

PAGES Executive Meeting Minutes

Friday, 17 January 2025

9:15 a.m.

Location: Mezzo 2, Eton School, Bellevue

In Attendance:

Kimble Luu	President
Monica Maling	Eton School Director of Development, Parent Liaison
Janice Zhang	Volunteer Coordinator
Hayley Jung	Treasurer
Patty	Parent Attendee
Chao	Parent Attendee
Premal Shah	Secretary
Anika Harris	Board of Trustees

Call to Order: Kimble called the meeting to order at **9:16 a.m.**

Minutes: Minutes from **13 December 2024** meeting were approved by unanimous consent.

Old Business/Updates:

- None

New Business:

1. **No follow up from the General Meeting.**
2. **Ice Skating Event (20 January):**
 - Monica needs volunteers to hand out wristbands.
 - Chao, Kimble, and Premal will assist.
 - Monica to follow up with the wider group for additional help.
3. **Step-Up Coffee Proposal (14 February):**
 - Opportunities for parents to meet and learn about higher grades.
4. **PAGES Meeting:**
 - Rescheduled to 14 February, before the Step-Up coffee (**8:45-9:00 a.m.**)
 - Monica to discuss location with Alice; possible venue: Activity Room, Main
5. **No book talk on 14 February.**
6. **Event Flyer:**
 - Highlighting all events for 14 February.
 - For Parents' night out, aiming for 30 families. This year the Annual Fund has generated the highest amount ever.
7. **Room Rep Participation:**
 - Chao suggested mandatory attendance for Room Reps at the coffee.
 - Chao will notify Upper and Middle room reps.
8. **Lunch Gatherings Initiative:**
 - Suggested by Chao; weekly lunch gatherings for Upper and Middle students.
 - Monica to discuss with Upper and Middle teachers.
9. **Event Ideas:**
 - Consider similar events like children's presentations.

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- Possible events for Lower grades like Upper and Middle.

10. Executive Committee Nominations for Next Year:

- Positions needed: President, Vice-President, Treasurer, Secretary, and Volunteer Coordinator.
- Vice-President automatically becomes President.
- Representation from all levels (Pre, Lower, Upper, Middle); term limit of 2 years.

11. Nominating Committee:

- Responsible for finding new Executive Committee members.
- Current members: Chao and Kimble (Upper and Middle), Kimble (Pre and Lower).
- Possible additional members: Coral, Tiffany, and Tina.

Adjournment: Kimble adjourned the meeting at **10:13 a.m.**

Submitted by Premal Shah, PAGES Secretary.

Next Pages meeting at **8:45 a.m. PST on 14 February**