) Scott Deuschle received his Bachelor's degree in Business Administration from Alfred University. He earned his Master's degree in Education from Nazareth College. Mr. Deuschle will be appointed to a 1.0 FTE 3-year probationary Business Teacher with a tenure area of Business effective September 1, 2025.
- 2) Tara Alegre received her Bachelor's degree in Psychology from SUNY Geneseo. She earned her Master's degree in School Counseling from the University at Buffalo and her CAS in School Counseling from SUNY Brockport. She has 24 years of experience working in public schools. Ms. Alegre will be appointed to a 1.0 FTE 3-year probationary School Counselor with a tenure area of School Counselor effective October 6, 2025.

<u>Name</u>	<u>Certification</u>	<u>Effective</u>	<u>Step/Rate</u>	<u>Probationary Period</u>
Scott Deuschle	Business and Distributive Education; Coordinator of Cooperative Work-Study Program	9/1/2025	Step 25	3 years
Tara Alegre	School Counselor	10/6/2025	Step 25	3 years

3) Mentors

The following individuals are recommended to be Mentors for the 2025-2026 school year at rates in accordance with contract:

<u>Mentor:</u>	<u>Mentee:</u>
Sara Maser	Scott Deuschle
Brian Amesbury	Heidi Robb
Tammy Wood	Catherine Coffee
Rachael Schading	Ameigh Coates
Jen Marafioti	Justine Olszewski

4) RN Supervisory Stipend

The following School District Registered Nurses will receive the contractual stipend for overseeing the Licensed Practical Nurse as indicated:

<u>RN</u>	<u>LPN</u>
Lorraine Ryan	Kelly LaBouf
Kelly Smith	Cara Carr

5) Contract Substitute Teachers

The following individual has been recommended to Contract Substitute Teacher positions for the 2025 – 2026 school year at the contractual rate:

Nicole Nearpass – Elementary School

6) Certified Substitute Teachers

The following individuals are recommended to Certified Substitute Teacher positions conditional upon criminal history clearance from the New York State Education Department where applicable.



Stephany Elmer-Scott – Preferred
Renee Hass
Thomas Reynolds
Jennifer Lyons

7) Non-Certified Substitute Teachers

The following individual has been recommended to Non-Certified Substitute Teacher positions conditional upon criminal history clearance from the New York State Education Department and verification of one year of college where applicable:

Pam Araya

8) Co-Curricular & Stipend Positions 2025-2026 School Year

The following individuals are recommended to co-curricular and stipend positions at rates in accordance with contract:

CO-CURRICULAR	BLDG	Appointed	Group	Step
Youth Activation Club	MS	Lisa Cooke	AA	1
Robotics	MS	Dan Olmstead	A	4
OTHER STIPEND POSITIONS				
Snow Sports Coordinator	DW	Holly Wolf		Stipend

End of Consensus Agenda

X. Board Committee Reports

XI. District Committee Reports

Although Board of Education members receive minutes from these District committees, highlights and special items for background information may need to be shared on an as needed basis.

- Character Education Committee- Mrs. Amy Calabrese/ Mr. Milton Johnson
- Council for Instructional Excellence (CIE)- Ms. Jenny Tessendorf/ Mrs. Beth Thomas
- Safety / Health / Security Committee- Mr. John Polimeni

XII. Upcoming Events

- September 10- CIE Meeting
- September 11- Academy Open House
- September 17- 7th and 8th Grade Open House
- September 17- Policy Committee meeting
- September 25- Visual and Performing Arts Hall of Fame Ceremony
- September 26- Audit Committee Meeting
- September 29- Board of Education Meeting
- September 30- Senior Parent Night
- October 1- School Tax Collection Begins
- October 9- Primary School Open House
- October 10- Early Release-Half day for all students
- October 13- Columbus/Indigenous Peoples' Day- No school
- October 20- Board of Education Meeting
- October 22- CA Jazz Concert
- October 23- Elementary Open House
- October 31- Last day to pay school taxes without penalty

XIII. Closing Remarks

(President, Board of Education and/or Superintendent)

The Regular meeting of the Canandaigua City School District Board of Education was held on Monday, August 25, 2025 at 4:01 p.m. at the Operations Center, President Grimm presiding.

BOARD MEMBERS PRESENT: Jeanie Grimm, Julianne Miller, John Polimeni, Jen Schneider, Jenny Tessendorf, Beth Thomas

BOARD MEMBERS ABSENT: Amy Calabrese, Milton Johnson, Megan Personale

LEADERSHIP TEAM PRESENT: Jamie Farr, Matt Fitch, Brian Nolan, Matt Schrage

BOARD DISTRICT CLERK: Deborah Sundlov

OTHERS PRESENT: On file

Pledge of Allegiance to the Flag

Mrs. Grimm led the Board in the Pledge of Allegiance.

Board Meeting Minutes

Upon a motion made by Ms. Tessendorf, seconded by Mrs. Thomas, with all present voting yes, the Board of Education approved the July 28, 2025 meeting minutes.

APPROVED: MINUTES

July 2025 Warrant Review

Upon a motion made by Ms. Tessendorf, seconded by Mrs. Thomas, with all present voting yes, the Board of Education approved the July Warrants.

APPROVED: JULY WARRANTS

A-1 General – IH 21135-21140, 21151-21156
A-2 General – ACH 9011534-9011562, 9011571-9011587
A-3 General – CCP 21143-21150, 21157-21200, 21208-21221, 21233-21242
A-12 General – ACH 9011563-9011570, 9011588-9011617
A-7 General – IH 21141 – 21142
A-11 General – IH 21205-21207, 21232, 21243-21245, 21292
A-6 General – CCP 21201-21204
A – 13 General CCP 21222-21231, 21246-21291
C-2 Cafeteria –3482-3493
C-1 Cafeteria 3494-3496
C-3 Cafeteria 3497-3500
F-3 Federal ACH 9000552
F-2 Federal – CCP 1008-1010
F-1 Federal – IH –1007
Capital – CCP 740-741
H-2 Capital CCP 742
HBU-1 Capital BUS 15-16

Superintendent's Report

Superintendent Farr noted the following updates to the consensus agenda: removal of Patrick Johnson from the agenda as a sub driver and add an appointment of Patrick Johnson as a full-time route driver. An addition of Mrs. Meghan Cabral's son, Paulo Cabral to attend UPK.

Superintendent Farr thanked the facilities group for their work this summer in renovating the Office of Special Programs as well as the Canandaigua Academic and Career Center. Also noted a message will be sent to families this week regarding road construction near the Academy.

Administrative Professional Development Update

Mr. Matt Schrage, Assistant Superintendent for Instruction, provided the Board an overview of the training the Administrative team took part in over the summer.

2025 Capital Outlay Project

Upon a motion made by Dr. Schneider, seconded by Ms. Tessendorf, with all present voting yes, the Board of Education approved voting on the 2025 Capital Outlay Project.

APPROVED: 2025 CAPITAL OUTLAY PROJECT

Based on review and a meeting, LaBella Associates, D.P.C. review of bids for the Canandaigua 2025 Capital Outlay Project. Opening of bids was held on July 24, 2025:

Contractor:	Frontier Glass, Inc.
Base Bid:	\$60,900
Alternate One:	\$27,900

The Assistant Superintendent for Personnel and Support Services recommends that the Board of Education award the contract for 2025 Capital Outlay project as follows:

Contract: Frontier Glass, Inc.	\$88,800
--------------------------------	----------

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

Mrs. Amy Calabrese	Absent
Mr. Milton Johnson	Absent
Mrs. Julianne Miller	Voting Yes
Mrs. Megan Personale	Absent
Mr. John Polimeni	Voting Yes
Dr. Jen Schneider	Voting Yes
Ms. Jennifer Tessendorf	Voting Yes
Mrs. Beth Thomas	Voting Yes
Mrs. Jeanie Grimm	Voting Yes

The Resolution was thereupon declared adopted.

Proposed Tax Roll Resolution

Upon a motion made by Mrs. Miller, seconded by Dr. Schneider, with all present voting yes, the Board of Education approved voting on the Proposed Tax Roll Resolution.

APPROVED: PROPOSED TAX ROLL RESOLUTION

The Superintendent recommends the following resolution be adopted to accept the tax roll.

WHEREAS the Board WHEREAS the Board of Education has been authorized by the voters at the Annual School Meeting to raise for the current budget of the 2025-26 school year a sum not to exceed \$54,105,000.

THEREFORE, BE IT RESOLVED, that the board fix the equalized tax rates by towns and confirm the extension of the taxes as they appear on the following described attached tax roll,

AND BE IT HEREBY DIRECTED THAT the tax warrant of this board, duly signed shall be affixed to the above described tax rolls authorizing the collection of said taxes to begin October 1, 2025 and end

December 31, 2025 giving the tax warrant an effective period of 92 days at the expiration of which time the tax collector shall make an accounting in writing to the board;

AND IT IS FURTHER DIRECTED THAT the delinquent tax penalties shall be fixed as follows: 1st month no delinquent fee is due, 2nd month interest of 1 percent added, 3rd month or fraction thereof, interest of 3 percent.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

Mrs. Amy Calabrese	Absent
Mr. Milton Johnson	Absent
Mrs. Julianne Miller	Voting Yes
Mrs. Megan Personale	Absent
Mr. John Polimeni	Voting Yes
Dr. Jen Schneider	Voting Yes
Ms. Jennifer Tessendorf	Voting Yes
Mrs. Beth Thomas	Voting Yes
Mrs. Jeanie Grimm	Voting Yes

The Resolution was thereupon declared adopted.

Consensus Agenda

Upon a motion made by Mrs. Miller, seconded by Ms. Tessendorf, with all present voting yes, the Board of Education approved/accepted the Consensus and Supplemental Agenda.

APPROVED: CONSENSUS AND SUPPLEMENTAL AGENDA

Business

1. Athletic Trips- Final Approval

the request of Mrs. Caroline Chapman, Athletic Director, for final approval for the below athletic trips:

- Varsity & JV Cheerleaders, Honesdale, PA- August 26-29, 2025 (*initial July 28, 2025*)
- Volleyball, State College, PA- October 4-5, 2025 (*initial July 28, 2025*)

2. Athletic Event Payment Amendments

an amendment for the Head Athletic Events Supervisor Fall for the 2025-2026 school year as follows:

- Football Head Supervisor - \$1,500
- Volleyball Head Supervisor - \$1,200
- Soccer Head Supervisor - \$1,200

3. Athletic Volunteer Coach

the request of Mrs. Caroline Chapman for the following volunteer coaches:

- Matt Ward - modified cross country
- Chris Kincaid - soccer goalkeeping – boys and girls
- Eric Marsh - soccer – boys

4. Agreements

for Vern Tenney for up to 40 hours per year to support ongoing translation service needs K-12. He will be compensated at an hourly rate, that is derived from his daily rate.

an agreement with The Norman Howard School to provide special educational services per student(s) IEP from September 3, 2025-June 25, 2026.



an agreement for tuition with School of the Holy Childhood for the 2025-2026 school year.

an agreement for physical therapy services with Mary Osburn MPS/PT for home based services for the 2025-2026 school year.

an agreement with The Rochester School of the Holy Childhood for Music Therapy services per student(s) IEP from September 3, 2025-June 19, 2026.

an agreement with Olive Speech Therapy, PLLC for speech therapy services per student(s) IEP from August 26, 2025-June 30, 2026.

an agreement with Mary Cariola for special education services per student(s) IEP from September 1, 2025-August 31, 2026.

an agreement with Jaqueline Messineo Cowles to provide speech language services per student(s) IEP located at St. Mary's School from September 1, 2025-June 30, 2026.

an agreement with the Center for Dispute Settlement from July 1, 2025-June 30, 2026. Anticipated funding through Title IV.

an agreement with Ruth VanGorder, OTR/L, The Mindful OT, from September 1, 2025-June 30, 2026 for the Primary-Elementary School. Anticipated funding through Title IV.

an agreement with the Department of Veterans Affairs, Canandaigua VA Medical Center, for a Revocable License and Sharing Agreement allowing use of Buildings 18 and 94 along with approximately 40 acres of land on the Medical Center's Northwest side of the facility. Term of October 1, 2025-September 30, 2030.

5. Appointment

of Sarah Callahan for the 2025-2026 school year as District Dignity Act Coordinator.

6. Attend Canandaigua Schools

the request of Ms. Angeline Ridall, Elementary Aide, for her three children to attend Canandaigua Schools beginning September 2025; Owen Fox into 10th grade and Trapper Fox into 8th grade, Dwight fox, Jr into 4th grade.

the request of Mrs. Kaylee Rose, Elementary School teacher, for her son, Keegan Rose, to attend UPK beginning September 2025.

the request of Mrs. Meghan Cabral, Academy teacher, for her son, Paulo Cabral, to attend UPK beginning September 2025.

7. Special Education Plan

of the special education plan for the 2025-2026 school year.

8. Recommendations of the Committee on Special Education

recommendations of the Committee on Special Education meeting dates of June 11, July 10, 14, 15, 24, 28, 30, August 5, and 6.



Personnel

1. Non-Instructional Personnel

A. Retirement

for the purpose of retirement from the following individual. On behalf of the District, sincere best wishes for a happy and healthy retirement are offered. Thank you for the many years of service to the Canandaigua City School District.

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Years of Service</u>
Linda Azzarella	Typist, Full-time	8/30/2025	38

B. Removals

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
James Kuczma	School Bus Monitor	Resignation	8/20/2025
Jessica Pulver	Cook	Resignation in order to accept another position in the District	9/1/2025
Teresa Pulver	Cook Manager	Resignation in order to accept another position in the District	9/1/2025
Dawn Valente	School Monitor	Resignation in order to accept another position in the District	9/1/2025
Meghan Davis	Teacher Aide	Resignation	8/20/2025
Beverly Bliss-Phippen	Food Service	Resignation	8/17/2025
Laura Baker	Teacher Aide	Resignation	8/22/2025
Donnette Boucher	Food Service Helper	Resignation in order to accept another position in the District	9/1/2025

C. Appointments

Pending Civil Service approval and NYSED fingerprint clearance where applicable:

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Rate</u>
Patricia Baker	School Monitor	9/2/2025	\$15.83/hr.
Spencer Baker	School Monitor	9/2/2025	\$15.83/hr.
Maxwell Colcord	Teacher Aide	9/2/2025	\$16.75/hr.
Amber Jones	Teacher Aide	9/2/2025	\$16.75/hr.
Mike Belles	Substitute Teacher Aide	9/2/2025	\$15.50/hr.
Jennifer Callard	Substitute Teacher Aide	9/2/2025	\$15.50/hr.
Bonnie Robinson	Teacher Aide	9/2/2025	\$16.75/hr.
Jessica Griffin	School Monitor	9/2/2025	\$15.83/hr.
Jessica Griffin	Substitute Teacher Aide	9/2/2025	\$15.50/hr.
Samantha Saltzer	Senior Data Processing Control Clerk	9/2/2025	Per Contract
Caitlyn Raspantini	School Monitor	9/2/2025	\$15.83/hr.
Maria Jepson	Teacher Aide	9/2/2025	\$16.75/hr.
Angeline Ridall	Teacher Aide	9/2/2025	\$16.75/hr.
Sue Karlsen-Strong	School Monitor	9/2/2025	\$15.83/hr.
Felicia Donk	Teacher Aide	9/2/2025	\$16.75/hr.
Heather Lyon	School Bus Driver	8/27/2025	\$25.16/hr.
Ray Olson	School Bus Monitor	8/27/2025	\$15.83/hr.
Taylor Tripodi	Teacher Aide	9/2/2025	\$16.75/hr.
Jessica Pulver	Cook Manager	9/2/2025	\$19.10/hr.
Teresa Pulver	Food Service Supervisor	9/2/2025	Per Contract
Linda Azzarella	Receptionist	9/2/2025	Per Contract
Heidi Lead	School Monitor	9/2/2025	\$15.83/hr.
Dawn Valente	Teacher Aide	9/2/2025	\$16.75/hr.



Canandaigua City
School District

Minutes -August 25, 2025-

Brittany Casson	Teacher Aide	9/2/2025	\$16.75/hr.
Aubri Mack-Miller	Teacher Aide	9/2/2025	\$16.75/hr.
Sarah Jackson	Teacher Aide	9/2/2025	\$16.75/hr.
Noah Moles	Lifeguard	9/2/2025	\$16.75/hr.
Catherine Cunningham	School Nurse – RN	9/4/2025	Step 10
Randy Boylan	Substitute Administrative Aide	9/2/2025	Per Contract
Carrie Bellis	Food Service Helper	9/2/2025	\$16.40/hr.
Laura Baker	Substitute Teacher Aide	9/4/2025	\$15.50/hr.
Donnette Boucher	Cook	9/2/2025	\$18.27/hr.
Ed Traphagen	Teacher Aide	9/2/2025	\$16.75/hr.
Patrick Johnson	School Bus Driver	8/25/2025	\$25.16/hr.

2. Instructional Personnel

A. Resignation

- 1) of Christine Paige, Coordinator of Tutoring Services, from the District effective August 15, 2025.
- 2) of Nicole Bindler, School Counselor at the Academy, from the District effective August 29, 2025.

B. Leave Of Absence

- 1) of Lindsay Jimenez, Elementary Teacher, for a leave of absence from November 25, 2025 through June 30, 2026.

C. Appointments

The Board of Education of the Canandaigua City School District hereby accepts the recommendation of the Superintendent to appoint the following instructional employees. Eligibility for tenure as a classroom teacher or building principal is contingent upon his/her successful completion of the probationary term and having received composite or overall APPR rating of either "Effective" or "Highly Effective" in at least three of the four preceding years and a rating higher than "Ineffective" in the final year of the probationary period.

- 1) of Nicole Morley who earned both her Bachelor's degree in Elementary Education and Master's degree in Social and Emotional Learning from Endicott College. She worked as a substitute teacher for the District in the 2022-2023 school year. Ms. Morley is appointed to a 1.0 FTE 4-year probationary Elementary Teacher with a tenure area of Elementary effective September 1, 2025.
- 2) of Christin Crossing who received her Bachelor's degree in Elementary Education from St. Bonaventure University. She has been working as an Elementary Teacher for the past year. Ms. Crossing is appointed to a 1.0 FTE 4-year probationary Elementary Teacher with a tenure area of Elementary effective September 1, 2025.
- 3) of Ameigh Coates who received her Bachelor's degree in Education from SUNY Geneseo. She earned her Master's degree in Elementary Literacy from Walden University and her CAS in Educational Administration from SUNY Oswego. She has 10 years of teaching experience and 9 years of administrative experience. Ms. Coates is appointed to a 0.5 FTE Assistant Principal/0.5 FTE Assistant Director of Special Programs with a 3-year probationary period and tenure areas of Assistant Principal and Assistant Director of Special Programs effective September 15, 2025.

<u>Name</u>	<u>Certification</u>	<u>Effective</u>	<u>Step/Rate</u>	<u>Probationary Period</u>
Nicole Morley	Childhood Ed 1-6	9/1/2025	Step 1	4-year
Christin Crossing	Early Childhood Ed B-2	9/1/2025	Step 2	4-year
Ameigh Coates	SDL; Students w/ Disabilities 1-6; Childhood Ed 1-6	9/15/2025	Per Contract	3-year

One Community, Transforming Lives
Explore – Enrich – Empower



4) Mentors

the following individuals to be Mentors for the 2025-2026 school year at rates in accordance with contract:

Academy:

Mentor

Nicole Askin	Level 1
Karyn Cagwin	Level 1
Kelly Elliott	Level 2
Alex Henessey	Level 1
Theresa Morabito	Level 1
Colleen Parkhurst	Level 2
Brittany Turner	Level 1

Mentee(s)

Santiago Buigues
Corinne Snell
Jeff Howard
Jacob Gruendike
Amanda Guererri
Jackie Tapscott, Kelly Keys
Dugan Doeblin

Middle School:

Kristy Aldrich	Level 1
James Anderson	Level 1
Jacqueline Corbett	Level 1

Susan Yancey
Emily Staychock
Stacy Bills

Primary/Elementary School:

Alex Benza	Level 1
Teresa Casper	Level 1
Regina Czora	Level 2
Christine McClain	Level 1
Amber Pawlak	Level 1
Stephanie Piper	Level 1
Kaylee Rose	Level 1
Stephanie Scheemaker	Level 1
Amy Wade	Level 1
Eric Ward	Level 1

Hannah Proper
Sydney Matteson
Haley Bickel
Caitlin Jasik
Nicole Morley
Allison Donovan
Margaret Davison
Christin Crossing
Sarah Mandara
Emma Berntsen

5) Contract Substitute Teachers

the following individuals to Contract Substitute Teacher positions for the 2025 – 2026 school year at the contractual rate:

Jenna Tenney, Primary School
Pilar Cespedes, Primary School
Heather Hastings, Primary School
Kaitlyn Densmore, Middle School
Leah Johnson, Elementary School
Tom Willmott, Elementary School
Abigail Payne, Academy
Tim Martin, Academy
Laurel Roeder, Academy
Rhonda Sherwood, Academy
Stephen Sherwood, Academy

6) Non-Certified Substitute Teachers

the following individuals to Non-Certified Substitute Teacher positions conditional upon criminal history clearance from the New York State Education Department and verification of 1 year of college where applicable:

Lena Bement
Jennifer Callard
Rachael French



7) 2025-2026 Fall Coaches

the following individuals to Fall coaching positions at rates per CTA contract:

Mark Nearpass	Modified Boys Soccer	Step 1A
David York	JV Football Coach	Step 4D
Phil Malette	JV Boys Volleyball	20C

8) Co-Curricular & Stipend Positions 2025-2026 School Year

the following individuals to co-curricular and stipend positions at rates in accordance with contract:

CO-CURRICULAR	BLDG	Appointed	% (< 100)	Group	Step
Drum Club	ES	Jennifer Medler		A	3
Drum Club	ES	Emily Phillips		A	3
Fiddle Club	ES	Chris Ieda		A	3
Jazz Club	ES	Jessica Perry		A	3
Snow Sports Club (Elem.)	ES	Leah Stevens		A	3
Academian	HS	Jennifer Miller		E	4
Academian - Business Manager	HS	Jennifer Miller		C	4
Academy Youth Activation Club (YAC)	HS	Alex Hennessy		AA	3
Art Club	HS	Josh Mull		A	4
Bigs/Littles Program	HS	Mary Kate Cywinski		C	3
Bigs/Littles Program	HS	Cindy Vanderlee		C	5
Business Academy Players Manager	HS	Michael Sisson		C	5
Class Advisor - Grade 11	HS	Donna Klick		B	3
Class Advisor- Grade 11	HS	Wendy Mandarano		B	3
Class Advisor - Grade 12	HS	Ashley Fisher		C	4
Class Advisor- Grade 12	HS	Eric Harter		C	4
Class Advisor - Grade 9	HS	Katie Gleason		B	4
Class Advisor - Grade 9	HS	Mandy Dedrick-Gerstner		B	4
Class Advisor - Grade 10	HS	Arlene DeVinney		B	2
Class Advisor - Grade 10	HS	Malina Payne		B	2
DECA	HS	Kaitlyn Estes		B	4
Drama - Club Advisor	HS	Heidi Reybrouck		A	1
Drama - Director	HS	Heidi Reybrouck		C	1
Drama - Technical Director	HS	Josh Seyna		A	1
Fiddle Club	HS	Haley Moore		B	4
Freshman Transition	HS	Ashley Fisher		A	4
Gender and Sexuality Alliance	HS	Katya Metidieri/Rebecca McLaughlin	50/50	A	5/5
IB CAS	HS	Megan Cabral		B	5
Interact	HS	Al Jones/Mary Eckdahl	50/50	A	3/3
Specialty Choir – Fall	HS	Sean Perry		B	5
Key Club	HS	Karen Brown		A	5
Specialty Choir – Spring	HS	Sean Perry		B	5
Masterminds	HS	Jason McLaughlin		B	5
Musical Accompanist (CA)	HS	Heidi Bjorling		B	5
Musical Assistant Director (CA)	HS	Katherine Dupra		D	1
Musical Director (CA)	HS	Heidi Reybrouck		F	1
Musical Technical Director (CA)	HS	Josh Seyna		D	1
Musical Vocal Director (CA)	HS	Katherine Dupra		B	1
National Honor Society	HS	Donna Klick		A	5
Parade Band	HS	Greg Kane		(A)	\$1,535
Robotics (2)	HS	Daniel Bowman		D	5



Canandaigua City
School District

Minutes -August 25, 2025-

School Store Advisor	HS	Kaitlyn Estes		C	3
Snow Sports Club	HS	Haley Moore		A	3
Sources of Strength	HS	Karen Brown, Rebecca McLaughlin, Cindy Vanderlee	33/33/33	C	4/4/ and 5
Student Government	HS	Ashley Fisher,		C	4
Student Technical Services Club	HS	Ray Pruitt			Stipend
Tenor-Bass Choir	HS	Sean Perry		A	1
The Sound	HS	Greg Kane		B	5
Tri-M Club	HS	Matthew Erman		A	2
Above the Influence	MS	Vickey Gashlin		C	5
Encore Vocal	MS	Greg Crystal		B	5
Fiddle Club	MS	Jessica Collins		B	4
Gender and Sexuality Alliance	MS	Kelley Mariano/Shaynee Juliano	50/50	A	4/4
Intramurals	MS	Dale Werth		B	5
Jazz Ensemble	MS	Greg Kane		B	4
Musical - Director (MS)	MS	Kathryn Reaves		D	5
Musical - Technical Director (MS)	MS	Jerry Smith		A	5
Musical - Vocal Director (MS)	MS	Taylor Day		B	5
Noteworthy	MS	Taylor Day		B	5
Parade Band	MS	Danae Sciolino		A	5
Snow Sports Club	MS	Joe Sabbour/Holly Wolf	50/50	A	1/3
Student Gov't - Grade 6, 7 & 8	MS	Allyson Murray		B	3
Yearbook	MS	Shaynee Juliano/ Lisa Fessner	66.5/ 33.5	C	5/5
ENL Club	PES	Leslie Tomanovich/Kelli Powell	50/50	A	2/2
Kiwanis Kids Club	PES	Amanda Harris/Meg Smith	50/50	A	5/5
Art Club	PES	Elena Tontoni/Amy O'Connor	50/50	A	2/1
PES Musical Director	PES	Alicia Castellon		A	1
Student Gov't Co-Advisor	PES	Danielle Heister		A	3

OTHER STIPEND POSITIONS

CALT: Library UPK-12	HS	Teresa Keyes		Per Contract
CALT: World Language UPK- 12	HS	Sarah Pennica		Per Contract
CALT: Visual Art UPK-12	HS	Sandra Estes Bishop		Per Contract
CALT: Career and Technical Education 6-12	HS	Steven Schlegel		Per Contract
CALT: Music UPK-12	HS	Greg Kane		Per Contract
CALT: Counseling UPK-12	HS	Leanne Ducharme		Per Contract
CALT: PE UPK-12/Health 6- 12/FACS 6-8	HS	Beth Aparo		Per Contract
CALT: English 6-12	HS	Janet Zea		Per Contract
CALT: Math 6-12	HS	Heather Raulli		Per Contract
CALT: Social Studies 6-12	HS	Douglas Pereira		Per Contract
CALT: Science 6-12	HS	Shelby Koehler		Per Contract
MS Team Leader- Canandaigua (2)	MS	Jamie Glover		Per Contract
MS Team Leader- Canandaigua (2)	MS	Jessica Collins		Per Contract
MS Team Leader- Canadice	MS	Jeanne Canough		Per Contract
MS Team Leader- Honeoye	MS	Zachary Gisleson		Per Contract
MS Team Leader- Owasco	MS	Kathryn Reaves		Per Contract
MS Team Leader- Otisco	MS	Michael Mahar/Tedra Gerstner	50/50	Per Contract
MS Team Leader- Conesus	MS	Emily Williams		Per Contract



Canandaigua City
School District

Minutes -August 25, 2025-

MS Team Leader- Keuka	MS	Joseph Sabbour/Julie Wortmann	50/50	Per Contract
Teacher Grade Level Leaders UPK	PS	Abbey Baccari		Per Contract
Teacher Grade Level Leader Grade K	PS	Meghan Alkire		Per Contract
Teacher Grade Level Leader Grade 1	PS	Lisa Lupton		Per Contract
Teacher Grade Level Leader Grade 2	PS	Sarah Goodman-Brown		Per Contract
Teacher Grade Level Leader Grade 3	ES	Heather Carson		Per Contract
Teacher Grade Level Leader Grade 4	ES	Genial Close		Per Contract
Teacher Grade Level Leader Grade 5	ES	Danielle Heister		Per Contract
Special Education Department Liaison UPK - 2	PS	Mindy Fikes		Per Contract
Special Education Department Liaison 3 - 5	ES	Julie Lawrence		Per Contract
Special Education Department Liaison 6 - 8	MS	Andrea Best		Per Contract
Special Education Department Liaison 9 - 12	HS	Jessica French		Per Contract
Supervisor of Medicaid	DW	Deanna Dramer		Per Contract
Arts in Education Coordinator	DW	Kimberly Kane		Per Contract
SSD Coordinator	DW	Karyn Cagwin		Per Contract
Aquatics Director	DW	Dylan Scheemaker		Per Contract
Chemical Safety Specialist	HS	Adam Stoler		Per Contract
Hobbies for Life Coordinator	MS	Shaynee Juliano/Julie Reinke	50/50	Per Contract
6th Grade Camp Coordinator	MS	Kristina Cahoon		Per Contract
Primary Curriculum Event Coordinator	PS	Kimberly Kane		Per Contract
Elementary Curriculum Event Coordinator	ES	Jennifer Medler		Per Contract
IB Coordinator	HS	Dave Gioseffi		Per Contract
CACC Coordinator	HS	Heather Pawlak		Per Contract
Coordinator of Nursing Services	DW	Lorraine Ryan		Per Contract
SAT Prep Class - English (1st Semester)	HS	Sara Maser		Per Contract
SAT Prep Class - English (2nd Semester)	HS	Sara Maser		Per Contract
SAT Prep Class - Math (1st Semester)	HS	Heather Black		Per Contract
SAT Prep Class - Math (2nd Semester)	HS	Heather Black		Per Contract
Wellness Coordinator	DW	Linda Eames/Coletta Perkins	50/50	Per Contract
Lift Project Coordinator	DW	Linda Eames		Per Contract
Plant-Based Coach	DW	Coletta Perkins		Per Contract
FLASHP Rewards Ambassador	DW	Myra Morgan		Per Contract
Communications Liaison, PES	PES	Emily Bonadonna		Stipend
Communications Liaison, MS	MS	Theron Chinn		Stipend
Communications Liaison, Academy	HS	Kaitlyn LaFave		Stipend
Communications Liaison, Clerical	DW	Jenna Sutton		Stipend
Athletic Events Coordinator	DW	Eileen Hulme		Stipend
Head Supervisor – Football	DW	Robin Hulme		Stipend



Canandaigua City
School District

Minutes -August 25, 2025-

Head Supervisor – Volleyball	DW	Mike Brennan	Stipend
Head Supervisor – Soccer	DW	Eileen Hulme	Stipend
Coordinator of Academic Study Hall	HS/MS	Ashley Fisher	Stipend
Academy Student Activities Coordinator	HS	Sara Maser	Stipend

End of Consensus Agenda

Upcoming Events

- August 27- Kindergarten Bus Run and Orientation Morning
- August 27- UPK Bus Run and Orientation Afternoon
- August 27- Grade 7 & 8 Locker Visitation
- August 28- Freshman and New Student Orientation
- September 1- Labor Day
- September 2- Superintendent Conference Day
- September 2- 6th Grade Open House
- September 3- Superintendent Conference Day
- September 3- Senior Sunrise
- September 3- Kindergarten and UPK Meet and Greet
- September 4- First Day of School for Grades 1-12
- September 4- Kindergarten and UPK Meet and Greet
- September 5- Audit Committee
- September 5- First Day of School for Kindergarten and UPK
- September 8- Board of Education meeting
- September 11- Academy Open House

Adjournment

Upon a motion made by Dr. Schneider, seconded by Mrs. Thomas, with all present voting yes, the Board of Education approved the adjournment of the Regular meeting at 4:29 p.m. The next meeting will be on September 8, 2025 at 6:30 p.m.

Respectfully submitted,

Deborah Sundlov
District Clerk