



**NORTHERN LEHIGH SCHOOL DISTRICT**  
**Regular School Board Meeting**  
**Agenda**  
**Monday, September 8, 2025**  
**Northern Lehigh Administration Building Board Room**  
**7:00 P.M.**



**Civility and Decorum** – District officials and members of the public are expected to conduct themselves with civility and to afford each other a measure of dignity and respect. Shouting, personal insults, and attacks or any conduct that disrupts the flow of business is considered to be out of order. Members of the public are to direct their comments to the Board in its entirety, cannot single out Board Members for response, nor can a member of the public address specific issues with other members of the community who may be present at the meeting or who are virtually present if it is a virtual or hybrid meeting. In addition, members of the community shall not bring signs or placards to the meeting and shall not applaud or engage in any actions that would impede another community member's right to make comments at the meeting. At the discretion of the Board/Board President, individuals who are disruptive shall be subject to removal from the venue of the Board meeting, unless the disruptive individual agrees to maintain civility and decorum.

- I. A. By notice of the President, Board Members are advised that all financial matters shall be regarded as roll call votes. The minutes should also note that Public Notice was given for this meeting in accordance with Act 84 of 1986.
- B. School Board Meeting shall proceed in accordance with School Board Policy.
- C. Pledge of Allegiance.
- D. Roll Call.
- E. Public Comment -- Restricted to Agenda Items.

**II. REVIEW AND APPROVAL OF THE MINUTES OF THE PRECEDING MEETING**

- A. Regular school board meeting held on August 11, 2025. ([Minutes](#))

**III. SPECIAL BOARD REPORTS**

- A. Carbon Lehigh Intermediate Unit ..... Mrs. Gale N. Husack
- B. Lehigh Career and Technical Institute ..... Mr. Gary S. Fedorcha
- C. Legislative Report ..... Mrs. Natalie Snyder
- D. Lehigh Carbon Community College ..... Mr. Mathias J. Green, Jr.
- E. Committee Reports and/or Meetings
  - Minutes of the Technology Committee Meeting held on September 2, 2025 ([Attachment #1](#))
  - Minutes of Buildings & Grounds Committee Meeting held on September 2, 2025 ([Attachment #2](#))
  - Minutes of the Finance Committee Meeting held on September 2, 2025 ([Attachment #3](#))
  - Minutes of the Education Committee Meeting held on September 2, 2025 ([Attachment #4](#))
  - Minutes of the Policy Committee Meeting held on September 2, 2025 ([Attachment #5](#))
  - Minutes of the Community Relations Committee on September 2, 2025 ([Attachment #6](#))
- F. Student Representatives to the Board Report ..... Ms. Olivia Schaffer  
Ms. Madilynn Husack

- G. Solicitor's Report ..... Attorney Kristine Roddick
- H. Assistant Superintendent ..... Dr. Tania Stoker  
➤ Start of the School Year Board Presentation
- I. Business Manager's Report ..... Mrs. Sherri Molitoris
- J. Superintendent's Report..... Dr. Matthew J. Link  
➤ Bus Stop Location and Crossing Guard Update  
➤ Donation Recognitions  
➤ School Board Member Recognition  
➤ PSBA Ballots for Board Members  
➤ [KinderQuest](#) Presentation
- K. An executive session will be held at 6:00 p.m in the Northern Lehigh Administration Building Board Conference Room.

#### IV. **PERSONNEL**

##### A. Resignation/Retirement

1. With regret, accept the retirement resignation of Kelly Kromer from her position as the School Counselor at Peters Elementary School, effective the end of the working day on October 24, 2025. Mrs. Kromer will be retiring from the Northern Lehigh School District after 24 years of service.
2. Accept the resignation of David Hauser from his position as Middle School Principal, effective at the end of the day on October 10, 2025.

##### B. Administrative Transfer

Daniel Williams

From:	Secondary Assistant Principal
To:	MS Principal
Salary:	\$115,000 (prorated for the 2025-2026 school year)
Effective:	October 15, 2025

##### C. Appointment - Administrative

Nicole Del Gotto

Assignment:	Secondary Assistant Principal
Salary:	\$95,000.00 (prorated for the 2025-2026 school year)
Effective:	Upon Release from Current District
	** Pending verification of missing personnel items

##### D. Appointment - Non-Instructional

1. Darlene Haines

Assignment:	2nd Shift Custodian
Salary:	\$18.55 per hour
Effective:	August 20, 2025

\*60 Working Day Probationary Period

## 2. Marielle Kouao\* \*\*

Assignment: Special Education Paraprofessional  
 Salary: \$17.99 per hour  
 Effective: September 29, 2025

\*60 Working Day Probationary Period

\*\* Pending verification of missing personnel items

## 3. Joanne Berger\*

Assignment: Lunchroom Monitor Peters Elementary  
 Salary: \$16.32 per hour  
 Effective: August 19, 2025

\*60 Working Day Probationary Period

## 4. Amanda Kromer\* \*\*

Assignment: Special Education Paraprofessional  
 Salary: \$17.99 per hour  
 Effective: On or about September 15, 2025

\*60 Working Day Probationary Period

\*\* Pending verification of missing personnel items

E. Family Medical Leave of Absence

Approve the request of employee #3875 to take a 12 week family medical leave of absence for their own medical issues, effective August 19, 2025. Employee is requesting to use some sick and/or personal days while on their medical leave of absence. Employee plans to return to work upon release from their physician.

F. After-School Program Positions - Funding through Title III for Adult Evening ESL Classes

Robin Blocker	Paraprofessional	Hourly Rate
Megan Farkas	Paraprofessional	Hourly Rate
Raysa Gonzalez	Paraprofessional	Hourly Rate

G. Yearbook Stipends

1. Rescind the following motion which was approved on the August 11, 2025 board agenda:

Approve a stipend in the amount of \$650 for creating the Peters Elementary School Yearbook for the 2025-2026 school year to be awarded to Michelle Siesko. Stipend to be funded by the Peters Elementary General Fund Budget.

2. Approve a stipend in the amount of \$650 for creating the Peters Elementary School Yearbook for the 2025-2026 school year to be awarded to Kayla Perkowski. Stipend to be funded by the Peters Elementary General Fund Budget.

H. Co-Curricular Rescind Appointment

1. Rescind the appointment of Matthew Davis as Middle School ACE Advisor for the 2025-2026 school year approved on August 11, 2025 board agenda.

2. Rescind the appointment of Christopher Heery as Head Girl's Varsity Basketball Coach for the 2025-2026 school year approved on May 12, 2025 board agenda.

I. Co-Curricular Salary Change 2025-2026

Manuel Gonzalez	From: Spanish Club Advisor	\$6,624.00
	To: Spanish Club Advisor	\$624.00

J. Co-Curricular Appointment 2025-2026

Abigail Merkle	National Junior Honor Society	\$766.00
Maria Schaffer	Middle School Avidum - Shared Stipend	\$765.00
Maisha Utterbach	Middle School Avidum - Shared Stipend	\$765.00
Lisa Fisher	Senior Class Advisor	\$1,020.00
Mark Nicosia	Senior Class Advisor	\$1,020.00
Nicholas Sander	German Club	\$606.00

K. Co-Curricular Volunteers 2025-2026

Jessica Walters	Assistant Cheering Coach
Rebecca Leashomb	Assistant Cheering Coach
Melanie Peters	Assistant Band Advisor
William Schopf	Girls Junior High Assistant Soccer Coach

L. Marching Band Independent Contractors

Approve to appoint the following people as independent contractors for the 2025-2026 High School Marching Band season in the following positions:

Michael Tanzos	Drill Writer	\$1,000.00
*Pending verification of missing personnel items		

M. Krise Transportation, Inc. Bus Drivers and Aides

Motion to approve the following bus drivers and aides from Brandywine Transportation to transport Northern Lehigh School District students for the 2025-2026 school year:

Cindy Laub

N. Salary Adjustments

1. Acknowledge the following teacher who has completed the requirements per the Collective Bargaining Agreement that would entitle them to a salary increase for the 2025-2026 school year:

Josephine Flugger	
From:	Step 2 Bachelors+24
To:	Step 2 Masters

2. Approve to adjust the original salary motion for the following employee approved on August 11, 2025 agenda:

Andrea Potylycki

From: Step 1 Bachelors+24 \$63,375  
Step 2 Bachelors+24 \$63,575

O. Department Leaders 2025-2026

Motion to approve the following Department Leaders for the 2025-2026 school year:

Susan Beil	Special Education - District Wide	\$1,800.00
Allison Chruscial	Student Services - District Wide	\$1,800.00
Christopher Bennett	Business and Technology - District Wide	\$1,800.00
Stephen Shuey	Fine Arts - District Wide	\$1,800.00
Shannon Jones	Health/Physical Education/Family & Consumer Science - District Wide	\$1,800.00
Amanda Bariana	Assessment and Data - District Wide	\$1,800.00
Susanne Hegedus	ELA/Social Studies - Elementary	\$1,800.00
Amanda Beer	ELA/Social Studies - Elementary	\$1,800.00
Jamie Bigley	Mathematics/Science - Elementary	\$1,800.00
Elissa Fry	Mathematics/Science - Elementary	\$1,800.00
Krystle Willing-Tiedeman	ELA - Secondary	\$1,800.00
Amanda Bariana	Mathematics - Secondary	\$1,800.00
Gabryella Wilder	Science - Secondary	\$1,800.00
Nick Sander	Social Studies - Secondary	\$1,800.00

P. Clerical/Classroom Volunteers

Approve the following unpaid Peters Elementary volunteers for the 2025-2026 school year.

Magaret Blose  
Sharon Karpiszin  
Janet McKelvey

Q. Substitute - Non-Instructional

Motion to appoint the following individuals as substitute workers for the 2025-2026 school year at the 2025-2026 substitute rate as approved on the Supplemental Personnel Salary Schedule:

Brenda Hahn - Paraprofessional  
Kay O'Donnell - Cafeteria & Custodial

R. Substitute - Instructional

Motion to renew the appointment of the following individuals as substitute teachers for the 2025-2026 school year at the 2025-2026 substitute rate as approved on the Supplemental Personnel Salary Schedule:

Michael Choy - Guest Teacher  
Melanie Templetom - PK-4

- S. Approve the Superintendent to appoint qualified personnel to vacant positions during the period of time from September 8, 2025 through the next regularly scheduled board Meeting.

## **V. POLICY**

### **A. Board Policy First Reading**

1. Approve school board policy 103 - Discrimination/Harassment Affecting Students, as presented after the first reading. ([Attachment #7](#))

### **B. Board Policy Second Reading**

1. Approve school board policy #626 - Federal Fiscal Compliance - Employees, as presented after the first reading. ([Attachment #8](#))
2. Approve school board policy #626.1 - Travel Reimbursement - Federal Programs, as presented after the first reading. ([Attachment #9](#))
3. Approve school board policy #827 - Conflict of Interest - Finances, as presented after the first reading. ([Attachment #10](#))

## **VI. CONFERENCES**

- A. Daniel Williams - Brilliant Pathways Learning Symposia - October 26- 28, 2025 - Essex, NY - Registration: \$0 - Lodging: \$0 - Mileage: \$462 - Meals: \$0 - Total Approximate Cost: \$462.00 - Funding: Middle School PD Budget ([Attachment #11](#))

## **VII. CURRICULUM AND INSTRUCTION**

- A. Per the recommendation of administration, expand the Bounce Back program with Valley Youth House for 2025-2026 to include Slatington Elementary School at no cost to the district. The district-wide MOU attached was approved at the August 2025 board meeting. ([Attachment #12](#))
- B. Approve administration to enter into an agreement with Apple Tree Educational Associates, LLC to provide bilingual school psychologist services to assist the Special Education Department for the 2025-2026 school year, per the attached agreement to be funded through the Special Education Department. ([Attachment #13](#))
- C. As per the recommendation of the administration, approve to renew the Unique Learning System service contract for special needs students for the 2025-2026 school year at a cost of \$5,816.93. This price also includes the cost of an additional license. Funding through Medical Access. ([Attachment #14](#))
- D. Approve the agreement with CLIU #21 for Title I Non-Public Services for the 2025-2026 school year in the amount of \$1,589 to be funded through Federal Programs (Title I) funds. ([Attachment #15](#))
- E. Per the recommendation of administration, approve the purchase of Amplify Boost for the 2025-26 school year at Peters Elementary School at a cost of \$5,460 to be funded by the Peters Elementary School budget as approved for the 2025-26 school year. ([Attachment #16](#))

**VIII. OLD BUSINESS****IX. NEW BUSINESS**

- A. Per the recommendation of the administration and the education committee, approve the MOU with LinkIt! for data analytic services at no cost to the district. ([Attachment #17](#))
- B. Approve to designate and authorize the following to sign summary offense notices for district students for the 2025-2026 school year, after consultation with the superintendent:

Chief David Jones – Safety and Security Coordinator/School Police Chief  
SPO Mark Nicosia – School Police Officer  
SPO Mark Thomas – School Police Officer  
SPO Scott Prebosnyak – School Police Officer  
Mr. James Schnyderite – Peters Elementary School Principal  
Mr. Todd Breiner – Slatington Elementary School Principal  
Mr. Nicholas Krajcic - Elementary Assistant Principal  
Mr. Daniel Williams - Middle School Principal  
Dr. Lori Bali – High School Principal  
Mrs. Nicole Del Gotto – High School & Middle School Assistant Principal

**X. FINANCIAL**

- A. Approve the Following [Financial Reports](#):
  - 1. NLSD Investments for the month of August, 2025. (Unaudited)
  - 2. General Fund Account months of July & August, 2025 (Unaudited)
  - 3. Cafeteria Fund Account months of July & August, 2025 (Unaudited)
  - 4. NLHS Scholarship Account month of August, 2025 (Unaudited)
  - 5. NLHS Student Activities/Clubs Account month of August, 2025 (Unaudited)
  - 6. NLMS Student Activities/Clubs Account month of July and August, 2025. (Unaudited)
- B. Approve the Following List of [Bills](#):
  - 1. General Fund months of August & September, 2025
  - 2. Cafeteria Fund months of August & September, 2025
  - 3. Capital Construction months of August 2025
- C. Approve abatement/exoneration requests of per capita taxes, for the residents that fall within the guidelines, as presented. ([Attachment #18](#))
- D. Per the recommendation of administration and the finance committee, approve the purchase of wrestling mats from Dollamur at a cost of \$11,075.00. Funding will be from the athletic department budget. ([Attachment #19](#))
- E. Per the recommendation of administration and the Buildings and Grounds committee, approve to move forward with district branding of various areas in the Northern Lehigh Administration Office through ID Wraps per the attached quote at a cost of \$1,861.28. Funding will be from the school board budget. ([Attachment #20](#))

- F. Per the recommendation of the administration, allow administration to sign the CLIU 21 TransPerfect Agreement with updated rates to provide language interpreting related services as needed for the 2025-2026 school year. ([Attachment #21](#))

**XI. LEGAL**

**XII. CORRESPONDENCE**

**XIII. INFORMATION**

- A. Minutes of the Carbon Lehigh Intermediate Unit 21 Board of Directors meetings held on [July 21, 2025](#).
- B. Minutes of the Lehigh Carbon Community College Board of Trustees meeting held on [July 10, 2025](#).
- C. Minutes of the Lehigh Career & Technical Institute Joint Operating Committee meeting held on [June 25, 2025](#).

**XIV. RECOGNITION OF GUESTS**

**XV. ADJOURNMENT**