

# JAMES MADISON MIDDLE SCHOOL

Monthly Cat Tracks September 2025

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## A Message from the Principal

Dear Families,

Welcome to a brand new school year! I hope you had a relaxing summer and that your family is feeling refreshed and ready for the opportunities ahead. September is a time of new beginnings, and we are excited to partner with you to help each student grow academically, socially, and emotionally.

During these first weeks, our focus is on building strong relationships and establishing routines that set the tone for a positive, productive year. Teachers have been working hard to prepare engaging lessons and create welcoming classroom environments where every student feels valued and supported.

We encourage you to stay connected and involved. Please take time to:

- Enable email notifications from the Infinite Campus Parent Portal. We send school notifications and information on things like sports, parent-teacher conferences, events, to your email from the Infinite Campus Parent Portal. Please make sure you are signed up and your notifications are on to receive emails. See: <https://www.aasd.k12.wi.us/families/education-resources/infinite-campus-portal>
- Log in regularly to Canvas to monitor assignments and progress. Please reach out to your child's teachers with questions or concerns. See <https://www.aasd.k12.wi.us/families/education-resources/canvas>

This year, we are especially excited about our extended offers of 8th Grade Encores like 2D and 3D Art, Culinary Foods, and Graphic Media to name a few. Additionally, we will be fully implementing literacy across the day, in all content areas, and increasing opportunities for students to read, write, speak, and think critically. These efforts reflect our commitment to providing the best possible learning experiences for all students.

Thank you for your continued support and partnership. If you have any questions or concerns, please don't hesitate to reach out. Together, we can make this a wonderful school year filled with learning, growth, and success.

Warm regards,

Poyee V. Xiong  
Principal, James Madison Middle School

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## Read all about it...

**Madison Virtual Registration:** If you did not complete our JMMS Virtual Registration. [Here is the link](#). This is required for each child who attends JMMS. We are missing about 40% of these. Please complete this asap.

**Morning Drop Off/End of day pick up:** We will continue to message the importance of safety for each student as it is our top priority. Recently, we have noticed some families stopping in the middle of the street to let students out of their vehicles. While this may seem convenient, it creates a very dangerous situation. Students exiting vehicles in the middle of traffic are at risk of being struck by moving cars or causing accidents.

To ensure the safety of all:

- Always use the designated drop-off and pick-up areas and pull up as far as you can.
- Pull up to the curb before allowing your child to exit the vehicle.
- Do not stop in the middle of the street, no standing zones, or crosswalks.
- Remind your child to use crosswalks and look both ways before crossing.

We ask for your cooperation in keeping every student safe. A few extra moments can make all the difference in preventing accidents and protecting our school community. We will continue to share [this document](#) as needed. Thank you for your attention to this important matter and for helping us ensure a safe start and end to each school day.

**Boys and Girls Club:** If you would like to sign your student up for the Boys & Girls Club at James Madison, here is the [link](#) to do so. The Club program is completely free and provides time for students to do their homework and engage with other club members in different club programs. If there are any questions please reach out to the new director, Jessica Johnson [jjohnson@bgclubfoxvalley.org](mailto:jjohnson@bgclubfoxvalley.org).

**Parent Student Handbook:** [Here is a link](#) to our online handbook that you received at registration. Please do not hesitate to call the office with any questions.

**Attendance Matters:** Did you know that we meet every week as a team to discuss attendance? We are always looking for ways to help and assist families, so please feel free to reach out to Dave Nitka, Associate Principal, if you need support or assistance. Please take some time to review [this information](#) on student attendance and procedures that we have at James Madison Middle School.

**Absence Request Process - Now available ONLINE:** Parents/guardians can use the Absence Request tool found on [Campus Parent/Parent Portal](#) to submit a request that informs the office in advance when their student is not going to be in school. This feature can be used as an alternative to the traditional phone calls to the school office. Please see the instructions, found [here](#), on how to submit an Absence Request via the Campus Portal.

### **Elementary & Middle School Policy Manual**

- We encourage our elementary and middle school families to review our [Elementary & Middle School Family Policy Manual](#). If you would like a printed copy, please contact your student's school office. High school handbooks are located on their websites.

**Picture Day & Make up Day:** Picture Day was earlier this week. If your child missed picture day, please mark Friday, October 3rd in your calendar as it will be staff picture day and student make up picture day. [Here is a link to a guide](#) on how to order prints from the order for your child received and how to schedule a makeup. If you schedule a makeup, you must return the original prints on October 3rd if you purchased them to get a retake. In

case they have lost this ordering sheet, here is the link needed to reclaim the information:

<https://harmannstudios.wufoo.com/forms/reference-number-request-form/>

**Lunch Options:** In middle school lunch is a little different and we wanted to clarify what a lunch consists of and what choices there are. **One meal** consists of:

- **One** main entree: pizza, hot or cold sandwich, wrap, parfait, or specialty for the day
- **One** choice of milk: 1%, skim, or chocolate
- And **unlimited** fruit or vegetables

**\*\*Each item above needs to be on the tray to be considered a meal.**

If your student would like a 2nd entree from the list above, it is \$3.00 and there has to be money on their account or pay in cash. (they can still have unlimited fruit or vegetables)

If your student would like a 2nd milk option, it is \$.40 and there has to be money on their account or pay in cash.

If your student would like any of the snack options, those are a la cart items and run from \$.75-\$1.25. They also need to have money on their account or pay in cash.

No child will be denied, but they do need to choose and take all options from what consists of **one meal** that is listed above.

**September Fundraiser:** **Tuesday, September 23rd** is our first Family Night Out supporting our school and our community at **Cousins Subs at 3020 E. College Ave..** Cousins will generously donate 20% of sales from **4:00-8:00** to our school. THANK YOU for supporting our school and our community.

### Student Water and Drinks Policy:

## Drink

### WATER ONLY

- All outside drinks must be finished **by 7:50**.
  - Opened outside drinks may not be stored in lockers.
  - If an opened outside drink is not finished by 7:50, instruct students to promptly finish their drink or pour it down the sink.
- **Students are allowed a water bottle with water throughout the school day.**
- Students are encouraged to bring a healthy drink with lunch. This drink (if it is not water) must be finished in the cafeteria.



**What does this mean?** Please don't bring your Starbucks, 7 Brews, Bubblers, Celsius to school and expect to walk into class with it. You must finish it before 7:50.

### Check us out....

[Follow us Facebook](#)

[Madison MS Home Page](#)

[AASD Home Page](#)

# MERCH SALE!

ORDER NOW THROUGH SEPTEMBER 14TH!

ALL SALES ARE FINAL

ORDERS WILL BE DELIVERED TO JMMS 2-3 WEEKS AFTER THE SALE ENDS.

PLEASE INCLUDE YOUR CHILD'S NAME ON THE ORDER FORM!

QUESTIONS? EMAIL OLIVANTILAWREN@AASD.K12.WI.US

[HTTPS://JAMESMADISON25.ITEMORDER.COM/SHOP/SALE/](https://jamesmadison25.itemorder.com/shop/sale/)

