

ASW PTO

Newcomers' Booklet



2025/2026 Edition

American School of Warsaw
ul. Warszawska 202, Bielawa
05-520 Konstancin-Jeziorna

Parent Teacher Organization - Your PTO!

What is it?

The American School of Warsaw has an active Parent Teacher Organization (PTO). The main aim of the PTO is to build community. They do that by providing parental support for ongoing school activities, encouraging communication, and building positive relationships among the students, teachers, staff, administrators and parents with particular emphasis on assistance to new families. The PTO objectives and activities are consistent with the core values of the American School of Warsaw. The PTO is a volunteer organization, and we encourage everyone to participate.

There are many events and activities organized by the PTO throughout the year that offer opportunities for the community to socialize and participate. For questions about PTO events and activities, please feel free to ask an Executive Board member.

Who is in it?

All the parents of students enrolled for the school year, ASW faculty, staff and administration make up the general membership of the ASW PTO. To ensure they can provide activities and events throughout the year for the community, a nominal, voluntary and anonymous fee of 120 PLN per child is appreciated (the fee for Grade 12 is 800 PLN).

The PTO is governed by an Executive Board, elected by members once a year, which meets once every four to five weeks. Various subcommittees, chaired by board members and grade parents, serve to organize special events and activities throughout the year. PTO Coffee Mornings are held monthly and are open to all parents, teachers, staff and administrators. Your attendance at these meetings, and other social events, is welcomed and encouraged, as they present opportunities to be involved at various levels.

The PTO needs everyone's participation to create the best community and school experience for our children! Please consider offering your unique talents and volunteer your time.

Social Media

Don't forget to follow @aswpto on Instagram and Facebook and our groups (see below). This is a great way to interact with our community and make friends, and receive notifications about the PTO's activities!

FACEBOOK GROUPS

ASW Parents

ASW PTO Buy and Sell

PTO Coffee Mornings

PTO Coffee Mornings take place every month, usually on the first Friday of the month, from 8.45 am to 10 am. Please join us for these meetings to find out information on the latest events happening in school.

Contact Information

PTO President

ptopresident@aswarsaw.org

PTO Vice President

ptovicepresident@aswarsaw.org

PTO Treasurer

ptotreasurer@aswarsaw.org

PTO Secretary

ptosecretary@aswarsaw.org

PTO Store Manager

ptostoremanager@aswarsaw.org

PTO High School Representative

ptohsrep@aswarsaw.org

PTO Middle School Representative

ptomsrep@aswarsaw.org

PTO Elementary School Representative

ptoesrep@aswarsaw.org

There are also representatives for each grade level who can help you out with any grade-specific questions you might have. You can reach them at [ptograde\[insert grade number\]@aswarsaw.org](mailto:ptograde[insert grade number]@aswarsaw.org). For example:

PTO Pre-K3 Representative

ptogradepk3@aswarsaw.org

PTO Kindergarten Representative

ptogradek@aswarsaw.org

PTO Grade 1 Representative

ptograde1@aswarsaw.org

PTO Events

The PTO brings the community together by organizing different activities and events. Stay tuned to our Facebook Parents group, PTO WhatsApp group, your school email, eNotes and other school communications for news of upcoming events. Contact the PTO Secretary for more information about our events (ptosecretary@aswarsaw.org).

Our regularly scheduled events on the PTO calendar include:

- PTO Welcome Mixer
- Fall BBQ
- Fall Fun Run
- UN Day
- Jingle Bell Run
- Quiz Night
- Studniówka (Senior dance)
- Family Bingo
- Book Fair (used book sale)
- Teachers & Staff Appreciation Day
- Spring Fair



UN Day, an annual celebration of diversity in our community.



The PTO Store

The PTO Store sells ASW branded items such as clothing, bags, water bottles and stationery, as well as a limited selection of Poland-inspired gift items. It is located next to the cafeteria and the main theater, and is open to ASW community members on selected school days:

MONDAYS & WEDNESDAYS:

3.00 pm - 4.00 pm

TUESDAYS & THURSDAYS:

8.30 am - 10.00 am

3.00 pm - 4.00 pm

FRIDAYS:

8.30 am - 10.00 am

If you are interested in volunteering for the store, please contact the store manager at ptostore@aswarsaw.org.

PTO Clubs & Groups

The PTO facilitates a number of groups and clubs. These can be both structured or informal gatherings both on and off campus. To find out more about any of the groups and clubs, please contact the PTO Secretary at ptosecretary@aswarsaw.org.

PTO POLISH CONVERSATION GROUP

Join the PTO Polish conversation group every Monday morning from 9 am to 10 am in the Cafeteria. It's a perfect opportunity to share your experiences, acquire new vocabulary and phrases that can immediately be put to use, and meet other enthusiasts of the Polish language. You will learn practical information relating to daily life in Poland, as well as gain a good understanding of Polish customs and holidays.

Whether you speak Polish at a basic or advanced level, our meeting is open to everyone. We aim to create a friendly and inspiring atmosphere where everyone can converse comfortably.

PTO ENGLISH CONVERSATION GROUP

The ASW PTO offers a free English conversation group in the school cafeteria every Thursday morning (when school is in session), from 9 am to 10 am. Everyone is welcome to join this group to practice chatting in English.

PTO BOOK CLUB

Do you enjoy reading good books, interesting conversation, trying new restaurants and making new friends? If so, please consider joining our ASW PTO Book Club.

We meet about every six weeks to discuss a new book that is chosen by the group. For every book, we have two meetings: a Thursday 7 pm dinner at a members home or at a local restaurant, and a Monday 9 am coffee meeting in the ASW cafeteria. You can attend one or both meetings.



The Wilanów Palace is the traditional destination for the ASW Polish Culture Club's first trip (see below).

PTO BAKERS CLUB

ASW bakers!! This is our second year of ASW Bakers, a great place to meet others and learn the intricacies of sourdough baking. We've got plenty of sourdough starter to share, as well as tips and tricks to get you making the perfect loaf of bread. The dynamic of the group will change as new members join and needs and wants evolve - occasional workshops, support through WhatsApp, who knows!

PTO PARENT ALLY CLUB

At ASW we advocate for creating a supportive and inclusive community at our school. With this focus on being affirming, safe, and welcoming, we have formed the Parent Ally club. This group is for parents at ASW who are allies to the LGBTQ+ community. This group is not only for parents who have children who identify as LGBTQ+ but for all parents who wish to support young people and foster a sense of belonging and inclusion.

We plan to gather together and decide exactly what we would like our group to do and become.

PTO POLISH CULTURE CLUB

Discover the city and surrounds of your new home. Depending on the season, weather and our interests, once every few weeks we take walks, visit exhibitions/museums or discover various Polish traditions during workshops.

Our regular activities include visiting Wilanow Palace, the Christmas Ornament Factory, taking part in the gingerbread cookie decoration workshop and Easter workshops.

You can also find our previous trips as well as a few presentations made for the ASW community showing the beauty of Poland by typing "cultureclub" in the search box on the ASW Parents FB group. Information about our upcoming outings is posted there as well.

Important School Information



School Hours

All students are welcome to arrive from 8.00 on regular school days. At 8.10, ES students may go to the playground, library, and elementary stairwell area before school where supervision is provided.

MONDAY, TUESDAY, THURSDAY & FRIDAY

8.00 am Earliest Arrival

8.15 am Grade 11-12 Start of Day

8.30 am PK-10 Start of Day

3.30 pm Grades PK-5 End of Day

3.35 pm Grades 6-8 End of Day

3.40 pm Grades 9-12 End of Day

WEDNESDAY (LATE START)

8.45 am Earliest Arrival

9.30 am All Students Start of Day

3.30 pm All Students End of Day

Accessing Campus Outside School Hours

Students who are on campus during operational hours, but depart after these hours may not return except according to the following stipulations:

- Students in grades 6-12 must show school identification to be allowed on campus after hours and only for approved activities.
- Elementary students in grades PK-5 may be on campus after hours only under the direct supervision of their parent/adult guardian.
- Adults must have a parent identification to gain access to the campus after hours and must wear this identification at all times.
- No outside visitors or guests are allowed on campus after hours without prior arrangement. Visitors at all times require prior approval by the appropriate divisional or departmental office and clearance by security.

Early Pick-Up

If there is a need for a student to depart campus before the end of the school day, parents must notify the appropriate school office by phone or email and the Office Manager or Assistant will prepare an orange GATE PASS for the student. Elementary parents or guardians need to collect their child directly from the ES Office at the time of departure (passes will not be provided to students.)

The parent or guardian will hand this gate pass to security personnel at the gate, indicating to them that proper safety protocols have been followed. If this gate pass is not presented to security personnel, departure will be denied.

This procedure is in place to help ensure that only authorized adults are ushering children away from campus.

School ID Badges

Please be reminded that showing your badge at the entrance, whether in a car or on foot, is just the first step. You should then promptly put your badge on and wear it while on campus.

Please register all visitors that you are escorting, with the guards at the gate or at the front security desk.

Parents and visitors not wearing badges may be regularly stopped and checked for this necessary credential.

ASW Lingo Guide

WARRIORS

The nickname for members of our community, and the collective name of our sports teams.

ES, MS, HS & US

Elementary School, Middle School, High School and Upper School (MS + HS).

CEESA

Central and Eastern European Schools Association, a collaborative community of international schools.

SCIS

Sports Council of International Schools

eNOTES & PARENT PORTAL

Our weekly newsletter that you will receive in your school email on Wednesdays. You can also read it on the Parent Portal.

POWERSCHOOL

Grades and homework platform for US.

MANAGEBAC

Communication tool used in US.

SEESAW

Communication tool used in ES.

MPR

Multi Purpose Room. There are two: one is located in the Annex Building (AA001), the other in the Teaching & Learning hallway on the first floor of the main building (A113).

2025/2026 School Year

Calendars will give you a view of the school calendars and important dates to help you stay on top of events you need to know about. Every student's ASW Google account provides them with their own personal calendar. For an online version of the calendar, go to: www.aswarsaw.org/quicklinks/calendar

August '25						
S	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

September '25						
S	M	Tu	W	Th	F	Sa
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7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

October '25						
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12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

November '25						
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30						

December '25						
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28	29	30	31			

January '26						
S	M	Tu	W	Th	F	Sa
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25	26	27	28	29	30	31

February '26						
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15	16	17	18	19	20	21
22	23	24	25	26	27	28

March '26						
S	M	Tu	W	Th	F	Sa
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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April '26						
S	M	Tu	W	Th	F	Sa
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5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May '26						
S	M	Tu	W	Th	F	Sa
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17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June '26						
S	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

First Day of School	Aug. 19
UN Day	Oct. 15
Semester 1 ends	Jan. 23
Semester 2 begins	Jan. 26
Graduation	May 30
Last Days of School (students)	Jun. 18

NO SCHOOL FOR STUDENTS & FACULTY

NO SCHOOL FOR STUDENTS WORK DAY FOR TEACHERS

MAJOR POLISH HOLIDAYS MOST SHOPS CLOSED

Autumn Break Oct. 20 - 24
 Poland Independence Day Nov. 10 - 11
 U.S. Thanksgiving Holiday Break Nov. 27 - 28
 Winter Break Dec. 22 - Jan. 9
 Spring Break Feb. 23 - 27
 Apr. 27 - May 1

Full Staff Orientation Aug. 11-14 & 18
 New Student Orientation Aug. 18
 Professional Development Day Sep. 25-26
 Parent / Teacher Conference Oct. 9-10
 Professional Development Day Mar. 27
 Parent / Teacher Conference Apr. 20-21
 Last Day of School (teachers) Jun. 19

Assumption Day Aug. 15
 All Saints' Day Nov. 1
 Poland Independence Day Nov. 11
 Christmas Dec. 25-26
 New Year's Day Jan. 1
 Epiphany Jan. 6
 Easter Monday Apr. 6
 Labor Day May 1
 Constitution Day May 3
 Corpus Christi Jun. 4

Parking Guide

SHOW YOUR PERMIT

In order to access campus, drivers must have a red parking permit displayed in the windscreen. It must be clearly visible in your car at all times while on campus. Parking permits are issued by security.

REDUCE SPEED

When driving on campus, please obey the speed limit of 10 KPH. Drive slowly for your own safety and for the safety of others.

NO IDLING

You must not leave your car running while you are waiting. This is against Polish law and we will more actively remind you to turn off your vehicle if you are waiting for more than 30 seconds.

NO PETS

No pets on campus without prior permission - do not leave your pet in your car!

PARK IN YOUR ZONE

No parking on red zones or on curbed pedestrian areas (only in designated parking). Park between the lines, and do not park on yellow curbs - this is strictly forbidden. Overflow parking is available outside the back gate.

PICK UP & DROP OFF

Drivers are allowed to stop in the Kiss & Go zone for a limited time and only if the driver remains near the car. When using the Kiss & Go zone, use extra caution near pedestrian crossings and watch for opening doors. Do not leave your car in the yellow zone for more than one minute to pickup your child. If you intend to stay longer, you should park in a designated space as they become available.

WALK YOUR BIKE

Walk your bike/scooter on campus except in the marked bike lane along the fence. Park all bicycles in the racks provided.

BACK GATE
(Woodbark Road)



- STAFF ONLY
- PARENTS ONLY
- PARENTS & STAFF
- KISS & GO
(do not leave vehicles)



MAIN GATE

SCHOOL MAP

Ground Floor

Main Building & Annex Ground Floor

- Entrance
- Exit
- ⬆ Stairs (up)
- ⬇ Stairs (down)
- ⬆ Elevator
- ⬆ Courtyard (outdoor)
- ⬆ Courtyard (indoor)
- ⬆ Temporarily inaccessible
- WC Toilets (students only)
- WC Toilets (adults only)
- WC Toilets (inclusive)



SCHOOL MAP

First & Second Floor

Main Building & Annex First Floor

-  Entrance
-  Exit
-  Stairs (up)
-  Stairs (down)
-  Elevator
-  Courtyard (outdoor)
-  Courtyard (indoor)
-  Temporarily inaccessible
-  Toilets (students only)
-  Toilets (adults only)
-  Toilets (inclusive)



Guidelines for Healthy Communication

Healthy school communication is essential for a constructive and student-centered school culture. It nurtures empathic and positive assumptions about all stakeholders. This leaflet aims to clarify what healthy communication will look like at ASW and how it will help build a positive school culture for all of us, so that we remain focused on our students.

We Are All Builders of Trust.

Trust is fundamental to a school. Once trust is built, we can master the healthy and respectful conflict that moves a school forward. Trust at its core means we respect everyone's roles in our community, and act and communicate in a timely way, with honesty and integrity.

We believe the following principles will help to build trust across all constituents in our school.



We Assume Positive Intent

We believe everyone's intent is in the best interest of the children, the school, and the community. Therefore, diverse points of view are welcome and assumed positively, even if they are not necessarily adopted.

We Are Open About Tackling Issues Where They Start

It is always better to talk directly and openly to the teacher before going on to the next level. If you are unable to find a solution, seek support from a Counsellor, the Principal, or the Director.

We Use Discretion

There are many times when parents like to discuss their children's teachers with other parents, and teachers can do the same about parents. This isn't always healthy. We need to consider if our conversation is going to be constructive in solving the problem; otherwise, it is better not to have it.

We Engage in Active Listening

We listen for a deeper understanding. Our engagement in the discussion signals a deep respect for others' ideas and concerns.

Child Protection Response Team at ASW



Ligita Miele
Child Protection Officer
lmiele@aswarsaw.org



We Start with What is Going Right

It is always better to start with something positive. We are all better prepared to hear concerns if we can also be recognised and appreciated for what is going well.

We Believe Grace and Composure Matter

We truly believe that constructive communication respects the dignity of all, includes grace and composure, and always precipitates solutions.

We Avoid Negative Criticism in Front of Our Students

Children find it confusing when their parents criticise their teachers in front of them; teacher criticisms of parents are equally unhealthy - after all, we are all on the same team. Even when both parties believe they are correct, this doesn't stop us from coming up with win-win solutions for the child's sake.

We Prioritise What's Most Important

We determine what's most important, and we are prepared to let less salient issues go.



Agata Kielczewska
Designated Safeguarding Lead
akielczewska@aswarsaw.org



Miranda Rose
Designated Safeguarding Lead
mrose@aswarsaw.org

How Can I Address My Concerns?

Contact the teacher or staff member involved directly. If the subject is delicate or if it cannot be resolved by a quick email exchange, meet in person.

If writing, do not cc the Principal, Director, or anyone else in the first steps, as it unnecessarily escalates the matter.

When you are discussing your concerns or complaints about what is not working, please accompany those concerns with potential solutions – you know your child best.

If the concern has not been resolved, please let the teacher know that you have reached an impasse, and you will be looking for some additional support from a school administrator.

When Should I Seek Support from a Counsellor, the Principal, or the Director?

Any instance when your child doesn't feel safe (emotionally, socially or physically).

Any concern for the overall well-being of a child.

When you have discussed the concern with the teacher, and you have communicated to the teacher that you have reached an impasse.

Any time you suspect abuse (physical, emotional, sexual, neglect, peer-on-peer) or if you suspect any inappropriate behavior involving a child.



ASW Technology Guide

WiFi Access

When you are on campus you can access wifi using the 'Guest' wireless network. For 2025-26 the password is 'WarriorWay@ASW'.

Your School Email

Each parent is issued an ASW parent email address. This allows you to log on to the parent portal and access all of the ASW information systems (Powerschool, Seesaw, Managebac, etc.). All school correspondence will be sent to parent email addresses. Please check your email regularly - it will be used for all communications from the school.

Parent Portal

The Parent Portal is the access point for all ASW information systems (see below) and a place where you can find all the important information in one place. Scan the QR code to get access (you'll be asked to log in into your school email account).

HOW TO ACCESS THE PARENT PORTAL?

1. Go to www.aswarsaw.org/myasw
2. Enter your school email login details
3. Accept Google's Terms and Conditions
4. Select your new ASW Account and arrive at the new Parent Portal

PowerSchool, ManageBac, SeeSaw & SchoolsBuddy

From Parent Portal, using the 'Quicklinks' bar at the top, you can gain instant access to the following systems:

POWERSCHOOL

Powerschool is a web portal that ASW uses to store personal details relating to your children and only you can see this information. It holds information like school report cards, consent forms, Parent/Teacher Conference sign-ups and invoices. To access powerschool, log in to the parent portal and use the powerschool link there.

If you have forgotten your login, or are having trouble logging in, please contact:

ES Office Manager: Ms. Dorota Buksowicz

esoffice@aswarsaw.org

MS Office Manager: Ms. Gosia Gebert

msoffice@aswarsaw.org

HS Office Manager: Ms. Kasia Wodnicka

hsoffice@aswarsaw.org

MANAGEBAC

Managebac is a communication tool used in the Upper School where all grades and feedback are shared with parents and students. It is also used by students for other aspects of the MYP and DP programs such as Personal Projects and logging service hours for CAS.

SEESAW

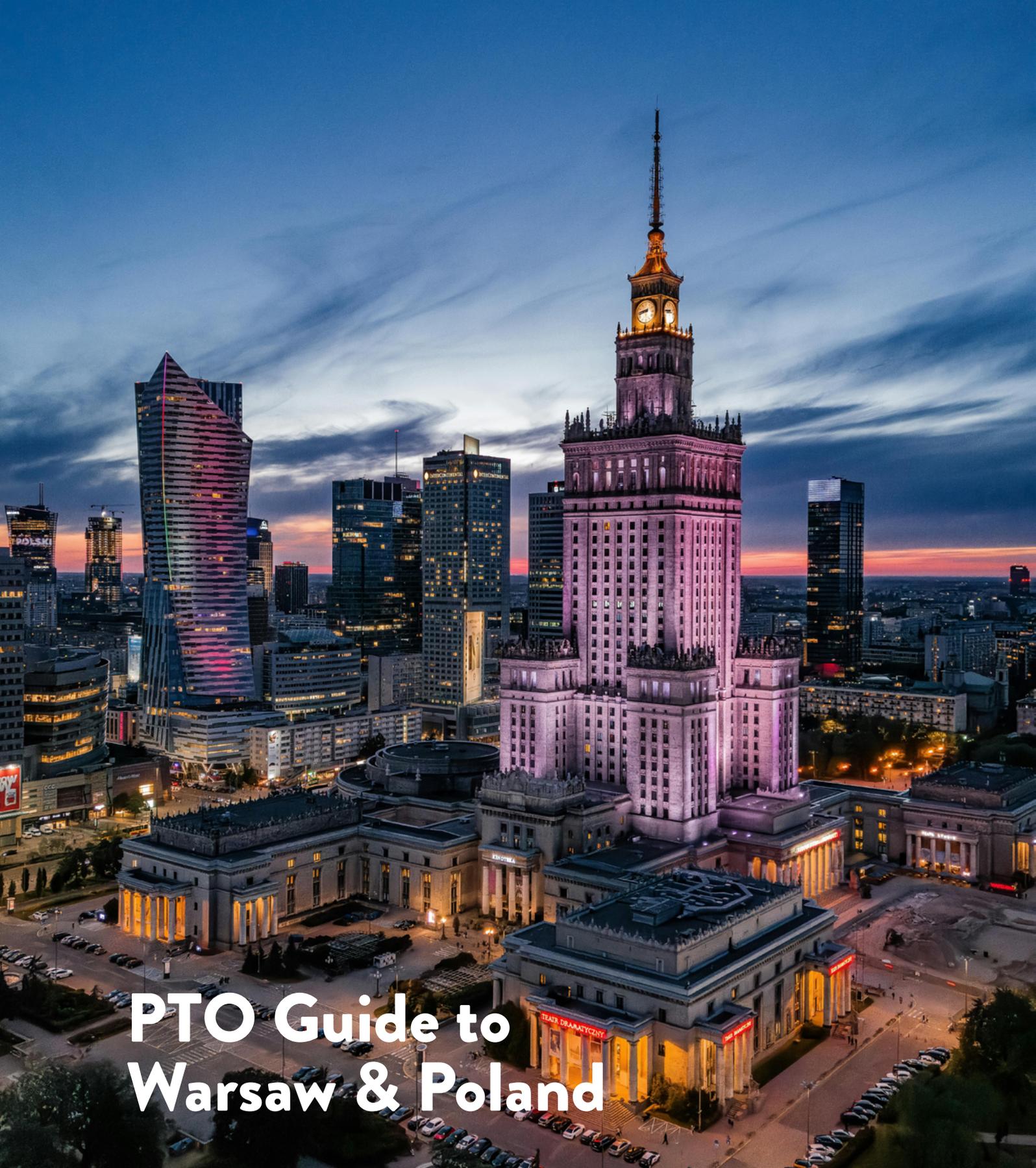
The Seesaw app is used from Pre-K to Grade 5, and you will want to download it for iOS or Android. It is used by the teachers and students to communicate with parents, and is an important part of our reporting process. Your child and their teachers will post to Seesaw to share their learning, plus teachers will use Seesaw to send you messages and reminders. Seesaw is private so you will only see posts created by your child and their teacher, and you can reply by leaving a comment or a voice recording.

Your teacher will send you an invitation to view your child's Seesaw account.

SCHOOLSBUDDY

SchoolsBuddy is an online activities management system that ASW uses for clubs, athletics, activities and trips. It allows the school to manage sign-ups and keep track of attendance. Parents who wish to enroll their children in a club, sport or after school activity must go through SchoolsBuddy in PowerSchool.

If you need support, please contact Stephen Sidaway at ssidaway@aswarsaw.org



PTO Guide to Warsaw & Poland

While we have tried to list as much information as possible, if you have any specific queries please feel free to ask on ASW Parents Facebook page. Our community is very supportive and quick to respond. Many questions may have been asked earlier, so you could also do a search to get the answers without even posing the question.

Polish Holidays

Poland has many traditions and you will find the majority of official holidays are still family oriented. Most, but not all, of these holidays are observed by shops and businesses. Certain holidays may affect the schedules of public transportation, so check before you leave home. A word of warning: avoid travelling on November 1st as thousands of Polish people will be heading home to visit the graveyards of family members for All Saints Day. Car accidents are frequent on these days, so be extra vigilant on the roads..

SYLWESTER (NEW YEAR'S EVE)

December 31. (January 1 is the official New Year's Day holiday.) Fireworks are the order of the day.

THREE KINGS DAY (THE EPIPHANY)

January 6. Celebrates the revelation of God the Son as a human being in Jesus Christ. Commemorates either the visitation of the Biblical Magi to the Baby Jesus (Western Christians) or the baptism of Jesus in the Jordan River (Eastern Christians).

TŁUSTY CZWARTEK (FAT THURSDAY)

Last Thursday before the start of Lent. This is the last chance for Poles to eat to excess before Lent. The more donuts ("pączki" [ponchkee]) you can eat during this day, the luckier you are in the New Year.

FIRST DAY OF SPRING

March 21. This is mainly celebrated in the countryside with the burning or drowning of a scarecrow, which symbolizes winter.

PRIMA APRILIS (APRIL FOOL'S DAY)

April 1. Anything goes.

EASTER - WIELKANOC (EASTER SUNDAY)

A very important religious and family holiday. Easter eggs in Poland means the appearance of beautifully hand painted wooden eggs called "pisanki".

ŚMIGUS-DYNGUS or LANY PONIEDZIAŁEK (EASTER MONDAY)

Celebrated by youngsters mostly. They go around town and soak anyone and everyone without recompense.

MOTHER'S DAY & CHILDREN'S DAY

May 26 and June 1st.

WSZYSTKICH ŚWIĘTYCH (ALL SAINTS' DAY)

November 1. On this day Poles congregate at cemeteries to commemorate the dead. Each of the graves will be decorated with flowers and candles, and many people will travel long distances to visit the graves of their beloved. This is a sight not to be missed and will leave an unforgettable impression.

WIGILIA (CHRISTMAS EVE)

One of the largest celebrations in Poland. Most people fast during the day before the evening meal. An extra place is always laid at the table for an unexpected traveler. Christmas trees are decorated and the gifts are hidden from the children until the first star appears in the sky, and then festivities begin. The meal always begins with the exchange of the "opłatek" - wafer - and greetings between all those present at the table. Tradition says that there should be 12 dishes served and no meat. The traditional fish is carp and no alcohol should be drunk. During and after the meal everyone groups together to sing Christmas carols and then attends midnight mass (Pasterka). Everyone must wait until after the meal to receive their presents.

BOŻE NARODZENIE (CHRISTMAS)

December 25. This day is usually spent with family and visiting family members who live further away.

Transportation Around Poland

The fastest way to get around Poland is by train. There are six different stations in Warsaw; however, most trains depart from Warsaw Central Station (Dworzec Centralny). You need to be careful as pickpockets are not uncommon. International tickets are available at the counters on the top floor of the main hall. Information and domestic tickets can be obtained on the ground floor. InterCity (IC) and EuroCity (EC) trains are quicker, and those tickets are slightly more expensive.

Tickets can be bought at the station as well as online. Tickets can also be ordered from travel agencies at a small extra delivery cost. Second class travel is quite comfortable and there is not that much difference between first and second-class.

You will find timetables all over the station and departures (odjazdy) on yellow timetables and arrivals (przyjazdy) on white timetables. You can also obtain information at www.pkp.pl/en/

Coach transport is also available and reasonably priced, however, the journey time is usually longer and some of the coaches may be of a poor standard. Most coaches arrive and depart from the Central Railway station.

A recommended coach is PolskiBus.com (www.flixbus.pl/polskibus). Prices are very reasonable. As announced on their web page they are "fast, cheap and comfortable" and have very good discounts.

Public Transportation in Warsaw

Public transportation in Warsaw is good. The website and mobile app <https://jakdojade.pl/warszawa> is an easy way to map routes and purchase tickets. Many kiosks sell tickets, and there are also ticket machines at Metro stations and on buses and trams (ask for 'bilet normalny'). Tickets can also be purchased through apps such as Mobicat and www.zbiletem.pl. Be sure to validate tickets or scan QR codes (if you've purchased tickets through an app) as soon as you board the transport. You'll need to scan the QR code to get through the gates on the Metro. Ticket inspectors are not uncommon, so be prepared.

Children between the age of 7 and 16 are able to purchase their bus tickets with a 50% discount ('bilet ulgowy'), but they must carry a document with a photograph and date of birth (an ISIC card, for example). The ES, MS or HS office can issue you with a letter saying that your child is a student at ASW, which you can then use to purchase an ISIC card. Children over 16 are required to purchase full price tickets. The website for the Public Transport Authority of Warsaw also has a website that is useful and can also be searched in English: www.ztm.waw.pl/en/

Taxi Services

Radio Taxi (MPT): 22 1 9191

Sawa Taxi: 22 644 44 44

Halo Taxi: 22 1 9623

Wawa Taxi: 22 1 9644

