TEWKSBURY TOWNSHIP SCHOOL DISTRICT
173 Old Turnpike Road
Califon, New Jersey 07830
Phone: 908-439-2010 Fax: 908-439-2655

COMMITTEE OF THE WHOLE MEETING AGENDA
September 10, 2025

7:00 PM COMMITTEE OF THE WHOLE MEETING - Open to Public
Old Turnpike School Library

If members of the public wish to attend the meeting virtually, meetings are streamed Live over Youtube via the following link: https://www.youtube.com/live/RF7PjcpTBcI

During public comment, public participants are invited to address the Board with questions or comments.

District Goals

1. To create a learning environment that promotes creative and independent thinking with a focus on academic excellence; that is also adaptable to each student.
2. To create a financial framework so that the school district is fiscally responsible while supporting learning environments.
3. To create a welcoming and supportive learning environment to foster a lifelong love of learning for all students; This includes a robust connection to their school and wider community.

Board Goals

1. To support a learning environment that promotes creative and independent thinking with a focus on academic excellence; that is also adaptable to each student.
2. To create a financial framework so that the school district is fiscally responsible while supporting learning environments.
3. To encourage a welcoming and supportive learning environment to foster a lifelong love of learning for all students; This includes robust connection to their school and wider community.

I. CALL TO ORDER Time:_____

II. SUNSHINE ANNOUNCEMENT

Welcome to a meeting of the Tewksbury Township Board of Education. The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Tewksbury Township Board of Education has caused notice of the time and place of this meeting to be published in the Courier News and the Hunterdon Democrat and notice of the meeting has been posted on the Tewksbury Township School District website. www.tewksburyschools.org.

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

Mr. Charniga	Ms. Dorcus	Mr. Infusino	Mrs. Jardinella	Mrs. Munoz
Mr. Schwartz	Dr. Simon	Ms. Stein	Mrs. Wygera	Dr. Shouffler Ms. Goguen

V. OPPORTUNITY FOR PUBLIC COMMENT

During this portion of the meeting, the in-person public participants are invited to address the Board with questions or comments on actionable agenda items only. If your comment pertains to personnel, individual employees or students, negotiations or legal matters, we ask that you see the superintendent separately as the Board does not generally discuss these issues in public.

The public is requested to sign the register provided for this purpose and to state their name, address, and direct their comments to the Board President. While all comments will be considered and a response will be forthcoming if and when appropriate, the Board will not respond to the speakers at the time of their appearance.

The public comment period will be a maximum of thirty minutes in length unless there are unusual circumstances. Those appearing will be allocated three minutes to speak and no one will be permitted to speak twice until all those wishing to speak have had a turn. Civility and mutual respect is expected. Speakers should be courteous to Board members, District employees, students, and other members of the public.

Motion to close public comments _____ 2nd_____

All in Favor:
Roll Call:
Mr. Charniga____Ms. Dorcus____Mr. Infusino____Mrs. Munoz____Mr. Schwartz____Dr. Simon____Ms. Stein____
Mrs. Wygera____Mrs. Jardinella____

VI. PRESENTATION

VII. CORRESPONDENCE

VIII. SUPERINTENDENT'S REPORT

IX. MINUTES

- August 13, 2025 Board Retreat
- August 13, 2025 Executive Session
- August 20, 2025 Regular Board Meeting

X. COMMITTEE REPORTS

A. Curriculum
Discussion

- School Clubs

Motion to approve the following:

1. Approve the revised school calendar for school year 2025-2026 reflecting the last day of school as June 17, 2026.

2. Approve the following field trips for the 2025-2026 school year:

Grade	Destination	Brief Description	Date (month/ year)	Approximate Cost per Student (cost of attendance not paid by district)	Staff Member(s) Coordinat- ing the Trip
5-8	Trills & Thrills Music Festival-Six Flags, Jackson, NJ	Chorus and Band students perform in a music festival with other schools and then move on to the park.	April, 2026	Approximately $140	Nicole Polinger

Motion: _____ 2nd _____
Discussion
Roll Call:
Mr. Charniga____Ms. Dorcus____Mr. Infusino____Mrs. Munoz____Mr. Schwartz____Dr. Simon____Ms. Stein____ Mrs. Wygera____Mrs. Jardinella____

B. Policy
Discussion

Motion to approve the following:

1. Approve the following policies on second reading:

P 0173	Duties of Public School Accountant (Revised)
P 0174	Legal Services (M) (Revised)
P 0177	Professional Services (M) (Revised)
P & R 1570	Internal Controls (M) (Revised)
P 1620	Administrative Employment Contracts (M) (Revised)
P & R 6111	Special Education Medicaid Initiative (SEMI) Program (M) (Revised)
P 6220	Budget Preparation (M) (Revised)
R 6220	Budget Preparation (Revised)
P 0141.3	Board Member Number and Term – Regional School District (New)
P 0141.4	Board Member Number and Term – County Vocational School District (New)
P 0143	Board Member Election and Appointment (Revised)

P 1636.01	Notification of Promotion, New Job, and Transfer Opportunities (New)
P 1648.15	Recordkeeping for Healthcare Settings In School Buildings – Covid-19 (M) (Abolished)
P 2422	Statutory Curricular Requirements (M) (Revised)
P & R 5117	Interdistrict Public School Choice (Revised)
P 5339.01	Student Sun Protection (M) (New)

Motion: _____ 2nd _____
Discussion
Roll Call:
Mr. Charniga____Ms. Dorcus____Mr. Infusino____Mrs. Munoz____Mr. Schwartz____Dr. Simon____Ms. Stein____
Mrs. Wygera____Mrs. Jardinella____

C. Finance
Discussion

Motion to approve the following:

1. Rescind the following motion which was on approved on August 20, 2025:

   Approve the Joint transportation agreement with Califon School District for the 2025-2026 school year. Tewksbury Township School District will transport 10 school choice students residing in Califon for the annual fee of $1,177 per student. Tewksbury Township School District will also transport Califon students for sports and field trips at an hourly rate of $100/hour.

2. Approve the Joint transportation agreement with Califon School District for the 2025-2026 school year. Tewksbury Township School District will transport 11 school choice students residing in Califon for the annual fee of $1,177 per student. Tewksbury Township School District will also transport Califon students for sports and field trips at an hourly rate of $100/hour.

3. Rescind the following motion which was on approved on August 20, 2025:

   Approve placement of student #8326650 at the North Hunterdon-Voorhees Regional High School District Board of Education, for the 2025-2026 School Year effective August 22, 2025 through June 15, 2026 plus transportation.

4. Approve placement of student #8326650 at the North Hunterdon-Voorhees Regional High School District Board of Education, for the 2025-2026 School Year effective August 22, 2025 through June 15, 2026 at a tuition rate of $66,569.00 including transportation.

5. Rescind the following motion which was on approved on August 20, 2025:

   Approve placement of student #8327012 at the Bethlehem Township Board of Education for the 2025-2026 School Year effective August 21, 2025 through June 30, 2026 at a tuition rate of $37,175.00 plus transportation.

6. Approve the following workshop/travel requests for the 2025-2026 school year.

Workshops/Travel Requests				
Staff Member	**Date**	**Registration**	**Other Expenses***	**Event/Destination**
Cathy Zisk	10/24/25 and 02/11/26	-0-	-0-	Civically Engaged District Project, Rutgers University, New Brunswick, NJ
Alana Magro	3/6/26	$285.00	Mileage = $34.31	Reading and Writing Nature, The College of New Jersey, Ewing, NJ
Rob Lovering	10/21/25	$205.00	Mileage =$35.63	New Jersey Science Convention, Princeton NJ
Heather Goguen	10/14/25,11/12/25,12/2/25, 2/12/26, 3/31/26 &4/21/26	$870.00	Mileage = $173.16	New Jersey Association of School Business Officials Professional Development - Monthly Sessions, Whippany, NJ
Jaime Levy	11/17/25	$125.00	Mileage=$6.35	Best Practices in Gifted and Talented Instruction, Morris-Union Jointure, New Providence, NJ
Susan Moyer	10/13/25	$100.00	-0-	Current EBP Approaches to Intervention for Preschoolers with Speech and Language Disorders, Warren County Speech-Language Hearing Association, Hackettstown, NJ
Amanda Kouzis	10/13/25	$100.00	9.40	Current EBP Approaches to Intervention for Preschoolers with Speech and Language Disorders, Warren County Speech-Language Hearing Association, Hackettstown, NJ
Karen Morrow	10/17/25	250.00	-0-	New Jersey International Dyslexia Association Fall Conference, Somerset, NJ

*Mileage will be reimbursed according to board policy.

7. Approve the following fundraisers/events for the 2025-2026 school year:

Name of Event/ Fundraiser	Description	Date	Advisor	Chaperones	Hours	Rate
Magazine Drive	Grade 8 Magazine/ Brochure Drive	9/19/25 - 10/3/25	Dee Krowl	0	0	n/a

Motion: _____ 2nd _____
Discussion
Roll Call:
Mr. Charniga____Ms. Dorcus____Mr. Infusino____Mrs. Munoz____Mr. Schwartz____Dr. Simon____Ms. Stein____
Mrs. Wygera____Mrs. Jardinella____

D. Technology
Discussion

E. Facilities
Discussion

F. Transportation
Discussion

G. Communication
Discussion

H. Other
Discussion

- Referendum: Events and Communications Committee

XI. LEGISLATIVE REVIEW

Discussion

XII. OPPORTUNITY FOR PUBLIC COMMENT

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All in Favor:
Roll Call:
Mr. Charniga____Ms. Dorcus____Mr. Infusino____Mrs. Munoz____Mr. Schwartz____Dr. Simon____Ms. Stein____
Mrs. Wygera____Mrs. Jardinella____

I. Personnel
Discussion

Motion to approve the following:

1. Accept the letter of resignation from Craig Ely, Coordinator of Buildings and Grounds, effective November 7, 2025.

2. At the recommendation of the Superintendent, approve to hire Mariz Desouza as a Special Education Teacher, beginning on or about October 27, 2025 through June 30, 2026 at Step 3 BA, $64,628, prorated, pending criminal history review.

3. At the recommendation of the Superintendent, approve the following substitute teachers/paraprofessionals for the 2025-2026 school year, pending criminal history review.

    - Daniella Everhart
    - Zoe Fleischer
    - Morgan Garner

4. Approve Krista Kovalsky to attend the 5th Grade Back to School Night in September, 2025. Rate will be $40/hour for up to one hour.

5. Approve the following staff members for time spent on legal matters during the summer, 2025.

Staff ID #	# of Hours	Rate
2463	.5	$40/hour
2730	.5	$40/hour
6293	1	$40/hour
6539	.5	$40/hour
6362	.5	$40/hour
6764	.5	$40/hour
6220	.5	$40/hour
6847	.5	$40/hour
6319	5	$40/hour
6688	3.5	$40/hour

6. Approve the following honoraria positions for the 2025-2026 school year.

Name	Position	Stipend
Erin Buttgereit	Assistant Play Director	$2,200.00
Yahna Fiscarelli	Odyssey of the Mind TES & OTS	$3,900.00
Dee Krowl	8th Grade Trip Coordinator	$725.00
Dee Krowl	Production Manager	$1,800.00

Dee Krowl	8th Grade Magazine Drive	$585.00
Dee Krowl	8th Grade Advisor (shared)	$562.50
Bonnie Mendralla	8th Grade Advisor (shared)	$562.50
Bonnie Mendralla	Yearbook Advisor (shared)	$1,500.00
Bonnie Mendralla	Ski Club Advisor (shared)	$2,315.00
Chris Mortenson	Yearbook Advisor (shared)	$1,500.00
Chris Mortenson	Ski Club Advisor (shared)	$2,315.00
Chris Mortenson	Play Director	$4,680.00
Nicole Polinger	Show Chorus/Vocal Ensemble Dir.	$1,197.00
Chris Shaffer	Jazz Band	$1,197.00
Cathy Zisk	7th Grade Trip Coordinator	$725.00
Alana Magro	Student Council Moderator (shared)	$440.00
Patty Jennings	Student Council Moderator (shared)	$440.00
Katrina Moore	Student Council Moderator (shared)	$440.00

7. Approve the following after school clubs for the 2025-2026 school year. Approval contingent upon a minimum enrollment of 10 students per club.

Name	Name of Club	Session 1 (Sept.-Jan.)	Session 2 (Jan.-May)	Supply Budget Requested	Stipend Amount
Nicole Amato	OTS Homework Club - ELA	✓	✓	0	$3,000.00
Sandy Brinkhoff	OTS Art Club	✓		0	$1,500.00
Elisa DeVita	OTS Lego Club	✓		0	$1,500.00
Yahna Fiscarelli	OTS Cinema Club	✓		0	$1,500.00
Darcy Harp	Recreational Sports Club		✓	0	$1,500.00
Dee Krowl Nicole Polinger	OTS Craft/Jewelry Club	✓	✓	0	$3,000.00 (shared)
Bonnie Mendralla	OTS Homework Club - Math	✓	✓	0	$3,000.00
Chris Mortenson	OTS Theater Club	✓		0	$1,500.00

Nicole Polinger	OTS Gaming Club	✓	✓	0	$3,000.00
Alana Magro Annie Rose-Mason	OTS Battle of the Books	Every other Thursday from November-May		Books $300 Competition Fee $50 T-shirt $75	$1,500.00 (shared)
Len Yacullo, Director of IT and Special Projects River Crossing YMCA	OTS Model UN and Youth/Government	✓	✓	0	0
Bonnie Wade-Taffera Alyssa Forsythe	TES Safety Patrol	✓	✓	$150.00	$3,000.00 (shared)

Motion _____ 2nd _____
Roll Call:
Mr. Charniga____Ms. Dorcus____Mr. Infusino____Mrs. Munoz____Mr. Schwartz____Dr. Simon____Ms. Stein____
Mrs. Wygera____Mrs. Jardinella____

XIII. OLD BUSINESS

XIV. NEW BUSINESS

XV. EXECUTIVE SESSION

Motion _____ 2nd _____ Enter closed session at _____p.m.

WHEREAS, Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive or private session under certain limited circumstances, and:
WHEREAS, said law required the Board of Education to adopt a resolution at a public meeting before it can meet in such an executive or private session;
NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Township of Tewksbury that it does hereby determine that it is necessary to meet in executive session at this time to discuss personnel and legal matters for approximately thirty minutes. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting. Action may be taken.

Motion _____ 2nd _____ Enter open session at _____p.m.

XVI. ADJOURNMENT

Motion _____ 2nd _____ Time of Adjournment:_____p.m.
All in Favor:
Roll Call:
Mr. Charniga____Ms. Dorcus____Mr. Infusino____Mrs. Munoz____Mr. Schwartz____Dr. Simon____Ms. Stein____
Mrs. Wygera____Mrs. Jardinella____