

Table of Contents

9.8.2025 BOE Mtg. Agenda
8.21.2025 Special BOE Mtg. Minutes
Policy 5136, Personal Communication Devices
Everyday Speech, LLC Terms of Service & Student Data Privacy Agreement
Auditor of State Summary of Services
Ohio Dept. of Natural Resources Grant Agreement
Policy 2261.01, Parent and Family Member Participation in Title I Programs
Legal Alert, Cell Phone Policy Restrictions
Legal Alert, COPPA Rule
Legal Alert, Parental Opt-Out Rights
Legal Alert, RTRI
Legal Alert, Web Content & Mobile App Accessibility
Policy Overview
Policy 2266, Nondiscrimination on the Basis of Sex in Education Programs or Activities (revised)
Policy 2430.02, Participation of Community/STEM School/Home-Educated Students in Extracurricular Activities (revised)
Policy 3130, Assignment and Transfer (revised)
Policy 5130, Withdrawal from School (revised)
Policy 5200, Attendance (revised)
Policy 5410, Promotion, Academic Acceleration, Placement, and Retention (revised)
Policy 6109, Acceptance of Payment by Credit Card (new)
Policy 6152, Student Fees, Fines, and Charges (revised)
Policy 6830, Audit (revised)
Policy 7540.02, Digital Content and Accessibility (revised)
Policy 7541, Electronic Data Disaster Recover Plan (rescind)
Policy 8300, Continuity of Organizational Operations (revised)
Policy 8305, Information Security (revised)
Policy 8400, School Safety (revised)
Policy 8460, Transportation for Non-Routine Trips (revised)
Policy 8462, Student Abuse and Neglect (revised)
Policy 9270, Equivalent Education Outside the Schools and Participation in Extracurricular Activities for Students not Enrolled in the District (revised)
AG 2260F, English Learners Proficiency Program (replacement)
AG 8305, Collection, Classification, Retention, Access, and Security of District Data/Information (revised)
AG 8305A, Information Security Responsibilities (revised)
AG 8305B, Cybersecurity Incident Management (revised)
AG 8305C, Notification of Cybersecurity Incident (revised)
Contract for Handicapped and Nonhandicapped Pupils (E. Muskingum Local Schools)
Agreement for Admission for Tuition Pupils (Brunswick Board of Education)

PSI Associates, LLC Service Agreement

Family Connections & Associates Service Agreement

Nightfall Entertainment, LLC Business Agreement

Kalahari Resorts & Conventions Room & Event Contract

Cash Summary Report

**WADSWORTH CITY SCHOOL DISTRICT
BOARD OF EDUCATION**

WADSWORTH, OHIO

REGULAR STATED MEETING

MONDAY, SEPTEMBER 8, 2025, 7:00 P.M.

JAMES R. MCILVAINE PERFORMING ARTS CENTER, 625 BROAD STREET

AGENDA

I. Call to Order

II. Pledge of Allegiance

III. Roll Call

IV. Motion for Approval and Signing of Minutes

V. Student/Staff Recognition

A. September Students of the Month

<u>Student</u>	<u>Grade</u>	<u>School</u>
Reese Pickard	04	Franklin Elementary School
Marshall Pramik	04	Isham Elementary School
Merida Cramer	04	Lincoln Elementary School
Callahan Tucker	04	Overlook Elementary School
Ben Gruelle	04	Valley View Elementary School
Tori LaGray	06	Wadsworth Intermediate School
Zachary Bartko	08	Wadsworth Middle School
Vincent Gambaccini	12	WHS Career-Technical
Aubrey Ross	12	Wadsworth High School

VI. Administrative Discussion Items, Presentations, and Updates

A. Discussion: [Board of Education Policy 5136. Personal Communication Devices](#)

B. Schedule a Special Meeting of the Board of Education toward the end of September

VII. [Public Participation](#)

VIII. Administrative Items

A. Personnel Consent Items

1. Employments (Recommendations are contingent upon each individual receiving his/her license from the Ohio Department of Education and Workforce, with a license effective date of July 1, 2025, if he/she does not already have the said license and successfully meeting all other pre-employment requirements of the board.)

a) Non-teaching Employees

- (1) Haley Gladding
- (2) Malona Shorter
- (3) Beth VanHauter

b) Classified Substitutes

- (1) Ellis Blamble

c) Certified Substitutes

- (1) Mary Beth Baxley

d) Volunteers

Mindie Bailey	Sarah Kershaw	Hillary Rodriguez
Brittany Balmat	Roxanne Kipfer	Glen Rutherford
Brittany Benjamin	Madeline Knott	Courtney Sadler
Courtne Blatter	Lauren Kozak	Ginger Schleifer
Christopher Brelo	Jennifer Lau	Jamie Schott
Kristin Churney	Jessica Little	Allison Shell
Crystal Coffman	Megan Lucey	Jamie Shellhorn
Alexis Coldiron	Stayce Lueders	Derrick Shriver
Michaela Constantine	Margaret Luth	Rebecca Shriver
Nick Cristino	Steven Magyar	Karen Shultz
Jonathan Crowley	Laina Malnight	Nina Shultz
Sarah Crowley	Samantha Martin	Carina Smith
Ashley Danecki	Jennifer Meillat	Jessica Smith
Tiffany Eiseman	Kathryn Mesick	Jordan Smith
Jessica Ely	Maddison Minica	Stephany Smith
Bruce Farley	Katherine Moore	Dawn Tonge
Robyn Foisy	Amanda Nelson	Pamela VanDyke
Amanda Gasser	Jilian O'Brien	Matthew Vitarella
Jennifer Geiser	Jodi Osborne	Megan Vitarella
Michelle Ghaster	Ihesha Packer	Bethany Wagoner
Tracy Glass	Sarah Patterson	Angela Watters
Elizabeth Guise	Andrea Petkovic	Shelby Wenger
Jessica Hale	Carrie Poetter	Lisa White

Karen Hamilton	Holland Poole	Telah White
Nicole Holbrook	Jacob Poole	Amanda Williams
Christine Hunter	Brittney Quinn	Laura Williams
Justin James	Patrick Quinn	Danielle Winwood
Rachel James	Ashley Rediger	Ashley Yoder
Jianna Jinks	Andrew Reid	Derek Yoder
Korey Johnson	Debora Rians	Jeremy Young
Beth Keck	Jennifer Robinson	Lauren Zebrowski

e) Supplemental Contracts

- (1) Chris Baughman, Asst. Wrestling Coach (volunteer)
- (2) Cindy Beeman, Varsity Asst. Swimming Coach
- (3) Mary Beth Baxley, Co-Director (WMS Play)
- (4) Rachel Bendel, Year 2 Resident Educator Mentor
- (5) Mallory Bergstresser, WIS RTI Member
- (6) Carlie Betts, WIS Student Council
- (7) Chad Bever, Boys Reserve Basketball Coach
- (8) Stephanie Bever, WIS Science Dept. Head (50%)
- (9) Ashley Bonenfant, Extended Service (18 hrs.)
- (10) Alec Booth, Girls Basketball Coach (volunteer)
- (11) Andrew Booth, Girls Varsity Basketball Coach
- (12) Tom Carnes, Girls Basketball Coach (volunteer)
- (13) Amy Clark, Year 2 Resident Educator Mentor
- (14) Tricia Claypool, Year 1 Resident Educator Mentor
- (15) Stephanie Colecchi, Freshman Cheerleading Coach (Winter)
- (16) Kate Conley, Year 2 Resident Educator Mentor
- (17) Johanna Corbin, WIS Special Ed. Dept. Head (50%)
- (18) Johanna Corbin, WIS RTI Member
- (19) Maria Daull, WIS Bus Ramp Duty
- (20) Kristy Doyle, Varsity/JV Cheerleading Coach (Winter)
- (21) Aliza Gill, WIS RTI Member
- (22) Loudon Gordon, Varsity Wrestling Coach
- (23) John Gramuglia, 8th Grade Wrestling Asst. Coach (volunteer)
- (24) Matt Hastings, WIS Bus Ramp Duty
- (25) Matt Hastings, WIS Band
- (26) Dana Hire, Year 2 Resident Educator Mentor
- (27) Shannon Hoover, Asst. Wrestling Coach (volunteer)
- (28) John Hughes, Boys Varsity Basketball Asst. Coach
- (29) Cara Johnson, WIS Eng./Lang. Arts Dept. Head (50%)
- (30) Larry Kaufman, 8th Grade Wrestling Asst. Coach
- (31) Sandy Kurt, Year 1 Resident Educator Mentor
- (32) Kelly Laib, Year 1 Resident Educator Mentor
- (33) Debbie Lake, Co-Director (WMS Play)
- (34) Brian Lenox, WIS Special Ed. Dept. Head (50%)

- (35) Brian Lenox, Year 2 Resident Educator Mentor
- (36) Brian Lenox, WIS RTI Member
- (37) Derek McCune, Wheelchair Basketball Coach
- (38) Heidi McCune, Wheelchair Asst. Basketball Coach
- (39) Katie Oliver, Year 1 Resident Educator Mentor
- (40) Thora Metzger, Isham Elementary Crossing Guard Supervisor
- (41) Lindsey Miller, Franklin Elem. Student Council (50%)
- (42) Amy Muhl, WIS Choir
- (43) Rachel Murphy, WMS Cross Country Coach (volunteer)
- (44) Zach Ockunzzi, WIS Social Studies Dept. Head (50%)
- (45) Zach Ockunzzi, WIS RTI Chair
- (46) Lisa Owens, Year 1 Resident Educator Mentor
- (47) Molly Palecek, Girls 9th Grade Basketball Coach
- (48) Mark Postak, Girls Varsity Basketball Asst. Coach
- (49) Matt Price Boys Basketball Asst. Coach (volunteer)
- (50) Mike Recupero, Year 2 Resident Educator Mentor
- (51) Autumn Reeves, Varsity Swimming Coach
- (52) Amanda Reid, Year 1 Resident Educator Mentor
- (53) Larry Ries, WHS Faculty Manager (Winter)
- (54) Christian Rodriguez, Varsity Asst. Swimming Coach
- (55) Lindsay Rohrbach, Extended Service (4 hrs.)
- (56) Mike Schmeltzer, Sr., Girls Basketball Asst. Coach (volunteer)
- (57) Shannon Schmitt, WIS Social Studies Dept. Head (50%)
- (58) Shannon Schmitt, WIS RTI Member
- (59) Dennis Schrock, Boys Varsity Basketball Coach
- (60) Justine Sheehan, WIS Bus Ramp Duty
- (61) Jeff Shenker, WIS Bus Ramp Duty
- (62) Matt Shiarla, Varsity Asst. Wrestling Coach
- (63) Kip Shipley, Asst. Wrestling Coach (volunteer)
- (64) Amanda Simmons, Franklin Elem. Student Council (50%)
- (65) Amanda Spaetzel, WIS Student Council
- (66) Chris Steele, Varsity Asst. Bowling Coach
- (67) George Steele, Varsity Asst. Bowling Coach (50%)
- (68) George Steele, Varsity Bowling Coach (50%)
- (69) Heidi Steele, Varsity Asst. Bowling Coach (50%)
- (70) Heidi Steele, Varsity Bowling Coach (50%)
- (71) Brett Steiner, Reserve Wrestling Coach
- (72) Greg Stoner, WIS Science Dept. Head (50%)
- (73) Sara Storm, WIS Math Dept. Head (50%)
- (74) Sara Storm, WIS Newspaper
- (75) Justin Todd, Weight Room Supervisor (Winter)
- (76) Sam Valenti, Asst. Wrestling Coach (volunteer)
- (77) Katie Veal, WIS RTI Member
- (78) Bryce Weber, WIS Math Dept. Head (50%)

- (79) Bryce Weber, WIS Chess Club
- (80) Kevin Williams, 8th Grade Wrestling Coach
- (81) Megan Wolf, WIS Eng./Lang. Arts Dept Head (50%)

- 2. Recommendation to approve unpaid leave for Caroline Houston on October 9, 2025

B. Action Consent Items

- 1. Recommendation to approve the Everyday Speech, LLC Terms of Service and Wadsworth City School District Board of Education Student Data Privacy Agreement for Technology Providers
- 2. Recommendation to the Auditor of State Summary of Services for the fiscal year that ended on June 30, 2025
- 3. Recommendation to approve the Capital Improvement Community Park, Recreation/Conservation Project Pass-Through Grant Agreement between the Ohio Department of Natural Resources and the Wadsworth City School District Board of Education
- 4. Recommendation to readopt Wadsworth City School District Board of Education Policy 2261.01
- 5. Recommendation to set adult breakfast and lunch prices for the 2025-2026 school year as follows:
 - a) Breakfast: \$2.10
 - b) Lunch: \$4.55
- 6. Recommendation to determine the following students are impractical to transport for the 2025-2026 school year:
 - a) Leo Dougherty, to St. Francis DeSales
 - b) Everett Raw, to NEO Classical Academy
 - c) Scarlett Raw, to NEO Classical Academy
- 7. Recommendation to approve a first reading of the following Wadsworth City School District Board of Education policies:
 - a) 2266, Nondiscrimination on the Basis of Sex in Education Programs or Activities (revised)
 - b) 2430.02, Participation of Community/STEM School/Home-Educated Students in Extracurricular Activities (revised)
 - c) 3130, Assignment and Transfer (revised)

- d) 5130, Withdrawal from School (revised)
 - e) 5200, Attendance (revised)
 - f) 5410, Promotion, Academic Acceleration, Placement, and Retention (revised)
 - g) 6109, Acceptance of Payment by Credit Card (new)
 - h) 6152, Student Fees, Fines, and Charges (revised)
 - i) 6830, Audit (revised)
 - j) 7540.02, Digital Content and Accessibility (revised)
 - k) 7541, Electronic Data Disaster Recovery Plan (rescind)
 - l) 8300, Continuity of Organizational Operations (revised)
 - m) 8305, Information Security (revised)
 - n) 8400, School Safety (revised)
 - o) 8460, Transportation for Non-Routine Trips (revised)
 - p) 8462, Student Abuse and Neglect (revised)
 - q) 9270, Equivalent Education Outside the Schools & Participation in Extracurricular Activities for Students Not Enrolled in the District (revised)
8. Recommendation to approve the Contract for Handicapped and Nonhandicapped Pupils (SF-14PD Reporting) Pursuant to ORC 3327.04 and 3313.64(C)(4) between the East Muskingum Local School District and the Wadsworth City School District for the 2025-2026 school year
 9. Recommendation to approve the Agreement for Admission for Tuition Pupils Pursuant to Sections 3327.04, 3327.06, 3323.14, 3317.08 and 3313.841 O.R.C. between the Brunswick Board of Education and the Wadsworth City Schools Board of Education for the 2025-2026 school year
 10. Recommendation to accept a \$3,464 donation from the Wadsworth Band Boosters
 11. Recommendation to approve the Service Agreement by and between PSI Associates, LLC and the Wadsworth City School District Board of Education for the 2025-2026 school year
 12. Recommendation to approve the Service Agreement between Family Connections and Associates and the Wadsworth City School District Board of Education for the period of September 1, 2025 through August 31, 2026
 13. Recommendation to approve the Business Agreement between Nightfall Entertainment, LLC and the Wadsworth City School District Board of Education
 14. Recommendation to approve the Room and Event Contract between Kalahari Resorts & Conventions and the Wadsworth City School District Board of Education

C. Assistant Superintendent Recommendation per [Wadsworth City School District Board of Education Policy 3120, Employment of Professional Staff](#)

1. Michael Schmeltzer, Girls Reserve Basketball Coach (supplemental contract)

IX. Items of the Treasurer

A. Action Items

1. Recommendation to approve Chris Sieber's reappointment to the Library Board of Trustees for a seven-year term beginning January 1, 2026 and ending December 31, 2032.
2. Recommendation to accept the August 2025 financial reports as presented and subject to audit

X. Legislative Update

XI. Board Member Items

XII. Executive Session

WHEREAS, a public board of education may hold an executive session only after a majority quorum of this board determines by a roll call vote to hold such a session and only at a regular or special meeting for the purpose of the consideration of any of the following matters:

A. To consider one or more, as applicable, of the check marked items with respect to a public employee or official:

1. Appointment
2. **Employment ✓**
3. Dismissal
4. Discipline
5. Promotion
6. Demotion
7. **Compensation ✓**
8. Investigation of charges/complaints (unless public hearing requested)

B. To consider the purchase of property for the public purposes or for the sale of property at competitive bidding

- C. Conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action
- D. Preparing for, conducting or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment
- E. Matters required to be kept confidential by federal law or rules or state statutes
- F. Specialized details of security arrangements where disclosure of the matters discussed might reveal information that could be used for the purpose of committing or avoiding prosecution for a violation of the law

NOW, THEREFORE BE IT RESOLVED, that the Wadsworth City Board of Education, by a majority of the quorum present at this meeting, does hereby declare its intention to hold an executive session on **A2, A7 and E** as listed above.

XIV. Adjournment

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. Public participation is governed by Board Bylaw 0169.1 - Public Participation at Board Meetings.

Upon request to the Superintendent, the District shall make reasonable accommodation for a person with a disability to be able to participate in this activity.

**WADSWORTH CITY SCHOOL DISTRICT
BOARD OF EDUCATION
Regular Stated Meeting
September 8, 2025**

Agenda Detail Sheet

VIII. Administrative Items

A. Personnel Consent Items

1. Employments

a) Non-teaching Employees

- (1) Haley Gladding:** Ms. Gladding is being recommended to fill the Custodian III position at Isham Elementary School that was left open when Ms. Denise Dimit accepted another position within the district.
- (2) Malona Shorter:** Ms. Shorter is being recommended to fill the Classroom Playground Aide position at Overlook Elementary School that was left open when Ms. Olivia Bicksler resigned.
- (3) Beth VanHauter:** Ms. VanHauter is being recommended to fill the cafeteria helper position at the Grizzly Academy, which is a new position due to the expansion of the Grizzly Academy.

B. Action Consent Items

- 1. Everyday Speech, LLC:** The Everyday Speech, LLC Terms of Service and Wadsworth City School District Board of Education Student Data Privacy Agreement for Technology Providers being recommended for approval will allow our Student Services Department to purchase a subscription to Everyday Speech, LLC for use by speech and language pathologists.
- 2. Auditor of State:** The Auditor of State Summary of Services for the fiscal year that ended on June 30, 2025 being recommended for approval is necessary for the financial audit of fiscal year 2025, required by Ohio Revised Code.
- 3. Ohio Department of Natural Resources:** The Capital Improvement Community Park, Recreation/Conservation Project Pass-Through Grant Agreement between the Ohio Department of Natural Resources and the Wadsworth City School District Board of Education being recommended for approval is necessary to allow our school district

to receive the funds allocated through the state capital budget bill for the inclusive playground at Valley View Elementary School.

4. **Readoption of Policy 2261.01:** The recommendation to readopt Wadsworth City School District Board of Education Policy 2261.01, Parent and Family Member Participation in Title I Programs, is required annually, per the policy.
5. **Adult Lunch and Breakfast Prices:** The adult breakfast and lunch prices being recommended for approval are the same prices that were charged during the 2024-2025 school year.
7. **Board of Education Policies:** The Wadsworth City School District Board of Education policies being recommended for a first reading are necessary to align the Board's policies with upcoming changes in the Ohio Revised Code and/or best practices.
11. **PSI Associates, LLC Service Agreement:** The Service Agreement by and between PSI Associates, LLC. and the Wadsworth City School District Board of Education for the 2025-2026 school year being recommended for approval is for services that will be provided at Sacred Heart of Jesus School. Our Board of Education has to approve the Agreement because, by law, we serve as the fiscal agent for the funds Sacred Heart of Jesus School uses to pay for the said services.
12. **Family Connections and Associates Service Agreement:** The Service Agreement between Family Connections and Associates and the Wadsworth City School District Board of Education for the period of September 1, 2025 through August 31, 2026 being recommended for approval will allow our school district to continue to partner with Family Connections and Associates for services provided through our employee assistance program.
13. **Nightfall Entertainment, LLC Business Agreement:** The Business Agreement between Nightfall Entertainment, LLC and the Wadsworth City School District Board of Education being recommended for approval is necessary for our high school homecoming dance on September 27, 2025.
14. **Kalahari Resorts & Conventions Contract:** The Room and Event Contract between Kalahari Resorts & Conventions and the Wadsworth City School District Board of Education being recommended for approval will allow our middle school band and choir students to stay at Kalahari as part of their performance in the Kalahari area on May 15-16, 2026.

RECORD OF PROCEEDINGS

WADSWORTH CITY BOARD OF EDUCATION

Minutes of Special Meeting

Date: August 21, 2025

The Wadsworth City Board of Education met in Special Session on Thursday, August 21, 2025, at 5:00 P.M at Wadsworth High School Media Center, 625 Broad Street.

ROLL CALL

Present	Gordon, McComas, Batey, Stevens, Beck
Absent	
Administrators	4
Staff	0
Visitors	2

PLEDGE OF ALLEGIANCE

25-08-121 APPROVAL OF BOARD MINUTES

The motion was made by **McComas**, seconded by **Stevens**, to approve the following Board of Education Meeting Minutes:

Special Meeting August 14, 2025

VOTE: Yea - McComas, Batey, Stevens, Beck, Gordon
 Nay - None

Motion Carried,

ADMINISTRATIVE ITEMS

25-08-122 Upon the recommendation of Superintendent Hill, the motion was made by **Stevens**, seconded by **Batey**, to adopt the Personnel Items from the August 21, 2025, Special Meeting, as presented:

A. PERSONNEL ITEMS

1. Employments

(Recommendations are contingent upon each individual receiving his/her license from the Ohio Department of Education and Workforce, with a license effective date of July 1, 2025, if he/she does not already have the said license and successfully meeting all other pre-employment requirements of the Board.)

a) Certified Employee

Angela Wooldridge Long-Term Substitute Tutor

RECORD OF PROCEEDINGS

WADSWORTH CITY BOARD OF EDUCATION

Minutes of Special Meeting

Date: August 21, 2025

b) Non-Teaching Employees

Scott Back	
Jyll Cooper	(eff. 08/20/25)
Carrie Moore	
Melissa Pride	(eff. 08/20/25)
Marilena Sciddurio	(eff. 08/20/25)

c) Classified Substitutes

Jennifer Carlson	
Renee Kozma	(eff. 08/20/25)
Thomas Oplinger	

d) Supplemental Contracts

Meghan Barker	Elementary Student Council
Amy Casey	Bus Ramp Duty
Sarah Crowley	RTI Member (Franklin)
Nicole Daniel	RTI Member (Lincoln)
Kalyn Davis	Co-Director, WMS Musical
Jessica Ely	Crossing Guard Supervisor
Jessica Gabor	RTI Chair (Lincoln)
Louden Gordon	Weight Room Supervisor (Fall)
Kelly Laib	RTI Member (Franklin)
Alex Mangano	Co-Director, WMS Musical
Joanna Snitil	RTI Member (Franklin)
Carly Willis	RTI Member (Lincoln)
	Bus Ramp Duty

e) Matthew Saunders Home Instructor

VOTE: Yea – Batey, Stevens, Beck, Gordon, McComas

Nay – None

Motion Carried,

25-08-123 Upon the recommendation of Superintendent Hill, the motion was made by **McComas**, seconded by **Beck**, to adopt the Action Consent Items from the August 21, 2025, Special Meeting, as presented:

B. **ACTION CONSENT ITEMS**

1. Recommendation to determine that the following students are impractical to transport for the 2025-2026 school year:

Lillian Prince	Hametown Christian Academy
Olivia Prince	Hametown Christian Academy
Josephine Redmond	Hametown Christian Academy
Lily Redmond	Hametown Christian Academy

RECORD OF PROCEEDINGS

WADSWORTH CITY BOARD OF EDUCATION

Minutes of Special Meeting

Date: August 21, 2025

2. Recommendation to approve the Agreement between Magic Gives Back and the Wadsworth City School District Board of Education. (ATTACHED)
3. Recommendation to approve the Memorandum of Understanding for Medina County MHRB Participation in the Share Coalition Collaborative. (ATTACHED)
4. Recommendation to approve the Memorandum of Understanding, 2025-26, between the Tri-County Educational Service Center and the Wadsworth City School District Board of Education. (ATTACHED)
5. Recommendation to approve the Performance License, Video License, and Performance License Addendum between MTI Enterprises, Inc. and the Wadsworth City School District Board of Education. (ATTACHED)
6. Recommendation to approve the Eldridge Plays & Musicals Terms of Use. (ATTACHED)
7. Recommendation to approve the Performance Licensing Agreement between Stage Partners and the Wadsworth City School District Board of Education. (ATTACHED)
8. Recommendation to approve the Agreement between Playscripts, Incorporated and the Wadsworth City School District Board of Education. (ATTACHED)

VOTE: Yea – Stevens, Beck, Gordon, McComas, Batey
Nay – None

Motion Carried,

BOARD MEMBER ITEMS

25-08-124 The motion was made by **Batey**, seconded by **McComas**, to adopt the Board Member Items Ratification of Resignations from the August 21, 2025, Special Meeting, as presented:

A. RATIFICATION OF RESIGNATIONS

1. Lynne Erjavec Non-Teaching Employee (eff. 08/14/25)
2. Catherine Williams Café Helper Position Only

VOTE: Yea – Beck, Gordon, McComas, Batey, Stevens
Nay – None

Motion Carried,

RECORD OF PROCEEDINGS

WADSWORTH CITY BOARD OF EDUCATION

Minutes of Special Meeting

Date: August 21, 2025

DISCUSSION: STRATEGIC PLAN 2026-2030

The Board of Education reviewed preliminary architectural plans for the High School/ Middle School Athletic and Grounds related to the committee work done in early 2025. Plans for a new athletic facility, as well as recommended improvements to the existing softball and baseball fields, and upgrades to the track stadium.

In addition, the Board reviewed proposed plans for additional parking at both Overlook and Valley View schools to improve site accessibility.

These facilities and infrastructure improvements were presented as key components of the District's next strategic plan. As part of the broader planning process, the Board also reviewed District-wide capital needs, including upgrades related to HVAC systems, roofing, maintenance, building infrastructure, transportation, and safety.

ADJOURNMENT

25-08-125 The motion was made by **McComas**, seconded by **Stevens**, to adjourn at **8:01 p.m.**

VOTE: Yea – Gordon, McComas, Batey, Stevens, Beck
Nay – None

Motion Carried,

(Signed) _____
Amanda Gordon, President

(Attested) _____
Douglas D. Beeman, Treasurer

Book	Policy Manual
Section	5000 Students
Title	PERSONAL COMMUNICATION DEVICES
Code	po5136
Status	Active
Adopted	November 19, 2007
Last Revised	February 10, 2025

5136 - **PERSONAL COMMUNICATION DEVICES**

Students may use personal communication devices (PCDs) according to the rules established in their school as identified in the school's student handbook. The said rules shall apply during school hours and/or during extra-curricular activities. The said rules must emphasize personal communication device use be as limited as possible during school hours in an effort to reduce personal communication device-related distractions in classroom settings. The said rules may allow a student to use personal communication devices as part of a class for student learning when approved by the student's teacher. In addition, students will be permitted to use personal communication devices to monitor or address a health concern, or other uses as identified in a student's individual education program developed under Chapter 3323 of the Revised Code or plan developed under section 504 of the "Rehabilitation Act of 1973," 29 U.S.C. 794.

For purposes of this policy, "personal communication device" (PCD) is defined in Bylaw 0100 - Definitions. Students may not use PCDs on school property or at a school-sponsored activity to access and/or view Internet web sites that are otherwise blocked to students at school. Students may use PCDs while riding to and from school on a school bus or other Board-provided vehicles or on a school bus or Board-provided vehicle during school-sponsored activities, at the discretion of the bus driver, classroom teacher, or sponsor/advisor/coach. Distracting behavior that creates an unsafe environment will not be tolerated.

Except as authorized by a teacher, administrator or IEP team, students are prohibited from using PCDs during the school day, including while off-campus on a field trip, and during extra-curricular activities to capture, record and/or transmit the words or sounds (i.e., audio) and/or images (i.e., pictures/video) of any student, staff member or other person. Using a PCD to capture, record and/or transmit audio and/or pictures/video of an individual without proper consent is considered an invasion of privacy and is not permitted. If the violation involves potentially illegal activity, the confiscated-PCD may be turned over to law enforcement.

PCDs, including but not limited to those with cameras, may not be activated or utilized at any time in any school situation where a reasonable expectation of personal privacy exists. These locations and circumstances include, but are not limited to, gymnasiums, locker rooms, shower facilities, rest/bathrooms, and any other areas where students or others may change clothes or be in any stage or degree of disrobing or changing clothes. The Superintendent and Principal are authorized to determine other specific locations and situations where use of a PCD is absolutely prohibited.

Students shall have no expectation of confidentiality with respect to their use of PCDs on school premises/property.

Students may not use a PCD in any way that might reasonably create in the mind of another person an impression of being threatened, humiliated, harassed, embarrassed or intimidated. See Policy 5517.01 - Bullying and Other Forms of Aggressive Behavior. In particular, students are prohibited from using PCDs to: (1) transmit material that is threatening, obscene, disruptive, or sexually explicit or that can be construed as harassment or disparagement of others based upon their race, color, national origin, sex (including sexual orientation/transgender identity), disability, age, religion, ancestry, or political beliefs; and (2) engage in "sexting" - i.e., sending, receiving, sharing, viewing, or possessing pictures, text messages, e-mails or other materials of a sexual nature in electronic or any other form. Violation of these prohibitions shall result in disciplinary action. Furthermore, such actions will be reported to local law enforcement and child services as required by law.

Students are also prohibited from using a PCD to capture, record, and/or transmit test information or any other information in a manner constituting fraud, theft, cheating, or academic dishonesty. Likewise, students are prohibited from using PCDs to receive such information.

Possession of a PCD by a student at school during school hours and/or during extra-curricular activities is a privilege that may be forfeited by any student who fails to abide by the terms of this policy, or otherwise abuses this privilege.

Violations of this policy may result in disciplinary action and/or confiscation of the PCD. The Principal will also refer the matter to law enforcement or child services if the violation involves an illegal activity (e.g., child pornography, sexting). Discipline will be imposed on an escalating scale ranging from a warning to an expulsion based on the number of previous violations and/or the nature of or circumstances surrounding a particular violation. If the PCD is confiscated, it will be released/returned to the student's parent/guardian after the student complies with any other disciplinary consequences that are imposed, unless the violation involves potentially illegal activity in which case the PCD may be turned-over to law enforcement. A confiscated device will be marked in a removable manner with the student's name and held in a secure location in the building's central office until it is retrieved by the parent/guardian or turned-over to law enforcement. School officials will not search or otherwise tamper with PCDs in District custody unless they reasonably suspect that the search is required to discover evidence of a violation of the law or other school rules. Any search will be conducted in accordance with Board Policy 5771 - Search and Seizure. If multiple offenses occur, a student may lose his/her privilege to bring a PCD to school for a designated length of time or on a permanent basis.

A person who discovers a student using a PCD, recording device, or other device with one- or two-way audio communication technology in violation of this policy is required to report the violation to the Principal or Superintendent.

Students are personally and solely responsible for the care and security of their PCDs. The Board assumes no responsibility for theft, loss, or damage to, or misuse or unauthorized use of, PCDs brought onto its property.

Parents/Guardians are advised that the best way to get in touch with their child during the school day is by calling the school office.

Students may use school phones to contact parents/guardians during the school day.

This policy shall be posted prominently on the District's website and in a central location in each school building and made publicly available upon request.

Revised 7/14/09

Revised 10/14/13

Revised 11/20/17

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EVERYDAY SPEECH, LLC

TERMS OF SERVICE

Last Updated: July 17, 2024

Welcome to Everyday Speech!

These terms and conditions are a legal agreement (these “**Terms**”) between you (together with the business entity, if any, that you represent, “**you**” or “**your**” or “**User**” or “**Customer**”) and Everyday Speech, LLC (“**Everyday Speech**” or “**we**”, “**us**” or “**our**”), establishing terms and conditions under which you shall access and use the services and features available through our mobile application (the “**App**”) and through on Everyday Speech’s web-based social learning platform (together with the App, the “**Platform**”) accessed via the website at <https://everydayspeech.com/> and any related sub-domains (the “**Website**”, the App, Platform, and Website collectively the “**Services**”), each as made available by Everyday Speech from time to time. The date you first agree to these Terms is referred to herein as the “**Effective Date.**” Your use of the Platform or App and Website is also subject to our Privacy Policy available on our Website at <https://everydayspeech.com/privacy> for the Website and <https://everydayspeech.com/platform-privacy> for the App and Platform.

In some instances, both these Terms and separate guidelines, rules, or terms of service or sale setting forth additional or different terms and/or conditions will apply to your use of the Services (in each such instance, and collectively “**Additional Terms**”). To the extent there is a conflict between these Terms and any applicable Additional Terms, the Additional Terms will control unless they expressly state otherwise.

If you are entering into these Terms on behalf of a company or other legal entity, you represent that you have the authority to bind such entity to these terms and conditions, in which case the terms “**you**” or “**your**” shall refer to such entity.

If you purchase Services for use by students, if required under applicable state or federal law, you will be responsible for obtaining verifiable parental consent prior to making such Services available to its students under the age of 13. Otherwise, if you purchased Services and are not authorized by an educational institution, then you agree to not input the personal information of any children under the age of 13 into the Platform or to allow children under the age of 13 to input their personal information into the Platform. Everyday Speech shall comply with its responsibilities under the Children’s Online Privacy Protection Act and applicable law, as provided in the Privacy Policy.

BEFORE YOU CLICK ON THE “**I ACCEPT**” BUTTON OR OTHERWISE ACCESS THE PLATFORM OR APP OR USE ANY OF THE SERVICES, CAREFULLY READ THESE TERMS. BY CLICKING ON THE “**I ACCEPT**” BUTTON OR ACCESSING THE PLATFORM OR APP, WEBSITE OR APPS OR USING THE SERVICES, YOU AND THE BUSINESS ENTITY THAT YOU REPRESENT ARE AGREEING TO BE BOUND BY AND ARE BECOMING A PARTY TO THESE TERMS. YOU REPRESENT AND WARRANT THAT YOU HAVE THE AUTHORITY TO ENTER INTO THESE TERMS ON BEHALF OF

THE BUSINESS ENTITY YOU REPRESENT. YOU HEREBY COVENANT TO ENSURE THAT ALL USERS THAT GAIN ACCESS TO THE PLATFORM OR APP AND/OR THE SERVICES FROM YOU ARE BOUND BY THESE TERMS. IF YOU DO NOT AGREE TO ALL OF THESE TERMS, THEN DO NOT CLICK "I ACCEPT" AND YOU WILL NOT BE PERMITTED TO ACCESS AND/OR USE THE SERVICES.

1. Access and Use; Registration; Payment; Termination

A. Permissions.

Everyday Speech grants you a personal, revocable, non-exclusive, non-transferable, limited permission to access the Website solely for your personal, non-commercial use, provided that you comply with these Terms, including, without limitation, Section 4 below.

B. Restricted License.

On the condition that you comply with all your obligations under these Terms, Everyday Speech hereby grants you a non-exclusive, non-transferable, restricted license (without the right to sublicense) to access the App and Platform and use the Services in accordance with these Terms and the instructions and guidelines posted on the Platform or App. Everyday Speech reserves the rights to terminate your license to use the Platform or App and Services or to change the features included in different tiers of paid or free subscription plans.

C. Registration.

Some portions of our Services may be available to users without registering for an account, other features will only be available to those users who register with us, while still other features will only be available to users based on the features included in their subscription plan or trial of our Services.

In some cases, an account may be assigned to you by an administrator, such as your school or other teaching organization you may be a member of. If you are using or logging into an account assigned to you by an administrator, Additional Terms may apply to your use of the Services. Moreover, your administrator may be able to access or disable your account without our involvement.

In consideration of your use of the Service, you agree to (a) provide accurate, current and complete information about you as may be prompted by any registration forms on the Service ("Registration Data"); (b) maintain the security of your password and identification; (c) maintain and promptly update the Registration Data, and any other information you provide to us, to keep it accurate, current and complete; and (d) be fully responsible for all use of your account and for any actions that take place using your account.

If you believe that your account has been compromised at any time, please notify us at support@everydayspeech.com.

D. Payments.

If you purchase any Services that we offer for a fee, either on a one-time or subscription basis (“Premium Services”), you agree to Everyday Speech or its third-party payment processing service provider storing your payment information, whether a credit card or other payment methods offered to you. You also agree to pay the applicable fees for the Premium Services (including, without limitation, periodic fees for premium accounts) as they become due plus all related taxes. You may cancel your Premium Services as provided on the Platform or App from time to time. If you register for our Services as a member of an organization, your subscription may be paid by such organization; provided that, if so, then your subscription shall be effective for only the period for which such subscription is paid by such third party.

2. Our Content, Ownership, Limited License, and Reservation of Rights

A. Our Content.

The Services and Website contain a variety of: (i) materials and other items relating to Everyday Speech and its Services, and similar items from our licensors and other third-parties, including any and all copyrightable material (including source and object code) as well as software libraries, articles, and other materials provided by third-parties; (ii) trademarks, logos, trade names, service marks, and trade identities of various parties, including those of Everyday Speech (collectively, “**Trademarks**”); and (iii) other forms of intellectual property (all of the foregoing, collectively “**Everyday Speech Content**”).

B. Ownership.

The Services (including past, present, and future versions), Website, and the Everyday Speech Content are owned or controlled by Everyday Speech, our licensors and/or certain other third parties. All right, title, and interest in and to the Everyday Speech Content available via the Services are the property of Everyday Speech, our licensors and/or certain other third parties, and is protected by U.S. and international copyright, trademark, patent, or other intellectual property rights and laws to the fullest extent possible.

C. Limited License.

Subject to your compliance with these Terms and any applicable Additional Terms, Everyday Speech grants you a limited, non-exclusive, revocable, non-assignable, personal, and non-transferable license to (i) download (temporary storage only), display, view, use, and/or play, the Everyday Speech Content (excluding source and object code in raw form or otherwise, other than as made available to access and use to enable display and functionality) on a personal computer, mobile phone or other wireless device, or other Internet enabled device (each, a “**Device**”) for your personal, non-commercial use only, and (ii) to use certain Everyday Speech Content that we may from time to time make available on the Services explicitly for you for use as part of your User Content (“**Everyday Speech Licensed Elements**”), but only for such purposes as may be explicitly stated at the time that the Everyday Speech Licensed Elements are made available on the Services; but we and our licensors and certain other third-parties, as the case may be, retain ownership of such Everyday Speech Licensed Elements. The foregoing limited license (x) does not give you any ownership of, or any other intellectual property interest

in, any Everyday Speech Content. Any use of the Everyday Speech Content other than as set forth herein shall require a separate agreement between Everyday Speech and you.

D. Ideas and Feedback

While we welcome your feedback, ideas, and suggestions, it is important to be aware of the following restrictions. If you send us feedback, ideas, or suggestions (collectively, “offered ideas”), you agree that: (1) your ideas become the property of Everyday Speech and you are not owed any compensation in exchange; (2) none of the ideas contain confidential or proprietary information of any third party; (3) Everyday Speech may use or redistribute ideas for any purpose and in any way; (4) there is no obligation for Everyday Speech to review or use your ideas; and (5) Everyday Speech has no obligation to keep any ideas confidential.

3. Your Content; Ownership; Limited License

A. Your Content.

The Services may allow you to submit, post, link, store, share and otherwise make available certain information, text, graphics, videos, or other material (“**User Content**”) (whether by collaboration on or sharing files, emailing, messaging, sharing a link, sharing files with other applications or Services or users, posting in a forum or gallery or otherwise). Suspending or terminating your account will not delete or inhibit access to any of your User Content that was earlier shared or published. If you do not want others to have any such access or any of those rights, do not use the sharing, publishing or other collaboration features of the Services and set your permissions accordingly. You are responsible for the User Content that you post on or through the Service, including its accuracy, completeness, legality, reliability, and appropriateness.

By posting User Content on or through the Services, you represent and warrant that: (i) the User Content is yours (you own it and/or you have the right to use it and the right to grant us the rights and license as provided in these Terms), (ii) the posting of your User Content on or through the Services does not violate the privacy rights, publicity rights, copyrights, contract rights or any other rights of any person or entity, (iii) you have fully complied with any third party license terms relating to User Content that you upload or post using the Services and have satisfied all terms and conditions to pass through to end users the right to use User Content; and (iv) User Content does not contain or will not install any viruses, worms, malware, Trojan horses, or other harmful or destructive programming. We reserve the right to terminate the account of anyone found to be infringing on a copyright.

Except where otherwise stated, Everyday Speech has the right but not the obligation to monitor all User Content provided by users.

B. Ownership.

You retain any and all of your rights to any User Content you submit, post or display on or through the Services and you are responsible for protecting those rights. We take no responsibility and assume no liability for User Content you or any third-party posts on or through the Services. However, by posting User Content using the Services you grant us the right and license to use, modify, publicly perform, publicly display, reproduce, and distribute such User

Content on and through the Services for the sole purpose of providing the Services to you and any users of the User Content and Services who you authorize.

In addition, other User Content not owned by you found on or through the Services are the property of Everyday Speech or used with permission. You may not distribute, modify, transmit, reuse, download, repost, copy, or use said User Content, whether in whole or in part, for commercial purposes or for personal gain, without express advance written permission from us.

C. Limited License.

Except as otherwise described in any applicable Additional Terms, you hereby grant to Everyday Speech, and you agree to grant to Everyday Speech, the non-exclusive, unrestricted, unconditional, unlimited, worldwide, irrevocable, perpetual, and cost-free right and license to use, copy, record, modify, distribute, reproduce, sublicense (through multiple levels), display, and make derivative works of your User Content.

4. Service and Content Use Restrictions

A. Service Use Restrictions.

You agree to use the Services (including the App and Website), and any Everyday Speech Content, in a manner consistent with all applicable laws and regulations. Additionally, you will not take any of the following actions with respect to the Services, or Everyday Speech Content, nor will you use the Services or related services to upload, post, email, distribute, transmit, link, solicit or otherwise make available any Everyday Speech Content or use the Services in any manner that:

- is unlawful, harmful to minors, threatening, harassing, abusive, defamatory, slanderous, vulgar, gratuitously violent, obscene, pornographic, indecent, lewd, libelous, invasive of another's privacy, or racially, ethnically or otherwise offensive, hateful or abusive;
- infringes someone else's patent, trademark, trade secret, copyright or other intellectual property or other rights;
- removes any proprietary notices or labels on the Everyday Speech Content;
- advocates or solicits violence, criminal conduct or the violation of any local, state, national or international law or the rights of any third party;
- is deceptive in any way, such as an offer to sell fraudulent goods or contains an impersonation of any person or entity or misrepresents an affiliation with a person or entity;
- specifically advertises firearms or ammunition, tobacco, alcohol, illegal drugs, or other contraband;
- constitutes unsolicited or unauthorized advertising, junk or bulk e-mail (SPAM), chain letters, or any other unsolicited commercial or non-commercial communication;
- interferes with others using the Services;
- contains software viruses, worms, time bombs, corrupted files, Trojan horses or any other computer code, files, or programs that are designed or intended to disrupt, damage,

overburden, impair or limit the functioning of any software, hardware, network, server or communications systems or equipment;

- contains a petitions for signatures, chain letters or letters relating to a pyramid scheme;
- disrupts, interferes or inhibits any other user from enjoying the Services or other affiliated or linked websites, material, contents, products and/or services.
- uses any robot, spider, or other such programmatic or automatic device, inducing but not limited to automated dial-in or inquiry devices, to obtain information from the Services or otherwise monitor or copy any portion of the Services, products and/or services;
- creates a false identity for the purpose of misleading others;
- prepares, compiles, uses, downloads or otherwise copies any user information and/or usage information for any portion thereof, or transmit, provide or otherwise distribute (whether or not for a fee) such information to any third party;
- uses any Everyday Speech domain name, or confusingly similar variation, as a pseudonymous return email address;
- contains any offer for unsolicited goods or services or any advertising or promotional materials, except in those areas specifically designated for such purpose (e.g., classified bulletin board);
- provides material support or resources (or conceals or disguises the nature, location, source, or ownership of material support or resources) to any organization(s) designated by the United States government as a foreign terrorist organization pursuant to Section 219 of the Immigration and Nationality Act;
- attempts to disable, bypass, modify, defeat or otherwise circumvent any of the digital rights management or other security related tools incorporated into the software or any Everyday Speech Content or the Services;
- reproduces, duplicates, copies, sells, trades, resells or exploits for any commercial purposes, any portion of the Services or Everyday Speech Content, use of the Services, or access to the Services;
- publishes, publicly performs or displays, or distributes to any third party any Everyday Speech Content, including reproduction on any computer network or broadcast or publications media;
- systematically collects and uses any Everyday Speech Content including the use of any data mining, or similar data gathering and extraction methods;
- makes derivative uses of the Services or the Everyday Speech Content;
- uses, frames, or utilizes framing techniques to enclose any portion of the Services (including the images found at the Services or any text or the layout/design of any page or form contained on a page); and/or
- modifies, translates, decompiles, disassembles, uses reverse engineering or otherwise attempts to derive the source code for the computer systems and other technology that operate the Services. For purposes of these Terms, "reverse engineering" shall include the

examination or analysis of the Services to determine the source code, structure, organization, internal design, algorithms or encryption devices of the Services' underlying technology.

B. Enforcement; Suspension; Termination.

Everyday Speech reserves the right to investigate possible violations of these Terms, block users from accessing the Services, and refer matters to law enforcement authorities for further investigation. We may disclose information to third parties, in accordance with our Privacy Policy.

You agree that if Everyday Speech determines or reasonably suspects that you are reselling or brokering the Services' information, programs, computer applications, or Everyday Speech Content, or is otherwise violating any provision of these Terms, Everyday Speech may take immediate action, including terminating the delivery of, and the license to use, the Services. Everyday Speech reserves the right to use whatever means it deems appropriate to monitor your compliance with these Terms. Everyday Speech reserves the right to exercise whatever lawful means it deems necessary to prevent unauthorized access to or use of the Services, including, but not limited to, technological barriers, IP mapping, and contacting your Internet Service Provider (ISP) regarding such unauthorized use.

If you wish to terminate your account (if you have one), you may terminate your subscription via the Platform or App or provide notice of termination to us at support@everydayspeech.com. Everyday Speech will have no obligation to provide a refund of any amounts previously paid to Everyday Speech. Everyday Speech can terminate the Platform or App and/or any related Services immediately as part of a general shut down of our Services. If your subscription is paid by a third-party organization, your subscription may be terminated by such organizer. All provisions of these Terms which by their nature should survive termination shall survive termination, including, without limitation, ownership provisions, rights in data you share with other users, warranty disclaimers, limitations of liability and governing law and jurisdiction.

5. Procedure for Alleging Copyright Infringement

A. DMCA Notice.

Everyday Speech asks our users to respect the intellectual property of others. It is our policy to respond appropriately to clear notices of alleged copyright infringement, as set forth more fully below. In Everyday Speech's sole discretion, Everyday Speech may remove content that may be infringing on another person's intellectual property rights with or without notice to the potential infringer. In accordance with the U.S. Digital Millennium Copyright Act ("DMCA") and other applicable law, Everyday Speech has adopted a policy of terminating, in appropriate circumstances and at Everyday Speech's sole discretion, users who are deemed to be repeat infringers. If you own a copyright in a work (or represent such a copyright owner) and believe that your (or such owner's) copyright in that work has been infringed by an improper posting or distribution of it via the Site, then you may send us a written notice that includes all of the following:

- (i) a legend or subject line that says: "DMCA Copyright Infringement Notice";

- (ii) a description of the copyrighted work that you claim has been infringed or, if multiple copyrighted works are covered by a single notification, a representative list of such works;
- (iii) a description of where the material that you claim is infringing or is the subject of infringing activity is located that is reasonably sufficient to permit us to locate the material (please include the URL of the Site on which the material appears);
- (iv) your full name, address, telephone number, and e-mail address;
- (v) a statement by you that you have a good faith belief that use of the material in the manner complained of is not authorized by the copyright owner, its agent, or the law;
- (vi) a statement by you, made under penalty of perjury, that all the information in your notice is accurate, and that you are the copyright owner (or, if you are not the copyright owner, then your statement must indicate that you are authorized to act on the behalf of the owner of an exclusive right that is allegedly infringed); and
- (vii) your electronic or physical signature.

Everyday Speech will only respond to DMCA Notices that it receives by mail, e-mail, or facsimile at the addresses below:

By Mail: Copyright Agent
c/o Everyday Speech
1515 E Cesar Chavez St Unit 100, #1008
Austin, TX 78702
By E-Mail: copyright@everydayspeech.com

For clarity, only DMCA Notices should go to the above e-mail address.

It is often difficult to determine if your copyright has been infringed. Everyday Speech may elect to not respond to DMCA Notices that do not substantially comply with all of the foregoing requirements, and Everyday Speech may elect to remove allegedly infringing material that comes to its attention via notices that do not substantially comply with the DMCA.

Please note that the DMCA provides that any person who knowingly materially misrepresents that material or activity is infringing may be subject to liability.

We may send the information that you provide in your notice to the person who provided the allegedly infringing work. That person may elect to send us a DMCA Counter-Notification (as described below).

Without limiting Everyday Speech's other rights, Everyday Speech may, in appropriate circumstances, terminate a repeat infringer's access to the Site and any other website owned or operated by Everyday Speech.

B. Counter-Notification.

If access on the Site to a work that you submitted to Everyday Speech is disabled or the work is removed as a result of a DMCA Notice, and if you believe that the disabled access or removal is the result of mistake or misidentification, then you may send us a DMCA Counter-Notification to the addresses above. Your DMCA Counter-Notification should contain the following information:

- (i) a legend or subject line that says: “DMCA Counter-Notification”;
- (ii) a description of the material that has been removed or to which access has been disabled and the location at which the material appeared before it was removed or access to it was disabled (please include the URL of the Site from which the material was removed or access to it disabled);
- (iii) a statement under penalty of perjury that you have a good faith belief that the material was removed or disabled as a result of mistake or misidentification of the material to be removed or disabled;
- (iv) your full name, address, telephone number, e-mail address, and the username of your Account (if you have an Account);
- (v) a statement that you consent to the jurisdiction of the United States District Court for the District of Texas, and that you will accept service of process from the person who provided DMCA notification to us or an agent of such person; and
- (vi) your electronic or physical signature.

If we receive a DMCA Counter-Notification, then we may replace the material that we removed (or stop disabling access to it) in not less than ten (10) and not more than fourteen (14) business days following receipt of the DMCA Counter-Notification. However, we will not do this if we first receive notice at the addresses above that the party who sent us the DMCA Copyright Infringement Notice has filed a lawsuit asking a court for an order restraining the person who provided the material from engaging in infringing activity relating to the material on the Site. You should also be aware that we may forward the Counter-Notification to the party who sent us the DMCA Copyright Infringement Notice.

6. Procedure for Alleging Infringement of Other Intellectual Property

If you own intellectual property other than copyrights and believe that your intellectual property other than copyright has been infringed by an improper posting or distribution of it via the Site, then you may send us a written notice to the addresses set forth above that includes: (a) a legend or subject line that says: “Intellectual Property Infringement Notice”; and (b) all the other information required for the DMCA notice above, except describing the other intellectual property alleged to have been infringed.

We will act on such notices in our sole discretion. Any user of the Site that fails to respond satisfactorily to Everyday Speech with regard to any such notice is subject to suspension or termination. We may send the information that you provide in your notice to the person who provided the allegedly infringing material.

7. Third-Party Content and Sites

Some of the content, services and functionality on the Site, such as advertisements, widgets, software, applications, articles, photographs and videos, may be provided by third parties (collectively, **"Third-Party Content"**). Although we try to keep inappropriate third-party ads and other content off of the Site, we are not responsible for this Third-Party Content or the third parties if you interact with them.

Users of the Site may be able to view, access and interact with Third-Party Content without leaving the Site, including viewing, accessing or interacting with Third-Party Content that is imported or "framed" within the Site. The Site may also contain links to third-party websites that are not owned, controlled or operated by Everyday Speech, and the Site may include links to third-party ads on the Site or otherwise, to or from third-party websites (collectively, **"Third-Party Sites"**), including websites operated by advertisers, licensors, licensees, and certain other third-parties who may have business relationships with Everyday Speech.

Everyday Speech may have no control over the content, operations, policies, terms, or other elements of Third-Party Content or Third-Party Sites, and Everyday Speech does not assume any obligation to review any of them. Everyday Speech does not endorse, approve, or sponsor any Third-Party Sites, or any Third-Party Content, advertising, information, materials, products, services, or other items. Furthermore, Everyday Speech is not responsible for the quality or delivery of the products or services offered, accessed, obtained by or advertised at such sites. Finally, Everyday Speech will under no circumstances be liable for any direct, indirect, incidental or special loss or other damage, whether arising from negligence, breach of contract, defamation, infringement of copyright or other intellectual property rights, caused by the exhibition, distribution or exploitation of any information or content contained within these Third-Party Sites. Any activities you engage in connection with any of the same are subject to the privacy and other policies, terms and conditions of use and/or sale, and rules issued by the operator of the Third-Party Sites, and you agree to be bound thereto. Everyday Speech disclaims all liability in connection therewith.

8. -

9. Other Dispute Resolution Where Arbitration Is Not Available

This Section 9 applies to all users of the Site.

A. Section 9 Disputes.

To the fullest extent permitted by applicable law, if any controversy, allegation, or claim (including any non-contractual claim) arises out of or relates to the Site, the Everyday Speech Content, these Terms, whether heretofore or hereafter arising or to any of Everyday Speech's actual or alleged intellectual property rights (collectively, a **"Section 9 Dispute"**), then you and we agree to send a written notice to the other providing a reasonable description of the Section 9 Dispute, along with a proposed resolution of it. Our notice to you will be sent to you based on the most recent contact information that you provide us. But if no such information exists or if

such information is not current, then we have no obligation under this Section 10(A). Your notice to us must be sent to: 1515 E Cesar Chavez St Unit 100, #1008, Austin, TX 78702, Attention: Customer Service. Subject to applicable law, for a period of sixty (60) days from the date of receipt of notice from the other party, Everyday Speech and you will engage in a dialogue in order to attempt to resolve the Section 9 Dispute, though nothing will require either you or Everyday Speech to resolve the Section 9 Dispute on terms with respect to which you and Everyday Speech, in each of our sole discretion, are not comfortable.

B. Jurisdiction.

The parties agree that the state or federal courts in Medina County Ohio shall have non-exclusive jurisdiction of any Section 9 Dispute.

C. Governing Law.

To the maximum extent permitted by the mandatory laws in your country of residence, these Terms and any Section 9 Dispute arising out of or in connection with it or its subject matter or formation (including non-contractual disputes), will be governed by, and construed in accordance with, the laws of the State of Ohio, without regard to its conflicts of law provisions.

D. Limited Time to File Claims.

TO THE FULLEST EXTENT PERMITTED BY APPLICABLE LAW, IF YOU OR WE WANT TO ASSERT A SECTION 9 DISPUTE AGAINST THE OTHER, THEN YOU OR WE MUST COMMENCE IT (BY DELIVERY OF WRITTEN NOTICE AS SET FORTH IN SECTION 10(A)) WITHIN ONE (1) YEAR AFTER DISCOVERY OF THE SECTION 9 DISPUTE ARISES -- OR IT WILL BE FOREVER BARRED.

E. Injunctive Relief.

The foregoing provisions of this Section 9 will not apply to any legal action taken by Everyday Speech to seek an injunction or other equitable relief in connection with, any loss, cost, or damage (or any potential loss, cost, or damage) relating to the Site, any Everyday Speech Content, your User Content and/or Everyday Speech's intellectual property rights (including such Everyday Speech may claim that may be in dispute), Everyday Speech's operations, and/or Everyday Speech's products or services.

10. -

11. Limitation of Liability

TO THE FULLEST EXTENT PERMITTED BY LAW, IN NO EVENT WILL THE EVERYDAY SPEECH PARTIES BE LIABLE FOR (A) INDIRECT, SPECIAL, INCIDENTAL, PUNITIVE, EXEMPLARY, RELIANCE, OR CONSEQUENTIAL DAMAGES, (B) LOSS OF PROFITS, (C) BUSINESS INTERRUPTION, (D) LOSS OF OR DAMAGE TO REPUTATION, OR (E) LOSS OF INFORMATION OR DATA.

THE EVERYDAY SPEECH PARTIES' MAXIMUM AGGREGATE LIABILITY TO YOU FOR ANY CAUSES WHATSOEVER, AND REGARDLESS OF THE FORM OF ACTION, WILL AT ALL TIMES BE LIMITED TO THE GREATER OF (I) THE AMOUNT PAID, IF ANY, BY YOU TO EVERYDAY SPEECH IN CONNECTION WITH THE SERVICES IN THE TWELVE (12) MONTHS PRIOR TO THE ACTION GIVING RISE TO LIABILITY OR (II) US \$10.00.

12. General Provisions

A. Everyday Speech's Consent or Approval. As to any provision in these Terms or any applicable Additional Terms that grants Everyday Speech a right of consent or approval or permits Everyday Speech to exercise a right in its "sole discretion," Everyday Speech may exercise that right in its sole and absolute discretion. No Everyday Speech consent or approval may be deemed to have been granted by Everyday Speech without being in writing and signed by an officer of Everyday Speech.

B. Applicable Law. These Terms and any applicable Additional Terms will be governed by and construed in accordance with, and any Dispute and Excluded Dispute will be resolved in accordance with, the laws of the State of Ohio, without regard to its conflicts of law provisions.

C. -

D. Operation of the Services; Availability of Services; International Issues. Everyday Speech controls and operates the Services from its U.S.-based offices in the United States of America ("USA"). If you use the Services from other locations, you are doing so on your own initiative and are responsible for compliance with applicable local laws regarding your online conduct and acceptable content, if and to the extent local laws apply. We reserve the right to limit the availability of the Services and/or the provision of any content, program, Product, service, or other feature described or available on the Services to any person, entity, geographic area, or jurisdiction, at any time and in our sole discretion, and to limit the quantities of any content, program, Product, service, or other feature that we provide. You and we disclaim any application to these Terms of the UN Convention on Contracts for the International Sale of Goods.

E. Web Browser Support. Access to the Website requires the use of a web browser. Everyday Speech recommends the use of "modern" web browsers with release dates within the last 6 months for maximum performance and security. Additionally, Everyday Speech cannot be expected to support all browser extensions. Browser extension compatibility, even for supported browsers, is the responsibility of the user.

F. Bug Bounty. Everyday Speech does not currently offer any "bug bounty" program at this time for any reported computer, software, or network vulnerabilities. Any legitimate and valid reported security vulnerabilities will be greatly appreciated, but no compensation can be offered at this time.

G. Export Controls. Software related to or made available by the Services may be subject to export controls of the U.S.A. No software from the Services may be downloaded, exported, or re-exported to any country, or to any person, entity, or end-user subject to U.S. export controls.

H. Government. For U.S. Government procurement, all Services that constitute or include software are deemed to be commercial computer software as defined in FAR 12.212 and DFARS 227.7202, as applicable, and any successor regulations. Any use, modification, reproduction release, performance, display or disclosure of the software by the U.S. Government will be solely in accordance with the license rights, restrictions and other terms set forth in these Terms.

I. Severability; Interpretation. If any provision of these Terms, or any applicable Additional Terms, is for any reason deemed invalid, unlawful, void, or unenforceable by a court or arbitrator of competent jurisdiction, then that provision will be deemed severable from these Terms or the Additional Terms, and the invalidity of the provision will not affect the validity or enforceability of the remainder of these Terms or the Additional Terms (which will remain in full force and effect). To the extent permitted by applicable law, you agree to waive, and you hereby waive, any applicable statutory and common law that may permit a contract to be construed against its drafter. Wherever the word “including” is used in these Terms or any applicable Additional Terms, the word will be deemed to mean “including, without limitation.”. The summaries of provisions and section headings are provided for convenience only and shall not limit the full Terms.

J. Communications. When you communicate with Everyday Speech electronically, such as via e-mail and text message, you consent to receive communications from Everyday Speech electronically. Please note that we are not obligated to respond to inquiries that we receive. You agree that all agreements, notices, disclosures, and other communications that we provide to you electronically satisfy any legal requirement that such communications be in writing.

K. Investigations; Cooperation with Law Enforcement; Termination; Survival. Everyday Speech reserves the right, without any limitation, to: (i) investigate any suspected breaches of the Services security or its information technology or other systems or networks, (ii) investigate any suspected breaches of these Terms and any applicable Additional Terms, (iii) investigate any information obtained by Everyday Speech in connection with reviewing law enforcement databases or complying with criminal laws, (iv) involve and cooperate with law enforcement authorities in investigating any of the foregoing matters, (v) prosecute violators of these Terms and any applicable Additional Terms.

L. Assignment. Everyday Speech may assign its rights and obligations under these Terms, the Privacy Policy, and any applicable Additional Terms, in whole or in part, to any party at any time without any notice. These Terms and any applicable Additional Terms may not be assigned by you, and you may not delegate your duties under them, without the prior written consent of an officer of Everyday Speech.

M. No Waiver. Except as expressly set forth in these Terms or any applicable Additional Terms, (i) no failure or delay by you or Everyday Speech in exercising any of rights, powers, or remedies under will operate as a waiver of that or any other right, power, or remedy, and (ii) no waiver or modification of any term of these Terms or any applicable Additional Terms will be effective unless in writing and signed by the party against whom the waiver or modification is sought to be enforced.

N. Notices and Questions. You agree that: (A) we may give you notices of new, revised or changed terms and other important matters by prominently posting notice on the home page of the Services, or in another reasonable manner; and (B) we may contact you by mail or e-mail sent to the address provided by you. Everyday Speech may give notice by means of an electronic mail to your e-mail address on record in Everyday Speech's account information, or by written communication sent by first class mail or pre-paid post to your address on record in Everyday Speech's account information. Such notice shall be deemed to have been given upon the expiration of 48 hours after mailing or posting (if sent by first class mail or pre-paid post) or 12 hours after sending (if sent by email).

Everyday Speech

1515 E Cesar Chavez St Unit 100, #1008, Austin, TX 78702

O. Call Monitoring and Recording. For quality assurance, we may record and/or monitor incoming calls to, and outgoing calls from, Everyday Speech. By accepting these Terms, you also consent to any and all call recording and monitoring performed by Everyday Speech or our agents, employees and/or affiliates.

13. Questions of Additional Information

If you have a question regarding using the Services, you may contact Everyday Speech Customer Support by sending an e-mail to support@everydayspeech.com. You acknowledge that the provision of customer support is at Everyday Speech's sole discretion.

Everyday Speech LLC:

Signature: _____

Name: Kyle Lawrence

Title: Business Operations Manager

Date: 2025-08-14

[Customer]:

Signature: _____

Name: _____

Title: _____

Date: _____

Wadsworth Copy of Everyday Speech - Terms of Service.docx

Final Audit Report

2025-08-14

Created:	2025-08-14
By:	Luke Ferree (luke@everydayspeech.com)
Status:	Signed
Transaction ID:	[REDACTED]

"Wadsworth Copy of Everyday Speech - Terms of Service.docx" History

-  Document created by Luke Ferree (luke@everydayspeech.com)
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Wadsworth City School District Student Data Privacy Agreement for Technology Providers

As used in sections 3319.325, 3319.326, and 3319.327 of the Revised Code:

(A) "Education records" has the same meaning as in the "Family Educational Rights and Privacy Act of 1974," 20 U.S.C. 1232g, and does not include any of the following:

- (1) Records of instructional, supervisory, and administrative personnel and educational personnel that are in the sole possession of the maker and are not accessible or revealed to any other person except a substitute teacher;
- (2) In the case of persons who are employed by a school district, records made and maintained in the normal course of business that relate exclusively to such person in that person's capacity as an employee and are not available for use for any other purpose;
- (3) Records on a student who is eighteen years of age or older, which are made or maintained by a physician, psychiatrist, psychologist, or other recognized professional or paraprofessional acting in the person's professional or paraprofessional capacity, or assisting in that capacity, and that are made, maintained, or used only in connection with the provision of treatment to the student and are not available to anyone other than persons providing such treatment, except that such records can be personally reviewed by a physician or other appropriate professional of the student's choice. Sub. S. B. No. 29 135th G.A. 22

(B) "Educational support services data" means data on individuals collected, created, maintained, used, or disseminated relating to programs administered by a school district board of education or an entity under contract with a school district designed to eliminate disparities and advance equities in educational achievement for youth by coordinating services available to participants, regardless of the youth's involvement with other government services.

(C) "Information technology center" means an information technology center established under 3301.075 of the Revised Code.

(D) "School-issued device" means hardware, software, devices, and accounts that a school district, acting independently or with a technology provider, provides to an individual student for dedicated student use.

(E) "Student" means an individual currently enrolled in a school district in any of grades kindergarten through twelve.

(F) "Technology provider" means a person who contracts with a school district to provide a school-issued device for student use and creates, receives, or maintains education records pursuant or incidental to its contract with the district.

Except as used in division (G) of section 3319.326 of the Revised Code, "technology provider" does not include a county board of developmental disabilities, educational service center, information technology center, assessment provider, curriculum provider, or city, local, exempted village, or joint vocational school district that enters into a service contract with a school district that includes issuing school-issued devices to students.

Sec. 3319.326. A technology provider shall comply with Chapter 1347. of the Revised Code with regard to the collection, use, and protection of data as if it were a school district.

(A) Education records created, received, maintained, or disseminated by a technology provider pursuant or incidental to a contract with a school district are solely the property of the school district.

(B) If education records maintained by the technology provider are subject to a breach of the security of the data, as described in section 1347.12 of the Revised Code, the technology provider shall, following discovery of the breach, disclose to the school district all information necessary to fulfill the requirements of that section.

(C) Unless renewal of the contract is reasonably anticipated, within ninety days of the expiration of the contract, a technology provider shall destroy or return to the appropriate school district all education records created, received, or maintained pursuant or incidental to the contract.

(D) A technology provider shall not sell, share, or disseminate education records, except as provided by this section or as part of a valid delegation or assignment of its contract with a school district.

(E) A technology provider shall not use education records for any commercial purpose, including, but not limited to, marketing or advertising to a student or parent. A commercial purpose does not include providing the specific services contracted for by a school district. Nothing in this division prohibits the technology provider from using aggregate information removed of any personally identifiable information for improving, maintaining, developing, supporting, or diagnosing the provider's site, service, or operation.

(F) A contract between a technology provider and a school district shall ensure appropriate security safeguards for education records and include both of the following:

- (1) A restriction on unauthorized access by the technology provider's employees or contractors; Sub. S. B. No. 29 135th G.A. 23
- (2) A requirement that the technology provider's employees or contractors may be authorized to access education records only as necessary to fulfill the official duties of the employee or contractor.

For the Technology Provider:



Signature

2025-08-14

Date

For the Wadsworth City School District Board of Education:

Signature of Treasurer

Date

Revised WCS Student Data Privacy Agreement for Technology Providers January 2025 (2)

Final Audit Report

2025-08-14

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"Revised WCS Student Data Privacy Agreement for Technology Providers January 2025 (2)" History



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Adobe Acrobat Sign



65 East State Street
Columbus, Ohio 43215
ContactUs@ohioauditor.gov
800-282-0370

August 21, 2025

Doug Beeman, Treasurer
Wadsworth City School District
Medina County
524 Broad Street
Wadsworth, Ohio 44281

This engagement letter describes the arrangement between the Wadsworth City School District (the District) and the Auditor of State including the objective and scope of the services we will provide, the District's required involvement and assistance in support of our services, the related fee arrangements, and other terms and conditions designed to ensure that our professional services satisfy the District's audit requirements.

SUMMARY OF SERVICES

We are pleased to confirm our acceptance and our understanding of this audit engagement by means of this letter.

We will audit the District's basic financial statements as of and for the year ended June 30, 2025 to express our opinion concerning whether the basic financial statements and related disclosures present fairly, in all material respects, the District's financial position, changes in financial position, required budgetary comparisons, and cash flows (where applicable), in conformity with U.S. generally accepted accounting principles.

The objectives of our audit are to obtain reasonable assurance about whether the financial statements for each opinion unit and related disclosures are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with auditing standards generally accepted in the United States of America (GAAS) and the financial audit standards in the Comptroller General of the United States' *Government Auditing Standards* will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

We will also opine on whether supplementary information is fairly presented, in all material respects, in relation to the basic financial statements taken as a whole.

We will apply certain limited procedures to required supplementary information. However, we will not opine or provide any assurance on this information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any other assurance.

We expect to deliver our report on or about March 31, 2026.

Engagement Team

The engagement will be led by:

- * William Ward, Assistant Chief Auditor, who will be responsible for assuring the overall quality, value, and timeliness of our services to you;
- * Lindsey Young, Senior Audit Manager, who will be responsible for managing the delivery of our services to you; and
- * Sharon Davidson, Audit Manager, who will be responsible for on-site administration of our services to you.

OUR AUDITOR RESPONSIBILITIES

We will conduct our audit in accordance with GAAS and the Comptroller General of the United States' standards for financial audits included in *Government Auditing Standards*, the Single Audit Act Amendments of 1996, and *Title 2 U.S. Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance)*. As part of an audit in accordance with GAAS, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

1. Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. We have identified the following significant risks of material misstatement as part of our audit planning:
 - *Management Override of Controls*: Management is in a unique position to perpetrate fraud because of management's ability to manipulate accounting records and prepare fraudulent financial statements by overriding controls that otherwise appear to be operating effectively. GAAS indicate the risk of management override of controls is present in all entities to varying degrees.
 - *Revenue Recognition*: Risks related to the accurate recognition of grants, taxes, and other revenues.
2. Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. However, we will communicate to you in writing concerning any significant deficiencies or material weaknesses in internal control relevant to the audit of the financial statements that we have identified during the audit.
3. Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
4. Test the District's compliance with certain provisions of laws, regulations, contracts, and grants if noncompliance might reasonably directly and materially affect the financial statements. However, except for major federal financial assistance programs, our objective is not to opine on overall compliance with these provisions.

5. Conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about your ability to continue as a going concern for a reasonable period of time.

Because of inherent limitations of an audit, together with the inherent limitations of internal control, an unavoidable risk that some material misstatement, whether due to fraud or error, may not be detected exists, even though the audit is properly planned and performed in accordance with GAAS. It is not cost-efficient to design procedures to detect immaterial error or immaterial fraud. Also, because of the characteristics of fraud noted above, a properly designed and executed audit may not detect a material fraud.

Additional Auditor Responsibilities and Reporting under Uniform Guidance

For grant funding subject to the Uniform Guidance, as the Guidance requires, we will determine the major federal award program(s) and test controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to opine on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

Additionally, the Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether material noncompliance with the applicable compliance requirements occurred, whether due to fraud or error, and express an opinion on compliance based on the audit. While reasonable assurance is a high level of assurance, it is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the entity's compliance with the requirements of the federal programs as a whole. Our procedures will consist of tests of transactions and other applicable procedures described in the *OMB Compliance Supplement* for the types of compliance requirements that could directly and materially affect each of your major programs.

In performing an audit in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance, the auditor's responsibilities are to:

- exercise professional judgment and maintain professional skepticism throughout the audit;
- identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the entity's compliance with compliance requirements subject to audit and performing such other procedures as the auditor considers necessary in the circumstances' and
- obtain an understanding of the entity's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control over compliance. Accordingly, no such opinion is expressed.

In accordance with the Uniform Guidance, we will prepare the following report:

Independent Auditor's Report on Compliance with Requirements Applicable to Each Major Federal Program and on Internal Control Over Compliance Required by the Uniform Guidance

Our report on compliance will include our opinion on compliance with major federal financial assistance programs and also describe instances of noncompliance with Federal requirements we detect that require reporting per the Uniform Guidance. This report will also describe any significant deficiencies and/or material weaknesses we identify relating to controls used to administer Federal award programs. However, this report will not opine on internal control used to administer Federal award programs.

We are also responsible for completing certain parts of OMB Form SF-SAC (the Data Collection Form).

Additional Auditor Communication

As part of this engagement the Auditor of State will communicate certain additional matters (if applicable) to the appropriate members of management and to those charged with governance. These matters include:

1. Misstatements for correction, whether corrected or uncorrected
 - a. We will present those charged with governance our Summary of Identified Misstatements (if any) at the conclusion of our audit;
2. Instances where we believe fraud may exist. These would include instances where we:
 - a. Have persuasive evidence that fraud occurred.
 - b. Determined fraud risks exist and were unable to obtain convincing evidence to determine that fraud was unlikely;
3. Noncompliance that comes to our attention. However, our audit provides no assurance that noncompliance generally will be detected and only reasonable assurance that we will detect noncompliance directly and materially affecting the determination of financial statement amounts;
4. Significant risks identified during the audit;
5. Any disagreements with management, whether or not satisfactorily resolved, about matters that individually or in the aggregate could be significant to the financial statements or our opinion;
6. Our views about matters that were the subject of management's consultation with other accountants about auditing and accounting matters;
7. Significant, unusual transactions;
8. Major issues that were discussed with management related to retaining our services, including, among other matters, any discussions regarding the application of accounting principles and auditing standards;
9. Significant difficulties we encountered during the audit, including significant delays by management, the unavailability of District personnel, or an unwillingness by management to provide information necessary to perform our procedures; and
10. Matters that are difficult or contentious for which we consulted outside the engagement team and that are, in our professional judgment, significant and relevant to those charged with governance regarding their responsibility to oversee the financial reporting process.

We will also communicate pertinent information, as necessary in our professional judgment, to those that have ongoing oversight responsibilities for the audited entity, including contracting parties or legislative committees, if any.

Our evaluation of internal control may provide evidence of waste or abuse. Because the determination of waste and abuse is subjective, we are not required to perform specific procedures to detect waste or abuse. If we detect waste or abuse, we will determine whether and how to communicate such matters.

If for any reason we are unable to complete the audit or are unable to form an opinion, we may disclaim an opinion on your financial statements. In this unlikely event, we will communicate the reason for disclaiming an opinion to you, and to those charged with governance, in writing.

YOUR MANAGEMENT RESPONSIBILITIES AND IDENTIFICATION OF THE APPLICABLE REPORTING FRAMEWORK

We will audit assuming that management and those charged with governance acknowledge and understand they are responsible for:

1. Preparing the financial statements and other financial information, including related disclosures and selecting and applying accounting principles in accordance with accounting principles generally accepted in the United States of America. This includes compliance with Ohio Admin. Code 117-2-01 which requires designing, implementing and maintaining internal controls relevant to preparing and fairly presenting financial statements free from material misstatement whether due to fraud or error.
2. Providing us with:
 - a. draft financial statements, including all information relevant to their preparation and fair presentation, whether obtained from within or outside of the general and subsidiary ledgers (including all information relevant to the preparation and fair presentation of disclosures) and any accompanying other information in time to allow the auditor to complete the audit in accordance with the proposed timeline;
 - b. access to all information of which management is aware that is relevant to the preparation and fair presentation of the financial statements, including an expectation that management will provide access to information relevant to disclosures;
 - c. written representations as part of the engagement, from management and/or attorneys, understanding separate legal fees from attorneys may result;
 - d. additional information that we may request from management for the audit;
 - e. unrestricted access to persons within the District from whom we determine it necessary to obtain audit evidence;
 - f. the initial selection of and changes in significant accounting policies and their application; and
 - g. the process management uses to formulate particularly sensitive accounting estimates and the basis for their conclusions regarding the reasonableness of those estimates.
3. Informing us of events occurring or facts discovered subsequent to the date of the financial statements, of which management may become aware, that may affect the financial statements.
4. Preparing supplementary information (including the Schedule of Expenditures of Federal Awards) in accordance with the applicable criteria.
 - a. Include our report on the supplementary information in any document that includes the supplementary information and that indicates that the auditor has reported on this supplementary information.
 - b. Present the supplementary information with the audited financial statements or, if the supplementary information will not be presented with the audited financial statements, to make the audited financial statements readily available to the intended users of the supplementary information no later than the date of issuance by the District of the supplementary information and the auditor's report thereon.
5. Reporting fraud and noncompliance of which you are aware to us.

6. Reviewing drafts of the audited financial statements, disclosures, any supplemental information, auditor's reports and any findings; and informing us of any edits you believe may be necessary.
7. Designing and implementing programs and controls to prevent and detect fraud.

You should not rely on our audit as your primary means of detecting fraud.

Compliance with Laws and Regulations

Management and those charged with governance are responsible for:

1. Being knowledgeable of, implementing systems designed to achieve compliance with, and complying with, laws, regulations, contracts, and grants applicable to the District.
2. Identifying for us other financial audits, attestation engagements, performance audits, internal audits, reports from regulators or other studies related to the District (if any), and the corrective actions taken to address these audits' significant findings and recommendations.
3. Tracking the status of prior audit findings.
4. Taking timely and appropriate steps to remedy fraud, noncompliance, violations of provisions of laws, regulations, contracts or grant agreements, waste or abuse we may report.
5. Providing your views and planned corrective action on audit findings we may report.

Internal Control

Management and those charged with governance are responsible for designing, implementing and maintaining internal control relevant to compliance and the preparing and fairly presenting financial statements that are free from material misstatement, whether due to fraud or error. Appropriate supervisory reviews are necessary to reasonably assure that adopted policies and prescribed procedures are followed.

Service Organizations

Service organizations are other governmental entities, organizations, or companies that provide services to you, as the user District, relevant to your internal controls over financial reporting. Service organizations process transactions reflected in your District's financial statements and therefore fall within the scope of our audit. While service organizations are responsible for establishing and maintaining their internal control, you are responsible for being aware of the service organizations your District uses, and for establishing controls to monitor the service organization's performance. Because the complexity of service organization transaction processing can vary considerably, your monitoring activities can vary accordingly.

When transaction processing is complex and the volume of transactions is relatively high, obtaining and reviewing a service organization auditor's *Independent Service Auditor's Report on Management's Description of a Service Organization's System and the Suitability of the Design and Operating Effectiveness of Controls Report* (Type 2 Service Organization Control Report (SOC 1)) may be the most effective method of meeting your responsibility to monitor a service organization, and may also be the only efficient means by which we can obtain sufficient evidence regarding their internal controls. AT-C Section 320, *Reporting on an Examination of Controls at a Service Organization Relevant to User Entities' Internal Control Over Financial Reporting* discusses the aforementioned report. (In some circumstances, we can accept a suitably designed agreed-upon procedures report (AUP) in lieu of a SOC 1 report.)

You are responsible for informing our staff of the service organizations your District uses, and for monitoring these service organizations' performance.

Service organizations of which we are aware are:

- Medina County, which bills and collects the District's property taxes.
- NEOnet, the District's computer consortium
- PaySchools/i3Education, the District's point of sale application for processing food service transactions.

Please confirm to us that, to the best of your knowledge, the above listing is complete.

Of the service organizations above, those for which we believe the complexity of processing and volume of transactions warrant a SOC 1(or AUP) report are:

- NEOnet, the District's computer consortium
- PaySchools/i3Education, the District's point of sale application for processing food service transactions.

Without an acceptable SOC 1 or AUP report for the above-listed organizations, generally accepted auditing standards may require us to qualify our opinion on your District's financial statements due to an insufficiency of audit evidence regarding service organization transactions included in your District's financial statements. You are responsible for communicating the need for a SOC 1 or AUP report to these service organizations, and also for communicating the deadline for which we need the report to meet your reporting deadline. We will require the report by approximately August 28, 2025 to meet your reporting deadline of March 31, 2026.

Because the Auditor of State performs the attestation engagement for NEOnet, you need not contact us regarding your deadline. However, you should read the most recent NEOnet report as part of your monitoring activities.

Uniform Guidance and Related Reporting

You are responsible for identifying all federal awards received and understanding the compliance requirements, federal statutes, regulations and the terms and conditions relating to Federal award programs, and for complying with them. You are responsible for compiling the Schedule of Expenditures of Federal Awards and accompanying footnote disclosures.

For grant funding subject to the Uniform Guidance, you are required to design, implement, and maintain effective internal controls to reasonably assure compliance with federal statutes, regulations and terms and conditions of federal awards and controls relating to preparing the Schedule of Expenditures of Federal Awards. Additionally, you are responsible for evaluating and monitoring noncompliance with federal laws, statutes, regulations, rules, and provisions of contracts or grant agreements of federal awards; taking prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly following up and taking corrective action on reported audit findings; and for preparing a summary of schedule of prior audit findings and a separate corrective action plan.

You are responsible for informing us of significant subrecipient relationships, beneficiary relationships and contractor relationships (previously known as vendor relationships), when the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

You are responsible for completing your District's Data Collection Form and assuring the reporting package (including the Data Collection Form) is filed in accordance with the electronic submission requirements.

You are responsible for providing electronic files that are unlocked, unencrypted and in a text searchable PDF format for your District's single audit submission of the reporting package to the Federal Audit Clearinghouse.

REPRESENTATIONS FROM MANAGEMENT

Upon concluding our engagement, management and, when appropriate, those charged with governance will provide to us written representations about the audit that, among other things, will confirm, to the best of their knowledge and belief:

- management's responsibility for preparing the financial statements and relevant disclosures in conformity with generally accepted accounting principles, and the Schedule of Expenditures of Federal Awards in accordance with the Uniform Guidance;
- the availability of original financial records and related data, the completeness and availability of all minutes of the legislative or other bodies and committee meetings;
- management's responsibility for the District's compliance with laws and regulations;
- the identification and disclosure to the auditor of all laws, regulations, and provisions of contracts and grant agreements directly and materially affecting the determination of financial statement amounts; and
- the absence of fraud involving management or employees with significant roles in internal control.

Additionally, we will request representations, as applicable, regarding:

- the inclusion of all components, and the disclosure of all joint ventures and other related organizations;
- the proper classification of funds, net position and fund balances;
- the proper approval of reserves of fund equity;
- appropriate accounting and disclosure of related party transactions;
- compliance with laws, regulations, and provisions of contracts and grant agreements, including budget laws or ordinances; compliance with any tax or debt limits, and any debt covenants;
- representations relative to required supplementary information;
- the identification of all federal assistance programs, and compliance with grant requirements; and
- events occurring subsequent to the fiscal year end requiring adjustment to or disclosure in the financial statements or Schedule of Expenditures of Federal Awards.

Management is responsible for adjusting the financial statements to correct misstatements we may detect during our audit and for affirming to us in the representation letter that the effects of any uncorrected misstatements we aggregate during our engagement and pertaining to the latest period the statements present are immaterial, both individually and in the aggregate, to the opinion units. (*Financial statements include the related disclosures and required and other supplemental information*).

TERMS AND CONDITIONS SUPPORTING FEE

As a result of our planning process, the District and the Auditor of State have agreed to an approach designed to meet the District's objectives for an agreed-upon fee, subject to the following conditions.

Our Auditor Responsibilities

In providing our services, we will consult with the District regarding matters of accounting, financial reporting, or other significant business issues. Accordingly, our fee includes estimated time necessary for this consultation. Circumstances may require the Auditor of State to confirm balances with your financial institution resulting in additional nominal charges which will not require an amendment to this agreement. However, should a matter require research, consultation or audit work beyond this estimate, the Auditor of State and the District will agree to an appropriate revision in services and fee. These revisions will also be set forth in the form of the attached *Amendment to Engagement Letter*.

Your Management Responsibilities

The District will provide in a timely manner all financial records and related information to us, an initial list of which has been furnished to you, including timely communication of all significant accounting and financial reporting matters, as well as working space and clerical assistance as mutually agreed upon and as is normal and reasonable in the circumstances. When and if for any reason the District is unable to provide these schedules, information and assistance, the Auditor of State and the District will mutually revise the fee to reflect additional services, if any, we require to achieve these objectives. These revisions will be set forth in the form of the attached *Amendment to Engagement Letter*.

Confidential Information

You should make every attempt to minimize or eliminate the transmission of personal information to the Auditor of State (AOS). All documents you provide to the AOS in connection with our services including financial records and reports, payroll records, employee rosters, health and medical records, tax records, etc. should be redacted of any personal information. Personal information includes social security numbers, date of birth, drivers' license numbers or financial institution account numbers associated with an individual. The public office should redact all personal information from electronic records before they are transmitted to the AOS. This information should be fully blacked out in all paper documents prior to sending to the AOS. If personal information cannot be redacted from any records or documents; the public office must identify these records to the AOS.

If redacting this personal information compromises the audit or the ability to prepare financial statements, the public office and the AOS will consider these exceptions on a case-by-case basis. Additionally, if redacting this information creates a hardship on the public office in terms of resources, recordkeeping or other issues, the public office and the AOS may collaborate on alternative methods of providing the public office's data to the AOS without compromising the personal information of individuals served by the public office. The AOS is willing to work with the public office and it is our intent to greatly reduce the amount of personal information submitted to the AOS for audit or financial statement preparation purposes. It is important that the public office review internal policies to find ways to eliminate as much personal information from financial records as possible by substituting non-personal information (i.e., change social security numbers to employee identification numbers).

Fee

Except for any changes in fees and expenses which may result from the circumstances described above, we expect our fees and expenses for our audit services will not exceed \$21,630.

Pursuant to Ohio Rev. Code § 117.13, you may charge all of this audit's cost to the general fund or you may allocate the cost among the general fund and other eligible funds. While eligible funds may include federal grant funds, additional restrictions under the Uniform Guidance 2 CFR 200.425 should be considered. For more information, refer to the annual *Hourly Audit Rates and Allocation of Audit Costs* technical bulletin available at www.ohioauditor.gov.

eServices Portal and Billing

The Auditor of State's billing statements are available through the office's eServices portal located at <https://eservices.ohioauditor.gov>. Clients are required to designate one, or more, authorized users who must complete the registration process to establish an eServices account. A confirmed account will have the ability to access and/or update information regarding their customer account, including entity contact information, billing and payments, and an electronic check option for online payments. Authorized users are encouraged to keep eServices contact information updated.

Auditor of State billing statements are prepared monthly and are sent to clients who have an outstanding balance through a paperless electronic billing system. Audit and Local Government Services are charged monthly, while clients using the Uniform Accounting Network are charged quarterly. The Wadsworth City School District will receive an email notification at the beginning of the month that a statement is available for review. Clients are to access their billing statement upon receipt through eServices, and payment is due by the date identified on the statement.

Delinquent Accounts

A failure to pay the Auditor of State in full within forty-five days of the payment due date, identified on the monthly statement, shall constitute a delinquent account. Continued failure to make payment will result in the delinquent account being certified to the Ohio Attorney General's Office, Collection Enforcement, for collection under Ohio Revised Code 131.02(A). Alternatively, Ohio Revised Code 117.13(D) authorizes the Director of the Office of Budget and Management or the county auditor, in order to satisfy certified balances owed to the office of the Auditor of State, to withhold from a public office with delinquent accounts any amounts that are available up to the amount owed by the public office from those funds lawfully payable and due to the public office.

Audit clients experiencing difficulty meeting these requirements should contact the Auditor of State's Finance Department to make arrangements to pay delinquent balances prior to certification. Outstanding delinquent accounts may impact audit eligibility for reduced services, including agreed upon procedures and basic audits.

REPORTING

We will issue a written report upon completing our audit of your financial statements. We will address our report to those charged with governance. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinion, add an emphasis-of-matter paragraph or other-matter paragraph to our auditor's report, or if necessary, withdraw from the engagement.

Upon completing our audit, we will also issue a written report in accordance with *Government Auditing Standards* on internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters.

ACCESS TO OUR REPORTS AND WORKING PAPERS

AU-C 905—*Alert That Restricts the Use of the Auditor's Written Communication* requires our reports to disclose the following:

Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Required by Government Auditing Standards:

This report only describes the scope of our internal control and compliance testing and our testing results and does not opine on the effectiveness of the District's internal control or on compliance. This report is an integral part of an audit performed under *Government Auditing Standards* in considering the District's internal control and compliance. Accordingly, this report is not suitable for any other purpose.

Independent Auditor's Report on Compliance with Requirements Applicable to Each Major Federal Program and on Internal Control Over Compliance Required by the Uniform Guidance:

This report only describes the scope of our internal control compliance tests and the results of this testing based on Uniform Guidance requirements. Accordingly, this report is not suitable for any other purpose.

AU-C 905 requires us to include this restrictive language in our reports due to concerns that other readers may not fully understand the purpose of the report, the nature of the procedures applied in its preparation, the basis or assumptions used in its preparation, the extent to which the procedures performed are generally known or understood, and the potential for the report to be misunderstood, when taken out of the context for which it was intended.

However, under Revised Code § 117.26, an audit report becomes a public record under Ohio Rev. Code § 149.43 when we file copies of the report with the public officers enumerated in the Revised Code. When we file the reports, our working papers become available to the public, including federal agencies and the U.S. Government Accountability Office, upon request, subject to information protected for criminal investigations, by attorney-client privilege or by local, state or federal law. AU-C 905 does not affect public access to our reports or working papers.

Under generally accepted auditing standards, we must retain working papers for five years after the release date of our opinion. However, AOS policy requires we retain working papers for seven years or longer, as needed.

PEER REVIEW REPORT

As required by *Government Auditing Standards*, we have made our most recent external quality control review report (Peer Review) publicly available, at [https://ohioauditor.gov/publications/docs/Peer Opinion.pdf](https://ohioauditor.gov/publications/docs/Peer%20Opinion.pdf). Audit organizations can receive a rating of *pass*, *pass with deficiency(ies)*, or *fail*. The Auditor of State received a peer review rating of *pass*.

ACKNOWLEDGEMENT AND AGREEMENT

Please sign and return this letter to indicate your acknowledgement of, and agreement with, the arrangements for our audit of the financial statements including our respective responsibilities. If you have any questions, please call Lindsey Young at [REDACTED]

Sincerely,

KEITH FABER
Auditor of State

**William J.
Ward**

Digitally signed by William
J. Ward
Date: 2025.08.21 14:09:53
-04'00'

William Ward, CPA
Assistant Chief Auditor, Northeast Region
Attachment

cc: Superintendent
Board of Education

ACKNOWLEDGED AND AGREED TO BY

DATE

TITLE

2 CFR Part 200 REPORTING PACKAGE

2 CFR Part 200 Reference	Item	Responsibility	
		Auditee	Auditor
.508(b); .510(a)	Financial Statements	✓	
.515(a)	Report (opinion) on financial statements		✓
508(b); .510(b)	Schedule of Expenditures of Federal Awards	✓	
.515(a)	Report ("in-relation-to" opinion) on Schedule of Expenditures of Federal Awards		✓
.515(b)	Report on Compliance and Internal Controls - Financial Statements		✓
.515(c)	Report on Compliance and Internal Controls - (Major) Federal Awards		✓
.515(d)	Schedule of Findings and Questioned Costs ¹		✓
.508(c); .511(a),(b)	Schedule of Prior Audit Findings ⁴	✓	
.512(a), (b)	Data Collection Form ²	✓	✓
.511(c)	Corrective Action Plan ³	✓	

¹ Required in all cases.

² You may only submit the reporting package and Data Collection Form electronically. The reporting package will be uploaded and submitted along with the Data Collection Form. The Federal Audit Clearinghouse will distribute the required reporting packages to the Federal agencies per Section __.512(g) of the Uniform Guidance if the audit requires distribution to a Federal-funding agency. Complete the auditee certification process and submit the single audit reporting package and the Data Collection Form electronically to the Federal Audit Clearinghouse within the earlier of 30 days after receipt of our reports or nine months after the end of the audit period.

³ Required for any GAGAS level or UG findings

**SAMPLE
AMENDMENT #___ TO ENGAGEMENT LETTER**

Date

Chief Financial Officer OR Chief Executive Officer

Entity Name
County Name
Street Address
City, Ohio Zip Code

Dear Letter Addressee:

The engagement letter dated Engagement Letter Date between the Auditor of State the District is hereby amended to reflect the following:

<u>Description of / Causes for Amendment</u>	<u>Estimated Fee Effect</u>
1	
2	
3	
4	
Total this amendment	\$0.00
Previous fee estimate	
Revised fee estimate	<u>\$0.00</u>

Please sign the copy of this letter in the space provided and return it to us. If you should have any questions, please call Name of SAM at Office Phone Number.

Sincerely,

KEITH FABER
Auditor of State

Name of CA/ACA
Assistant Chief Auditor, Region Name Region

cc: Engagement Letter cc's

ACKNOWLEDGED AND AGREED TO BY

DATE

TITLE

**Capital Improvement Community Park, Recreation/Conservation Project
Pass-Through Grant Agreement
Ohio Department of Natural Resources**

This Community Recreation/Conservation Project Pass-Through Agreement (hereinafter referred to as the "Agreement") is made and entered into by and between the State of Ohio, Department of Natural Resources, (hereinafter referred to as "State" or "ODNR"), acting by and through its Director, pursuant to Sections 154.17, 154.22 and 1501.01 of the Ohio Revised Code ("R.C.") and House Bill No. 2, 135th General Assembly of the State of Ohio and the Wadsworth City School District Board of Education, an Ohio political subdivision (hereinafter referred to as "Grantee") acting by and through its authorized representative.

Notices: All notices, demands, requests, consents, approvals, and other communications required or permitted to be given pursuant to the terms of this Agreement shall be in writing, and shall be deemed to have been properly given when: 1) hand-delivered with delivery acknowledged in writing; 2) sent by U.S. Certified mail, return receipt requested, postage prepaid; 3) sent by overnight delivery service (Fed Ex, UPS, etc.) with receipt; or 4) sent by fax or email, and shall be respectively addressed as follows:

ODNR Contact: Teresa Goodridge Program Manager Ohio Department of Natural Resources Office of Real Estate & Land Management 2045 Morse Road, Building E-2 Columbus, Ohio 43229 Teresa.Goodridge@dnr.ohio.gov	Grantee Contact: Andrew J. Hill, Ed D. Superintendent Wadsworth City School District Board of Education 524 Broad Street Wadsworth, OH 44281 Ahill@wadsworthschools.org
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Notices shall be deemed given upon receipt thereof and shall be sent to the addresses appearing above. Notwithstanding the foregoing, notices sent by fax or email shall be effectively given only upon acknowledgment of receipt by the receiving party. The parties designated above shall each have the right to specify as their respective address for purposes of this Agreement any other address upon fifteen (15) days prior written notice thereof, as provided herein, to the other parties listed above. If delivery cannot be made at any address designated for notices, a notice shall be deemed given on the date on which delivery at such address is attempted.

WHEREAS, pursuant to House Bill No. 2, the 135th General Assembly of the State of Ohio has appropriated funds in the amount of Three Hundred Thousand Dollars (\$300,000.00) to make a grant to the Grantee for the costs associated with the construction of a park and recreation or conservation facility in appropriation item C725E2, more fully described as 'Wadsworth Inclusive Playground at Valley View Elementary', (hereinafter referred to as the "Project"). Furthermore, \$6,000.00 of the total Project appropriations will be used by ODNR for the administration of the Project. The Project reference number is **MEDI-042C**; and

WHEREAS, the General Assembly has identified the Parks and Recreation Improvement Fund (Fund 7035), created and existing under R.C. § 154.22(F), as the fund from which these monies will be disbursed; and

WHEREAS, pursuant to R.C. Chap. 154 and Article VIII, Section 2i of the Ohio Constitution, capital facilities lease-appropriation bonds (the "Bonds") have been or will be issued by the Ohio Treasurer of State (the "Treasurer") for the purpose of paying the "costs of capital facilities" including acquiring, constructing, reconstructing, rehabilitating, renovating, enlarging and otherwise improving, equipping, and furnishing capital facilities for parks and recreation, all as defined and described in R.C. § 154.01(K). A portion of those Bonds proceeds will be used by ODNR to provide funding to the Grantee for the Project under this Agreement. Because ODNR is funding the Project with proceeds of those Bonds, ODNR requires that the Grantee make certain representations, warranties, and covenants (both affirmative and negative) concerning the Project and use of the grant funds, as more fully described or provided in this Agreement, in order to comply with federal and state laws, regulations, and rules relating to those Bonds and the projects funded with proceeds of those Bonds.

NOW THEREFORE, for the purposes of providing the funds to Grantee pursuant to House Bill No. 2 of the 135th General Assembly, the parties hereto covenant and agree as follows:

1. **Funding Amount.** ODNR agrees to provide the Grantee Two Hundred Ninety-Four Thousand Dollars (\$294,000.00), via qualifying advance and reimbursement, to be used toward the total cost of the Project. Six Thousand Dollars (\$6,000.00) of the amount appropriated for the Project will be retained by ODNR to cover administrative costs. In no event shall ODNR's payment to Grantee exceed Two Hundred Ninety-Four Thousand Dollars (\$294,000.00). Funds for this Project have been released by the Controlling Board as of _____ and encumbered by Contract Encumbrance Record Number _____ and are so certified by the Director of Budget and Management on _____. Obligations of the State are subject to the provisions of R.C. § 126.07. Any funds provided under this Agreement that are not spent shall be returned in full to the State.
2. **Project Description.** The Grantee shall use the grant funds for 'Wadsworth Inclusive Playground at Valley View Elementary', a project to install an inclusive playground at Valley View Elementary School in Wadsworth, OH, all as more fully described in Exhibit A attached hereto.
3. **Effective and Termination Dates.** This Agreement shall commence on the date that it is signed by ODNR (the "Effective Date") and will, unless otherwise earlier terminated as provided herein, expire on the later of: (i) 15 years from the date of the payment of the final Project reimbursement (or Project acquisition if the Project is solely for the acquisition of real property) ("Project Closeout"); or (ii) the date upon which the latest Bond issuance funding or refinancing of the Project is paid in full (the "Term"). Grantee shall complete the Project on or before June 30th, 2026.
4. **No Restrictions of Record.** Grantee hereby represents and warrants that there are not now, and there will not be, any restrictions of record or otherwise with respect to the Project, including without limitation, any encumbrances, liens, or other matters, which would interfere with or otherwise impair the use of the property as described in the Boundary Map attached hereto as Exhibit B, to be acquired or on which the Project will be located and developed as a public parks and recreation or conservation facility (the "Property") except for those restrictions permitted below. Grantee represents that it is, or will be, the fee simple owner, or has a lease, or other interest, such as an easement, with a term longer than the Term hereof, on the Property and that the only restrictions of record, or otherwise, with respect to the Property are: (a) all zoning regulations, restrictions, rules and ordinances, and other laws and regulations now in effect or hereafter adopted by any governmental agencies having jurisdiction over the Property, (b) dedicated public rights-of-way identified on Exhibit B, Boundary

Map, and (c) the encumbrances, items, and other interests identified in Exhibit C, Title Encumbrances. Grantee hereby represents and warrants that there are not now, and it shall not cause there to be, any restrictions with respect to the Project or Property, including without limitation, any encumbrances, liens, or other matters, which would interfere with or otherwise impair the use of the Property as a public park, recreation facility, or conservation facility.

5. **Construction Services.** Grantee represents that it will contract for all construction services for the Project and will provide for construction administration. Grantee shall have the full authority to contract with third parties for the design and construction of the Project. Grantee shall secure all necessary permits and licenses for the Project. Grantee warrants that it will cause the Project to be constructed or acquired, as applicable, with all reasonable speed and reasonably adhere to any submitted development timeline. Grantee shall comply with all applicable federal and state requirements relating to the competitive selection of contractors and comply with its own competitive selection policies and procedures. If competitive selection for the Project is not required by law, to the extent reasonably possible as determined by Grantee, Grantee shall employ an open and competitive process in the selection of its contractors. Bid documents designed to be so restrictive to exclude open competitive bidding and bid documents that do not allow for "or equal" provisions may not be acceptable.
6. **Operation, Maintenance, and Upkeep.** Grantee shall be solely responsible for the operation, maintenance, and upkeep of the Project, and shall take all actions reasonably necessary to ensure that the Project is available to the public for the intended parks and recreation or conservation purpose during the Term.
7. **Conveyance of Interest in Project to ODNR.** As security for the performance of Grantee's obligations under this Agreement, Grantee hereby conveys to ODNR an interest in the Property, consisting of the right to use and occupy the Property and the facilities funded in whole or in part with grant funds under this Agreement upon default of this Agreement by Grantee. This interest shall remain in effect during the Term of this Agreement. Grantee hereby acknowledges and agrees that ODNR may assign or convey such right to use and occupy such facilities to the OPFC or such other State agency selected by ODNR, and Grantee does hereby consent to such assignment or conveyance. In addition, ODNR has entered into a lease with OPFC relating to the Bonds and the Project; provided that, so long as Grantee shall not default under this Agreement, such lease shall not affect the Project or the use of the Property. ODNR acknowledges that, absent a default by Grantee, ODNR has no right to use or occupy the Property or Project. ODNR shall have the right during the Term hereof to enter upon the Property during normal business hours for purposes of inspection of the Project for compliance with this Agreement.
8. **Prohibition Against Disposition.** Grantee shall not dispose of all or any part of the Project or Property funded by ODNR through the Term of this Agreement without the prior written consent of ODNR and OPFC. All notices, demands, requests, consents, approvals, and other communications to OPFC shall be addressed as follows:

Ohio Public Facilities Commission
30 East Broad Street, 34th Floor
Columbus, Ohio 43215
Attn: Assistant Secretary

9. **Joint or Cooperative Use Agreement.** If the Property is owned by a separate nonprofit organization and made available to a state agency for its use or benefit, the nonprofit organization must either own, or have a long-term lease (for at least so long as the latest Bond issuance funding or refinancing of the Project have not been paid in full) of, the Property, and enter into a joint or cooperative use agreement, with and approved by the state agency that meets the requirements of H.B. 2, 135th General Assembly.
10. **Liability; Waiver of Liability.** Grantee shall be solely liable for any and all claims, demands, or causes of action arising from its obligations under this Agreement. Each party to this Agreement must seek its own legal representative and bear its own costs, attorney fees and expenses, in any litigation that may arise from the performance of this Agreement or the Project. It is specifically understood and agreed that ODNR does not indemnify Grantee. Nothing in this Agreement shall be construed to be a waiver of the sovereign immunity of the State of Ohio or the immunity of any of its employees or agents for any purpose. Nothing in this Agreement shall be construed to be a waiver of any immunity of Grantee granted by statute or the immunity of any of its employees or agents for any purpose. In no event shall either party be liable for indirect, consequential, incidental, special, liquidated, or punitive damages, or lost profits. On and after the date of this Agreement, Grantee agrees not to seek any determination of liability against ODNR, OPFC, the Treasurer, or any department, agency, or official of the State in the case of claim or suit arising from the Project including the acquisition of the Property or any future condition, construction, operation, maintenance, or use of the Property or facilities which may be developed in relation to the Project. Grantee forever releases and waives any and all claims, demands, and causes of action it may ever possess or assert against ODNR and its employees, agents, officials, and attorneys arising from, or relating to, the Project.
11. **Insurance.**
- a. Adequate Insurance. Unless otherwise agreed to by ODNR in writing, Grantee shall maintain, or cause to be maintained, at no cost to ODNR, commercial general liability insurance and other insurance, including casualty insurance, and if applicable, professional liability insurance, and builder's risk insurance, to insure Grantee, and ODNR, OPFC, the Treasurer, and the State, as additional insureds, in an amount and type determined by a qualified risk assessor to be sufficient to cover the full replacement costs of improvements funded, in whole or in part, by the State, and for bodily injury, property damage, personal injury, advertising injury, and employer's liability exposures of Grantee. Unless otherwise agreed to by ODNR in writing, such insurance shall remain in force at all times from the Effective Date hereof through the Term of this Agreement.
- b. Self-Insurance. Instead of providing the general liability and casualty insurance above, Grantee may name ODNR, OPFC, the Treasurer, and the State as additional insureds and/or loss payees, as the coverage requires, under a self-insurance program or joint self-insurance pool created under R.C. §§ 2744.08 or 2744.081, respectively, and operated by or on behalf of Grantee, in order to meet the insurance requirements set forth herein.
12. **Bonded and Insured Employees and Agents.** Prior to any advance (but not reimbursement) payments by ODNR, Grantee will provide ODNR with a document that demonstrates that all employees or agents of Grantee who are responsible for maintaining or disbursing advanced funds acquired through this Agreement will be fully bonded or insured against loss of such funds. The bonding agent or insurer

shall be licensed to do business in Ohio. No part of the funds acquired by Grantee through this Agreement shall be spent to obtain that bonding or insurance.

13. **Public Funds Compliance.** Grantee will assure compliance with all applicable federal, state, and local laws and regulations pertaining to handling, management, and accountability in relation to public funds. All funds received by Grantee under this Agreement shall be deposited in one or more financial institutions that fully insure, secure, or otherwise protect the funds from loss through federal deposit insurance and/or other deposit and/or collateralization strategies that protect the funds against loss. If Grantee is a political subdivision of the State, grant funds shall be held in compliance with R.C. Chap. 135.
14. **Reports and Records.** Grantee shall keep and make all reports and records associated with the Project funded under this Agreement available to the State Auditor, or the Auditor's designee, ODNR, and OPFC for a period of not less than eighteen (18) years after the date of the Project Closeout. These reports and records shall include a description of the Project, a detailed overview of the scope of work, disbursement details (including amount, date, nature/object of expenditure), and vendor information. Grantee acknowledges that the Auditor of State and other departments, agencies, and officials of the State may audit the Project at any time, including before, during, and after completion. Grantee agrees that any costs of audit by the Auditor of State or any other department, agency, or official of the State will be borne exclusively by, and paid solely by, Grantee, and that the funds provided under this Agreement will not be used by Grantee for payment of any audit expenses for any reason at any time.
15. **Restrictions on Expenditures.** Grantee affirmatively states that Grantee is fully aware of the restrictions and guidelines for expending funds granted under this Agreement and intends to comply fully with the same. Grantee will implement appropriate monitoring controls to ensure that funds acquired through this Agreement are expended in accordance with all applicable laws, rules, and requirements.
16. **Determination of Ineligibility.** If it is determined by any audit by the Auditor of State or any department, agency, or official of the State or other agency or entity with legal audit authority that any Project expense is ineligible, or not properly documented, Grantee will repay that amount in full to the State.
17. **Equal Opportunity Compliance.** If Grantee is a political subdivision, Grantee shall comply with the requirements of R.C. § 125.111 for all contracts for purchases under the Project.
18. **Real Property Acquisition.** All appropriations of real property for the Project by Grantee shall be made pursuant to R.C. §§ 163.01 to 163.22, except as otherwise provided in R.C. Chap. 163.
19. **Prevailing Wage.** Except as provided in R.C. § 4115.04, monies appropriated or reappropriated for the Project shall not be used for the construction of public improvements, as defined in R.C. § 4115.03, unless the mechanics, laborers, or workers engaged therein are paid the prevailing rate of wages prescribed in R.C. § 4115.04. Nothing in this section affects the wages and salaries established for state employees under R.C. Chap. 124, or collective bargaining agreements entered into by the State under R.C. Chap. 4117, while engaged on force account work, nor does this section interfere with the use of inmate and patient labor by the State.

20. **Project Nondiscrimination.** Grantee agrees that any facilities that may be developed now or in the future on the lands comprising the Project will be made available to all persons regardless of race, color, sex, religion, national origin, ancestry, age, military status, handicap, or disability on the same terms and conditions.
21. **Employment Nondiscrimination.** Pursuant to R.C. Chap. 4112, Grantee agrees that Grantee and any person acting on behalf of Grantee or a contractor, shall not discriminate, by reason of race, color, religion, sex, sexual orientation, age, disability, military status as defined in R.C. § 4112.01, national origin, or ancestry against any citizen of this State in the employment of any person qualified and available to perform services relating to the Project. Grantee further agrees that Grantee and any person acting on behalf of Grantee or a contractor shall not, in any manner, discriminate against, intimidate, or retaliate against any employee hired for the performance of services relating to the Project on account of race, color, religion, sex, sexual orientation, age, disability, military status, national origin, or ancestry. If required by R.C. § 125.111(B) and O.A.C § 123: 2-3-02, Grantee shall have a valid Certificate of Compliance (COC) from the Ohio Department of Administrative Services, Equal Opportunity Division demonstrating compliance with affirmative action program requirements.
22. **ODNR Right to Terminate.**
- a. Breach; Notice. ODNR reserves the right to terminate this Agreement upon written notice to Grantee and to recover any funds distributed by Grantee to contractors or other payees in violation of the terms of this Agreement if Grantee is determined by ODNR to be unable to proceed with the Project, or if Grantee violates any of the terms herein. Failure to comply with any provision of this Agreement may result in demand for repayment of all or a portion of the grant funds paid by ODNR to Grantee under this Agreement. The amount to be repaid will be calculated based on the ratio of (x), the number of months from the event triggering the reimbursement to the final scheduled maturity date of the Bonds, over (y), the total number of months that the Bonds are scheduled to be outstanding. Grantee shall not make any grant repayment unless first consulting with ODNR, and ODNR shall not accept any repayment without first obtaining the approval of the Ohio Public Facilities Commission ("OPFC").
 - b. Opportunity to Cure. ODNR, in its sole discretion, may permit Grantee to cure a breach. Such cure period shall be no longer than twenty-one (21) calendar days. Notwithstanding ODNR permitting a period of time to cure the breach or Grantee's cure of the breach, ODNR does not waive any of its rights and remedies provided to ODNR in this Agreement or as may be permitted by law.
23. **Remittances.** If for any reason funds acquired through this Agreement are required to be paid, repaid, or remitted to the State, they shall be remitted in full by the Grantee within forty-five (45) days of demand to:

Ohio Treasurer of State
30 East Broad Street, 9th Floor
Columbus, Ohio 43215

Any such remittance shall include a copy of this Agreement. A copy of the cover letter transmitting the remittance to the Treasurer of State shall be sent simultaneously to ODNR.

24. Legal, Federal Tax, and Other Compliance.

- a. Reports of Expenditures. Grantee will assure that monies expended under this Agreement are spent in conformity with the intent and purpose of the appropriation, the limitations on use set forth in the legislation containing the appropriation, and R.C. Chap. 154 and all other laws that apply to the expenditure of monies by Grantee. If Grantee is required to submit an annual financial report to the Auditor of State, in accordance with Auditor of State Bulletin 2015-07, then Grantee shall report the funds it acquires through this Agreement as a separate column identified in a manner consistent with the Project description in appropriation item C725E2. If Grantee is not required to submit the aforementioned report, Grantee shall file an annual detailed expenditure report of all expenditures associated with the Project with the Auditor of State by March 1st every year until all funds provided in this Agreement have been spent. The above reports shall be filed in accordance with Auditor of State Bulletin 2015-07.
- b. Compliance with Employment Laws. Grantee agrees to comply with all applicable federal, state, and local laws and regulations, in the conduct of the Project and acknowledges that its employees are not employees of ODNR with regard to the application of the Ohio Public Employees Retirement law, Fair Labor Standards Act minimum wage and overtime provisions, Federal Insurance Contribution Act, Social Security Act, Federal Unemployment Tax Act, Internal Revenue Code, Ohio revenue and tax laws, Ohio Workers' Compensation Act, and Ohio unemployment compensation law.
- c. Compliance with Law; Preservation of Tax-Exempt Status of Bonds. Grantee agrees to use funds provided under this Agreement in accordance with the Ohio Constitution and any state or federal laws and regulations that may apply. Grantee shall repay ODNR any funds improperly expended. Additionally, Grantee agrees to comply with all requirements within its control necessary to preserve the tax status of all tax-exempt or tax-advantaged bonds, the proceeds of which are used to provide the funding to Grantee set forth in this Agreement. Unless otherwise determined by the OPFC, such requirements include, but are not limited to, ensuring that the funds provided under this Agreement finance capital expenditures (as opposed to operating expenses) and are not used to refund or otherwise refinance existing debt of Grantee. Grantee shall be liable for any payments to the Internal Revenue Service or the U.S. Treasury as penalties or to preserve the tax status of tax-exempt or tax-advantaged bonds, and any other costs, resulting in whole or in part from actions taken by Grantee, including the failure of Grantee to comply with federal income tax laws applicable to such bonds. Grantee agrees to consult with OPFC if the Grantee is uncertain as to what expenditures are eligible to be financed with funds provided under this Agreement.

25. Relationship of Parties.

- a. Expenses. Grantee shall be responsible for all of its own business expenses, including, but not limited to, computers, email and internet access, software, phone service, and office space. Grantee will also be responsible for all licenses, permits, employees' wages and salaries, insurance of every type and description, and all business and personal taxes, including income and Social Security taxes and contributions for Workers' Compensation and Unemployment Compensation coverage, if any, unless payment for any such item is specifically provided for herein or in the purchase order.

- b. **No Control Over Means and Methods.** While Grantee shall be required to perform its obligations described hereunder during the term of this Agreement, nothing herein shall be construed to imply, by reason of Grantee's obligations hereunder, that ODNR shall have or may exercise any right of control over Grantee with regard to the means or method of Grantee's performance of its obligations hereunder.
 - c. **Right to Bind.** Except as expressly provided herein, neither party shall have the right to bind or obligate the other party in any manner without the other party's prior written consent.
 - d. **No Agency.** Neither Grantee nor its personnel shall at any time, or for any purpose, be considered as agents, servants, or employees of ODNR or the State of Ohio.
26. **No Finding for Recovery.** Grantee represents and warrants to the ODNR that it is not subject to a finding for recovery under R.C. § 9.24, or that it has taken appropriate remedial steps required under R.C. § 9.24 or otherwise qualifies under that section. Grantee agrees that if this representation or warranty is determined by ODNR to be false, this Agreement shall be void ab initio as between the parties to this Agreement, and any funds paid by the State hereunder immediately shall be repaid in full to the State, or an action for recovery immediately may be commenced by the State for recovery of said funds.
27. **Qualification to Receive Grant.** Grantee affirms that it is a duly authorized federal government agency, municipal corporation, county, or other governmental agency or nonprofit organization, qualified to receive grants under R.C. § 154.22(F). Grantee further affirms that if at any time during the Term of this Agreement, Grantee for any reason becomes disqualified from receiving grants under R.C. § 154.22(F), Grantee will immediately notify ODNR in writing and will immediately cease performance of the Project. Failure to provide such notice in a timely manner shall void this Agreement and may be sufficient cause for the State of Ohio to debar the Grantee from future state grant opportunities as may be permitted by law.
28. **Campaign Contributions.** Grantee hereby certifies that neither it, nor any person described in R.C. § 3517.13 (I) or (J), nor the spouse of any such person, has made, as an individual, within the two previous calendar years, one or more contributions to the governor or the governor's campaign committees totaling in excess of the limitations specified in R.C. § 3517.13.
29. **Ethics Certification.** Grantee, by signature on this document, certifies that it: (i) has reviewed and understands the Ohio ethics and conflict of interest laws as found in R.C. Chap. 102 and in R.C. §§ 2921.42 and 2921.43, and (ii) will take no action inconsistent with those laws. Grantee understands that failure to comply with Ohio's ethics and conflict of interest laws is, in itself, grounds for termination of this Agreement and may result in the loss of other contracts or grants with the State.
30. **Certification of Funds / Non-Appropriation.** It is expressly understood and agreed by the parties that none of the rights, duties, and obligations described in this Agreement shall be binding on either party until all relevant statutory provisions of the Ohio Revised Code, including, but not limited to, R.C. § 126.07, have been met, and until such time as all necessary funds are available or encumbered and, when required, such expenditure of funds is approved by the Controlling Board of the State of Ohio,

or in the event that grant funds are used, until such time that ODNR gives Contractor written notice that such funds have been made available to ODNR by ODNR's funding source.

31. **Time Is of The Essence.** Time is of the essence in this Agreement.

32. **Miscellaneous.**

- a. Controlling Law. This Agreement and the rights of the parties hereunder shall be governed, construed, and interpreted in accordance with the laws of the state of Ohio. Grantee consents to jurisdiction in a court of proper jurisdiction in Franklin County, Ohio.
- b. Waiver. A waiver by any party of any breach or default by the other party under this Agreement shall not constitute a continuing waiver by such party of any subsequent act in breach of or in default hereunder.
- c. Successors and Assigns. Neither this Agreement nor any rights, duties, or obligations hereunder may be assigned or transferred in whole or in part by Grantee, without the prior written consent of ODNR.
- d. Conflict with Exhibits. In the event of any conflict between the terms and provisions of the body of this Agreement and any exhibit hereto, the terms and provisions of the body of this Agreement shall control.
- e. Headings. The headings in this Agreement have been inserted for convenient reference only and shall not be considered in any questions of interpretation or construction of this Agreement.
- f. Severability. The provisions of this Agreement are severable and independent, and if any such provision shall be determined to be unenforceable in whole or in part, the remaining provisions and any partially-enforceable provision shall, to the extent enforceable in any jurisdiction, nevertheless be binding and enforceable.
- g. Entire Agreement. This Agreement contains the entire agreement between the parties hereto and shall not be modified, amended, or supplemented, or any rights herein waived, unless specifically agreed upon in writing by the parties hereto. This Agreement supersedes any and all previous agreements, whether written or oral, between the parties.
- h. Execution. This Agreement is not binding upon ODNR unless executed in full and is effective as of the last date of signature by ODNR.
- i. Counterparts. This Agreement may be executed in any number of counterparts, each of which shall be deemed an original, and all of which shall constitute but one and the same instrument.
- j. Electronic Signatures. Any party hereto may deliver a copy of its counterpart signature page to this Agreement electronically pursuant to R.C. Chap. 1306. Each party hereto shall be entitled to rely upon an electronic signature of any other party delivered in such a manner as if such signature were an original.

IN TESTIMONY WHEREOF, Grantee and ODNR have caused this Agreement to be executed by their respective duly authorized officers.

GRANTEE

OHIO DEPARTMENT OF NATURAL RESOURCES

WADSWORTH CITY SCHOOL DISTRICT BOARD
BOARD OF EDUCATION

OFFICE OF REAL ESTATE & LAND MANAGEMENT

By: _____

By: _____

Printed Name: _____

Printed Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

ATTORNEY CERTIFICATION

Community Park, Recreation, or Conservation Project Number: [REDACTED]

I, _____, acting as attorney for the
Name and Title of Attorney
_____, ("Grantee"), and for the reliance of the
Name of Grantee

Ohio Department of Natural Resources, do certify that from my examination of the Capital Improvement Community Park, Recreation, or Conservation Project Pass-Through Grant Agreement (the "Agreement") and my knowledge of Grantee's organization, that acceptance of the Agreement by Grantee and the execution thereof by the signing officer has been duly authorized and is proper and in accordance with the laws of the State of Ohio. Grantee is a legally constituted public entity with full authority and legal capacity to perform all obligations and terms of the Agreement. Upon signature by the signing officer, the Agreement, in my opinion, is a legal obligation of Grantee in accordance with the terms thereof, and Grantee possesses the legal authority to fully perform all obligations incurred by Grantee in signing this Agreement. Grantee's acceptance of the Agreement and the signing officer's execution thereof, ☐ has ☐ has not* been authorized by the governing body of Grantee or has otherwise been authorized by Grantee's charter. (Resolution or Ordinance No. _____, dated _____, 202__).

*If "has not" is checked above, please indicate the reason: _____

Attorney for Grantee:

Attorney Signature

Attorney Printed Name

Attorney Registration No.

Date Signed

Attorney Address: _____

EXHIBIT C
TITLE ENCUMBRANCES

Encumbrances DO NOT Exist:

I hereby certify, as an authorized representative of Wadsworth City School District Board of Education ("Grantee"), that there are currently **NO** encumbrances, liens, easements, or restrictions against the Property defined in this Agreement.

Signature of Authorized Representative

Title

Printed Name

Date

Encumbrances DO Exist:

I hereby certify, as an authorized representative of Wadsworth City School District Board of Education ("Grantee"), that the following encumbrances, liens, easements, or restrictions are the only encumbrances, liens, easements, or restrictions that currently exist against the Property defined in this Agreement (attach an additional page, if needed):

*Example: Easement by and between [Name of Grantee] and _____ dated _____ and recorded at
Official Record # _____ (Vol. # _____ of Page # _____) of [Name of County] County, Ohio.*

1	
2	
3	
4	
5	

Signature of Authorized Representative

Title

Printed Name

Date

EXHIBIT A

PROJECT INFORMATION PACKAGE

Forms and requested materials (maps, etc.) on pages 3-14 comprise the 'Project Information Package. Please complete all forms on pages 3-14 and send with all other requested materials on pages 3-14 (only) to the address or email below. This is the first step in the Project coordination process.

Teresa Goodridge
ODNR
Office of Real Estate
2045 Morse Road, E2
Columbus, Ohio 43229-6693
Teresa.Goodridge@dnr.ohio.gov
614-265-6396



BASIC INFORMATION

Awarded Project Sponsor: Wadsworth City School District Board of Education

Project Sponsor's Address: 524 Broad Street
Street Address 1
Street Address 2
Wadsworth, Ohio 44281
City, State ZIP

Tax Identification Number: [REDACTED]

Contact Person: Andrew J. Hill, Ed.D. Superintendent
Name Title

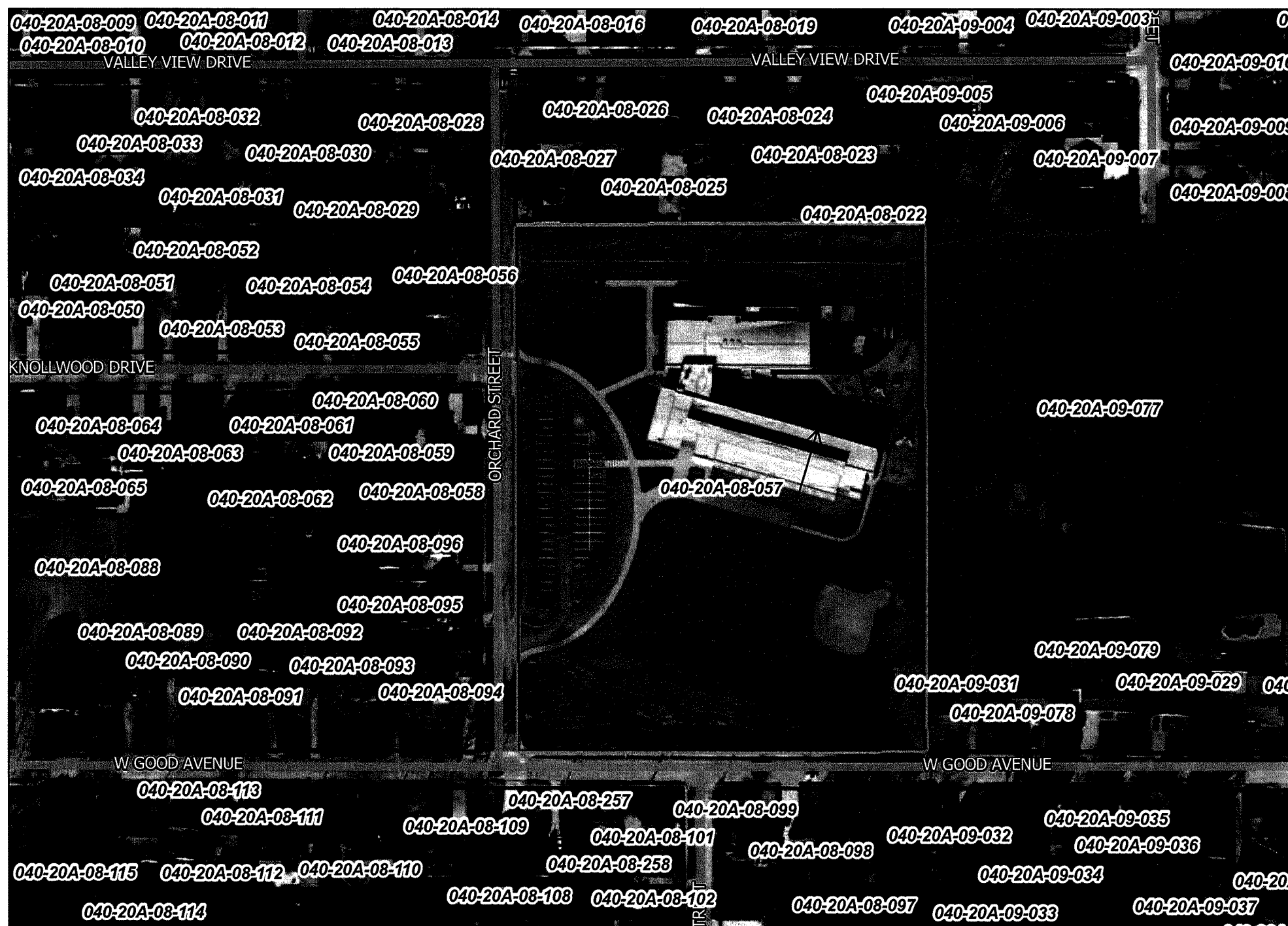
Email Address: ahill@wadsworthschools.org

Phone Number: 330-335-1300

Brief Description of Project:

An inclusive playground will be installed at Valley View Elementary School (625 Orchard Street, Wadsworth, 44281).

Wadsworth City School - Valley View Elementary



Book	Policy Manual
Section	2000 Program
Title	PARENT AND FAMILY MEMBER PARTICIPATION IN TITLE I PROGRAMS
Code	po2261.01
Status	Active
Adopted	November 19, 2007
Last Revised	September 9, 2024

2261.01 - **PARENT AND FAMILY MEMBER PARTICIPATION IN TITLE I PROGRAMS**

In accordance with the requirements of Federal law, programs supported by Title I funds must be planned and implemented in meaningful consultation with parents and family members of the students being served.

Each year the Superintendent shall work with parents and family members of children served in Title I Programs in order to jointly develop and agree upon a proposed written parent and family engagement policy to establish expectations for the involvement of such parents and family members in the education of their children. The proposed policy shall be reviewed and approved annually by the Board of Education and distributed to parents and family members of children receiving Title I services. The proposed policy must establish the District's expectations and objectives for meaningful parent and family involvement, and describe how the School District will:

- A. involve parents and family members in the development of the School District's Title I plans and any State-mandated comprehensive support and improvement plans;
- B. provide coordination, technical assistance, and other support necessary to assist and build the capacity of all participating schools in planning and implementing effective parent involvement activities to improve student achievement and school performance, which may include meaningful consultation with employers, business leaders, and philanthropic organizations, or individuals with expertise in effectively engaging parents and family members in education;
- C. coordinate and integrate parent and family engagement strategies, to the extent feasible and appropriate, with other Federal, State, and local laws and programs;
- D. with meaningful involvement of parents and family members, annually evaluate the content and effectiveness of the parent and family engagement policy in improving the academic quality of schools, including:
 - 1. identifying barriers to greater parent participation (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background);
 - 2. the needs of parents and family members to assist with the learning of their children, including engaging with school personnel and teachers; and
 - 3. strategies to support successful school and family interactions.
- E. use the findings of the above-referenced evaluation to:
 - 1. design evidence-based strategies for more effective parental involvement; and,
 - 2. revise the parent and family engagement policy, if necessary;
- F. involve parents in the activities of the District's Title I schools, which may include establishing a parent advisory board that may be charged with developing, revising and reviewing the parent and family engagement policy;

- G. provide opportunities for the informed participation of parents and family members (including parents and family members who have limited English proficiency and/or disabilities, and parents and family members of migratory children, including providing information and school reports in a format, and to the extent practicable in a language, such parents can understand;
- H. conduct meetings with parents including provisions for flexible scheduling and assistance to parents to better assure their attendance at meetings;
- I. develop agendas for parent meetings to include review and explanation of the curriculum, means of assessments, and the proficiency levels students are expected to achieve and maintain;
- J. provide opportunities for parents to formulate suggestions, interact and share experiences with other parents, and participate appropriately in the decision-making about the program and revisions in the plan;
- K. involve parents in the planning, review, and improvement of the Title I program;
- L. communicate information concerning school performance profiles and their child's individual performance to parents;
- M. assist parents in helping their children in achieving the objectives of the program by such means as ensuring regular attendance, monitoring television-watching, providing adequate time and the proper environment for homework; guiding nutritional and health practices, and the like;
- N. provide timely responses to parental questions, concerns, and recommendations;
- O. coordinate and provide technical assistance and other support necessary to assist Title I schools to develop effective parent participation activities to improve academic achievement;
- P. conduct other activities as appropriate to the Title I plan and State and Federal requirements.

The Board will reserve the requisite percent of its allocation of Federal Title I funds to carry out the above-described activities. Parents and family members of children receiving Title I services shall be involved in the decisions regarding how the reserved funds are allotted for parent involvement activities. Reserved funds shall be used to carry out activities and strategies consistent with the Board's parent and family engagement policy (Policy 2111), including at least one (1) of the following:

- A. Supporting schools and nonprofit organizations in providing professional development for the District and school personnel regarding parent and family engagement strategies, which may be provided jointly to teachers, principals, other school leaders, specialized instructional support personnel, paraprofessionals, early childhood educators, and parents and family members.
- B. Supporting programs that reach parents and family members at home, in the community, and at school.
- C. Disseminating information on best practices focused on parent and family engagement, especially best practices for increasing the engagement of economically disadvantaged parents and family members.
- D. Collaborating, or providing subgrants to schools to enable such schools to collaborate, with community-based or other organizations or employers with a record of success in improving and increasing parent and family engagement.
- E. Engaging in any other activities and strategies that the Board determines are appropriate and consistent with its parent and family engagement policy.

The Superintendent must also assure that each Title I participating school develops a specific written plan, with parental involvement and agreement, which includes provisions regarding the following:

- A. Each principal must convene an annual meeting at a convenient time to which all parents of participating children are invited and encouraged to attend to explain the parents' rights to be involved and the school's obligations to develop a parent and family engagement policy.
- B. Meetings with parents of children receiving Title I services must be scheduled at flexible times with assistance such as child care, transportation, home visits, or similar aid offered to parents to encourage their involvement.
- C. Parents must be involved in an organized, ongoing and timely way in the development, review, and improvement of parent involvement activities, including the planning, review, and improvement of the school parent and family

engagement policy, and the joint development of the schoolwide program plan, if appropriate.

D. Parents of participating students must be provided with:

1. timely information about the Title I program and the school's parent and family engagement policy;
2. a description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels expected;
3. regular meetings, upon request, for parents to make suggestions, and to participate as appropriate, in decisions relating to the education of their children, and receive responses regarding the parents' suggestions about their student's education as soon as practicably possible.

E. If the written plan is not satisfactory to the parents of participating children, the school must submit any parents' comments when it presents the plan to the Superintendent.

F. As a component of the school-level parent and family engagement policy, the principal for each school shall coordinate the development of a school-parent compact jointly with parents of children served under Title I which outlines how the school staff, the parents, and the student will share responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help students achieve the State's high standards. The compact must:

1. describe the school's responsibility to provide a high-quality curriculum and instruction in a supportive, effective learning environment;
2. describe the ways in which each parent is responsible for supporting their child's learning environment such as monitoring attendance, homework, extra-curricular activities, and excessive television watching; volunteering in the classroom; and participating, as appropriate, in decisions relating to the education of their children and their positive use of extra-curricular time;
3. address the importance of parent/teacher communication on an ongoing basis through at least annual parent-teacher conferences to discuss the child's achievement and the compact; frequent progress reports to the parents on their child's progress; reasonable access to the staff and to observe and participate in classroom activities and regular two-way, meaningful communication between family members and school staff, and, to the extent practicable, in a language that family members can understand.

G. Parents of children receiving Title I services must be notified about their school's parent and family engagement policy in an understandable and uniform format, and to the extent practicable, in a language the parents can understand. These policies must also be made available to the community.

H. School-level parent and family engagement policies must be updated periodically to meet the changing needs of parents and the schools.

In order to involve parents in the education of their children and to support a partnership among the school, parents and the community for improving student academic achievement, the Superintendent and building principals must include provisions in the School District and school-level parent and family engagement policies regarding:

- A. assisting parents of children served under Title I in understanding such topics as the State academic standards, State and local academic assessments, Title I, and how to monitor their child's progress and how to work with educators to improve their child's achievement;
- B. providing materials and training to help parents work with their children to improve achievement, such as literacy training and using technology (including education about the harms of copyright privacy);
- C. educating teachers, specialized instructional support personnel, school leaders (including principals), and other staff, with the assistance of parents, about the value and utility of contributions of parents, how to reach out to, communicate with, and work with parents as equal partners, how to implement and coordinate parent programs, and how to build ties between parents and the school;
- D. to the extent feasible and appropriate, coordination and integration of parent involvement programs and activities with other Federal, State and local programs (including public preschool programs), and conducting other activities that encourage and support parents more fully participating in the education of their children (e.g., parent resource centers);

- E. providing information related to school and parent programs, meetings, and other activities to parents of participating children in a format, and, to the extent practicable, in a language the parents can understand;
- F. providing such reasonable support for parent involvement activities as parents may request.

In order to build the School District's capacity for parent involvement, the Superintendent and building principals may also:

- A. involve parents in the development of training for teachers and administrators and other educators to improve the effectiveness of such training;
- B. provide necessary literacy training from Title I funds if the District has exhausted all other reasonably available sources of funding for such training;
- C. pay reasonable and necessary expenses associated with parental involvement activities to enable parents to participate in school-related meetings and training sessions, including transportation and child care costs;
- D. train parents to enhance the involvement of other parents;
- E. arrange school meetings at a variety of times, or conduct in-house conferences between teachers or other educators who work directly with participating children, with parents who are unable to attend such conferences at school, in order to maximize parental involvement and participation;
- F. adopt and implement model approaches to improving parental involvement in Title I programs;
- G. establish a District-wide parent advisory council to provide advice on all matters related to parental involvement programs;
- H. develop appropriate roles for community-based organizations and businesses in parental involvement activities.

Revised 9/11/17

Revised 9/10/18

Revised 11/19/18

Re-Adopted 9/9/19

Reviewed 9/14/20

Revised 11/15/21

Revised 9/11/23

Re-Adopted 9/9/24

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Legal

20 U.S.C. 6318 et seq.

34 C.F.R. Part 200 et seq.

Book	Policy Manual
Section	Vol. 44, No. 1 - August 2025
Title	Vol. 44, No. 1 - August 2025 Budget Bill Mandates Additional Cell Phone Policy Restrictions
Code	07 - Legal Alert
Status	From Neola

LEGAL ALERT

To: Neola Clients

From: Ennis Britton Co., LPA

Re: Budget Bill Mandates Additional Cell Phone Policy Restrictions

Date: August 2025

Last summer, House Bill 250 was passed, requiring schools to adopt a policy by July 1, 2025, that restricted student possession and use of cell phones and other electronic devices during school hours. The changes, codified in R.C. 3313.753, made it clear that schools were not required to adopt a blanket ban on cell phone use. Rather, schools were encouraged to place limits to reduce cell phone use and limit disruptions to student learning. The Ohio Department of Education and Workforce ("DEW") was required to develop a model policy under the law. NEOLA developed a policy template that provided districts with options for when student cell phone use was authorized, such as during lunch and class changes.

The legislature adopted additional changes to the law through the recently-passed biennium budget bill. House Bill 96 again modified R.C. 3313.753, this time to require that schools adopt a policy by January 1, 2026, which outright banned cell phone use during "the instructional day," with only a few exceptions. The law also struck DEW's obligation to draft a model policy, and we might assume one will not be forthcoming.

The revised law, effective September 30, 2025, included specific exceptions to the cell phone use ban. It authorizes the board to permit student cell phone use if and when it determines such use is "appropriate" for student learning. Student use of cell phones and other electronic devices is also permitted if included in a student's individualized education plan ("IEP") or Section 504 plan. Boards are required to permit the use of cell phones or other devices to monitor or address student health concerns if the student's physician provides a written statement indicating the need for such use. Finally, the new law permits a board of education to authorize use of cell phones and electronic devices through a building's emergency management plan developed pursuant to R.C. 5502.262. To support this type of use, HB 96 included a revision to 5502.262, which recognizes that emergency management plans may allow students to use cell phones "during an active threat or emergency."

Under both current and revised versions of R.C. 3313.753, schools are permitted, but not required, to pass a policy which prohibits students from possessing cell phones while on school grounds. This presumably means that students may be allowed to carry their phones and devices with them during the day, even if they are not allowed to use them.

Here is where things get complicated. The law does not define the term "instructional day". This term could certainly be read to prohibit students from using cell phones at all times during the scheduled school day. Another interpretation might lead to a conclusion that, while students cannot use cell phones during instruction time unless permitted by teachers or other school staff, students may still be allowed to use cell phones during non-instructional time, such as during lunch and while changing classes. After all, the State law, which defines

minimum hours of instruction, expressly prohibits schools from counting lunch, which implies that this time does not really “count” toward the instructional day. See R.C. 3313.48(A) (“Each school so provided and each chartered nonpublic school shall be open for instruction with students in attendance, including scheduled classes, supervised activities, and approved education options, **but excluding lunch and breakfast periods and extracurricular activities . . .**”). As a result, some boards may still want to permit the use of electronic devices during noninstructional time during the day. NEOLA’s revised template, which was released July 21, 2025, still includes options for this in light of how the law was written.

However, caution is advised here. Recent statements issued by members of the legislature and the governor’s office clarify that the collective intent in passing the recent changes was to broadly ban use of devices during the school day, including during times in which students are not engaged in learning activities, unless one of the narrow exceptions listed above applies. Concern has been expressed that, should boards elect to permit use during non-instructional time, the legislature might entertain additional, even more restrictive changes to the law. In light of this position, boards should therefore consider options in the policy carefully, and are encouraged to contact legal counsel for further guidance before deciding when students will be permitted to use cell phones and electronic devices.

Regardless of which options are selected, the law still requires the board to adopt any policy on cell phone possession and use at a public board meeting, and also requires that the board make the policy publicly available, including by posting it on a prominent location on the district’s website.

Disclaimer: This Alert is provided for informational purposes only. It does not constitute legal advice and does not create an attorney-client relationship. Any questions about the content of this alert should be directed to your legal counsel.

Book	Policy Manual
Section	Vol. 44, No. 1 - August 2025
Title	Vol. 44, No. 1 - August 2025 2025 COPPA Rule - Implications for K-12 Public Schools
Code	03 - Legal Alert
Status	From Neola

LEGAL ALERT

To: Neola Clients

From: Peters Kalail & Markakis Co., L.P.A.

Re: 2025 COPPA Rule – Implications for K-12 Public Schools

Date: August 2025

The Children's Online Privacy Protection Act ("COPPA") was enacted in 1998 to provide parents with control over the personal information collected from children under the age of thirteen (13) by websites and online services. COPPA's implementing regulations are overseen by the Federal Trade Commission ("FTC"), which is required by law to review the COPPA Rule every five (5) years. The original COPPA Rule, implemented in 2000, was last substantively amended in 2013 to reflect emerging technologies, including the increased use of mobile apps and social networking platforms by children. While the previous rules focused primarily on basic parental consent and data collection practices, the new rules are the most sweeping to date and respond to dramatic shifts in how children interact with online platforms, including the rise of artificial intelligence and biometric data use. The 2025 amendments significantly expand protections by requiring separate parental consent for third party data sharing, implementing more prescriptive security requirements, establishing data retention limits, and broadening the definition of personal information.

The 2025 Final Rule was published on April 22, 2025, and became effective on June 23, 2025, with full compliance required by April 22, 2026 (except for specific provisions pertaining to COPPA's safe harbor programs).

While COPPA primarily regulates commercial operators of websites and online services directed to children under thirteen (13), school districts are allowed to give consent to ed tech companies in lieu of parental consent as long as that data is solely used for educational purposes and not commercially. Nothing in the Final Rule alters the FTC's established guidance that permits schools to adopt educational technology without obtaining individual parental consent for each student. Nevertheless, schools must ensure that vendor platforms comply with the revised COPPA Rule and must train staff accordingly (i.e., concerning student data privacy).

KEY PROVISIONS AFFECTING K-12 SCHOOLS

- **Parental Consent and Educational Use:** Operators must now obtain verifiable parental consent before children's data (i.e., personally identifiable information ("PII")) is collected, used, or disclosed to third parties. This change is critical to ed tech vendors using third party analytics, advertising, or AI tools. Consent must be specific to each third party and disclosure purpose.
- **Definition of Personal Information:** The Final Rule contains an expanded definition of PII, which now includes biometric identifiers (e.g., fingerprints, faceprints, retina or iris scans, voiceprints), online contact information, persistent identifiers, and government-issued identifiers (e.g., Social Security Numbers, State identification numbers, birth certificates, or passport numbers). This expansion means schools and their

vendors must reassess the data they collect, even passively.

- **Enhanced Transparency:** Operators are now required to provide clear, direct, written notice to parents (or schools acting as proxies) about how they plan to collect, use, and disclose children's data upon receiving consent. Specifically, the operator must identify what personal information is collected, how they intend to use it, the identities or specific categories of third parties receiving the data, the purposes for each data disclosure, and the operator's data retention and deletion practices.
- **Data Retention and Deletion:** Operators must establish and publish a written data retention policy, which places limits on how long children's data can be retained (it cannot be indefinite). Further, the Rule states that the data can only be retained as long as is reasonably necessary to fulfill the specific purpose for which it was collected.
- **Separate Parental Consent for Third Party Disclosures:** Schools must ensure contracts require vendors to obtain separate parental consent if any student data is disclosed beyond the school-authorized purpose.
- **Cybersecurity Requirements:** Operators must implement a written information security program that is tailored to the sensitivity of student data, including conducting annual risk assessments, and scales with the operator's size, complexity, and nature and scope of activities. It will be important for schools to require vendors to certify compliance.
- **Clarification on Mixed Audience Sites:** Websites that attract both children and general users must implement "neutral" age gates and cannot collect any personal data until age is verified. Many K-8 tools fall into this category and must be configured accordingly.

WHAT SHOULD DISTRICTS BE DOING BETWEEN NOW AND APRIL 22, 2026

- **Conduct a Tech Audit/Carefully Analyze Vendor Agreements:** When entering or renewing vendor contracts, schools should:
 - **Require Explicit Educational Purpose Clauses:** Ensure all contracts clearly state that student data will be used solely for educational purposes, not commercial activities or targeted advertising.
 - **Demand Data Retention Policies:** The Final Rule requires operators to obtain separate parental consent before disclosing children's personal information to any third party. District's contracts need to specify data retention periods and deletion procedures.
 - **Verify Security Measures:** Request documentation of vendors' written security programs, including annual risk assessments and specific safeguards for children's data.
 - **Include Audit Rights:** Build in contractual rights to audit vendor compliance with COPPA requirements and data handling practices.
 - **Address Biometric Data:** For any systems collecting biometric information (facial recognition for security, fingerprint scanners), ensure specific protections and limitations are contractually defined.
 - **Indemnification Clauses:** Schools should seek to include indemnification clauses related to a vendor's non-compliance.
- **Train Staff on Updated COPPA Requirements:** Ensure staff (e.g., teachers, media specialists, and technology coordinators) understand the revised consent requirements, limitations on new platform usage, and how to identify PII under the 2025 Final Rule.
- **Update Parental Notification Practices:** Create/update template notices that explain what data is collected, which platforms are used, and how parents can opt out or view their child's data.

The FTC noted when it announced the 2025 COPPA Rule that it was coming at a critical time, as companies are increasingly trying to profit off children's data, and large ed tech companies are experiencing significant cybersecurity incidents that have led to mass breaches of sensitive student data. With these events as background, the Final new Rule seeks to strengthen parental control and impose stricter data privacy and security requirements that will directly affect K-12 operations. Proactive compliance—through staff training,

contract review, and vendor oversight—is essential to safeguard student privacy and minimize institutional risk. Neola urges its client to act promptly to ensure vendor compliance by the April 22, 2026 full compliance deadline, while immediately reviewing new contracts under the enhanced standards taking effect June 23, 2025.

For further details, consult:

The Final Rule at <https://www.federalregister.gov/documents/2025/04/22/2025-05904/childrens-online-privacy-protection-rule> and the FTC’s COPPA FAQs at <https://www.ftc.gov/business-guidance/resources/complying-coppa-frequently-asked-questions>.

Information contained in this Legal Alert is provided for the general education and knowledge of its readers. It is not designed to be, and should not be used as, the sole source of information when analyzing and addressing a legal problem/issue, and it should not be substituted for legal advice, which relies on a specific factual analysis. Moreover, the laws of each jurisdiction are different and are constantly evolving. The information in this Legal Alert is not intended to create, and receipt of it does not constitute, an attorney-client relationship. If you have specific questions regarding a particular fact situation, you should obtain the services of competent legal counsel.

Book	Policy Manual
Section	Vol. 44, No. 1 - August 2025
Title	Vol. 44, No. 1 - August 2025 Supreme Court Decision Expanding Parental Opt-Out Rights in Public Schools
Code	05 - Legal Alert
Status	From Neola

LEGAL ALERT

To: Neola Clients

From: Neola Counsel

Re: Supreme Court Decision Expanding Parental Opt-Out Rights in Public Schools

Date: August 2025

On June 27, 2025, the United States Supreme Court issued a landmark decision in *Mahmoud v. Taylor*, which significantly expands the rights of parents to opt their children out of public school curriculum that is contrary to their sincerely held religious beliefs. In *Mahmoud*, the Court held that Maryland parents had a constitutional right under the First Amendment's Free Exercise Clause to be notified of and opt their children out of instruction that includes books with LGBTQ+ themes. The Court emphasized that the school board's introduction of LGBTQ+ inclusive storybooks as part of its English Language Arts curriculum, along with its decision to withhold opt-outs, placed an impermissible burden on the parents' free exercise of their religion.

The Court's ruling in *Mahmoud* does not prohibit public schools from adopting inclusive curriculum on LGBTQ+ issues or any other topic, nor does it disturb the basic equal protection principle that public schools must treat all students equally.

Ohio law has long allowed parents to excuse their children from specific instruction, including sex and health education, which was recently enhanced by HB 8 (the "Parents' Bill of Rights"), which went into effect on April 9, 2025, and required boards, not later than July 1, 2025, to develop and adopt a policy (Policy 5780.01) to promote parental involvement in the public school system. In essence, Ohio public schools are already required to ensure that any sexuality content is age-appropriate and developmentally appropriate for the age of the student receiving the instruction, regardless of the age or grade level of the student. Beyond this, prior to providing instruction that includes sexuality content, districts must provide parents the opportunity to review any instructional material. "Sexuality content" is defined to mean any oral or written instruction, presentation, image, or description of sexual concepts or gender ideology provided in a classroom setting. The policy must ensure that, prior to receiving instruction that includes sexuality content, parents are given an opportunity to review the material and, at a parent's request, to excuse a student from participation and instead participate in an alternate assignment.

Nevertheless, *Mahmoud* extends beyond that context and applies to general curriculum content where religious objections are raised. It's also important to note that the implications of *Mahmoud* extend beyond just LGBTQ+ storybooks; parents must be allowed to opt their children out of any lesson or curriculum material that conflicts with their religious beliefs.

As such, above and beyond those procedures in effect to comply with Ohio's Parents' Bill of Rights, districts should consider taking the following steps:

A. Parental Notification

While it may be difficult to anticipate, districts should give parents advance notice regarding instructional materials that may conflict with religious beliefs.

1. Establish and publicize a process for providing advance notice to parents when materials involving topics that may raise religious objections are scheduled for classroom use.
2. Consider a semester or annual overview of such curriculum content.

B. Parental Opt-Out

1. School districts must allow parents to opt their children out of lessons if the discussions conflict with their religious beliefs.
2. Consider sending opt-out request forms when providing advance notice to parents.

C. Accommodation Planning

School districts may not penalize students or families for exercising this right and must offer reasonable accommodations.

1. Develop classroom-level strategies for accommodating students whose families opt out (e.g., alternative assignments or supervised study).
2. Avoid practices that single out or stigmatize students who do not participate in certain lessons.

Disclaimer: This Alert is provided for informational purposes only. It does not constitute legal advice and does not create an attorney-client relationship. Any questions about the content of this alert should be directed to your legal counsel.

Book	Policy Manual
Section	Vol. 44, No. 1 - August 2025
Title	Vol. 44, No. 1 - August 2025 Budget Bill Changes Release Time for Religious Instruction ("RTRI") - Again!
Code	06 - Legal Alert
Status	From Neola

LEGAL ALERT

To: Neola Clients

From: Ennis Britton Co., LPA

Re: Budget Bill Changes Release Time for Religious Instruction ("RTRI")

Date: August 2025

Additional changes to release time for religious instruction ("RTRI") were enacted through HB 96 (the "Budget Bill").

Recall that in January, Governor DeWine signed HB 8 into law, which (among other things) mandated all boards of education to adopt a policy permitting students to be released for religious instruction by amending 3313.6022. That legislation also enacted 3313.6030, which allowed criminal records checks to be required for RTRI course providers.

Within only a few months of HB 8's effective date, the Budget Bill further amended R.C. 3313.6022 to now require that board policy authorize participating students to be excused from school to attend RTRI for at least one (1) period per week. However, that policy must also limit released time to no more than two (2) periods in any week for elementary or middle school students. For high school students, release time cannot exceed the amount of time that is equivalent to attending two (2) units of high school credit each week.

In addition, the statute was amended so that any RTRI policy cannot prohibit students from "bringing external educational and program materials into school."

In response to these legislative changes, Neola has revised Policy 5223.

These changes were heralded in April by Attorney General Yost in a mass communication to "Members of Ohio School Boards" (as well as NEOLA, OSBA, and OASBO), which strongly criticized policy options being considered and pursued by school districts as being efforts to tamp down on release time programs.

While the amendments affecting "at least one (1), but not more than two (2)" periods per week are relatively straightforward, it may result in some districts reducing release time. Moreover, no clarification has yet been provided relative to the definition of "a core curriculum subject course" (during which students may not be released under the law), which seemingly allows districts to designate all graded courses as such and thereby limit release time essentially to lunch and recess periods.

With respect to the specific ban on prohibiting students from bringing external educational and program materials into school, the determination of just what materials (including snacks, clothing, candies, trinkets, etc.) are "program" related may be difficult, and we anticipate that challenges will ensue for any effort to limit what students bring when returning from religious instruction. Given the directive language of the amended statute,

presumably, districts would only now be responding to disruptions of the educational environment caused by materials students are returning with, rather than policing or monitoring these items. In the instance of an actual disruption, districts should first determine if the "material" is either educational or program related, and if not, enter into dialogue with the religious provider for voluntary compliance backed up by the language of the statute. This is particularly important if/when a district is faced with the prospect of materials that may be used for the purpose of promoting the interests of the private organization, i.e., recruitment, and are distributed by returning students. While these materials may indeed be "program related," it is crucial that districts reference Policy 9700, "Relations with Special Interest Groups," and engage in an even-handed assessment and application of that policy. Otherwise, districts risk engaging in a First Amendment violation. It is recommended that districts consult legal counsel when attempting to restrict or otherwise regulate what students are bringing into school from religious instruction.

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Book	Policy Manual
Section	Vol. 44, No. 1 - August 2025
Title	Vol. 44, No. 1 - August 2025 DOJ Issues New Rule Concerning Web Content and Mobile App Accessibility
Code	04 - Legal Alert
Status	From Neola

LEGAL ALERT

To: Neola Clients

From: Peters Kalail & Markakis Co., L.P.A.

Re: DOJ Issues New Rule Concerning Web Content and Mobile App Accessibility

Date: August 2025

On April 24, 2024, the U.S. Department of Justice ("DOJ") published a final rule under Title II of the Americans with Disabilities Act ("ADA") requiring State and local government entities — including public schools — to make web content and mobile applications accessible to individuals with disabilities. This rule marks the first time that the DOJ has adopted a specific technical standard for digital accessibility.

The ADA was originally enacted in 1990 to ensure that individuals with disabilities are not excluded from participation in public programs and services. While the ADA has long required effective communication and equal access, this rule clarifies the application of these principles to digital environments (i.e., websites and apps). In issuing the Final Rule, the DOJ emphasized the fact that State and local governments are increasingly providing services through websites and mobile applications. Consequently, when these digital platforms are inaccessible, they create barriers for people with disabilities to access government services; in the school context, this can include access to educational resources and course materials, registration and enrollment systems, parent portals and communication platforms, and online forms and applications. For this reason, the DOJ determined it was the appropriate time to adopt a technical standard = Web Content Accessibility Guidelines ("WCAG") 2.1, Level AA – to ensure digital content is accessible.

School districts that have a population of 50,000+ people have to comply with the new technical standard by April 24, 2026; school districts with populations of fewer than 50,000 have until April 26, 2027, to comply. Once a district is obligated to comply with the Final Rule, its web content (i.e., information and experiences available on the web, including text, images, sound, videos, and documents) and mobile applications (i.e., software applications downloaded and designed to run on mobile devices), along web content/mobile apps provided or managed by third parties on behalf of the district will have to meet the WCAG 2.1, Level AA standard, which includes features such as alternative text for images, keyboard navigation, sufficient contrast for text, captioning and transcripts for audio/video content, and logical structure and screen reader compatibility.

While the regulations apply to nearly all web content and mobile apps, there are a few limited exceptions: archived web content; preexisting conventional electronic documents; third party posted content (i.e., content not posted by contracted vendors); individualized password-protected documents (i.e., documents about specific persons, properties, or accounts that can only be accessed through the use of a password); and preexisting social media posts. In order for archived web content not to have to comply with the new technical standard, it has to (a) have been created before compliance date, (b) be maintained solely for reference, research, or recordkeeping purposes and in a special archive section on the website, and (c) remain unchanged since it was archived.

Similarly, preexisting conventional electronic documents (e.g., word processing, presentation, PDF, or spreadsheet files) have to have been available before the compliance date and not be currently used for applying, accessing, or participating in district services in order to avoid having to comply with the WCAG 2.1, Level AA standard. Importantly, even when an exception applies, the district must still provide effective communication and reasonable modifications under existing ADA obligations.

To assist districts with their compliance obligations under the Final Rule, Neola has updated Policy and Administrative Guideline 7540.02 to specify the WCAG 2.1, Level AA standard, along with the five (5) exceptions referenced above. Additionally, the vendor/contract procurement language in the documents has been strengthened.

In advance of their applicable compliance deadline, Neola recommends that districts conduct Accessibility Audits – i.e., inventory all district websites, web applications, and mobile apps to assess their current WCAG 2.1, Level AA compliance status. If web content or a mobile app is found not to meet the new technical standard, the district should promptly remediate the situation. Be advised, this may prove more challenging than one might initially think; for example, some districts have a fair amount of content on their district websites that is posted in the Portable Document Format (i.e., PDFs), which unfortunately is not always compliant with the WCAG 2.1, Level AA standard.

Relatedly, as specified in Policy and AG 7540.02, districts will need to prospectively conduct accessibility testing and annual compliance audits, and provide a means for users to submit any concerns they may have related to web content or mobile apps not being accessible.

Next, in addition to auditing existing content and apps to assess their accessibility, districts should review new and existing contracts (and related RFPs) with the vendors it uses to host/publish web content and/or operate mobile apps on their behalf to verify those agreements require the vendors to comply with the WCAG 2.1, Level AA standard. To that end, districts will want to work with their local legal counsel to ensure future contracts contain language requiring vendors to ensure “all web content and mobile applications meet or exceed Web Content Accessibility Guidelines (“WCAG”) 2.1, Level AA standards as required by Title II of the Americans with Disabilities Act, 28 C.F.R. § 35.104.” Likewise, districts will want those contracts to provide for vendor liability for ADA non-compliance, the right for the district to terminate a contract for a vendor’s accessibility failures, and the opportunity for the district to recover any legal defense costs and damages associated with a lawsuit alleging a failure by the district to meet its ADA-accessibility obligations.

Finally, it will be important for districts to ensure relevant staff are appropriately trained concerning the new technical standard so that they can assist their districts in complying with WCAG 2.1, Level AA, so persons with disabilities will be able to access – on a nondiscriminatory basis – the district’s programs and services as offered their web content and mobile apps.

Information contained in this Legal Alert is provided for the general education and knowledge of its readers. It is not designed to be, and should not be used as, the sole source of information when analyzing and addressing a legal problem/issue, and it should not be substituted for legal advice, which relies on a specific factual analysis. Moreover, the laws of each jurisdiction are different and are constantly evolving. The information in this Legal Alert is not intended to create, and receipt of it does not constitute, an attorney-client relationship. If you have specific questions regarding a particular fact situation, you should obtain the services of competent legal counsel.

Book	Policy Manual
Section	Vol. 44, No. 1 - August 2025
Title	Vol. 44, No. 1 - August 2025 OVERVIEW
Code	01 - OVERVIEW
Status	From Neola

OHIO LOCAL UPDATE OVERVIEW AND COMMENTS

VOLUME 44 NUMBER 1

AUGUST 2025

All production-related materials and questions should be directed to the Coshocton Office at 632 Main Street, Coshocton, Ohio 43812 (phone: 800-407-5815, email: production@neola.com). Billing questions should be directed to the Stow Office at 3914 Clock Pointe Trail, Suite 103, Stow, Ohio 44224 (phone: 330-926-0514, fax: 330-926-0525, email: accounts@neola.com).

Please do not retype Neola materials before returning them for processing. We prefer to have the original materials returned after you have marked them, indicating which changes and additions you choose to have/not have for your District. If a District decides not to adopt a policy or an administrative guideline, the District is still obligated to follow applicable Federal and State laws relating to that section.

The proposed new, revised, and replacement policies, administrative guidelines, and forms included in this update have been thoughtfully prepared and reviewed by Neola's legal counsel for statutory compliance. If you make changes or substitute, in their entirety, policies or other materials of your own drafting, those materials should be reviewed by your legal counsel to verify compliance. Neola does not review district-specific edits to update materials or District-specific policies for statutory compliance.

If a policy or guideline is marked as a revision, the changes have been marked in bold (to add material) and crossed out (to delete material). As you review a revised policy or guideline, you may choose to accept one, many, or all of the changes provided. If a policy or guideline is marked as a replacement, that means there have been enough changes made that justify a complete, clean replacement copy. As you review a replacement policy or guideline, you should also check the materials you have in your current policy or guideline to see if there is some specific wording you want to include in the replacement policy. If so, any text from the current policy should be added using "Track Changes" or the editing tools in the BoardDocs platform in the replacement policy or guideline before returning it electronically to the Coshocton office for processing.

If the District authors language and adds that language to a policy template, or deletes content that is not marked as a choice in the policy template, then these actions will constitute District-specific edits.

Policies that are to be deleted from the policy manual require Board action to rescind the policy.

As the Update "season" gets underway, Neola offers some suggestions for accessing the comprehensive policy services through your Neola Associate. While "in-person" consultation sessions are the preferred method for Neola Update "visits", the means by which you and your Neola associate accomplish this review should be mutually determined based on availability and level of comfort with the consultation process. Overall, health and safety are the primary concerns. Your Neola associate will be in contact with you soon to discuss these options with you and to schedule an appointment to review this update and ensure you are current on this and previous updates. Please consider the following options:

- A. Schedule an appointment date/time to review the update materials during an in-person conference,

- B. Schedule/reschedule update or drafting visits for a later time,
- C. Schedule an appointment date/time to review the update materials via virtual meeting, such as Google Meet or other electronic options, or
- D. Schedule an appointment date/time to review the update materials in a telephone conference.

If you are not an administrative guidelines client, you did not receive those materials in this packet. Contact your Associate for more information about becoming an administrative guidelines client.

Processing Update Materials

If you will be making changes to these Update documents electronically, use "Track Changes" or the editing tool in the BoardDocs platform to mark the Neola materials indicating which of the proposed revisions and additions you choose to include or not include for your District, or to make additional edits, before returning them electronically for processing. Be sure to leave the "track changes" and marked up version as the one you submit to the production office in Coshocton, Ohio.

District-Specific Material

If the District chooses, during any step of the Update process, to incorporate District-specific material into a new policy or guideline that has been proposed or to insert District-specific material into a current policy or guideline for which revisions have been proposed in an update issued by Neola, then the District agrees to hold Neola harmless for those District-specific edits and acknowledges that Neola's warranty for legal challenges to that District-specific language in that policy or guideline will not be in effect. In addition, Neola retains ownership of the text from the original policy template that remains in a policy to which District-specific material has been added. District-specific materials include the following:

- A. Materials from the District's existing materials that the District requests be incorporated during the drafting process;
- B. New materials that the District develops, in their entirety, and exclusive of Neola; and
- C. Revisions or deletions that substantively depart from Neola's templates.

Further, Neola does not recommend the use or incorporation of District-specific materials. Neola will, at the request of the District, incorporate District-specific materials into the licensed materials, with the implicit understanding that the District bears all risks associated with the District's decision to request that such District-specific materials be incorporated. Neola reserves the right, but is not obligated, to advise the District to seek its own legal review of District-specific materials.

Notice Regarding Legal Accuracy

Neola is vigilant in providing policy language to clients that has been vetted for legal accuracy by outside legal counsel. Should questions arise as to the legal compliance or accuracy of Neola materials, it is our expectation that Neola's counsel would have the opportunity to assist in the resolution of such a claim. Please notify the Neola corporate office if an issue arises in which such a review or assistance is necessary.

Policies in this update have been reviewed by either Ennis Britton Co., L.P.A. or Peters Kalail & Markakis Co., L.P.A. for consistency with Federal and State law.

Legal Alerts

Included with this update are five (5) legal alerts. These include:

- 03 - Legal Alert - 2025 COPPA Rule - Implications for K-12 Public Schools
- 04 - Legal Alert - DOJ Issues New Rule Concerning Web Content and Mobile App Accessibility
- 05 - Legal Alert - Supreme Court Decision Expanding Parental Opt-Out Rights in Public Schools
- 06 - Legal Alert - Budget Bill Changes Release Time for Religious Instruction ("RTRI") - Again!

07 - Legal Alert - Budget Bill Mandates Additional Cell Phone Policy Restrictions

BYLAWS AND POLICIES**Policy 2266 - Nondiscrimination on the Basis of Sex in Education Programs or Activities (Revised)**

A revision to this policy and AG is necessary because of June 23, 2025, the National Incident-Based Reporting System ("NIBRS") definition of fondling changed. The term officially is "criminal sexual contact". In response to USDOE's February 2025 "Dear Colleague" letter and subsequent Executive Order, it is suggested that the terms "sexual orientation and gender identity" be removed from the parenthetical definition of "sex" in the policy since all language in the Guidance documents defining "sex" under Title VII to include "sexual orientation" and/or "gender identity" was contrary to Title VII and therefore vacated. Neola recommends you discuss this issue with your local legal counsel before deciding whether to include or delete the language. Regardless of whether you elect to include the language, it is critical that you consult with your local legal counsel if a situation arises involving an allegation of discrimination or harassment based upon sexual orientation or gender identity.

Additionally, the address of the USDOE Office for Civil Rights has been changed to the Washington D.C. office.

Policy 2430.02 - Participation of Community/Stem School/Home-Educated Students in Extra-Curricular Activities (Revised)

Several important changes were implemented through HB 96 which pertain to the participation of students in extracurricular activities. HB 96 revised a law originally passed in 2024, which permitted home-educated students, as well as students from other qualifying districts or schools, to participate in interscholastic athletics if they had been subject to harassment, intimidation, bullying, or other prohibited acts by a school official, employee, volunteer, or another student. Revisions in HB 96 restrict this practice to home-educated students only. Students from other qualifying districts are no longer eligible. The revision to this policy deletes that option. Changes have been made to po9270 to provide that option to qualifying home-educated students.

Policy 2431 - Interscholastic Athletics (Revised)

Several important changes were implemented through HB 96 which pertain to the participation of students in extracurricular activities. HB 96 revised a law originally passed in 2024, which permitted home-educated students, as well as students from other qualifying districts or schools, to participate in interscholastic athletics if they had been subject to harassment, intimidation, bullying, or other prohibited acts by a school official, employee, volunteer, or another student. Revisions in HB 96 restrict this practice to home-educated students only. Students from other qualifying districts are no longer eligible. The revision to this policy deletes any reference to students from other qualifying districts and allows only for qualifying home-educated students.

HB 96 also included an opportunity for students who are enrolled in another district to participate in ice hockey, should a district elect to permit it. The law requires that the district where the student is enrolled be located within twenty (20) miles and not currently offer ice hockey. The superintendent of the district which offers ice hockey and the superintendent of the district where the student is enrolled must enter into an agreement that permits the student's participation. The student must meet all age, grade level, academic, nonacademic, and financial requirements that resident students are required to meet.

Policy 3130 - Assignment and Transfer (Revised)

The biennium budget bill included an important provision declaring that superintendents shall assign teachers based on the best interests of students enrolled in the District. The law further provides that seniority and continuing contract status cannot be primary factors in making assignment decisions. The law also provides that collective bargaining agreements cannot supersede the assignment language. For districts with collective bargaining agreements, the law does not apply until the expiration of the current contract. Policy 3130 has been revised to reflect this change in the law.

Policy 5130 - Withdrawal from School (Revised)

A minor adjustment has been made to PO 5130, specifically to remove the requirement that schools notify the Registrar of Motor Vehicles if a student under eighteen (18) withdraws from school without moving out of State, transferring to another school, or otherwise meeting another exception to the law on compulsory school age. This change was implemented through HB 96.

Policy 5136 - Personal Communication Devices (Revised)

NEOLA released an updated cell phone policy on July 21, 2025, as a Special Update in response to recent changes passed by the biennium budget bill. Under HB 96, which takes effect September 30, school districts are directed to adopt a policy that "prohibit[s] all cellular telephone use by students during the instructional day" with a few noted exceptions. The exceptions further state that "[i]f determined appropriate by the district board, . . . students may use cellular telephones or other electronic communication devices for student learning or to monitor or address a health concern." Policies must be adopted by January 1, 2026.

Although the new law does not further define the term "instructional day," other laws provide some guidance as to the term's meaning. R.C. 3313.48 states that a school district must be open for instruction with students in attendance for a stated minimum number of hours. Lunch and breakfast periods, as well as extracurricular activities, cannot be counted toward the minimum hours of instruction under the law. The language cited above seems to imply that a board has discretion when adopting policy. It therefore seems reasonable to conclude that boards may, through adoption of policy, permit students to use cell phones during these noninstructional times.

However, caution is advised in selecting the options that authorize use during noninstructional time, such as lunch, recess, and class changes. On August 11, 2025, the Ohio Department of Education and Workforce ("DEW") sent a communication to schools addressing the recent change in the law. The communication states that students may not use cell phones during the instructional day, and defines the term to include "any period of time in which a student is expected to be in attendance and includes not only formal instruction time but also supervised activities, such as transitioning between classes, recess, meal periods, and field trips." The DEW provides no actual legal support for this definition. However, it seems consistent with similar messages and statements made recently by members of the legislature and the governor's office, that the intent of the law is to ensure that students not use cell phones at all during any part of the school day.

While NEOLA has included several options that districts may elect that permit students to use phones during noninstructional time, caution on including those options is advised in light of these recent statements. School districts are required to permit use of cell phones as stipulated in an individualized education plan ("IEP") or Section 504 plan. Additionally, schools must permit students to use cell phones to monitor health conditions upon receipt of a physician's written statement indicating there is a need. Finally, schools must include a protocol that addresses student cellphone use during an active threat or emergency in the district's comprehensive emergency management plan for each school building. The bill suspends the cellphone prohibition for a school building during an active threat or emergency if the building's comprehensive emergency management plan permits it. School districts still have the option of permitting students to possess cell phones in schools, although again, use must be restricted.

Neola relies on the words in the law to guide language in policies. The law, as written, appears to allow some discretion for boards to permit use of phones during noninstructional time. A number of districts have stated that they want to include this use in policy. Therefore, the options still remain in the policy template. However, you are encouraged to seek legal counsel for further guidance before selecting any options.

Policy 5200 - Attendance (Revised)

Among the most significant changes implemented through HB 96 involve an overhaul of student attendance and truancy laws. Under the new law, truancy intervention plans are a thing of the past. Schools are no longer required to assign students to absence intervention teams, who are currently required to develop the truancy intervention plans. Instead, a district is required to establish at least one absence intervention team districtwide to work with students at risk of becoming chronically absent and their families to improve student attendance. Districts are also required to notify parents when a student misses a designated number of hours as determined by the board, which cannot be greater than five percent (5%) of the state's minimum hours of instruction. Truancy filings are also modified as follows. A district's attendance officer is required file a complaint in the juvenile court against any student who is habitually truant, which is defined as being absent without a legitimate excuse for thirty (30) or more consecutive hours, for forty-two (42) or more hours in one (1) school month, or for seventy-two (72) or more hours in one (1) school year, unless the district determines that the student and the student's family are making satisfactory progress in improving the student's attendance at school. If no determination of progress is made, or if the school determines that the student and the student's family have ceased to continue making progress in improving the student's attendance, the attendance officer must proceed to file a complaint in juvenile court against the student. The complaint must allege that the child is unruly for being habitually truant, and the parent, guardian, or other person having care of the child has violated Revised Code 3321.38. The law states that districts are required to adopt a policy no later than July 1, 2026, which incorporates a number of elements and reflects the recent changes in the law. However, recall that HB 96 takes

effect September 30, 2025. Presumably, the new provisions of truancy law take effect at that time, which leaves a gap between the effective date and the date by which a district must adopt a policy. NEOLA consulted with the DEW and elected to modify the policy for this release to incorporate all of the recent changes. School districts are therefore able to implement the policy for the majority of the current school year.

Other changes were also made to the policy. For instance, the legislature adopted a provision in HB 96 that permits a student to be excused from school for up to eight (8) hours to attend a driver's education course. The student is limited to being absent up to two (2) hours each day for up to four (4) days total. An absence cannot occur during a "core curriculum subject course." As with religious release time, this term is not further defined in the law. Additionally, the policy has been updated to reflect that school districts may no longer report truant students to the Registrar of Motor Vehicles.

Policy 5223 - Released Time for Religious Instruction ("RTRI") (Revised)

The Budget Bill further amended RC 3313.6022 ("Released time courses in religious instruction") to now require that board policy authorize participating students to be excused from school to attend RTRI for at least one (1) period per week. However, that policy must also limit released time to no more than two (2) periods in any week for elementary or middle school students. For high school students, release time cannot exceed the amount of time that is equivalent to attending two (2) units of high school credit each week.

The release time statute was further amended to provide that no RTRI policy can prohibit students from "bringing external educational and program materials into school."

This policy has been modified to align with these changes.

Policy 5410 - Promotion, Academic Acceleration, Placement, and Retention (Revised)

Along with other changes to attendance and truancy, HB 96 removed the provision of the law which mandated retention for students who miss at least ten percent (10%) of the school year. The provision that states students who fail two (2) or more classes must be retained unless the principal and teachers decide otherwise remains. Truancy is no longer attached to this consideration.

Policy 6109 - Acceptance of Payment by Credit Card (NEW)

Districts and ESCs are increasingly utilizing credit card payments as an acceptable mode of paying outstanding balances for fees and services. Recently, representatives from the auditor's office have requested that districts produce board policies which authorize acceptance of payment by credit card. This policy was modified to incorporate requirements and expectations for accepting payment by credit card.

Policy 6152 - Student Fees, Fines, and Charges (Technical Correction)

An option in this policy allows for utilizing credit card payments as an acceptable mode of paying student fees, fines, and charges. If that option is used, the technical correction refers to Policy 6109, which provides the requirements and expectations for accepting such payment by credit card.

Policy 6830 - Audit (Revised)

Current law requires a treasurer to produce an accounting of all money, bonds, and securities of the board at the expiration of their current term or before the board approves surety of the Treasurer. Upon production of accounts, the board or a committee of the board, or alternatively a representative of the auditor of state, is required to count the money. The board is then required to certify and enter the amount into the records of the board. HB 96 strikes the option to delegate the duty to count funds to a representative from the auditor's office. After September 30, 2025, this task must be performed by the board or a committee of the board. Policy 6830 now summarizes this requirement.

Policy 7540.02 - Digital Content and Accessibility (Revised)

Revisions to this policy reflect the U.S. Department of Justice ("DOJ") final rule provisions under Title II of the Americans with Disabilities Act ("ADA") requiring state and local government entities — including public schools — to make web content and mobile applications accessible to individuals with disabilities.

Policy 7541 - Electronic Data Disaster Recovery Plan (DELETE/RESCIND)

Provisions of this policy have been included in Policy 8300 - Continuity of Organizational Operations. There is no need for duplicity in the policy collection.

Policy 8300 - Continuity of Organizational Operations (Revised)

Revisions to this policy reflect provisions of the Cybersecurity Program included in HB 96.

Policy 8305 - Information Security (Revised)

Revisions to this policy reflect provisions of the Cybersecurity Program included in HB 96.

Policy 8400 - School Safety (Revised)

Revisions to this policy include the requirement regarding the 988 Suicide and Crisis Lifeline information, references Policy 5350 - Student Wellness for threats of self-harm and/or suicide, and the HB 96 requirement that Emergency Management Plans include a protocol enabling student use of cellular telephones during an active threat or emergency. Language was added regarding appropriate use of temporary door locking devices.

Policy 8462 - Student Abuse and Neglect (Revised)

In the last biennium budget bill, schools were tasked with providing training in child sex abuse to certain designated staff, including nurses, teachers, administrators, counselors, school psychologists, and mental health providers. The law further specified that the training must be provided by either a law enforcement officer or prosecutor who has experience in handling cases involving sex abuse or child sexual violence. HB 96 modified the law to strike the requirement that the training be provided by law enforcement or prosecutors. It also modified the requirement that the DEW develop model curriculum for the training. School districts are now tasked with developing their own curriculum for youth suicide prevention and child sexual violence in consultation with public or private agencies or persons involved in these areas. PO 8462 incorporates these changes.

Policy 8640 - Transportation for Non-Routine Trips (Revised)

The Ohio Department of Education and Workforce ("DEW") recently updated transportation regulations, which took effect July 1, 2025. Among the various changes is a provision that expressly permits students to eat or drink on the bus for non-routine trips such as athletic events as long as there is at least one chaperone accompanying the students on the bus. PO 8640 now includes optional language that allows a board of education to sanction this activity.

Policy 9270 - Equivalent Education Outside the Schools & Participation in Extra-Curricular Activities for Students Not Enrolled in the District (Revised)

Several important changes were implemented through HB 96 which pertain to participation of home-educated students, as well as students from other districts or schools, in school programs and activities. PO 9270 has been updated to reflect these changes. The new law clarifies that home-educated special education students may participate in Junior Reserve Officers Training Corps ("JROTC") without being enrolled in the district. Presumably, this language ensures that these students remain eligible for the Jon Peterson or Autism Scholarships. The legislature also revised a law originally passed in 2024 which permitted home-educated students as well as students from other qualifying districts or schools to participate in interscholastic athletics if they had been subject to harassment, intimidation, bullying, or other prohibited acts by a school official, employee, volunteer, or another student. Revisions in HB 96 restrict this practice to home-educated students only. Students from other qualifying districts are no longer eligible.

ADMINISTRATIVE GUIDELINES

AG 2260F - English Learners Proficiency Program (Replacement)

This administrative guideline was rewritten to reflect current terminology, definitions, and components prescribed by the Ohio Department of Education and Workforce.

AG 2266 - Nondiscrimination on the Basis of Sex in Education Programs or Activities (Revised)

See note on Policy 2266.

AG - 5130 - Withdrawal/Transfer from School (Revised)

See note on Policy 5130.

AG 5200 - Attendance (Revised)

See note on Policy 5200.

AG 5410 - Promotion, Placement, and Retention (Revised)

See note on Policy 5410.

AG 7540.02 - Functionality and Accessibility of Digital Content and Mobile Apps (Revised)

See note on Policy 7540.02.

AG 7541 - Electronic Data Disaster Recovery Plan (DELETE/RESCIND)

See note on Policy 7541.

AG 8300 - Continuity of Organizational Operations Plan (Revised)

See note on Policy 8300.

AG 8305 - Collection, Classification, Retention, Access, and Security of District Data/Information (Revised)

See note on Policy 8305.

AG 8305A - Information Security Responsibilities (Revised)

See note on Policy 8305.

AG 8305B - Cybersecurity Incident Management (Revised)

See note on Policy 8305.

AG 8305C - Notification Cybersecurity Incident (Revised)

See note on Policy 8305.

COMMENTS**Reviewing Board Minutes**

A feature of your subscription to the Update Service is the review of your District's Board minutes to identify action that results in new policy or revision to existing policy. If such action has been taken and copies of the related materials have not been submitted to the Coshocton Office, the District will be contacted and additional information regarding the action will be requested. Please take advantage of this valuable service by sending copies of your Board minutes to the Coshocton Office for review.

Book	Policy Manual
Section	Ready for Production September 2025
Title	Copy of NONDISCRIMINATION ON THE BASIS OF SEX IN EDUCATION PROGRAMS OR ACTIVITIES
Code	po2266
Status	
Adopted	August 10, 2020
Last Revised	November 20, 2023

2266 - **NONDISCRIMINATION ON THE BASIS OF SEX IN EDUCATION PROGRAMS OR ACTIVITIES**

Introduction

The Board of Education of the Wadsworth City School District (hereinafter referred to as "the Board" or "the District") does not discriminate on the basis of sex ~~(including sexual orientation or gender identity)~~, in its education programs or activities, and is required by Title IX of the Education Amendments Act of 1972, and its implementing regulations, not to discriminate in such a manner. The requirement not to discriminate in its education program or activity extends to admission and employment. The Board is committed to maintaining an education and work environment that is free from discrimination based on sex, including sexual harassment.

The Board prohibits Sexual Harassment that occurs within its education programs and activities. When the District has actual knowledge of Sexual Harassment in its education program or activity against a person in the United States, it shall promptly respond in a manner that is not deliberately indifferent.

Pursuant to its Title IX obligations, the Board is committed to eliminating Sexual Harassment and will take appropriate action when an individual is determined responsible for violating this policy. Board employees, students, Third Party vendors and contractors, guests, and other members of the School District community who commit Sexual Harassment are subject to the full range of disciplinary sanctions set forth in this policy. The Board will provide persons who have experienced Sexual Harassment ongoing remedies as reasonably necessary to restore or preserve access to the District's education programs and activities.

Coverage

This policy applies to Sexual Harassment that occurs within the District's education programs and activities and that is committed by a member of the School District community or a Third Party.

This policy does not apply to Sexual Harassment that occurs off school grounds, in a private setting, and outside the scope of the District's education programs and activities; such Sexual Misconduct/Sexual Activity may be prohibited by the Student Code of Conduct if committed by a student, or by Board policies and administrative guidelines and applicable State and/or Federal laws if committed by a Board employee.

Consistent with the U.S. Department of Education's implementing regulations for Title IX, this policy does not apply to Sexual Harassment that occurs outside the geographic boundaries of the United States, even if the Sexual Harassment occurs in the District's education programs or activities. Sexual Harassment that occurs outside the geographic boundaries of the United States is governed by the Student Code of Conduct if committed by a student, or by Board policies and administrative guidelines and applicable State and/or Federal laws if committed by a Board employee.

Definitions

Words used in this policy shall have those meanings defined herein; words not defined herein shall be construed according to their plain and ordinary meanings.

Sexual Harassment: "Sexual Harassment" means conduct on the basis of sex that satisfies one (1) or more of the following:

- A. A Board employee conditioning the provision of an aid, benefit, or service of the District on an individual's participation in unwelcome sexual conduct (often called "*quid pro quo*" harassment);
- B. Unwelcome conduct determined by a reasonable person to be so severe, pervasive, **and** objectively offensive that it effectively denies a person equal access to the District's education program or activity; or
- C. "Sexual assault" as defined in 20 U.S.C. 1092(f)(6)A(v), or "dating violence" as defined in 34 U.S.C. 12291(a)(10), "domestic violence" as defined in 34 U.S.C. 12291(a)(8), or "stalking" as defined in 34 U.S.C. 12291(a)(30).

"Sexual assault" means any sexual act directed against another person, without the consent of the victim, including instances where the victim is incapable of giving consent, and the "nonforcible" sex offenses of Incest and Statutory Rape. Sexual assault includes rape, sodomy, sexual assault with an object, **criminal sexual contact (f.k.a. fondling), fondling**, incest, and statutory rape.

1. *Rape* is the carnal knowledge of a person (i.e., penetration, no matter how slight, of the genital or anal opening of a person), without the consent of the victim, including instances where the victim is incapable of giving consent because of age or because of temporary or permanent mental or physical incapacity.
 2. *Sodomy* is oral or anal sexual intercourse with another person, without the consent of the victim, including instances where the victim is incapable of giving consent because of age or because of temporary or permanent mental or physical incapacity.
 3. *Sexual Assault with an Object* is using an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body of another person, without the consent of the victim, including instances where the victim is incapable of giving consent because of age or because of temporary or permanent mental or physical incapacity. An "object" or "instrument" is anything used by the offender other than the offender's genitalia.
 4. **Criminal Sexual Contact (f.k.a. Fondling)** is the intentional touching of the clothed or unclothed body parts, without consent, of the victim for the purpose of sexual degradation, sexual gratification, or sexual humiliation; or the forced touching by the victim of the other individual's clothed or unclothed body parts, without consent of the victim, for the purpose of sexual degradation, sexual gratification, or sexual humiliation. This includes instances where the victim is incapable of giving consent because of age or incapacity due to temporary or permanent mental or physical impairment or intoxication for the purpose of sexual degradation, sexual gratification, or sexual humiliation. ~~Fondling is the touching of the private body parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of age or because of temporary or permanent mental or physical incapacity.~~
 5. *Incest* is nonforcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by State law.
 6. *Statutory Rape* is nonforcible sexual intercourse with a person who is under the statutory age of consent as defined by State law.
 7. *Consent* refers to words or actions that a reasonable person would understand as agreement to engage in the sexual conduct at issue. A person may be incapable of giving consent because of age or because of temporary or permanent mental or physical incapacity. A person who is incapacitated is not capable of giving consent.
 8. *Incapacitated* refers to the state where a person does not understand and/or appreciate the nature or fact of sexual activity due to the effect of drugs or alcohol consumption, medical condition, disability, or due to a state of unconsciousness or sleep.
- D. "Domestic violence" includes felony or misdemeanor crimes of violence committed by:
1. a current or former spouse or intimate partner of the victim;
 2. a person with whom the victim shares a child in common;
 3. a person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner;
 4. a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction in which the crime occurred; or

5. any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction in which the crime occurred.

E. "Dating violence" means violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim. The existence of such a relationship shall be determined based on consideration of the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship.

F. "Stalking" means engaging in a course of conduct directed at a specific person that would cause a reasonable person to – 1) fear for the person's safety or the safety of others; or 2) suffer substantial emotional distress.

Complainant: "Complainant" means an individual who is alleged to be the victim of conduct that could constitute Sexual Harassment.

Respondent: "Respondent" means an individual who has been reported to be the perpetrator of conduct that could constitute Sexual Harassment.

Formal Complaint: "Formal Complaint" means a document filed by a Complainant or signed by the Title IX Coordinator alleging Sexual Harassment against a Respondent and requesting that the District investigate the allegation(s) of Sexual Harassment. At the time of filing a Formal Complaint with the District, a Complainant must be participating in or attempting to participate in the District's education program or activity. A "document filed by a complainant" means a document or electronic submission (such as by electronic mail or through an online portal that the Board provides for this purpose) that contains the Complainant's physical or digital signature, or otherwise indicates that the Complainant is the person filing the Formal Complaint. Where the Title IX Coordinator signs a Formal Complaint, the Title IX Coordinator is not a Complainant or a party to the Formal Complaint and must not have a conflict of interest or bias for or against complainants or respondents generally or an individual complainant or respondent.

Actual Knowledge: "Actual knowledge" means notice of Sexual Harassment or allegations of Sexual Harassment to the District's Title IX Coordinator, or any District official who has authority to institute corrective measures on behalf of the Board, or any Board employee. The mere ability or obligation to report Sexual Harassment or to inform a student about how to report Sexual Harassment, or having been trained to do so, does not qualify an individual as one who has the authority to institute corrective measures on behalf of the District. "Notice" includes, but is not limited to, a report of Sexual Harassment to the Title IX Coordinator. This standard is not met when the only District official with actual knowledge is the Respondent.

Supportive Measures: "Supportive measures" means non-disciplinary, non-punitive individualized services offered as appropriate, as reasonably available, and without fee or charge to the Complainant or the Respondent before or after the filing of a Formal Complaint or where no Formal Complaint has been filed. Such measures are designed to restore or preserve equal access to the District's education program or activity without unreasonably burdening the other party, including measures designed to protect the safety of all parties or the District's educational environment or deter Sexual Harassment. Supportive measures may include counseling, extensions of deadlines or other course-related adjustments, modifications of work or class schedules, school/campus escort services, mutual restrictions of contact between the parties, changes in work locations, leaves of absence, increased security and monitoring of certain areas of the campus (including school buildings and facilities), and other similar measures.

Education Program or Activity: "Education program or activity" refers to all operations of the District, including but not limited to in-person and online educational instruction, employment, extracurricular activities, athletics, performances, and community engagement and outreach programs. The term applies to all activity that occurs on school grounds or on other property owned or occupied by the Board. It also includes locations, events, and circumstances that take place off-school property/grounds over which the Board exercises substantial control over both the Respondent and the context in which the Sexual Harassment occurs.

School District community: "School District community" refers to students and Board employees (i.e., administrators and professional and classified staff), as well as Board members, agents, volunteers, contractors, or other persons subject to the control and supervision of the Board.

Third Parties: "Third Parties" include, but are not limited to, guests and/or visitors on School District property (e.g., visiting speakers, participants on opposing athletic teams, parents), vendors doing business with or seeking to do business with the Board, and other individuals who come in contact with members of the School District community at school-related events/activities (whether on or off District property).

Inculpatory Evidence: "Inculpatory evidence" is evidence that tends to establish a Respondent's responsibility for alleged Sexual Harassment.

Exculpatory Evidence: "Exculpatory evidence" is evidence that tends to clear or excuse a Respondent from allegations of Sexual Harassment.

Day(s): Unless expressly stated otherwise, the term "day" or "days" as used in this policy means business day(s) (i.e., a day(s) that the Board office is open for normal operating hours, Monday – Friday, excluding State-recognized holidays).

Eligible Student: "Eligible Student" means a student who has reached eighteen (18) years of age or is attending an institution of postsecondary education.

Title IX Coordinator(s)

The Board designates and authorizes the following individual(s) to oversee and coordinate its efforts to comply with Title IX and its implementing regulations:

Director of Student Services
330-335-1316
524 Broad St.
Wadsworth OH 44281

Director of the Four Cities Compact
330-336-3571
524 Broad St.
Wadsworth OH 44281

Wadsworth High School Principal
330-335-1400
625 Broad St.
Wadsworth, OH 44281

Wadsworth Middle School Principal
330-335-1410
150 Silvercreek Road
Wadsworth, OH 44281

The Title IX Coordinator shall report directly to the Superintendent. Questions about this policy should be directed to the Title IX Coordinator.

The Superintendent shall notify applicants for admission and employment, students, parents or legal guardians of elementary and secondary school students, Board employees, and all unions or professional organizations holding collective bargaining or professional agreements with the Board of the following information:

The Board of the Wadsworth City School District does not discriminate on the basis of sex in its education program or activity and is required by Title IX and its implementing regulations not to discriminate in such a manner. The requirement not to discriminate in its education program or activity extends to admission and employment. The District's Title IX Coordinator(s) is/are:

*Director of Student Services
330-335-1316
524 Broad St.
Wadsworth OH 44281*

*Director of the Four Cities Compact
330-336-3571
524 Broad St.
Wadsworth OH 44281*

*Wadsworth High School Principal
330-335-1400
625 Broad St.
Wadsworth, OH 44281*

*Wadsworth Middle School Principal
330-335-1410*

150 Silvercreek Road
Wadsworth, OH 44281

Any inquiries about the application of Title IX and its implementing regulations to the District may be referred to the Title IX Coordinator(s), the Assistant Secretary for the U.S. Department of Education's Office for Civil Rights, or both.

The Board has adopted a grievance process and procedures that provide for the prompt and equitable resolution of student and employee complaints alleging any action that is prohibited by Title IX and/or its implementing regulations. The grievance process and procedures are included in Policy 2266 – Nondiscrimination on the Basis of Sex in Education Programs or Activities, which is available at: <http://go.boarddocs.com/oh/wadsoh/Board.nsf/goto?open&id=BTCPJZ63C4B6>. The grievance process and procedures specifically address how to report or file a complaint of sex discrimination, how to report or file a formal complaint of Sexual Harassment, and how the District will respond.

The Superintendent shall also prominently display the Title IX Coordinator's(s') contact information – including name(s) and/or title(s), phone number(s), office address(es), and e-mail address(es) – and this policy on the District's website and in each handbook or catalog that the Board makes available to applicants for admission and employment, students, parents or legal guardians of elementary and secondary school students, Board employees, and all unions or professional organizations holding collective bargaining or professional agreements.

Grievance Process and Procedures

The Board is committed to promptly and equitably resolving student and employee complaints alleging Sexual Harassment. The District's response to allegations of Sexual Harassment will treat Complainants and Respondents equitably, including providing supportive measures to the Complainant and Respondent, as appropriate, and following this Grievance Process before the imposition of any disciplinary sanctions or other actions, other than supportive measures, against the Respondent.

The Title IX Coordinator(s), along with any investigator(s), decision-maker(s), or any person(s) designated to facilitate an informal resolution process, shall not have a conflict of interest or bias for or against complainants or respondents generally or an individual complainant or respondent.

If a determination of responsibility for Sexual Harassment is made against the Respondent, the Board will provide remedies to the Complainant. The remedies will be designed to restore or preserve equal access to the District's education program or activity. Potential remedies include, but are not limited to, individualized services that constitute supportive measures. Remedies may also be disciplinary or punitive in nature and may burden the Respondent.

Report of Sexual Discrimination/Harassment

Any person may report sex discrimination, including Sexual Harassment (whether or not the person reporting is the person alleged to be the victim of conduct that could constitute sex discrimination or Sexual Harassment), in person, by mail, by telephone, or by electronic mail, using the Title IX Coordinator's(s') contact information listed above, or by any other means that results in the Title IX Coordinator receiving the person's oral or written report. Reports may be made at any time (including during non-business hours) by using the telephone number(s) or electronic mail address(es) or by mail to the office address(es) listed for the Title IX Coordinator(s).

Students, Board members, and Board employees are required, and other members of the School District community and Third Parties are encouraged, to report allegations of sex discrimination or Sexual Harassment promptly to the/a Title IX Coordinator or to any Board employee who will, in turn, notify the/a Title IX Coordinator. Reports can be made orally or in writing and should be as specific as possible. The person making the report should, to the extent known, identify the alleged victim(s), perpetrator(s), and witness(es), and describe in detail what occurred, including date(s), time(s), and location(s).

If a report involves allegations of Sexual Harassment by or involving the Title IX Coordinator, the person making the report should submit it to the Superintendent or another Board employee who, in turn, will notify the Superintendent of the report. The Superintendent will then serve in place of the Title IX Coordinator for purposes of addressing that report of Sexual Harassment.

The Board does business with various vendors, contractors, and other Third Parties who are not students or employees of the Board. Notwithstanding any rights that a given vendor, contractor, or Third Party Respondent may have under this policy, the Board retains the right to limit any vendor's, contractor's, or Third Party's access to school grounds for any reason. The Board further retains all rights it enjoys by contract or law to terminate its relationship with any vendor, contractor, or Third Party irrespective of any process or outcome under this policy.

A person may file criminal charges simultaneously with filing a Formal Complaint. A person does not need to wait until the Title IX investigation is completed before filing a criminal complaint. Likewise, questions or complaints relating to Title IX may be filed with the U.S. Department of Education's Office for Civil Rights at any time.

Any allegations of Sexual Misconduct/Sexual Activity not involving Sexual Harassment will be addressed through the procedures outlined in Board policies, the applicable Student Code of Conduct, the applicable collective bargaining agreement, and/or Employee/Administrator Handbook.

Because the Board is considered to have actual knowledge of Sexual Harassment or allegations of Sexual Harassment if any Board employee has such knowledge, and because the Board must take specific actions when it has notice of Sexual Harassment or allegations of Sexual Harassment, a Board employee who has independent knowledge of or receives a report involving allegations of sex discrimination and/or Sexual Harassment must notify one (1) of the Title IX Coordinators within two (2) days of learning the information or receiving the report. The Board employee must also comply with mandatory reporting responsibilities pursuant to R.C. 2151.412 and Policy 8462 – Student Abuse and Neglect, if applicable. If the Board employee's knowledge is based on another individual bringing the information to the Board employee's attention and the reporting individual submitted a written complaint to the Board employee, the Board employee must provide the written complaint to one (1) of the Title IX Coordinators.

If a Board employee fails to report an incident of Sexual Harassment of which the Board employee is aware, the Board employee may be subject to disciplinary action, up to and including termination.

When a report of Sexual Harassment is made, one (1) of the Title IX Coordinators shall promptly (i.e., within two (2) days of the Title IX Coordinator's receipt of the report of Sexual Harassment) contact the Complainant (including the parent/guardian if the Complainant is under eighteen (18) years of age or under guardianship) to discuss the availability of supportive measures, consider the Complainant's wishes with respect to supportive measures, inform the Complainant of the availability of supportive measures with or without the filing of a Formal Complaint, and explain to the Complainant the process for filing a Formal Complaint. The Title IX Coordinator is responsible for coordinating the effective implementation of supportive measures. Any supportive measures provided to the Complainant or Respondent shall be maintained as confidential, to the extent that maintaining such confidentiality will not impair the ability of the District to provide the supportive measures.

Emergency Removal: Subject to limitations and/or procedures imposed by State and/or Federal law, the District may remove a student Respondent from its education program or activity on an emergency basis after conducting an individualized safety and risk analysis. The purpose of the individualized safety and risk analysis is to determine whether the student Respondent poses an immediate threat to the physical health or safety of any student or other individual arising from the allegations of Sexual Harassment that justifies removal. If the District determines the student Respondent poses such a threat, it will so notify the student Respondent, and the student Respondent will have an opportunity to challenge the decision immediately following the removal. See Policy 5610 – Removal, Suspension, Expulsion, and Permanent Exclusion of Students, Policy 5610.03 – Emergency Removal of Students, and Policy 5611 – Due Process Rights.

If the Respondent is a non-student employee, the District may place the Respondent on administrative leave during the pendency of the grievance process.

For all other Respondents, including other members of the School District community and Third Parties, the Board retains broad discretion to prohibit such persons from entering onto its school grounds and other properties at any time and for any reason, whether after receiving a report of Sexual Harassment or otherwise.

Formal Complaint of Sexual Harassment

A Formal Complaint may be filed with one (1) of the Title IX Coordinators in person, by mail, or by electronic mail by using the contact information set forth above. If a Formal Complaint involves allegations of Sexual Harassment by or involving the responding Title IX Coordinator, the Complainant should submit the Formal Complaint to the Superintendent, who will designate another person to serve in place of that Title IX Coordinator for the limited purpose of implementing the grievance process and procedures with respect to that Formal Complaint.

When one (1) of the Title IX Coordinators receives a Formal Complaint or signs a Formal Complaint, the District will follow its Grievance Process and Procedures, as set forth herein. Specifically, the District will undertake an objective evaluation of all relevant evidence – including both inculpatory and exculpatory evidence – and provide that credibility determinations will not be based on a person's status as a Complainant, Respondent, or witness.

It is a violation of this policy for a Complainant(s), Respondent(s), and/or witness(es) to knowingly making false statements or knowingly submitting false information during the grievance process, including intentionally making a false report of Sexual Harassment or submitting a false Formal Complaint. The Board will not tolerate such conduct, which is a violation of the Student Code of Conduct.

The Respondent is presumed not responsible for the alleged conduct until a determination regarding responsibility is made at the conclusion of the grievance process.

Timeline

The District will seek to conclude the grievance process, including resolving any appeals, within sixty (60) days of receipt of the Formal Complaint.

If the Title IX Coordinator offers informal resolution processes, the informal resolution processes may not be used by the Complainant or Respondent to unduly delay the investigation and determination of responsibility. The timeline, however, may be subject to a temporary delay of the grievance process or a limited extension for good cause with written notice to the Complainant and the Respondent of the delay or extension and the reasons for the action. Good cause may include considerations such as the absence of a party, a party's advisor, or a witness; concurrent law enforcement activity; and the need for language assistance or accommodation of disabilities.

Upon receipt of a Formal Complaint, the Title IX Coordinator will provide written notice of the following to the parties who are known:

- A. notice of the Board's grievance process, including any informal resolution processes;
- B. notice of the allegations of misconduct that potentially constitutes Sexual Harassment as defined in this policy, including sufficient details known at the time and with sufficient time to prepare a response before any initial interview. Sufficient details include the identities of the parties involved in the incident, if known, the conduct allegedly constituting Sexual Harassment, and the date and location of the alleged incident, if known. The written notice must:
 - 1. include a statement that the Respondent is presumed not responsible for the alleged conduct and that a determination regarding responsibility will be made at the conclusion of the grievance process;
 - 2. inform the parties that they may have an advisor of their choice, who may be, but is not required to be, an attorney, and may inspect and review evidence;
 - 3. inform the parties of any provision in the Student Code of Conduct and/or this policy that prohibits knowingly making false statements or knowingly submitting false information during the grievance process.

If, during the course of the investigation, the investigator becomes aware of allegations about the Complainant or Respondent that are not included in the original notice provided to the parties, the investigator will notify the Title IX Coordinator and the Title IX Coordinator will decide whether the investigator should investigate the additional allegations; if the Title IX Coordinator decides to include the new allegations as part of the investigation, the Title IX Coordinator will provide notice of the additional allegations to the parties whose identities are known.

Dismissal of a Formal Complaint

The District shall investigate the allegations in a Formal Complaint *unless* the conduct alleged in the Formal Complaint:

- A. would not constitute Sexual Harassment (as defined in this policy) even if proved;
- B. did not occur in the District's education program or activity; or
- C. did not occur against a person in the United States.

If one (1) of the preceding circumstances exists, the Title IX Coordinator *shall* dismiss the Formal Complaint. If the Title IX Coordinator dismisses the Formal Complaint due to one (1) of the preceding reasons, the District may still investigate and take action with respect to such alleged misconduct pursuant to another provision of an applicable code of conduct, Board policy, and/or Employee/Administrator Handbook.

The Title IX Coordinator *may* dismiss a Formal Complaint or any allegations therein if, at any time during the investigation:

- A. a Complainant notifies the Title IX Coordinator, in writing, that the Complainant would like to withdraw the Formal Complaint or any allegations therein;
- B. the Respondent is no longer enrolled in the District or employed by the Board; or

- C. specific circumstances prevent the District from gathering evidence sufficient to reach a determination as to the Formal Complaint or allegations therein.

If the Title IX Coordinator dismisses a Formal Complaint or allegations therein, the Title IX Coordinator must promptly send written notice of the dismissal and the reason(s) therefore simultaneously to the parties.

Consolidation of Formal Complaints

The Title IX Coordinator may consolidate Formal Complaints as to allegations of Sexual Harassment against more than one (1) Respondent, or by more than one (1) Complainant against one (1) or more Respondents, or by one (1) party against the other party, where the allegations of Sexual Harassment arise out of the same facts or circumstances.

Where a grievance process involves more than one (1) Complainant or more than one (1) Respondent, references in this policy to the singular "party," "Complainant," or "Respondent" include the plural, as applicable.

Informal Resolution Process

Under no circumstances shall a Complainant be required, as a condition of enrollment or continuing enrollment, employment or continuing employment, or enjoyment of any other right, to waive any right to an investigation and adjudication of a Formal Complaint of Sexual Harassment. Similarly, no party shall be required to participate in an informal resolution process.

If a Formal Complaint is filed, the Title IX Coordinator may offer to the parties an informal resolution process. If the parties mutually agree to participate in the informal resolution process, the Title IX Coordinator shall designate a trained individual to facilitate an informal resolution process, such as mediation, that does not involve a full investigation and adjudication. The informal resolution process may be used at any time prior to the decision-maker(s) reaching a determination regarding responsibility.

If the Title IX Coordinator is going to propose an informal resolution process, the Title IX Coordinator shall provide to the parties a written notice disclosing:

- A. the allegations;
- B. the requirements of the informal resolution process including the circumstances under which it precludes the parties from resuming a Formal Complaint arising from the same allegations; and
- C. any consequences resulting from participating in the informal resolution process, including the records that will be maintained or could be shared.

Any time prior to agreeing to a resolution, any party has the right to withdraw from the informal resolution process and resume the grievance process with respect to the Formal Complaint.

Before commencing the informal resolution process, the Title IX Coordinator shall obtain from the parties their voluntary, written consent to the informal resolution process.

During the pendency of the informal resolution process, the investigation and adjudication processes that would otherwise occur have stayed and all related deadlines are suspended.

The informal resolution process is not available to resolve allegations that a Board employee sexually harassed a student.

The informal resolution process is not available to resolve allegations involving a sexual assault involving a student Complainant and a student Respondent.

Investigation of a Formal Complaint of Sexual Harassment

In conducting the investigation of a Formal Complaint and throughout the grievance process, the burden of proof and the burden of gathering evidence sufficient to reach a determination regarding responsibility is on the District, not the parties.

In making the determination of responsibility, the decision-maker(s) is(are) directed to use the preponderance of the evidence standard. The decision-maker(s) is charged with considering the totality of all available evidence, from all relevant sources.

The District is not permitted to access, consider, disclose, or otherwise use a party's records that are made or maintained by a physician, psychiatrist, psychologist, or other recognized professional or paraprofessional acting in the professional's or paraprofessional's capacity, or assisting in that capacity, and which are made and maintained in connection with the provision of treatment to the party unless the party provides the District with voluntary, written consent to do so; if a student party is not an Eligible Student, the District must obtain the voluntary, written consent of a parent.

Similarly, the investigator(s) and decision-maker(s) may not require, allow, rely upon, or otherwise use questions or evidence that constitute, or seek disclosure of, information protected under a legally recognized privilege unless the person holding such privilege has waived the privilege in writing.

As part of the investigation, the parties have the right to:

- A. present witnesses, including fact and expert witnesses, and other inculpatory and exculpatory evidence; and
- B. have others present during any grievance proceeding, including the opportunity to be accompanied to any related meeting or proceeding by the advisor of their choice who may be, but is not required to be, an attorney. The District may not limit the choice or presence of an advisor for either the Complainant or Respondent in any meeting or grievance proceeding.

Neither party shall be restricted in their ability to discuss the allegations under investigation or to gather and present relevant evidence.

The District will provide to a party whose participation is invited or expected written notice of the date, time, location, participants, and purpose of all investigative interviews or other meetings with sufficient time for the party to prepare to participate. The investigator(s) and decision-maker(s) must provide a minimum of a three (3) day notice with respect to investigative interviews and other meetings.

Both parties shall have an equal opportunity to inspect and review any evidence obtained as part of the investigation that is directly related to the allegations raised in the Formal Complaint, including the evidence upon which the District does not intend to rely in reaching a determination regarding responsibility and inculpatory or exculpatory evidence whether obtained from a party or other source so that each party can meaningfully respond to the evidence prior to the conclusion of the investigation.

Prior to completion of the investigative report, the Title IX Coordinator will send to each party and the party's advisor, if any, the evidence subject to inspection and review in an electronic format or a hard copy, and the parties will have at least ten (10) calendar days to submit a written response, which the investigator will consider prior to completion of the investigative report.

At the conclusion of the investigation, the investigator shall create an investigative report that fairly summarizes relevant evidence and send the report to each party and the party's advisor, if any, for their review and written response. The investigator will send the investigative report in an electronic format or a hard copy, at least ten (10) calendar days prior to the decision-maker(s) issuing a determination regarding responsibility.

Determination of Responsibility

The Title IX Coordinator shall appoint a decision-maker(s) to issue a determination of responsibility. The decision-maker(s) cannot be the same person(s) as the Title IX Coordinator(s) or the investigator(s).

After the investigator sends the investigative report to the parties and the decision-maker(s), and before the decision-maker(s) reaches a determination regarding responsibility, the decision-maker(s) will afford each party the opportunity to submit written, relevant questions that a party wants asked of any party or witness, provide each party with the answers, and allow for additional, limited follow-up questions from each party. The decision-maker(s) must explain to the party proposing the questions any decision to exclude a question as not relevant.

Questions and evidence about the Complainant's sexual predisposition or prior sexual behavior are not relevant unless such questions and evidence about the Complainant's prior sexual behavior are offered to prove that someone other than the Respondent committed the conduct alleged by the Complainant, or if the questions and evidence concern specific incidents of the Complainant's prior sexual behavior with respect to the Respondent and are offered to prove consent. The decision-maker(s) must explain to the party proposing the questions any decision to exclude a question as not relevant.

Determination regarding responsibility: The decision-maker(s) will issue a written determination regarding responsibility. To reach this determination, the decision-maker(s) must apply the preponderance of the evidence standard.

The written determination will include the following content:

- A. identification of the allegations potentially constituting Sexual Harassment pursuant to this policy;
- B. a description of the procedural steps taken from the receipt of the Formal Complaint through the determination, including any notifications to the parties, interviews with parties and witnesses, site visits, and methods used to gather other evidence;
- C. findings of fact supporting the determination;
- D. conclusions regarding the application of the applicable code of conduct to the facts;
- E. a statement of, and rationale for, the result as to each allegation, including a determination regarding responsibility, any disciplinary sanctions the decision-maker(s) is recommending that the District impose on the Respondent(s), and whether remedies designed to restore or preserve equal access to the District's education program or activity should be provided by the District to the Complainant(s); and
- F. the procedures and permissible bases for the Complainant(s) and Respondent(s) to appeal.

The following disciplinary sanctions/consequences may be imposed on a student Respondent who is determined responsible for violating this policy (i.e., engaging in Sexual Harassment):

A. Informal Discipline

- 1. writing assignments;
- 2. changing of seating or location;
- 3. pre-school, lunchtime, and/or after-school detention;
- 4. in-school discipline;
- 5. Saturday school.

B. Formal Discipline

- 1. suspension of bus riding/transportation privileges;
- 2. removal from co-curricular and/or extra-curricular activity(ies), including athletics;
- 3. emergency removal;
- 4. suspension for up to ten (10) school days;
- 5. expulsion for up to eighty (80) school days or the number of school days remaining in a semester, whichever is greater;
- 6. expulsion for up to one (1) year;
- 7. permanent exclusion; and
- 8. any other sanction authorized by the Student Code of Conduct.

If the decision-maker(s) determines the student Respondent is responsible for violating this policy (i.e., engaging in Sexual Harassment), the decision-maker(s) will recommend appropriate remedies, including disciplinary sanctions/consequences. The Title IX Coordinator will notify the Superintendent of the recommended remedies so an authorized administrator can consider the recommendation(s) and implement an appropriate remedy(ies) in compliance with Policy 5600 – Student Discipline, Policy 5605 – Suspension/Expulsion of Students with Disabilities, Policy 5610 – Removal, Suspension, Expulsion, and Permanent Exclusion of Students, Policy 5601.01 – Permanent Exclusion of Nondisabled Students, Policy 5610.02 – In-School Discipline, Policy 5610.03 – Emergency Removal of Students, Policy 5610.04 – Suspension of Bus Riding/Transportation Privileges, Policy 5610.05 – Prohibition from Extra-Curricular Activities, and Policy 5611 – Due Process Rights. Discipline of a student Respondent must comply with the applicable provisions of the Individuals with Disabilities Education Improvement Act (IDEA) and/or Section 504 of the Rehabilitation Act of 1972 and their respective implementing regulations.

The following disciplinary sanctions/consequences may be imposed on an employee Respondent who is determined responsible for violating this policy (i.e., engaging in Sexual Harassment):

- A. oral or written warning;
- B. written reprimands;
- C. performance improvement plan;
- D. required training or education;
- E. suspension without pay;
- F. termination, and any other sanction authorized by any applicable Employee/Administrator Handbook and/or collective bargaining agreement.

If the decision-maker(s) determines the employee Respondent is responsible for violating this policy (i.e., engaging in Sexual Harassment), the decision-maker(s) will recommend appropriate remedies, including disciplinary sanctions/consequences. The Title IX Coordinator will notify the Superintendent of the recommended remedies so an authorized administrator can consider the recommendation(s) and implement an appropriate remedy(ies) in compliance with applicable due process procedures, whether statutory or contractual.

Discipline of an employee will be implemented in accordance with Federal and State law, Board policy, and applicable provisions of any relevant collective bargaining agreement.

The following disciplinary sanctions/consequences may be imposed on a non-student/non-employee member of the School District community or Third Party who is determined responsible for violating this policy (i.e., engaging in Sexual Harassment):

- A. oral or written warning;
- B. suspension or termination/cancellation of the Board's contract with the Third Party vendor or contractor;
- C. restriction/prohibition on the Third Party's ability to be on school property; and
- D. any combination of the same.

If the decision-maker(s) determines the Third Party Respondent is responsible for violating this policy (i.e., engaging in Sexual Harassment), the decision-maker(s) will recommend appropriate remedies, including imposition of sanctions. The Title IX Coordinator will notify the Superintendent of the recommended remedies so appropriate action can be taken.

The decision-maker(s) will provide the written determination to the Title IX Coordinator who will provide the written determination to the parties simultaneously.

In ultimately imposing a disciplinary sanction/consequence, the Superintendent will consider the severity of the incident, previous disciplinary violations (if any), and any mitigating circumstances.

The District's resolution of a Formal Complaint ordinarily will not be impacted by the fact that criminal charges involving the same incident have been filed or that charges have been dismissed or reduced.

At any point in the grievance process and procedures, the Superintendent may involve local law enforcement and/or file criminal charges related to allegations of Sexual Harassment that involve a sexual assault.

The Title IX Coordinator is responsible for the effective implementation of any remedies.

Appeal

Both parties have the right to file an appeal from a determination regarding responsibility or from the Title IX Coordinator's dismissal of a Formal Complaint or any allegations therein on the following bases:

- A. procedural irregularity that affected the outcome of the matter (e.g., material deviation from established procedures);

- B. new evidence that was not reasonably available at the time the determination regarding responsibility or dismissal was made, that could affect the outcome of the matter; and
- C. the Title IX Coordinator, investigator(s), or decision-maker(s) had a conflict of interest or bias for or against Complainants or Respondents generally or the individual Complainant(s) or Respondent(s) that affected the outcome of the matter.

Any party wishing to appeal the decision-maker(s)'s determination of responsibility or the Title IX Coordinator's dismissal of a Formal Complaint or any allegations therein must submit a written appeal to the Title IX Coordinator within three (3) days after receipt of the decision-maker(s)'s determination of responsibility or the Title IX Coordinator's dismissal of a Formal Complaint or any allegations therein.

Nothing herein shall prevent the Superintendent from implementing appropriate remedies, however, excluding disciplinary sanction, while the appeal is pending.

As to all appeals, the Title IX Coordinator will notify the other party in writing when an appeal is filed and implement appeal procedures equally for both parties.

The decision-maker(s) for the appeal shall not be the same person(s) as the decision-maker(s) that reached the determination regarding responsibility or dismissal, the investigator(s), or the Title IX Coordinator(s). The decision-maker(s) for the appeal shall not have a conflict of interest or bias for or against Complainants or Respondents generally or an individual Complainant(s) or Respondent(s) and shall receive the same training as required of other decision-makers.

Both parties shall have a reasonable, equal opportunity to submit a written statement in support of, or challenging, the outcome.

The decision-maker(s) for the appeal shall determine when each party's written statement is due.

The decision-maker(s) for the appeal shall issue a written decision describing the result of the appeal and the rationale for the result. The original decision-maker(s)' determination of responsibility will stand if the appeal request is not filed in a timely manner or the appealing party fails to show clear error and/or a compelling rationale for overturning or modifying the original determination. The written decision will be provided to the Title IX Coordinator who will provide it simultaneously to both parties. The written decision will be issued within five (5) days of when the parties' written statements were submitted.

The determination of responsibility associated with a Formal Complaint, including any recommendations for remedies/disciplinary sanctions, becomes final when the time for filing an appeal has passed or, if an appeal is filed, at the point when the decision-maker(s) for the appeal's decision is delivered to the Complainant and the Respondent.

Retaliation

Neither the Board nor any other person may intimidate, threaten, coerce, or discriminate against any individual for the purpose of interfering with any right or privilege secured by Title IX, its implementing regulations, or this policy, or because the individual made a report or complaint, testified, assisted, or participated or refused to participate in any manner in an investigation, proceeding, or hearing under this policy. Intimidation, threats, coercion, or discrimination, including charges against an individual for code of conduct violations that do not involve sex discrimination or Sexual Harassment, but arise out of the same facts or circumstances as a report or complaint of sex discrimination, or a report or Formal Complaint of Sexual Harassment for the purpose of interfering with any right or privilege secured by Title IX, its implementing regulations, or this policy, constitutes retaliation. Retaliation against a person for making a report of Sexual Harassment, filing a Formal Complaint, or participating in an investigation is a serious violation of this policy that can result in the imposition of disciplinary sanctions/consequences and/or other appropriate remedies.

Complaints alleging retaliation may be filed according to the grievance procedures set forth above.

The exercise of rights protected under the First Amendment of the United States Constitution does not constitute retaliation prohibited under this policy.

Charging an individual with a code of conduct violation for making a materially false statement in bad faith in the course of a grievance proceeding under this policy shall not constitute retaliation, provided, however, that a determination regarding responsibility, alone, is not sufficient to conclude that any party made a materially false statement in bad faith.

Confidentiality

The District will keep confidential the identity of any individual who has made a report or complaint of sex discrimination, including any individual who has made a report or filed a Formal Complaint of Sexual Harassment, any Complainant, any individual who has been reported to be the perpetrator of sex discrimination, any Respondent, and any witness, except as may be permitted by the Family Educational Rights and Privacy Act ("FERPA"), 20 U.S.C. 1232g, or FERPA regulations, 34 C.F.R. part 99, or as required by law, or to carry out the purposes of 34 C.F.R. part 106, including the conduct of any investigation, hearing, or judicial proceeding arising thereunder (i.e., the District's obligation to maintain confidentiality shall not impair or otherwise affect the Complainant's and Respondent's receipt of the information to which they are entitled related to the investigative record and determination of responsibility).

Application of the First Amendment

The Board will construe and apply this policy consistent with the First Amendment to the U.S. Constitution. In no case will a Respondent be found to have committed Sexual Harassment based on expressive conduct that is protected by the First Amendment.

Training

The District's Title IX Coordinator, along with any investigator(s), decision-maker(s), or person(s) designated to facilitate an informal resolution process, must receive training on:

- A. the definition of Sexual Harassment (as that term is used in this policy);
- B. the scope of the District's education program or activity;
- C. how to conduct an investigation and implement the grievance process, appeals, and informal resolution processes, as applicable; and
- D. how to serve impartially, including by avoiding prejudgment of the facts at issue, conflicts of interest, and bias.

Recordkeeping

As part of its response to alleged violations of this policy, the District shall create and maintain, for a period of seven (7) calendar years, records of any actions, including any supportive measures, taken in response to a report or Formal Complaint of Sexual Harassment. In each instance, the District shall document the basis for its conclusion that its response was not deliberately indifferent, and document that it has taken measures designed to restore or preserve equal access to the District's education program or activity. If the District does not provide a Complainant with supportive measures, then the District will document the reasons why such a response was not clearly unreasonable in light of the known circumstances. The documentation of certain bases or measures does not limit the District in the future from providing additional explanations or detailing additional measures taken.

The District shall maintain for a period of seven (7) calendar years the following records:

- A. each Sexual Harassment investigation including any determination regarding responsibility, any disciplinary sanctions recommended and/or imposed on the Respondent(s), and any remedies provided to the Complainant(s) designed to restore or preserve equal access to the District's education program or activity;
- B. any appeal and the result therefrom;
- C. any informal resolution and the result therefrom; and
- D. all materials used to train Title IX Coordinators, investigators, decision-makers, and any person who facilitates an informal resolution process.

The District will make its training materials publicly available on its website.

Outside Appointments, Dual Appointments, and Delegations

The Board retains discretion to appoint suitably qualified persons who are not Board employees to fulfill any function of the Board under this policy including, but not limited to, Title IX Coordinator, investigator, decision-maker, decision-maker for appeals, facilitator of informal resolution processes, and advisor.

The Board also retains discretion to appoint two (2) or more persons to jointly fulfill the role of Title IX Coordinator, investigator, decision-maker, decision-maker for appeals, facilitator of informal resolution processes, and advisor.

The Superintendent may delegate functions assigned to a specific Board employee under this policy including, but not limited to, the functions assigned to the Title IX Coordinator, investigator, decision-maker, decision-maker for appeals, facilitator of informal resolution processes, and advisor to any suitably qualified individual, and such delegation may be rescinded by the Superintendent at any time.

Revised 4/12/21

T.C. 11/20/23

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R.C. 3313.207/208/209, 5104

20 U.S.C. 1092(F)(6)(A)(v)

20 U.S.C. 1400 et seq., The Individuals with Disabilities Education Improvement Act of 2004 (IDEIA)

20 U.S.C. 1681 et seq., Title IX of the Education Amendments of 1972 (Title IX)

34 C.F.R. Part 106

34 U.S.C. 12291(a)(8)

34 U.S.C. 12291(a)(10)

34 U.S.C. 12291(a)(30)

42 U.S.C. 1983

42 U.S.C. 2000c et seq., Title IV of the Civil Rights Act of 1964

42 U.S.C. 2000d et seq.

42 U.S.C. 2000e et seq.

OCRs Revised Sexual Harassment Guidance (2001)

Book	Policy Manual
Section	Ready for Production September 2025
Title	Vol. 44, No. 1 - August 2025 Revised PARTICIPATION OF COMMUNITY/STEM SCHOOL STUDENTS IN EXTRACURRICULAR ACTIVITIES
Code	po2430.02
Status	
Adopted	November 17, 2014
Last Revised	April 14, 2025

Revised Policy - Vol. 44, No. 1

2430.02 - PARTICIPATION OF COMMUNITY/STEM SCHOOL STUDENTS IN ~~EXTRACURRICULAR~~EXTRA-CURRICULAR ACTIVITIES

A student enrolled in a community school established under R.C. Chapter 3314 or in a science, technology, engineering, and mathematics ("STEM") school established under Chapter 3326 and entitled to attend school in the District under R.C. 3313.64 or R.C. 3313.65, shall be provided with the opportunity to participate in any extracurricular activities offered by the District.

The eligible community or STEM school student may participate in any extracurricular activities offered by the school building to which the student would otherwise be assigned. In the event the District operates more than one (1) school building at the student's grade level, the student may participate in those extracurricular activities offered by the school building to which the student would otherwise be assigned by the Superintendent in accordance with R.C. 3319.01.

~~[] A student from a community or STEM school who is not entitled to attend school in the District under R.C. 3313.64 or R.C.3313.65 may participate in an extracurricular activity offered by the District, provided that the school in which the student is enrolled does not offer the extracurricular activity, and that the extracurricular activity is not interscholastic athletics or interscholastic contests or competition in music, drama, or forensics. [END OF OPTION]~~

~~[] The Superintendent may grant any home educated student or any student enrolled in a qualifying school or a different school district, regardless of whether the Superintendent's district is the student's resident district, the opportunity to participate in interscholastic athletics at a school in the District, if the student was subject to any of the following by a school official, employee, or volunteer, or another student, from the district or school in which the student is enrolled or the district in which the student is participating in interscholastic athletics under R.C. 3313.537, 3313.5311, or 3313.5312: harassment, intimidation, or bullying; a qualifying offense for which the school official, employee, or volunteer, or another student, has been either of the following: charged with, indicted for, convicted of, or pled guilty to committing; alleged to be or is adjudicated a delinquent child for committing; conduct by a school official, employee, or volunteer that violates the licensure code of professional conduct for Ohio educators developed by the State Board of Education. The Superintendent will document the reason(s) for granting participation under this policy. To be eligible, a student who is enrolled in a nonpublic, community, or other public school must be of the appropriate age and grade level, as determined by the Superintendent, and must fulfill the same academic, nonacademic, and financial requirements as any other participant. Home educated students will be subject to the same rules of participation and the same fees that are applied to any other participant. The District will not penalize or restrict eligibility to participate in District interscholastic athletics for students who cease to participate in interscholastic athletics elsewhere during the school year and begin to participate in District programs after being subject to bullying or any other types of offenses listed in this Policy. [END OF OPTION]~~

Eligibility Requirements

In order to participate in any extracurricular activity, an eligible community or STEM school student must be of the appropriate age and grade level, as determined by the Superintendent. The student will also be subject to the same eligibility requirements (i.e., academic and nonacademic eligibility standards and financial requirements) applied to all other participants. No eligible community or STEM school student will be charged any fees in excess of those fees charged to other students for participation in the same extracurricular activity. Further, the District will not impose any additional rules upon a student participating under this policy if those rules do not apply to other students participating in the same

extracurricular activity. No student will be denied the opportunity to participate in interscholastic athletics offered by a school in the District because the student has or is participating in a College Credit Plus Program, as long as the student fulfills all academic, nonacademic, and financial requirements.

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R.C. 3313.537, 3313.5314

Book	Policy Manual
Section	Vol. 44, No. 1 - August 2025
Title	Vol. 44, No. 1 - August 2025 Revised ASSIGNMENT AND TRANSFER
Code	po3130
Status	From Neola
Adopted	November 19, 2007

Revised Policy - Vol. 44, No. 1**3130 - ASSIGNMENT AND TRANSFER**

The Board of Education believes that the appropriate placement of qualified and competent staff is essential to the successful functioning of the District.

The Superintendent shall be responsible for the proper assignment and transfer of all teaching and other professional staff members and shall attempt to affect the optimum assignment of professional staff to positions based on the best interest of students enrolled in the District. Consideration shall also be given to legal and contractual requirements. Seniority or continuing contract status may not be used as the primary factor in assigning, reassigning, or transferring teachers. effect the optimum assignment of the professional staff in conformance with any applicable contractual or legal requirements.

R.C. 3319.01, 3319.12

R.C. 3319.173

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Legal R.C. 3319.01, 3319.12
R.C. 3319.173

Book	Policy Manual
Section	Ready for Production September 2025
Title	Vol. 44, No. 1 - August 2025 Revised WITHDRAWAL FROM SCHOOL
Code	po5130
Status	
Adopted	November 19, 2007
Last Revised	September 9, 2019

Revised Policy - Vol. 44, No. 1

5130 - WITHDRAWAL FROM SCHOOL

The Board of Education affirms that, while statute requires attendance of each student from six (6) years of age, or five (5) years of age if enrolled in kindergarten, and not formally withdrawn, until eighteen (18) years of age, it is in the best interests of both students and the community that they complete the educational program that will equip them with skills and increase their chances for a successful and fulfilling life beyond the schools. A child enrolled in kindergarten is deemed to be of compulsory school age unless the child's parent or guardian, at the parent's or guardian's discretion and in consultation with the child's teacher and principal, formally withdraws the child from kindergarten.

The Board directs that whenever a student wishes to withdraw, effort should be made to determine the underlying reason for such action, and the resources of the District should be used to assist the student in reaching **the student's his/her** career goals. No student under the age of eighteen (18) will be permitted to withdraw without the written consent of a parent and in compliance with State law.

Whenever a student under the age of eighteen (18) withdraws from school without moving out of State, transferring to another approved school, being granted an age and schooling certificate, or enrolling in and attending an approved program, the Superintendent shall notify ~~the Registrar of Motor Vehicles and~~ the Judge of the Juvenile Court.

Such notification is to be given, **in writing**, within two (2) weeks after the Superintendent confirms the student is not properly enrolled in and attending another approved school or program or has moved out of State.

The Superintendent shall ensure, ~~through administrative guidelines,~~ that proper procedures are established so that such notification complies with the provisions of R.C. 3321.13 (B)(1).

The Superintendent shall **ensure that withdrawal procedures include the following** ~~develop administrative guidelines for withdrawal from school which:~~

- A. ~~() make counseling services available to any student who wishes to withdraw;~~
- B. **(X)** help the student define **the student's his/her** own educational life goals and help plan the realization of those goals;
- C. **(X)** inform the student of alternative programs;
- D. ~~() advise students of their right to return prior to their twenty second (22nd) birthday;~~
- E. **(X)** assure the timely return of all District-owned supplies and equipment in the possession of the student.

In accordance with Policy 5610, the Superintendent shall initiate expulsion proceedings against a student who has committed an act that warrants expulsion under Board policy, even if the student withdraws from school prior to the hearing or decision to impose the expulsion. Any resulting expulsion shall be imposed for the same duration it would have been had the student remained enrolled.

Legal

A.C. 3301-41-01, 3301-43-01, 3301-35-03 (F)

R.C. 3313.66,3321.13

Book	Policy Manual
Section	Ready for Production September 2025
Title	Vol. 44, No. 1 - August 2025 Revised ATTENDANCE
Code	po5200
Status	
Adopted	November 19, 2007
Last Revised	December 9, 2024

Revised Policy - Vol. 44, No. 1

5200 - ATTENDANCE

The educational program offered by this District is predicated upon the presence of the student and requires continuity of instruction and classroom participation. Absences for any reason, whether excused or unexcused, reduce instructional time and have an adverse impact on student learning. Attendance shall be required of all students enrolled in the schools during the days and hours that the school is in session.

~~() or during the attendance sessions to which a student has been assigned. [END OF OPTION]~~

A student in grades nine (9) through twelve (12) may be considered a full-time equivalent student provided the student is enrolled in at least five (5) units of instruction, as defined by State law, per school year.

In accordance with statute, the Superintendent shall require, from the parent of each student of compulsory school age or from an adult student who has been absent from school or from class for any reason, a ~~() written [END OF OPTION]~~ statement of the cause for such absence. The Board of Education reserves the right to verify such statements and to investigate the cause of each single absence or prolonged absence.

In accordance with **Ohio Administrative Code 3301-69-02**, the Board considers the following factors to be reasonable excuses for time missed at school:

- A. Illness of the child. The approving authority may require the written statement of a physician/mental health professional if it is deemed appropriate;
- B. Illness in the family necessitating the presence of the child. The approving authority may require the written statement of a physician and an explanation as to why the child's absence was necessary, if it is deemed appropriate;
- C. Quarantine of the home. The absence of a child from school under this condition is limited to the length of quarantine as determined by the proper health officials;
- D. Death of a relative. The absence arising from this condition is limited to a period of eighteen school hours unless a reasonable cause may be shown by the applicant child for a longer absence;
- E. Medical, behavioral or dental appointment. The approving authority may require the written statement of a physician, mental health professional or dentist if it's deemed appropriate;
- F. Observance of religious holidays.. Any child shall be excused if his/her absence was for the purpose of observing a religious holiday consistent with his/her truly held religious beliefs;
- G. College visitation. The approving authority may require verification of the date and time of the visitation by the college, university, or technical college;
- H. Pre-enlistment reporting to military enlistment processing station. The approving authority may require verification of the date and time of the reporting

- I. Absences due to a student's placement in foster care or change in foster care placement or any court proceedings related to their foster care status;
- J. Absences due to a student being homeless;
- K. Children of military families. Absences due to deployment activities of a parent, legal guardian, or custodian consistent with section 3301.60 of the Revised Code; or
- L. Emergency or other set of circumstances in which the judgment of the superintendent of schools constitutes a good and sufficient cause for absence from school.
- M. And, in accordance with Ohio Revised Code, attendance at a driver's education course for up to two (2) hours on no more than four (4) days (limited to a total of eight (8) hours during the school year), provided that the absence does not occur during a core curriculum subject course

Medical excused absences are those listed in reasons A, B, C and E above.

[] [OPTIONAL LANGUAGE]

~~The Board considers the following factors to be reasonable excuses for time missed at school:~~

- ~~A. personal illness (a written physician's statement verifying the illness may be required)~~
- ~~B. appointment with a health care provider~~
- ~~C. illness in the family necessitating the presence of the child~~
- ~~D. quarantine of the home~~
- ~~E. death in the family~~
- ~~F. necessary work at home due to absence or incapacity of parent(s)/guardian(s)~~
- ~~G. attendance at a driver's education course for up to two (2) hours on no more than four (4) days (limited to a total of eight (8) hours during the school year), provided that the absence does not occur during a core curriculum subject course~~
- ~~H. religious expression days, up to three (3) of which may, after approval by the principal in accordance with this policy, permit the student to be absent without any academic penalty~~
- ~~I. out of state travel (up to a maximum twenty four (24) hours per school year that the student's school is open for instruction) to participate in a District approved enrichment or extracurricular activity~~

~~Any classroom assignment missed due to the absence shall be completed by the student.~~

~~If the student will be absent for twenty four (24) or more consecutive hours that the student's school is open for instruction, a classroom teacher shall accompany the student during the travel period to provide the student with instructional assistance.~~

- ~~J. such good cause as may be acceptable to the Superintendent~~
- ~~K. medically necessary leave for a pregnant student in accordance with Policy 5751~~
- ~~L. () service as a precinct officer at a primary, special, or general election in accordance with the program set forth in Policy 5725 [END OF OPTION]~~
- M. college visitation
 - ~~() The District requires verification of the date and time of the visitation by the college, university, or technical college. [END OF OPTION]~~
- ~~N. absences due to a student's placement in foster care or change in foster care placement or any court proceedings related to their foster care status~~
- ~~O. absences due to a student being homeless~~

[END OF OPTIONAL LANGUAGE]

[X] Attendance need not always be within the school facilities, but a student will be considered to be in attendance if present at any place where school is in session by authority of the Board. **[END OF OPTION]**

[X] The Board shall consider each student assigned to a program of other guided learning experiences to be in regular attendance for the program, provided that the student reports to such staff member the student is assigned for guidance at the place in which the student is conducting study, and regularly demonstrates progress toward the objectives of the course of study. **[END OF OPTION]**

[X] The Superintendent may excuse a student over fourteen (14) years of age from attendance at school for a future limited period for the purpose of performing essential work directly or exclusively for the student's parents or guardians. Such excuse should not exceed five (5) days and may, at the discretion of the Superintendent, be renewed for five (5) additional days. At no time, however, shall such excuse cause a student to be absent from school for a period of more than ten (10) consecutive days. **[END OF OPTION]**

At the discretion of the Superintendent, a student may be excused for a longer period of time than ten (10) days if a child's parent or guardian has recently died or become totally or partially incapacitated and there is no older brother or sister living in the home who is out of school. (The Superintendent may request a certificate of a physician attesting to the physical condition of the parent or guardian.)

X] Attendance shall be taken at the beginning of every block/period in buildings with block/period-based scheduling. Absences from a class block/period shall be accounted for to the nearest full hour. **[END OF OPTION]**

~~**[-]** Attendance shall be taken at the commencement of the school day in buildings with non period based schedules. Attendance for students arriving late or leaving early must be tracked and recorded to the nearest full hour. **[END OF OPTION]**~~

Contacting the Parent/Guardian of an Absent Student

When a parent, guardian, or other person having care of a student has failed to initiate a telephone call or other communication notifying the school or building administration of the student's excused or unexcused absence within 120 minutes after the beginning of the school day, the attendance officer or designee for each school building shall make at least one (1) attempt to contact the parent, guardian, or other person having care of any student who is recorded as absent without legitimate excuse within 120 minutes after the beginning of each school day by a method designated by the Superintendent in accordance with Ohio law (see AG 5200).

Excessive Absences

~~When a student of compulsory school age is absent from school with combined nonmedical excused absences and unexcused absences in excess of thirty eight (38) or more hours in one (1) school month, or sixty five (65) or more hours in a school year, that student is considered excessively absent from school. Religious expression days that have been approved by the Principal in accordance with this policy will not be considered for the purpose of determining whether a student is excessively absent. The District or school shall notify the child's parent or guardian of the child's absences, in writing, within seven (7) school days after the date of the absence that triggered the notice requirement. At the same time written notice is given, any appropriate intervention action listed herein may be taken.~~

~~A student may have an excused absence for medical reasons, such as personal illness or medical visit, subject to the following rules. A student may have up to () ten (10) () () **[ENTER AMOUNT]** medically excused absences without a doctor's note, but with a phone call from a parent/guardian. This policy will be extended beyond () ten (10) () () **[ENTER AMOUNT]** days if the student or someone in the student's family is in quarantine due to a recognized pandemic/epidemic (e.g., COVID-19) or experiencing symptoms of the pandemic/epidemic. A medical excuse for personal illness will be accepted in the form of a doctor's note within () five (5) () () **[ENTER AMOUNT]** school days of the absence or parent call in on the day of the absence due to illness or doctor's visit.~~

~~The following "medical excuses" will not count toward a student's excessive absence hours: (1) personal illness; (2) illness in the family necessitating the presence of the child; (3) quarantine of the home; (4) health care provider appointments (doctor, dentist, mental health provider, etc.); (5) medically necessary leave for a pregnant student in accordance with Policy 5751; (6) death in the family; or (7) other set of circumstances the Superintendent deems on a case by case basis to be a good and sufficient cause for medical absence from school. **[DRAFTING NOTE: Use the last option to permit an excused medical absence for student mental health (e.g., school phobia, anxiety, emotional disability) or for students whose chronic conditions could be impacted by recognized pandemic/epidemic (COVID-19) or other causes. Document the reason for the medical excuse.]**~~

Attendance at a Driver's Education Course

The District will excuse a high school student from school to attend a driver's education course that is approved by the Director of Public Safety in accordance with Chapter 4508 of the Revised Code. The student may be absent for up to two (2) hours per day on no more than four (4) days during the school year (limited to a total of eight (8) hours), provided that the absence does not occur during a core curriculum subject course. () The Board deems all graded courses to be core curriculum including, but not limited to, courses that have State-approved learning standards. **END OF OPTION**. Days missed do not need to be consecutive.

Students who miss school to attend a driver's education course are required to complete any missed classroom assignments.

Religious Expression Days

The Principal will approve up to three (3) religious expression days per school year after receiving a written request from the student's parent or guardian. Religious expression days may be used to take holidays for reasons of faith or religious or spiritual belief system or participate in organized activities conducted under the auspices of a religious denomination, church, or other religious or spiritual organization. Students who are absent on approved religious expression days will not face any academic penalties and will be provided with academic accommodations with regard to examinations and other academic requirements that are missed.

To receive accommodations for religious expression days, parents or guardians must submit written requests to the Principal within fourteen (14) days after the start of the school year or fourteen (14) days after a student is enrolled in the District. The requests must specify the religious expression day(s) to be approved. The Principal will approve the days without inquiring into the sincerity of a student's religious or spiritual belief system. However, the Principal may verify the authenticity of a request by contacting the parent or guardian to confirm they signed it. The Principal may deny the request for religious expression days if the parent or guardian indicates that the signature is not authentic. Once the days have been approved, the Principal will ensure that each teacher schedules a time and date for alternative examinations or other academic requirements that conflict with the student's absence. Students may participate in interscholastic athletics or other extracurricular activities on days in which the student is absent for religious expression.

The District has adopted the following procedure for a student, parent, or guardian to notify the District of any grievance with regard to the implementation of this policy. A grievance must be submitted in writing to the (X) Superintendent (→) **END OF OPTION**. The (X) Superintendent (→) **END OF OPTION** will review the grievance and issue a written determination of whether the policy has been violated. The decision of the (X) Superintendent (→) **END OF OPTION** is final and not subject to further appeal.

The District will notify parents and guardians annually about this policy and the procedures that they must follow to request accommodations for religious expression days.

The policy will be placed in a prominent location on the District's website and will include the contact information for an individual who can provide further information about the policy. The District will also publish a non-exhaustive list of major religious holidays, festivals, and religious observations () as published by the State Superintendent for which an absence will not be unreasonably withheld or denied **END OF OPTION**. **[DRAFTING NOTE: Districts are required to publish a non-exhaustive list of religious holidays, festivals, and observances. At the beginning of the school year, the State Superintendent is required to provide each District with a non-exhaustive list of holidays and festivals for the next two (2) years. Each district must either adopt the State Superintendent's list or develop and adopt a list of its own.]** The list will be provided whenever the policy is posted, printed, or distributed, and will be accompanied by a statement that declares the list is non-exhaustive and may not be used to deny accommodations to a student for a holiday, festival, or observation that is not included in the list. Nothing in this policy, and no inclusion or exclusion of a religious holiday or festival on the list posted by a District, shall preclude a student from full and reasonable accommodations for any sincerely held religious beliefs and practices with regard to all examinations or other academic requirements and absences for reasons of faith or religious or spiritual belief system.

Parent Notification of Excessive Absences

When a student of compulsory school age is absent from school in excess of forty-five and one-half hours (45.5) for grades K-6 and fifty and one-half hours (50.5) for grades 7-12 () or more hours **END OF OPTION**, the District or school shall notify the child's parent or guardian of the child's absences, in writing. **[DRAFTING NOTE: State law requires board policy to include procedures for notifying a student's parent, guardian, or custodian when the student has been absent from school for more than a designated number of hours. Districts must include a specific threshold, which cannot be greater than five percent (5%) of the state minimum number of hours required in the school year for the grade that the student attends. (→) Written notice will be sent within (→)**

~~[ENTER AMOUNT] school days after the date of the absence that triggered the notice requirement. [END OF OPTIONAL SENTENCE [DRAFTING NOTE: Prior to passage of HB 96 (effective September 30, 2025), districts were required to notify parents/guardians within seven (7) days of being absent for the designated number of hours. The revised statute does not require a district to provide notice within a specified timeframe. However, districts may elect to specify a timeframe with this option.]~~ At the same time written notice is given, any appropriate intervention strategy listed in this policy may be taken.

Habitually Truant

A student will be considered habitually truant if the student is of compulsory school age and absent without a legitimate excuse for thirty (30) or more consecutive hours, for forty-two (42) or more hours in one (1) school month, or for seventy-two (72) or more hours in one (1) school year.

Legitimate excuses for the absence of a student who is otherwise habitually truant include, but are not limited to:

- A. the student was enrolled in another school district;
- B. the student was excused from attendance in accordance with R.C 3321.04; or
- C. the student has received an age and schooling certificate.

The District's attendance officer shall file a complaint in the juvenile court against any student who is habitually truant unless the District or the student's school determines that the student and the student's family are making satisfactory progress in improving the student's attendance at school. If no determination of progress is made, or if the school determines that the student and the student's family have ceased to continue making progress in improving the student's attendance, the attendance officer shall proceed to file a complaint in juvenile court against the student. The complaint will allege that the child is unruly for being habitually truant, and the parent, guardian, or other person having care of the child has violated Revised Code 3321.38.

If a student who is habitually truant violates the order of a juvenile court regarding the student's prior adjudication as an unruly child for being a habitual truant, the student may further be adjudicated as a delinquent child.

Absence Intervention Team

~~[DRAFTING NOTE: A school district with a chronic absenteeism percentage that is less than five percent (5%), as displayed on the district's most recent report card, and the school buildings within that district, shall be exempt from the following requirement to assign habitually truant students to an absence intervention team for the following school year and shall instead take any appropriate action as an intervention strategy listed in this policy. Should those intervention strategies fail, within sixty-one (61) days after their implementation, the attendance officer shall determine whether criteria are met to file a complaint against the student in juvenile court, and if so, shall file the complaint. The language "to the extent required by law as determined on an annual basis" refers to this exemption.]~~

To the extent required by law as determined on an annual basis, within ten (10) days of a student becoming habitually truant, the () Superintendent () Principal shall assign the student to an absence intervention team.

Within fourteen (14) school days after the assignment of a student to an absence intervention team, the team shall develop an intervention plan for that student in an effort to reduce or eliminate further absences. Each intervention plan shall vary based on the individual needs of the student, but the plan shall state that the attendance officer shall file a complaint not later than sixty one (61) days after the date the plan was implemented, if the child has refused to participate in, or failed to make satisfactory progress on, the intervention plan. Within seven (7) school days after the development of the plan, reasonable efforts shall be made to provide the student's parent/guardian/custodian, with written notice of the plan.

~~[] As part of the absence intervention plan, the () Superintendent () Principal may, in their discretion, contact the appropriate juvenile court and ask to have a student informally enrolled in any alternative to adjudication described in R.C. 2151.27(G). [DRAFTING NOTE: Any school that chooses this option must develop a written policy regarding the use of, and selection process for, offering alternatives to adjudication to ensure fairness.]~~

Each absence intervention team may vary based on the needs of each individual student but shall include a representative from the child's building, another representative from the child's building who knows the child, and the child's parent or parent's designee, or the child's guardian, custodian, guardian ad litem, or temporary custodian. The team also may include a () school psychologist, () counselor, () social worker, or () representative of a public or nonprofit agency designed to

assist students and their families in reducing absences. **[DRAFTING NOTE: Schools must obtain written permission to release confidential information about a student to third parties, such as a representative of an outside agency on an intervention team.]**

The members of the absence intervention team shall be selected within seven (7) school days of the student meeting the habitually truant threshold. Within the same period of seven (7) school days, the () Superintendent () Principal shall make at least three (3) meaningful, good faith attempts to secure the participation of the student's parent/guardian/custodian, guardian ad litem, or temporary custodian on that team. A good faith attempt to secure the participation of the parent shall include, but not be limited to, contacting (or attempting to contact) the parent by telephone, email, or regular mail. If the student's parent responds to any of those attempts but is unable to participate for any reason, the () Superintendent () Principal shall inform the parent of the parent's right to appear by designee. If seven (7) school days elapse and the student's parent/guardian/custodian, guardian ad litem, or temporary custodian fails to respond to the attempts to secure participation, the attendance officer shall investigate whether the failure to respond triggers mandatory abuse or neglect reporting to the public children services agency. At the same time, the absence intervention team shall continue to develop an intervention plan for the child notwithstanding the absence of the child's parent/guardian/custodian, guardian ad litem, or temporary custodian.

Tiered System of More Intensive Interventions and Supports

The District implements a tiered system of interventions and supports for students to increase attendance. The system is designed to provide resources to students and their families to address the root cause of student absences. More intensive interventions and support are provided to students with greater numbers of absences.

Intervention Strategies

The term "chronically absent" means that a student has missed at least ten percent (10%) of the minimum number of hours required in the school year. In order to address the attendance practices of students and prevent students from becoming chronically absent, the District will implement one (1) or more of the following intervention strategies: In order to address the attendance practices of a student who is habitually truant, the intervention team may, as part of an intervention plan, take any of the following intervention actions:

- A. (X) provide counseling to the student
- B. (X) request or require the student's parent to attend a parental involvement program
- C. (X) request or require a parent to attend a truancy prevention mediation program
- D. () notify the Registrar of Motor Vehicles of the student's absences
- E. (X) take appropriate legal action
- F. () assign the student assignment to an alternative school **[DRAFTING NOTE: If the District has established an alternative school, it must appear as an alternative intervention strategy.]**
- G. () [Other] _____

Students shall not be suspended, expelled, or otherwise prevented from attending school because of the student's absences. In the event that a student becomes habitually truant within twenty one (21) school days prior to the last day of instruction of a school year, the () Superintendent () Principal may, in their discretion, assign the _____ **[one (1) school official]** to work with the child's parent/guardian/custodian, guardian ad litem, or temporary custodian to develop an absence intervention plan during the summer.

[DRAFTING NOTE: Choose one of the following options]

[] The plan shall be implemented not later than seven (7) days prior to the first day of instruction of the next school year.

[OR]

[] The absence intervention process shall commence upon the first day of instruction of the next school year.

[END OF OPTIONS]

Reporting Requirements

The attendance officer shall file a complaint in the juvenile court against a student on the sixty first (61st) day after the implementation of an absence intervention plan or other intervention strategies, provided that all of the following apply:

- A. The student is habitually truant.
- B. The school district or school has made meaningful attempts to re-engage the student through the absence intervention plan, other intervention strategies, and any offered alternatives to adjudication, if applicable.
- C. The student has refused to participate in or failed to make satisfactory progress on the plan, as determined by the absence intervention team, or any offered intervention strategies or alternative to adjudication.

If the student, at any time during the implementation phase of the absence intervention plan or other intervention strategies, is absent without legitimate excuse for thirty (30) or more consecutive hours or forty two (42) or more hours in one (1) school month, the attendance officer shall file a complaint in juvenile court against that student, unless the absence intervention team has determined that the student has made substantial progress on the absence intervention plan.

In the event that the sixty first (61st) day after the implementation of the absence intervention plan or other intervention strategies falls on a day during the summer months, () the absence intervention team () the attendance officer **[END OF OPTIONS]** may extend the implementation of the plan and delay the filing of the complaint for an additional thirty (30) days from the first day of instruction of the next school year.

Absence Intervention Team

The District will establish at least one (1) absence intervention team ("AIT") () District-wide () in each school building **[END OF OPTION]**. The AIT will work with students at risk of becoming chronically absent and their families to improve the students' attendance. The Superintendent will provide guidance develop administrative guidelines that address AIT membership, criteria for when the AIT will work with students and families, and strategies and resources that may be utilized by the AIT to improve school attendance.

Educational Program

The Superintendent is authorized to establish an educational program for parents of truant students which is designed to encourage parents to ensure that their children attend school regularly. Any parent who does not complete the program is to be reported to law enforcement authorities for parental education neglect, a fourth-class misdemeanor if found guilty.

Whenever any student of compulsory school age has sixty (60) consecutive hours in a single month or a total of ninety (90) hours of unexcused absence from school during the school year, the student will be considered habitually absent under R.C. 3321.13(b)(2). The Board authorizes the Superintendent to inform the student and the student's parents, guardian, or custodian of the record of absences without a legitimate excuse as well as the District's intent to notify the Registrar of Motor Vehicles, if appropriate, and the Judge of the Juvenile Court of the student's unexcused absences and habitually absent status. **[DRAFTING NOTE: The term "habitually absent" as used here refers to the level of unexcused absences that will trigger a notice to the Registrar of Motor Vehicles and Juvenile Court Judge under R.C. 3321.13(B)(2). It is not to be confused with "excessively absent" or "habitually truant" as those terms are defined above.]**

[DRAFTING NOTE: A student is designated a habitual truant only through the measurement of unexcused absences. Schools must initiate intervention procedures for habitually truant students. If the interventions fail, the school must file a complaint against the habitually truant student in juvenile court. Excessive absenteeism is marked by an accumulation of both excused and unexcused absences. Intervention strategies may be implemented for students designated excessively absent, but a notice to parents is required. No further action toward the excessively absent student is required unless the student becomes habitually truant. The parent notice is purely a warning that the child has missed an excessive amount of school hours, both with and without a legitimate excuse.]

If a student who is habitually truant violates the order of a juvenile court regarding the student's prior adjudication as an unruly child for being a habitual truant, the student may further be adjudicated as a delinquent child.

The District shall report to the Ohio Department of Education and Workforce, as soon as practicable, and in a format and manner determined by the Department, any of the following occurrences:

- A. when a notice that a student has been absent with or without legitimate excuse for thirty eight (38) or more hours in one (1) school month, or sixty five (65) or more hours in a school year is submitted to a parent/guardian/or custodian;

- ~~B. when a child of compulsory school age has been absent without legitimate excuse from the public school the child is supposed to attend for thirty (30) or more consecutive hours, forty two (42) or more hours in one (1) school month, or seventy two (72) or more hours in a school year;~~
- ~~C. when a child of compulsory school age who has been adjudicated an unruly child for being a habitual truant violates the court order regarding that adjudication;~~
- ~~D. when an absence intervention plan has been implemented for a child under this policy.~~

This policy was developed after consultation with the judge of the juvenile court of Medina County/Countries, with the parents, guardians, or other persons having care of the students attending school in the District, and with appropriate State and local agencies. The policy aligns with District and school improvement plans developed pursuant to State and Federal law.

X] [OPTIONAL LANGUAGE]

Tracking Remote Attendance

Consistent with the District's remote learning plan (e.g., Blended Learning, Online Learning, etc.), the District will provide a variety of instruction models, including both teacher-led remote learning and self-directed remote learning.

Student attendance in teacher-led remote learning (synchronous web-based instruction) shall be tracked in the same manner as hourly, in-person instruction. Teachers shall determine hourly attendance by evidence of student login and logoff data. ~~[] Teachers are encouraged to verify meaningful attendance in a method selected by the teacher, such as an ungraded quiz at the close of a lesson, a survey or poll questions (unrelated to the lesson and unpredictable) at the end of the lesson, or asking students questions at random throughout a session. [END OF OPTIONAL SENTENCE]~~

~~In addition to the reasons listed at the beginning of this policy, absences from teacher led remote learning (synchronous web-based instruction) may be considered excused under the following circumstances, with () written [END OF OPTION] notice from a parent/guardian:~~

- ~~A. () temporary internet outage for individual students or households;~~
- ~~B. () unexpected technical difficulties for individual students or households, such as password resets or software upgrades occurring during a teacher led remote learning lesson;~~
- ~~C. () computer/device malfunction;~~
- ~~D. () malfunction of a District owned device for which the District is providing technical assistance, repair, or replacement.~~

Attendance in self-directed remote learning (asynchronous) shall be tracked by evidence of participation, which may include, but is not limited to:

- A. daily logins to learning management systems;
- B. daily interactions with the teacher to acknowledge attendance, which may include, but are not limited to, messages, emails, telephone calls, video chats, or other formats that enable teachers to engage with students; and
- C. assignment completion.

The teacher will determine the number of hours a typical student would take to complete an assignment and report those hours of attendance when the assignment is completed. A teacher (X) may () should ~~[END OF OPTION]~~ adjust the number of hours of attendance based on the length of time the student actually spent on the assignment, as reported by the student, parent, or other person with knowledge. **[DRAFTING NOTE: If a teacher knows that a regular education student or special education student took "significantly" longer (i.e., more than a de minimis additional amount of time) than the "typical" amount of time to complete an assignment, the student should be given additional attendance "credit." The administration will need to determine how it intends to verify the amount of time the student or parent reports it took the child to complete the assignment from the time a "typical" student would be expected to take to complete the assignment.]**

[END OF OPTIONAL LANGUAGE]

Legal

R.C. 2151.011, 3313.668, 3317.034, 3321.01 et seq., 3321.13(B)(2), 3321.19, 3321.191

R.C. 3321.22, 3321.38, 3323.041

A.C. 3301-35-03, 3301-47-01, 3301-69-02

Book	Policy Manual
Section	Ready for Production September 2025
Title	Copy of PROMOTION, ACADEMIC ACCELERATION, PLACEMENT, AND RETENTION
Code	po5410
Status	
Adopted	November 19, 2007
Last Revised	September 9, 2019

5410 - **PROMOTION, ACADEMIC ACCELERATION, PLACEMENT, AND RETENTION**

The Board of Education recognizes that the personal, social, physical, and educational growth of children will vary and that they should be placed in the educational setting most appropriate to their needs at the various stages of their growth.

It is the Board's intent that each student be moved forward in a continuous pattern of achievement and growth that is in harmony with the student's his/her own development.

Such pattern should coincide with the system of grade levels established by this Board and the instructional objectives established for each.

The promotion and retention provisions of this policy shall be in compliance with the terms of Ohio's Third Grade Reading Guarantee (Policy 2623.02).

Promotion:

A student will be promoted to the succeeding grade level when the student s/he has:

- A. completed the course and State-mandated requirements at the presently assigned grade;
- B. in the opinion of the professional staff, achieved the instructional objectives set for the present grade;
- C. demonstrated sufficient proficiency to permit the student him/her to move ahead in the educational program of the next grade;
- D. demonstrated the degree of social, emotional, and physical maturation necessary for a successful learning experience in the next grade.

Academic Acceleration:

Academic acceleration may involve whole-grade acceleration or individual subject acceleration. Academic acceleration occurs when a student is not only doing the caliber of work necessary to be promoted to the next grade or enrolled in the next course in the academic sequence, but also demonstrates the ability to do the caliber of work required of students in that next grade level/subject/course. An acceleration evaluation committee will determine whether the student will be permitted to skip a grade level (i.e., whole-grade acceleration), or take a subject at a higher grade level or skip a course in the usual and customary academic sequence (i.e., individual subject acceleration).

Any student residing in the District may be referred by a staff member or a parent/guardian to the principal of the his/her school for evaluation for possible accelerated placement. Students may refer themselves or a peer through a staff member who has knowledge of the referred child's abilities. Copies of referral forms for evaluation for whole-grade or individual subject acceleration will be available at each school building.

Students referred for accelerated placement will be evaluated in a prompt manner. The building principal will schedule the evaluations. Normally, changes in a student's schedule will occur only at the start of a semester.

Before a student is evaluated for accelerated placement, the principal ~~or his/her designee~~ shall obtain written permission from the student's parent/guardian.

Evaluations related to referrals that occur during the school year will ordinarily be completed and a written report issued within forty- five (45) calendar days. Evaluations related to referrals that occur at the end of a school year or during the summer will be completed and a written report issued either before the end of the school year, if possible, or within forty-five (45) calendar days of the start of the next school year.

Upon referral, the student's principal ~~(or his/her designee)~~ shall convene an acceleration evaluation committee to determine the appropriate learning environment for the referred student. This committee shall include the following:

- A. a parent/guardian, or a representative designated by that parent/guardian
- B. a gifted education coordinator or gifted intervention specialist, or if neither is available, a school psychologist or guidance counselor with expertise in the appropriate use of academic acceleration may be substituted
- C. a principal or assistant principal from the child's current school
- D. a current teacher of the referred student
- E. a teacher at the grade level or course to which the referred student may be accelerated

The acceleration evaluation committee shall be responsible for conducting a fair and thorough evaluation of the student. The acceleration evaluation committee will consider the student's own thoughts on possible accelerated placement in its deliberations. In the event that career-technical programs are considered for acceleration, a career-technical educator shall be consulted as a part of the evaluation.

Students considered for whole-grade acceleration will be evaluated using an acceleration assessment process approved by the Ohio Department of Education **and Workforce**.

Students considered for individual subject acceleration will be evaluated using a variety of data sources, including measures of achievement based on State academic content standards (in subjects for which the State Board of Education has approved content standards) and consideration of the student's maturity and desire for accelerated placement.

The acceleration evaluation committee shall issue a written decision on the outcome of the evaluation process to the principal and the student's parent/guardian. This notification shall include instructions for appealing the decision.

Appeals must be made in writing to the Superintendent within thirty (30) calendar days of the parent/guardian receiving the committee's decision. The Superintendent ~~or his/her designee~~ shall review the appeal and notify the parent/guardian of ~~the his/her~~ decision within thirty (30) calendar days of receiving the appeal. The Superintendent's ~~or his/her designee's~~ decision shall be final.

If the student is recommended for whole-grade or individual subject acceleration, the acceleration evaluation committee will develop a written acceleration plan. The parent/guardian shall be provided with a copy of the plan. The plan shall specify:

- A. placement of the student in an accelerated setting;
- B. strategies to support a successful transition to the accelerated setting;
- C. requirements and procedures for earning high school credit prior to entering high school (if applicable); and,
- D. an appropriate transition period for accelerated students.

A school staff member will be assigned to oversee implementation of the acceleration plan and to monitor the adjustment of the student to the accelerated setting.

At any time during the transition period, a parent/guardian of the student may request in writing that the student be withdrawn from accelerated placement. In such cases, the principal shall remove the student from the accelerated placement without repercussions.

At any time during the transition period, a parent/guardian may request in writing an alternative accelerated placement. In such cases, the principal shall direct the evaluation committee to consider other accelerative options and to issue a decision within thirty (30) calendar days of receiving the request. If the student will be placed in a different accelerated setting from

that initially recommended, the student's acceleration plan shall be revised accordingly, and a new transition period shall be specified.

At the end of the transition period, the accelerated placement shall become permanent. The student's record shall be modified accordingly, and the acceleration implementation plan shall become part of the student's permanent record to facilitate continuous progress through the curriculum.

Retention:

A student may be retained at ~~the student's~~ his/her current grade level when ~~the student~~ s/he has in the opinion of the professional staff, failed to achieve the instructional objectives set forth at the current grade level that are requisite for success at the succeeding grade level.

A student may be placed at the next grade level when retention would no longer benefit the student.

In all cases of promotion, placement, and retention of students the following apply :

- A. require the recommendation of the relevant staff members for promotion, placement, or retention;
- B. require that parents are informed in advance of the possibility of retention of a student at a grade level;
- C. assure that efforts will be made to remediate the student's difficulties before s/he is retained;
- D. require that a student be retained if ~~the student~~ s/he is truant for ten percent (10%) or more of the required school days and has failed at least two (2) courses of study, unless the principal and the teachers of the failed subjects determine that the student is academically prepared to be promoted;
- E. provide parents the opportunity to request the promotion, placement, or retention of their child;
- F. provide parents the opportunity to appeal the decision about their child's promotion, placement, or retention to the Superintendent.

Revised 10/14/13

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Legal

R.C. 3313.608, 3313.608(D), 3313.609, 3313.647, 3324.10

A.C. 3301-35-02(B)(5)

Book	Policy Manual
Section	Ready for Production September 2025
Title	Vol. 44, No. 1 - August 2025 New ACCEPTANCE OF PAYMENT BY CREDIT CARD
Code	po6109
Status	

New Policy - Vol. 44, No. 1

6109 - ACCEPTANCE OF PAYMENT BY CREDIT CARD

The Board authorizes the acceptance of credit cards for the payments of invoices ~~()~~ that do not exceed ~~[INSERT AMOUNT]~~ in total value. ~~[DRAFTING NOTE: The Board may wish to limit the amount that may be paid by credit card.]~~ The Board authorizes the Treasurer/CFO to manage credit card transactions pursuant to applicable State and Federal laws and regulations, and the regulations of the payment card industry ("PCI").

For purposes of this policy, the term credit card includes branded debit cards (having credit card logo and not requiring PIN input) unless otherwise indicated. ☒ Visa, ☒ MasterCard, ☒ Discover, ☒ American Express ~~[END OF OPTIONS]~~ cards will be accepted for payments. ~~[DRAFTING NOTE: The Board may elect to accept some or all of these credit card brands. The Treasurer should inquire about any service and processing fees before selecting a particular card.]~~

All fees and charges associated with credit card payments ~~may be~~ are the responsibility of the payer. Fees ~~may~~ will be added to the total cost of the invoice amount.

Compliance with PCI DSS

Credit card data is high-risk confidential information that is protected by State and Federal law and the Board has a legal obligation to protect it. Credit card associations require all merchants to follow protocols entitled Payment Card Industry Data Security Standards ("PCI DSS"). The PCI DSS includes a comprehensive set of international security requirements to help protect cardholder data and prevent fraud and identity theft. Credit card companies require that all merchants comply with PCI DSS before accepting credit cards and must also certify their compliance annually.

All acquirers and card issuers must comply, and must also ensure the compliance of their merchants and service providers who store, process, or transmit customer data.

In order to ensure compliance, the Board is required to:

- A. Build and maintain a secure network, which includes installation and maintenance of firewall configurations to protect cardholder data.
- B. Not use vendor-supplied defaults for system passwords and other security parameters.
- C. Protect cardholder data.
 1. The card verification code or value (three (3) digit or four (4) digit code printed on the front or back of the credit card) is not to be stored under any circumstances.
 2. The personal identification number ("PIN") or the encrypted PIN block is not to be stored under any circumstances.
 3. All primary account numbers ("PANs") should be masked. Viewing will be limited to employees and other parties with a legitimate need to know.
- D. Encrypt transmission of cardholder data across open, public networks.

- E. Maintain a vulnerability management program, which includes protection against malware and the use of antivirus software that is routinely updated.
- F. Develop and maintain secure systems and applications.
- G. Implement strong access control measures.
- H. Identify and authenticate access to system components.
- I. Restrict physical access to cardholder data internally and externally. All paper and electronic records must be stored in secure locations.
- J. Track and monitor all access to network resources and cardholder data.
- K. Regularly test security systems and processes.
- L. Maintain an Information Security Policy – maintain a policy that addresses information security. The policy outlines the Board's incident response plan.

~~The Treasurer/CFO shall perform periodic audits and advise the Board of the results of such audits and evaluations and of any related action necessary to maintain compliance.~~

~~The Treasurer/CFO shall also be responsible for filing annual compliance certificates as required.~~

Breach of Data

Upon discovering that any Board system has been subject to a breach which compromises personal information, including an individual's name, consisting of the individual's first name or first initial and last name, in combination with and linked to any one (1) or more of the following data elements, when the data elements are not encrypted, redacted, or altered by any method or technology in such a manner that the data elements are unreadable:

- A. Social security number;
- B. Driver's license number or State identification card number;
- C. Account number or credit or debit card number, in combination with and linked to any required security code, access code, or password that would permit access to an individual's financial account.

All employees are required to immediately notify the Treasurer/CFO upon discovering that any system containing personal information has been breached. Failure to do so may result in discipline, up to and including termination.

Following the discovery or notification that a system containing personal information has been compromised, the Treasurer/CFO or designee shall promptly send written or electronic notice to any resident of Ohio whose personal information was or may have been exposed if the access and acquisition by an unauthorized individual or entity causes or reasonably is believed will cause a material risk of identity theft or other fraud to the resident. Notice must be sent no later than forty-five (45) days after discovering the breach, unless such notice interferes with law enforcement activities. The notice will inform the individual of the data that may have been accessed and acquired, as well as what steps have been taken to restore the system's integrity.

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Legal

R.C. 1349.19

Book	Policy Manual
Section	Ready for Production September 2025
Title	Copy of STUDENT FEES, FINES, AND CHARGES
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Adopted	November 19, 2007
Last Revised	September 14, 2020

6152 - **STUDENT FEES, FINES, AND CHARGES**

The Board of Education will provide the necessary textbooks and/or electronic textbooks required by the course of study free of charge for its students. The Board may charge fees for any additional materials used in the course of instruction. The Board may furnish these additional materials free of charge to students determined to have a serious financial need. Any waiver of fees shall be made pursuant to Policy 6152.01.

The Board will not charge a fee to a student who is eligible for a free lunch under the National School Lunch Act and the Child Nutrition Act of 1966 for any materials needed to enable the student to participate in a course of instruction. However, the Board may nonetheless charge a fee for materials needed for a student to participate in an extracurricular activities student enrichment program or tolls, equipment, and materials that are necessary for workforce-readiness career-technical education training program that may be retained by the students after completion of the course.

Fees

For the purposes of this policy, "school fees" or "fees" means any monetary charge collected by the District from a student or the parent(s) or guardian of a student as a prerequisite for the student's participation in any curricular or extra-curricular program of the District.

A. "School fees" include, but are not limited to, the following:

1. all charges for required workbooks and instructional materials
2. all charges and deposits collected by a school for use of school property (e.g., locks, towels, laboratory equipment)
3. charges for field trips made during school hours, or made after school hours if the field trip is a required or customary part of a class or extra-curricular activity
4. charges or deposits for uniforms or equipment related to varsity and intramural sports, or to fine arts programs
5. charges to participate in extra-curricular activities
6. charges for supplies required for a particular class or for gym uniforms
7. graduation fees

B. "School fees" do not include:

1. library fines and other charges made for the loss, misuse, or destruction of school property;
2. charges for the purchase of class rings, yearbooks, pictures, diploma covers, or similar items;
3. charges for optional travel undertaken by a school club or group of students outside of school hours;

4. charges for admission to school dances, athletic events, or other social events;
5. optional community service programs for which fees are charged (e.g., preschool before and after-school child care, recreation programs).

A charge shall not exceed the combined cost of the material used, freight and/or handling charges, and nominal add-on for loss. Money received from resale of such material shall be returned to the Treasurer with an accurate accounting of all transactions.

Fines

When school property, equipment, or supplies are damaged, lost, or taken by a student, a fine will be assessed. The fine will be reasonable, seeking only to compensate the school for the expense or loss incurred.

The late return of borrowed books or materials from the school libraries will be subject to appropriate fines.

Any fees, fines, and/or other charges collected by members of the staff that total more than \$1,000.00 or that cannot be safeguarded shall be turned in to the Treasurer within one (1) business day after collection. Any fees, fines, and/or charges collected by members of the staff that total less than \$1,000.00 and that can be safeguarded shall be turned in to the Treasurer within three (3) business days after collection. A place such as the building safe or a locked file cabinet shall be used for securing these monies until they are deposited with the Treasurer. At no time shall any staff member place public monies in the staff member's his/her own banking accounts or commingle public monies with their own. Except in cases of extenuating circumstances, i.e., the inability to access the secure place in the building, public monies should not be taken to a person's place of residence.

In accordance with R.C. 3313.642, failure to pay fees and fines may result in the withholding of grades and credit. In the event the above course of action does not result in the fee being collected, the Board authorizes the Treasurer to take the student and/or the student's his/her parents to Small Claims Court for collection. Under no circumstances will the Board withhold the grades, credits, official transcripts, diploma, IEPs, or Section 504 Plans of a student for nonpayment of fees for materials used in the course of instruction, if a complaint has been filed at any time in a juvenile court alleging that the student is an abused, neglected, or dependent child, or if the student has been adjudicated an abused, neglected, or dependent child. Further, the Board will transfer immediately the grades, credits, official transcripts, IEPs, or Section 504 Plans of a student upon the receipt of either another district's or school's request for those records pursuant to R.C. 3313.672, or a juvenile judge's order under R.C. 2151.272. The Superintendent may request a copy of any order regarding a child's custody or placement issued pursuant to a complaint filed under R.C. 2151.27. The Board, however, will not withhold records required to be transferred pursuant to this paragraph pending receipt of a copy of the order.

For convenience to families, the Board of Education may enter into an agreement with one or more credit card/online payment processing vendors to facilitate online payment of fees, fines, and charges. Parents/guardians or students may elect but are not required to make payments online. Vendors will comply with all Board policies and procedures related to confidentiality and security of information transmitted electronically. Payees will be notified of any processing or other nominal fees that may be charged for use of an online payment system before the transaction is completed. (See Policy 6109 - Acceptance of Payment by Credit Card)

Annually, the District will report to the Ohio Department of Education and Workforce the number of students for whom it sent transcripts pursuant to R.C. 3313.642(D), and the total amount of unpaid fees lost due to compliance with that provision.

Nothing in this policy restricts the right of access of a parent or student to school records or to receive copies of such records, as required by Federal and State laws.

Revised 10/14/13

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Legal R.C. 2151.272, 3313.642, 3329.06, 9.38
 National School Lunch Act, 60 Stat. 230 (1946), 42 U.S.C. 1751 (as amended)
 Child Nutrition Act of 1966, 80 Stat. 885, 42 U.S.C. 1771

Book	Policy Manual
Section	Ready for Production September 2025
Title	Copy of AUDIT
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6830 - **AUDIT**

The Board of Education requires, after the close of the fiscal year (June 30th), that an audit of all accounts of the District be made annually by an independent, certified public accountant or the State Auditor's Office. The audit examination shall be conducted in accordance with generally-accepted auditing standards and shall include all funds over which the Board has direct or supervisory control.

The Treasurer shall also prepare and publish an audited statement of the financial condition of the District at the close of each fiscal year, on or before June 30th of the next succeeding fiscal year.

Findings for recovery should be reported to the Superintendent, Treasurer and Board. It is the Board's preference that an employee not be named in a finding for recovery unless such employee directly performed the action causing the finding and benefited personally from such action.

In the event an audit indicates a finding for recovery involving a shortage of funds, finding for recovery should be made against the employee who directly handled the cash, checks, money orders, or other form of payment.

In the event an audit indicates a finding for recovery related to the improper spending of District funds or the conversion of District funds or assets for personal use, the finding for recovery should be made directly against the employee who improperly spent the District funds or converted the District funds or assets for personal use. This provision includes, but is not limited to, employees that fail to be properly licensed and accept compensation in violation of State law, employees that accept compensation from falsified pay documents, and employees that accept compensation known to be in error and do not timely report for correction.

Any finding for recovery should be reported to and jointly made against the District's bonding company.

At the expiration of the term of the Treasurer/CFO or before the Board approves the surety of the Treasurer/CFO, the Board shall require the Treasurer/CFO to produce all money, bonds, or other securities of the Board, which shall then be counted by the Board or a committee of the Board. A certificate setting forth the exact amount of such money, bonds, or other securities and signed by the representatives making such count shall be entered into the records of the Board.

R.C. 117.11, 117.115, 3313.27

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Book	Policy Manual
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Revised Policy - Vol. 44, No. 1

7540.02 - **DIGITAL CONTENT AND ACCESSIBILITY**~~WEB ACCESSIBILITY, CONTENT, APPS, AND SERVICES~~

A. Creating Digital Content~~for Web Pages/Sites, Apps, and Services~~

The Board of Education authorizes staff members **(X)** and students **[END OF OPTION]** to create content **for the District's website and District-approved/affiliated apps and services**, apps, and services (see Bylaw 0100 - Definitions) **("digital content")**~~that are hosted by the Board on its servers or District-affiliated servers (i.e., servers the Board pays to use or otherwise sanctions the use of) and/or published on the Internet.~~

District-generated and school-related digital content~~The content, apps, and services~~ must comply with State and Federal law (e.g., copyright laws, Children's Internet Protection Act ("CIPA"), Section 504 of the Rehabilitation Act of 1973 ("Section 504"), Americans with Disabilities Act ("ADA"), and Children's Online Privacy Protection Act ("COPPA")) and reflect the professional image/brand of the District, its employees, and students. **District-generated digital content**~~Content, apps, and services~~ must be consistent with the Board's Mission Statement **and is, and staff-created content, apps, and services are** subject to prior review and approval of the Superintendent before being published on the **District's website or District-approved/affiliated apps and services**~~Internet and/or used with students.~~

[NOTE: CHOOSE ONE (1), BOTH, OR NONE OF THE FOLLOWING OPTIONS.]

[X] **School-related student-created content for the Board's website or District-approved/affiliated apps and services are subject to Policy 5722 - School-Sponsored Publications and Productions**~~Student-created content, apps, and services are subject to Policy 5722 - School-Sponsored Publications and Productions.~~

~~**[]** Creation of school-related content by students for the Board's website or District-approved/affiliated apps and services must be done under the supervision of a District staff member. The creation of content, apps, and services by students must be done under the supervision of a professional staff member.~~

[END OF OPTIONS]

B. Purpose of Digital Content~~of District Web Pages/Sites, Apps, and Services~~

The purpose of **digital content, apps, and services** covered by this policy is to educate, inform, and communicate. The following criteria shall ~~be used to~~ guide the development of **District-generated digital content**~~such content, apps, and services:~~

1. Educate

Digital content~~Content~~ should be suitable for and usable by students and teachers to support the curriculum and the Board's Objectives as listed in the Board's Strategic Plan.

2. Inform

Digital content~~Content~~ may inform the community about the school, teachers, students, or departments,

including information about curriculum, events, class projects, student activities, and departmental policies.

3. Communicate

Digital content may communicate information about the plans, policies, and operations of the District to members of the public and other persons who may be interested in and/or affected by District matters.

The information **published on the Board's website and District-approved/affiliated apps/services** should reflect and support the Board's Mission Statement, Educational Philosophy, and School Improvement Process.

When the **digital** content includes a photograph or personally identifiable information relating to a student, the Board will abide by the provisions of Policy 8330 - Student Records.

Under no circumstances **is District-generated digital content** ~~are District-created content, apps, and services~~ to be used for commercial purposes, advertising, political lobbying, or to provide financial gains for any individual. Included in this prohibition is the fact no **digital content published** ~~content contained~~ on the District's website may: (1) include statements or other items that support or oppose a candidate for public office; the investigation, prosecution, or recall of a public official; or passage of a tax levy or bond issue; (2) link to a website of another organization if the other website includes such a message; or (3) communicate information that supports or opposes any labor organization or any action by, on behalf of, or against any labor organization.

[X] Under no circumstances **shall a staff member post on their personal web pages/websites or private digital accounts (i.e., non-District-approved/affiliated apps/services)** ~~is staff member created content, apps, and services, including personal web pages/websites, to be used to post~~ student progress reports, grades, class assignments, or any other similar class-related material. Employees are required to use the **Board's website or District-approved/affiliated apps/services** ~~Board specified website, app, or service (e.g., _____)~~ **[Progressbook/PowerSchool/Infinite Campus]** for the purpose of conveying information to students and/or parents. **[END OF OPTION]**

[X] Staff members are prohibited from requiring students to go to the staff member's personal web pages/websites and/or private digital accounts (i.e., non-District-approved/affiliated apps/services) (including, but not limited to, the staff member's personal accounts on Facebook, Instagram, Pinterest, YouTube Channel(s), or TikTok site(s)) ~~(including, but not limited to, their Facebook, Instagram, Pinterest pages, YouTube Channel(s), or TikTok sites)~~ to check grades, obtain class assignments and/or class-related materials, and/or to turn in assignments. **[END OF OPTION]**

[X] If a staff member creates **digital content** ~~content, apps, and/or services~~ related to the staff member's class, it must be hosted on the Board's **website or a District-approved/affiliated app/service** ~~server or a District-affiliated server~~. **[END OF OPTION]**

[X] The Board's website, including school-specific websites, shall be generally open/available to the public unless specific digital content is unique to a specific child and/or includes student personally identifiable information, in which case the information must be password-protected or access to it must be otherwise restricted. When digital content involving student personally identifiable information or information concerning coursework particular to a specific student's classes/assignments is password-protected/access is otherwise restricted, the student's parent(s)/guardian(s) will continue to have access to that digital content. ~~Unless the content, apps, and services contain student personally identifiable information, Board-sponsored websites, apps, and services that are published on the Internet should not be password-protected or otherwise contain restricted access features, whereby only employees, student(s), or other limited groups of people can access the site. Community members, parents, employees, staff, students, and other website users will generally be given full access to the Board's website(s), apps, and services.~~ **[END OF OPTION]**

Digital content published on the Board's website ~~Web content, apps, and services~~ should reflect an understanding that both internal and external audiences will be viewing the information.

The District's website(s) and web pages, apps, and services must be hosted on Board-owned or District-affiliated servers.

The Superintendent shall prepare administrative guidelines defining the rules and standards applicable to staff ~~()~~ and students **[END OF OPTION]** who publish digital content on the Board's website and District-approved/affiliated apps/services ~~the use of the Board's website and the creation of content, apps, and services by staff () and students~~ **[END OF OPTION]**.

The Board retains all proprietary rights related to the design of and content for its website(s) **and any apps/services it operates and/or is affiliated with,** ~~apps, and services,~~ absent written agreement to the contrary.

In order for a student's school work (i.e., work that is created in **or for a class** ~~a class, at school,~~ or as part of a school-sponsored extracurricular activity) to be displayed on the Board's website, the student (who is eighteen (18) years of age or older) or the student's parent (if the student is seventeen (17) years of age or younger) must provide written permission and expressly license its display without cost to the Board.

Likewise, prior written permission from a student (who is eighteen (18) years of age or older) or the student's parent (if the student is seventeen (17) years of age or younger) is necessary for a student to be identified by name on the Board's website.

C. **Accessibility of Web Content and Mobile Apps** ~~Website Accessibility~~

The District is committed to providing persons with disabilities an opportunity equal to that of persons without disabilities to participate in the District's programs, benefits, and services, including those delivered through electronic and information technology, except where doing so would impose an undue burden or create a fundamental alteration. The District is further committed to ensuring persons with disabilities are able to acquire the same information, engage in the same interactions, and enjoy the same benefits and services within the same timeframe as persons without a disability, with substantially equivalent ease of use; that they are not excluded from participation in, denied the benefits of, or otherwise subjected to discrimination in any District programs, services, and activities delivered online **through the web or a mobile app,** as required by Section 504 and Title II of the ADA and their implementing regulations; and that they receive effective communication of the District's programs, services, and activities delivered **in person or** online.

This policy reflects the Board's commitment and intention to comply with the requirements of Section 504 of the Rehabilitation Act of 1973, 29 U.S.C. 794, 34 C.F.R. Part 104, Title II of the Americans With Disabilities Act of 1990, 42 U.S.C. 12131, and 28 C.F.R. Part 35 in all respects. **For purposes of this policy, "web content" means "information and sensory experience to be communicated to the user by means of a user agent, including code or markup that defines the content's structure, presentation, and interactions." Examples of web content include text, images, sounds, videos, controls, animations, and conventional electronic documents (e.g., content in the following electronic file formats: portable document formats ("PDF"), word processor file formats, presentation file formats, and spreadsheet file formats). Additionally, "mobile applications" ("mobile apps") means "software applications that are downloaded and designed to run on mobile devices, such as smartphones and tablets."**

1. **Technical Standards**

Web content and mobile apps that the District provides and/or makes available, directly or through contractual, licensing or other arrangements, shall comply with the World Wide Web Consortium's Web Content Accessibility Guidelines (WCAG) 2.1, Level AA standards, unless the Board can demonstrate that such compliance would result in a fundamental alteration in the nature of its programs, services, or activities, or an undue financial and administrative burden. ~~The District will adhere to the technical standards of compliance identified at _____ [Insert link to the District's website]. The District measures the accessibility of online content and functionality according to the World Wide Web Consortium's (W3C's) Web Content Accessibility Guidelines (WCAG) 2.0 Level AA and the Web Accessibility Initiative Accessible Rich Internet Applications Suite (WAI ARIA 1.1) for web content () _____ [insert another acceptable standard selected by the District — e.g., the Section 508 Information and Communication Technology Accessibility Standards published by the U.S. Access Board, which serves as the standards the Federal government uses for its own web sites] [END OF OPTION].~~

[DRAFTING NOTES:

- 1. Districts with a population of 50,000 or more residents must fully comply with WCAG 2.1, Level AA standards by April 24, 2026; Districts with fewer than 50,000 residents must fully comply with WCAG 2.1, Level AA standards by April 26, 2027.**
- 2. While the Department of Justice's Final Rule allows public entities to employ alternative designs, methods, or techniques if they provide equivalent or greater accessibility and usability, Neola does not recommend that approach. If a board wants to consider an alternative technical standard, it should consult with its legal counsel.] [DRAFTING NOTE: While OCR currently (as of December 2022) recommends WCAG 2.0 Level AA, WCAG 2.1 is gradually becoming the standard courts cite as the ADA accessibility standard that public entities should use for websites, mobile applications, and digital content compliance. Further, W3C published a working draft of WCAG 2.2 in August 2020 and a Candidate**

Recommendation draft of WCAG 2.2 in September 2022; a final version of WCAG 2.2 is expected to be released in early 2023. The W3C states that WCAG 2.0 and 2.1 remain its recommendation, but version 2.2 should be used to maximize future applicability of accessibility efforts. The W3C also encourages the use of the most current version of WCAG when developing or updating Web accessibility policies.]

Notwithstanding the preceding, Federal regulations provide for the following content types to have limited exemption from the WCAG 2.1, Level AA requirements:

- a. Archived web content (provided all four (4) Federal criteria are met).
- b. Preexisting conventional electronic documents (with specific restrictions).
- c. Third party content that is not created pursuant to a contract between the Board and a third party.
- d. Password-protected documents pertaining to a specific student or account.
- e. Preexisting social media posts.

Even when the preceding exceptions apply, the District, however, will still provide effective communication and reasonable modifications in accordance with the ADA.

In addition, documents currently used for accessing District programs, services, programs, and/or activities do not qualify for the above exceptions, regardless of creation date.

When a person with a disability cannot access District-generated or affiliated web content or mobile apps that meet WCAG 2.1, Level AA standards, the District will: (1) provide alternate means of access to the same information and functionality; (2) make reasonable modifications to policies, practices, or procedures; (3) ensure effective communication through appropriate auxiliary aids and services; and (4) respond to accommodation requests within _____ () [INSERT TIMEFRAME] business days. Such accommodations may include: (a) alternative document formats (large print, Braille, audio); (b) telephone or in-person assistance for online services; or (c) email or mail delivery of information typically accessed online.

2. **DigitalWeb** Accessibility Coordinator

The Board designates its ~~()~~ Section 504/ADA Compliance Coordinator(s) **(X)** Technology Director ~~()~~ _____ **[END OF OPTIONS]** as the District's **DigitalWeb** Accessibility Coordinator(s). **(X)** That individual ~~()~~ Those individuals ~~()~~ is ~~()~~ are **[END OF OPTIONS]** responsible for coordinating and implementing this policy.

~~[]~~ The Board commits to providing the DigitalWeb Accessibility Coordinator with sufficient resources and authority to coordinate and implement this policy and any corresponding guideline(s), subject to oversight by the Superintendent and the Board.

[SELECT OPTION #1 OR OPTION #2]

~~[]~~ **[OPTION #1]**

See Board Policy 2260.01 for the Section 504/ADA Compliance Coordinator's(s') contact information.

[END OF OPTION #1]

~~[]~~ **[OPTION #2]**

The District's **DigitalWeb** Accessibility Coordinator(s) can be reached at _____ **Director of Technology 625 Broad Street, Wadsworth, Ohio 44281 330-336-3571** _____ **[Insert name or title, address, e-mail, phone].**

[END OF OPTION #2]

3. Third Party Content

Links included on the Board's website and District-approved/affiliated mobile apps that pertain to its **programs, activities, and/or services** ~~website(s), apps, and services that pertain to its programs, benefits,~~

~~and/or services~~ must also meet the above criteria and comply with State and Federal law (e.g. copyright laws, CIPA, Section 504, ADA, and COPPA). **The District's Digital Accessibility Coordinator(s) or designee(s) will vet online content available on the Board's website and through District-approved/affiliated mobile apps that are related to the District's programs, activities, and/or services for compliance with this criteria for all new content published on the District's website and mobile apps after adoption of this policy.** ~~While the District strives to provide access through its website to online content provided or developed by third parties (including vendors, video sharing websites, and other sources of online/digital content) that is in an accessible format, it is not always feasible. The District's administrators and staff, however, are aware of this requirement with respect to the selection of online content provided to students. The District's Web Accessibility Coordinator(s) or designee(s) will vet online content available on its website, apps, and services that are related to the District's programs, benefits, and/or services for compliance with this criteria for all new content published on the District's website, apps, and services after adoption of this policy.~~

Content posted by third parties (e.g., members of the public) on District platforms is exempt from the WCAG 2.1, Level AA requirements. Those platforms, however, along with content posted by the District staff or contractors, must be fully compliant.

Additionally, nothing herein ~~Nothing in the preceding paragraph, however,~~ shall prevent the District from including links on **its website(s) and apps/services to** ~~the Board's website(s), apps, and services to:~~

- a. recognized news/media outlets (e.g., local newspapers' websites, local television stations' websites); or
- b. websites, services, and/or apps that are developed and hosted by outside vendors or organizations that are not part of the District's program, benefits, or services.

The Board recognizes that such third party websites may contain advertisements that are not age-appropriate or consistent with the requirements of Policy 9700.01, AG 9700B, and State and Federal law.

4. Regular Audits

The District will, under the direction of the ~~Digital~~**Web** Accessibility Coordinator(s) or designee(s), at regular intervals, audit the District's **digital content to ensure it meets the required technical standards** ~~online content and measure this content against the technical standards adopted above.~~

~~[] This audit will occur () quarterly () semi-annually () at least annually () with quarterly monitoring of high-priority content and newly published materials [OR] () annually (), with quarterly monitoring of high-priority content and newly published materials [END OF INTERNAL OPTIONS]. no less than once every two (2) years [END OF OPTION]~~

~~[SELECT OPTION 1 OR OPTION 2]~~

~~[] [OPTION 1]~~

~~[] The audit must be documented () and include compliance assessment reports, identified accessibility barriers, remediation plans with specific timelines, vendor compliance status, and user complaint tracking and resolution. [END OF INTERNAL OPTION]~~

~~[END OF OPTION 1]~~

~~[] [OPTION 2]~~

[X] If problems are identified through the audit, such problems will be documented, evaluated, and if necessary, remediated within a reasonable period.

[END OF OPTION 2]

[END OF OPTIONS] ~~If problems are identified through the audit, such problems will be documented, evaluated, and if necessary, remediated within a reasonable period of time.~~

5. Reporting Concerns or Possible Violations

If a person accessing the District's **web content and/or District-approved/affiliated mobile apps** ~~website(s), apps, or services~~ (e.g., a student, prospective student, employee, guest, or visitor) ("user") believes that

specific web content and/or a mobile app has violated the WCAG 2.1, Level AA standards, the user may contact the Digitalthe District has violated the technical standards identified above in its online content, the user may contact a/the Web Accessibility Coordinator with any accessibility concerns. The user may also file a formal complaint utilizing the procedures set out in Board Policy 2260.01 relating to Section 504 and Title II.

D. Instructional Use of Apps/ServicesApps and Services

The Board authorizes the use of apps and services to supplement and enhance learning opportunities for students, either in the classroom or for extended learning outside the classroom.

~~[SELECT OPTION 1 OR 2]~~

~~[] [OPTION 1]~~

The Board requires the ~~()~~ Superintendent ~~()~~ ~~[END OF OPTION]~~ pre-approve each app/serviceapp and/or service that a teacher intends to use to supplement and enhance student learning. To be approved, the app/serviceapp and/or service must have a FERPA-compliant privacy policy, as well as comply with all requirements of the COPPA, CIPA, and Section 504/ADA, including the WCAG 2.1, Level AA accessibility standards and CIPA ~~()~~ and Section 504 and the ADA ~~[END OF OPTION]~~.

~~[END OF OPTION 1]~~

~~[] [OPTION 2]~~

A teacher who elects to supplement and enhance student learning through the use of apps/servicesapps and/or services is responsible for verifying/certifying to the **(X)** Superintendent ~~()~~ ~~[END OF OPTION]~~ that the app/serviceapp and/or service has a FERPA-compliant privacy policy and it complies with all requirements of the COPPA, CIPA, and Section 54/ADA, including the WCAG 2.1, Level AA accessibility standards and CIPA ~~()~~ and Section 504 and the ADA ~~[END OF OPTION]~~.

[END OF OPTION 2]

[END OF OPTIONS]

The Board further requires **(X)** the use of a Board-issued e-mail address in the login process for District-approved/affiliated apps/services **(X)** prior written parental permission for a student seventeen (17) years of age or younger to use the student's personal e-mail address in the login process for District-approved/affiliated apps/services ~~[END OF OPTION]~~.

E. Training

The District will provide ~~()~~ annual ~~()~~ periodic ~~[END OF OPTION]~~ training for its employees who:

1. create web content, documents, or multimedia materials;
2. manage the Board's website and digital services;
3. select and contract with technology vendors; and
4. work on online communications. The training should cover:

~~[CHOOSE OPTION 1 OR OPTION 2]~~

~~[] [OPTION 1]~~

- a. WCAG 2.1, Level AA guidelines and success criteria;
- b. accessible document creation (PDFs, Word, PowerPoint);
- c. alternative text requirements for images and media;
- d. video captioning and audio description requirements;

- e. ~~accessible form and navigation design;~~
- f. ~~color contrast and visual design standards;~~
- g. ~~vendor accessibility evaluation criteria; and~~
- h. ~~the District's responsibilities under Title II of the ADA, including its grievance procedures.~~

[END OF OPTION 1]

[] [OPTION 2]

~~this Policy and responsibilities associated with the specified staff members' roles related to implementation of this policy and ensuring the District's digital content is appropriate and accessible.~~

[END OF OPTION 2]

[END OF OPTIONS] The District will provide () annual () periodic **[END OF OPTION]** training for its employees who are responsible for creating web content or distributing information online so that these employees are aware of this Policy and understand their roles and responsibilities with respect to web design and creation and/or uploading of documents and multimedia content.

~~[] Such training shall be facilitated by qualified individuals with demonstrated knowledge, skill, and experience concerning the accessibility standards and ADA compliancean individual with sufficient knowledge, skill, and experience to understand and employ the technical standards set forth in Board policies and administrative guidelines. **[END OF OPTION]**~~

~~[] New employees in covered positions must complete accessibility training within _____ **[INSERT TIMEFRAME]** of hire. **[END OF OPTION]**~~

F. One-Way Communication Using the District Website and/or District-Approved/Affiliated Apps/Services, Apps, and Services

The Board approves the use of its website ~~and District-approved/affiliated apps/services/web pages, apps, and services~~ to promote school activities and inform stakeholders and the general public about District news and operations.

Such communications constitute public records that will be archived.

When the Board or Superintendent designates communications distributed via ~~the District's website and/or District-approved/affiliated apps/services~~ District web pages/sites, apps, and services to be one-way communication, public comments are not solicited or desired, and the website ~~or app/service, app, or service~~ is to be considered a nonpublic forum.

If the District uses an ~~app/service~~ app and/or web service that does not allow the District to block or deactivate public comments, the District's use of that ~~app/service~~ app and web service is subject to Policy 7544 - Use of Social Media, unless the District is able to automatically withhold all public comments.

If unsolicited public comments can be automatically withheld, the District will retain the comments in accordance with its adopted record retention schedule (see AG 8310A – Public Records and AG 8310E - Record Retention and Disposal), but it will not review or consider those comments.

[DRAFTING NOTE: Districts are advised to adopt a new category of records that covers such "hidden public comments" on social media. Unless dictated by State law, retention periods established by the District for such unsolicited communications should be limited.]

R.C. 9.03

O.A.G. Opinion No. 2002-01

28 C.F.R. Part 35, Subpart H (Nondiscrimination on the Basis of Disability; Accessibility of Web Information and Services of State and Local Government Entities – Effective 6/24/2024)

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Legal

R.C. 9.03

O.A.G. Opinion No. 2002-01

28 C.F.R. Part 35, Subpart H (Nondiscrimination on the Basis of Disability;
Accessibility of Web Information and Services of State and Local Government Entities
Effective 6/24/2024)

Book	Policy Manual
Section	Vol. 44, No. 1 - August 2025
Title	Vol. 44, No. 1 - August 2025 Rescind ELECTRONIC DATA PROCESSING DISASTER RECOVERY PLAN
Code	po7541
Status	From Neola
Adopted	November 19, 2007

Rescind Policy - Vol. 44, No. 1

7541 ELECTRONIC DATA PROCESSING DISASTER RECOVERY PLAN

The Board of Education is committed to maintaining and protecting the District's Information System. The Board believes that a complete and accurate Information System which includes educational, student, fiscal and personnel information is vital to the Board's ability to deliver uninterrupted educational service to the community it represents. To that end, the Superintendent, in conjunction with the Treasurer, is directed to develop, test and maintain an *Electronic Data Processing Disaster Recovery Plan* for use in the event a disaster should disable the District's electronic data processing equipment.

The Plan may include:

- A. ~~[] a reciprocal agreement with a neighboring school district or data acquisition site, which outlines the scope of reciprocal services such as access to the computer facility of the alternative, computer time and personnel assistance, and costs;~~
- B. ~~[] adequate equipment insurance;~~
- C. ~~[] a list of the applications that are used by the District;~~
- D. ~~[] procedures used to backup all programs and data on a daily, monthly, quarterly and year end basis;~~
- E. ~~[] backup storage off site;~~
- F. ~~[] maintenance agreements for hardware and software (including, but not limited to the operating system);~~
- G. ~~[] a list of vendor contacts to be called for the immediate replacement of disabled equipment or corrupted software;~~
- H. ~~[] as a last resort, the procedure to create payroll checks and budgetary checks, and perform other necessary accounting functions, manually.~~
- I. ~~[] _____ [OTHER].~~

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Book	Policy Manual
Section	Ready for Production September 2025
Title	Vol. 44, No. 1 - August 2025 Revised CONTINUITY OF ORGANIZATIONAL OPERATIONS PLAN
Code	po8300
Status	
Adopted	June 12, 2017
Last Revised	April 10, 2023

Revised Policy - Vol. 44, No. 1

8300 - CONTINUITY OF ORGANIZATIONAL OPERATIONS PLAN

The Board of Education shall develop and implement a Continuity of Organizational Operations Plan ("COOP") to enable it to conduct, if necessary, essential functions and critical services and operations (e.g., teaching and learning, transportation, business services, communication, computer/network systems support, facilities, maintenance, and safety and security) under all hazards/conditions. The District's COOP shall be (X) consistent with ~~() a component of [END OF OPTIONS]~~ the District's School Safety Emergency Management Plan (see Policy 8400 - School Safety). Having a plan to recover from any type of crisis/emergency/disaster, regardless of its severity or the consequences of the incident/event strengthens the District's resilience so it can operate with minimal impact on its primary mission/responsibility to educate the students enrolled in the District, involves teaching and learning, personnel, facilities, technology, transportation, food service, and other functional resources. ~~The Continuity of Organizational Operations Plan (COOP) provides the District with the capability of conducting its essential operations under all threats and conditions, with or without warning. Having a plan to recover from any type of disaster regardless of the severity and consequences of the emergency is critical to the recovery of operations and minimizing the impact on the District's teaching and learning, personnel, facilities, technology, transportation, food service, and other functional resources.~~

Scope of the Continuity Plan

The primary objective of the COOP is to restore the District's critical operational/business functions and the learning environment as quickly as possible after a crisis/emergency/disaster or threat event occurs. [] The COOP shall include strategies aimed at resuming instruction and crucial business functions within _____ () [ENTER AMOUNT] () days () hours [END OF INTERNAL OPTIONS] [DRAFTING NOTE: Select a time period in which to restart district essential operations — e.g., two (2) school days, five (5) business days, forty-eight (48) hours.] of the disruption, along with procedures to implement secure remote work and instruction in a crisis/emergency/disaster, identify alternative sites and technology redundancy, and provide incident response integration with the District's cybersecurity incident management protocols. [END OF OPTIONAL SENTENCE]

The District will use the following process to achieve essential function resilience (i.e., business and learning continuity):

- A. Identify essential functions;
- B. determine planning factors needed to accomplish the essential functions (e.g., staff and organization, equipment and systems, information and data sites);
- C. conduct risk assessments for each planning factor; and
- D. identify and implement continuity options.

~~Because the COOP contains sensitive information, by law, it functions and the learning environment as quickly as possible after a crisis or threat event occurs. A COOP contains critical and sensitive information that is confidential and exempt from public disclosure.~~

Planning for the continuity of operations of a school system in the aftermath of a disaster is a complex task. The current threat environment and recent emergencies, including acts of nature, accidents, technological emergencies, cybersecurity incidents (including data breaches, ransomware, and denial of service attacks), and terrorist threats and attacks, cyberattacks, and terrorist attacks and threats, have increased the need for viable continuity capabilities and plans that enable the District to resume and continue the essential functions in an all-hazards environment across a full spectrum of crises/emergencies/disasters. emergencies. Such conditions have increased the importance of having continuity plans in place that provide stability of essential functions across the various levels of public government and private enterprises.

The planning and development of continuity of an organizational operations plan, as well as the ongoing review, testing, and revision of such a plan, is important for the overall District () as well as and also for each school () and department in the District [END OF OPTIONS]. [DRAFTING NOTE: While the preceding optional language is true, they do not need to be included if a district wants to simply state that its COOP is important to the district as a whole. The following sentence, however, is not optional and emphasizes the necessity for individual schools and departments to have individualized continuity of operation plans in place to address their unique needs and circumstances.] Each school and operational department (e.g., transportation, information technology (Each school and operational department (e.g., transportation, information technology "IT"), food service, and student services) shall maintain a site/department-specific COOP aligned with the District-wide COOP. The site/department-specific COOPs are subject to annual submission to and review by the Superintendent.

The District-wide plan describes how the District will respond as a total organization to a given emergency and describes the centralized resources and how they will be organized to implement command and control necessary to function during the life cycle of the event. Individual school and department plans shall contain the details related to the continuity plan for those specific sites and functional areas to prepare for an incident/event, communicate throughout the duration of the incident/event, assess the impact of the incident/event on essential functions in the school/department, respond to the incident/event, and detail what will be done to recover from the incident/event. contain the details related to the continuity plan for those specific sites and functional areas to prepare for an event, communicate throughout the duration of an event, assess the impact of an event on essential functions in the unit, respond to the event, and detail what will be done to recover from the event.

The COOP shall account for the needs of all students and staff, including individuals with disabilities, English learners, and students requiring health and/or behavioral supports in compliance with the Individuals with Disabilities Education Improvement Act ("IDEA"), Section 504 of the Rehabilitation Act of 1973 ("Section 504"), and the Americans with Disabilities Act ("ADA").

Preparation for, response to, and recovery from a disaster affecting administrative, educational, and support functions of the District's operations requires the cooperative efforts of external organizations, in partnership with the functional areas supporting the business of the District. This includes local government agencies, law enforcement, emergency management, medical services, and vendors necessary to District operations. The COOP outlines and coordinates all efforts by the District, in cooperation with other local and State agencies and businesses, to restore the essential functions of the District post-incident/event. post-disaster.

The Superintendent shall provide that all relevant staff receive () annual (X) periodic [END OF OPTIONS] training on their roles in the COOP.

Key components of the COOP shall be communicated to employees, students, and families as appropriate.

The Superintendent shall develop and recommend the COOP for Board of Education review and approval; however, the COOP shall be considered a confidential document not subject to release under State public records laws (i.e., O.R.C. 149.433), and accordingly, no copies shall be provided for public review.

The Superintendent shall conduct an annual review and update, as necessary, to the COOP. Additionally, the Superintendent shall conduct annual table-top exercises to assess the expected effectiveness of the COOP and after-action reviews post-incident/event. See Policy 8400 – School Safety (which discusses the conduct of annual emergency management tests). The Superintendent shall conduct () an annual () a periodic [END OF OPTION] review of the COOP.

R.C. 9.65, 149.433

FEMA's Continuity Guidance Circular (2024 Update)

Guide for Developing High-Quality School Emergency Operation Plans

The Role of Districts in Developing High-Quality School Emergency Operation Plans: A Companion to the School Guide Readiness and Emergency Management for Schools (REMS): Technical Assistance Center

Ohio School Safety Center (a division of the Ohio Department of Public Safety)

National Incident Management System (NIMS)

Legal

R.C. 9.65, 149.433

FEMA's Continuity Guidance Circular (2024 Update)

Guide for Developing High-Quality School Emergency Operation Plans

The Role of Districts in Developing High-Quality School Emergency Operation Plans:
A Companion to the School Guide

Readiness and Emergency Management for Schools (REMS): Technical Assistance
Center

Ohio School Safety Center (a division of the Ohio Department of Public Safety)

National Incident Management System (NIMS)

Book	Policy Manual
Section	Ready for Production September 2025
Title	Vol. 44, No. 1 - August 2025 Revised INFORMATION SECURITY
Code	po8305
Status	
Adopted	June 12, 2017
Last Revised	April 10, 2023

Revised Policy - Vol. 44, No. 1

8305 - INFORMATION SECURITY

The District collects, classifies, and retains data/information from and about students, staff, vendors/contractors, and other individuals, about programs and initiatives undertaken by the school system, and about and related to the business of the District. This data/information may be in hard copy or digital format and may be stored in the District or off-site with a third party provider.

Data/Information collected by the District shall be classified as Confidential, Controlled, or Published. **The Superintendent shall define "Confidential," "Controlled," and "Published" in administrative guidelines and provide examples of data/information in each classification.** Data/Information will be considered Controlled until identified otherwise.

Protecting District Information Resources (as defined in Bylaw 0100) is of paramount importance. Information security requires everyone's active participation to keep the District's data/information secure. This includes Board of Education members, staff members/employees, students, parents, contractors/vendors, and visitors who use District Information & Technology Resources (as defined in Bylaw 0100). **If an employee suspects, discovers, and/or determines that a security breach has occurred, the employee shall promptly notify the employee's immediate supervisor and the Superintendent. The employee should follow up their oral notification in writing. The Superintendent will determine and implement the steps necessary to correct the unauthorized access and, as applicable, provide notification to those individuals whose personal information may have been compromised.**

Staff members and individuals associated with the District through their affiliation with a District contractor/vendor. ~~Individuals~~ who are granted access to data/information collected and retained by the District must follow established procedures so that the data/information is protected and preserved. Board members, administrators, and all District staff members ~~(-X)~~, as well as contractors, vendors, and their employees, ~~[END OF OPTION]~~ granted access to data/information retained by the District are required to certify annually that they shall comply with the established information security protocols pertaining to District data/information. Further, all **persons granted access by the District** ~~individuals granted access~~ to Confidential Data/Information retained by the District must certify annually that they will comply with the information security protocols pertaining to Confidential Data/Information. **For staff members, completing** ~~Completing~~ the appropriate section of the Staff Technology Acceptable Use and Safety form (Form 7540.04 F1) shall provide this certification.

All Board members, staff members/employees, students, contractors/vendors, and visitors who have access to Board-owned or managed data/information must maintain the security of that data/information and the District Technology Resources on which it is stored. **The Superintendent shall conduct an annual risk assessment related to the access and security of the District's Data/Information. Further, the District will maintain audit logs for access to Confidential Data/Information and regularly review such logs to detect unauthorized activity.**

District information security procedures shall comply with applicable Federal and State law including, but not limited to, the Family Educational Rights and Privacy Act ("FERPA"), Protection of Pupil Rights Amendment ("PPRA"), Children's Online Privacy Protection Act ("COPPA"), Ohio Revised Code § 3319.321, and Ohio Revised Code § 1347.12 regarding data breaches.

If an individual has any questions concerning whether this Policy and/or its related administrative guidelines apply to them or how they apply to them, the individual should contact the District's Technology Director or Information Technology Department/Office.

The Superintendent shall develop administrative guidelines that set forth the internal controls necessary to provide for the collection, classification, retention, access, and security of District Data/Information.

Further, the Superintendent is charged with developing a program and/or procedures that can be implemented in the event of a cybersecurity incident, whether it involves an inadvertent or intentional unauthorized release or breach of data/information. The program/procedures shall comply with the District's legal requirements as delineated below. In particular, in the event of a breach involving personally identifiable information, the District shall notify affected individuals and/or government officials in accordance with State and Federal law. ~~Further, the Superintendent is charged with developing procedures that can be implemented in the event of an unauthorized release or breach of data/information. These procedures shall comply with the District's legal requirements if such a breach of personally identifiable information occurs.~~

Cybersecurity incident" means any of the following:

- A. A substantial loss of confidentiality, integrity, or availability of a covered entity's information system or network;
- B. A serious impact on the safety and resiliency of a covered entity's operational systems and processes;
- C. A disruption of a covered entity's ability to engage in business or industrial operations, or deliver goods or services;
or
- D. Unauthorized access to an entity's information system or network, or nonpublic information contained therein, that is facilitated through or is caused by:
 - 1. a compromise of a cloud service provider, managed service provider, or other third party data hosting provider; or
 - 2. a supply chain compromise.

"Cybersecurity incident" does not include mere threats of disruption as extortion; events perpetrated in good faith in response to a request by the system owner or operator; or lawfully authorized activity of a United States, State, local, tribal, or territorial government entity.

"Ransomware incident" means a malicious cybersecurity incident in which a person or entity introduces software that gains unauthorized access to or encrypts, modifies, or otherwise renders unavailable a political subdivision's information technology systems or data and thereafter, the person or entity demands a ransom to prevent the publication of the data, restore access to the data, or otherwise remediate the impact of the software.

Cybersecurity Program

The District's cybersecurity program shall be designed to safeguard the District's data, information technology, and information technology resources to ensure availability, confidentiality, and integrity. The program shall be consistent with generally accepted best practices for cybersecurity, such as the National Institute of Standards and Technology's cybersecurity framework and the Center for Internet Security's cybersecurity best practices, and may include, but is not limited to, the following:

- A. Identify and address the critical functions and cybersecurity risks facing the District.
- B. Identify the potential impacts of a cybersecurity breach.
- C. Specify mechanisms to detect potential threats and cybersecurity events.
- D. Specify procedures for the District to establish communication channels, analyze incidents, and take actions to contain cybersecurity incidents.
- E. Establish procedures for the repair of infrastructure impacted by a cybersecurity incident, and the maintenance of security after the incident.
- F. Establish cybersecurity training requirements for all Board employees; the frequency, duration, and detail of which shall correspond to the duties of each employee. **[DRAFTING NOTE: Annual cybersecurity training provided]**

by the State, and training provided by the Ohio Persistent Cyber Improvement program of the Ohio Cyber Range Institute, will satisfy this requirement.]

~~[] It is the policy of the Board — if the District is experiencing a ransomware incident — not to pay or otherwise comply with a ransom demand unless the Board formally adopts a resolution to approve such a payment or compliance with the ransom demand. If that occurs, the resolution will specifically state why the payment or compliance with the ransom demand is in the District's best interest. [END OF OPTION]~~

[DRAFTING NOTE: The Board need not include this option in its policy, but action consistent with this statement is required by law.]

Following a cybersecurity incident or ransomware incident, the Superintendent shall notify:

- A. The Executive Director of the Division of Homeland Security within the Department of Public Safety, as soon as possible, but not later than seven (7) days after the District discovers the incident.
- B. The Auditor of State, as soon as possible, but not later than thirty (30) days after the District discovers the incident.

Any records, documents, or reports related to the District's cybersecurity program and framework, along with the reports of a cybersecurity incident or ransomware incident addressed in the preceding paragraph, are not public records under R.C. 149.43. Similarly, a record identifying cybersecurity-related software, hardware, goods, and services that are being considered for procurement, have been procured, or are being used by the District, including the vendor name, product name, project name, or project description, is a security record under R.C. 149.433.

All staff members (X) and contractors ~~[END OF OPTION]~~ with access to Controlled and/or Confidential Data/Information must complete ~~()~~ annual ~~[END OF OPTION]~~ training on data privacy, information security practices (e.g., internal controls applicable to the data/information that they collect and have access to and for which they are responsible for the security protocols), and breach response protocols. ~~The Superintendent shall require staff members to participate in training related to the internal controls applicable to the data/information that they collect and have access to and for which they are responsible for the security protocols.~~

Third party contractors/vendors who require access to Confidential Data/Information collected and retained by the District will be informed of relevant Board policies that govern access to and use of Information Resources, including the duty to safeguard the confidentiality of such data/information. Additionally, all contracts with third party contractors/vendors (e.g., technology providers) who access District Data/Information shall include provisions addressing data security, breach notification, data ownership, confidentiality, and destruction upon termination. Further, a contract between a technology provider and the District shall ensure appropriate security safeguards for education records and include both of the following:

- A. a restriction on unauthorized access by the technology provider's employees or contractors; and
- B. a requirement that the technology provider's employees or contractors may be authorized to access education records only as necessary to fulfill the official duties of the employee or contractor.

Failure to adhere to this Policy and its related administrative guidelines may put data/information collected and retained by the District at risk. Employees who violate this policy and/or its related administrative guidelines may be disciplined, up to and including termination of employment and/or referral to law enforcement. Students who violate this Policy and/or its related administrative guidelines will be disciplined, up to and including expulsion and/or referral to law enforcement. [X] Contractors/Vendors who violate this Policy and/or its related administrative guidelines may face termination of their business relationships with and/or legal action by the District. ~~[END OF OPTION]~~ Parents and visitors who violate this Policy and/or its related administrative guidelines may be denied access to the District's Information & Technology Resources.

At least annually, the Superintendent shall conduct ~~an () an annual () a periodic [END OF OPTION]~~ assessment of risk related to the access to and security of the data/information collected and retained by the District.

R.C. 9.64, 1347.12, 3319.325, 3319.326

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Legal

R.C. 9.64, 1347.12, 3319.325, 3319.326

Book	Policy Manual
Section	Ready for Production September 2025
Title	Vol. 44, No. 1 - August 2025 Revised SCHOOL SAFETY
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Status	
Adopted	November 19, 2007
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Revised Policy - Vol. 44, No. 1

8400 - SCHOOL SAFETY

The Board of Education is committed to maintaining a safe and drug-free environment in all of the District's schools. The Board believes that school crime and violence are multifaceted problems that need to be addressed in a manner that utilizes all available resources in the community through a coordinated effort of School District personnel, law enforcement agencies, and families. The Board further believes that all school employees (including administrators, professional staff, and support staff) and local law enforcement officials must work together to provide for the safety and welfare of students while they are at school or a school-related event or are on their way to and from school. The Board also believes that the first step in addressing school crime and violence is to assess the extent and nature of the problem(s) or threat, and then plan and implement strategies that promote school safety and minimize the likelihood of school crime and violence.

Emergency Management Plan ("EMP")

To that end, the Superintendent shall develop and adopt a comprehensive Emergency Management Plan ("EMP") for each building in the District. The EMP shall be submitted on standard forms developed and made available by the Ohio Department of Public Safety ("ODPS"). In developing the EMP for each building, the Superintendent shall involve community law enforcement and safety officials (including, but not limited to, law enforcement, fire, emergency medical personnel, mental health providers, local health departments, school safety and security contacts, and any local divisions having county-wide emergency management), parents/guardians of students who are assigned to the building, and teachers and nonteaching employees assigned to the building (hereinafter, collectively referred to as "stakeholders"). Each EMP shall contain the name, title (if applicable), contact information, and signature of each stakeholder (i.e., person involved in the development of the EMP); the signature shall affirm that the stakeholder was offered the opportunity to provide feedback (it does not mean or require that the stakeholder approve the EMP).

In developing the EMP, the Superintendent shall examine the environmental conditions and operations of each building to determine potential hazards to student and staff safety. The Superintendent shall further propose operating changes to promote the prevention of potentially dangerous problems and circumstances. The Superintendent shall incorporate remediation strategies into the EMP for any building where documented safety problems have occurred.

The EMP for each school building shall include a protocol that addresses student use of cellular telephones during an active threat or emergency.

Each EMP will consist of six (6) parts:

- A. The emergency operations plan shall consist of a single document to address all hazards that may negatively impact the school including, but not limited to, active shooter, hostage, bomb threat, act of terrorism, infectious diseases or pandemic, severe weather, bullying, threats of violence or threats to life, and any other natural, technological, or human-caused events that the Superintendent knew or should have reasonably known about that compromise the health or safety of students, employees, administrators, or property. The document will include:
 1. a hazard identification and risk analysis (i.e., a process to identify hazards and assess the vulnerability associated with each);

2. an all-hazards emergency operations plan organized around five (5) mission areas: prevention, protection, mitigation, response, and recovery;

The plan shall be consistent with the National Incident Management System ("NIMS") principles.

3. the access and functional needs of the students, teachers, and staff;
4. education for students, staff, and administrators to avoid, deter, or stop an imminent crime or safety issue, threatened or actual;
5. procedures for notifying law enforcement, fire, EMS, emergency management, mental health providers, public health officials, and other outside experts who could assist in responding to and recovering from an emergency;
6. a threat assessment plan developed as prescribed by Ohio Revised Code Section 5502.263, including a protocol for school threat assessment teams established pursuant to Ohio Revised Code Section 3313.669; **[DRAFTING NOTE: A building may use the model policy and protocol developed by the Department of Public Safety.]**

The plan shall be updated and revised at least every three (3) years from the previous date of compliance to reflect lessons learned and best practices to continually improve the plan. The areas of improvement identified in the emergency management test and actual emergencies at the school buildings will be a source for lessons learned.

7. **(X)** the use of temporary door-locking devices as permitted by **and in accordance with law. ()** (i.e., they ~~must be approved by the Principal and noted on the certificate of occupancy for the school building, which is subject to the criteria set forth in O.A.C. 4501:5-1-01(B)(1)(d))~~ **[END OF OPTION]**.law.

B. A floor plan unique to each floor of the building.

C. A site plan that includes all building property and surrounding property.

D. An emergency contact information sheet.

E. Stakeholder signatures.

F. Proof of completion of an approved threat assessment training program for each member of the building's threat assessment team.

The Superintendent shall submit an electronic copy of each building's EMP to the Director of Public Safety not less than once every three (3) years, whenever a major modification to the building requires changes to the procedures outlined in the EMP, and whenever the information on the emergency contact information sheet changes. The Superintendent shall also file a copy of the current, updated EMP with the following:

A. each law enforcement agency that has jurisdiction over the school building; and

B. upon request, the local fire department, emergency medical service organization, and county emergency management agency serving the area in which the building is located.

The Superintendent will also file copies of updated EMPs with the Director of Public Safety and the above agencies within ten (10) calendar days after adoption of the revised EMPs.

The District's EMPs are security records and not public records. The Superintendent shall keep a copy of the District's EMPs in a secure location.

The Superintendent shall annually review the District's previously developed and adopted EMPs and certify that the plan, emergency contact information sheet, floor plan, and site plan are current and accurate. The certification shall be completed through the School Safety Plan Portal between January 1 and July 1 of each year.

The Superintendent shall prepare and conduct at least one (1) emergency management test each year during the three (3) year annual review cycle, in accordance with rules adopted pursuant to Ohio Revised Code Section 5502.262(F). The Emergency Management tests must meet the following requirements: (1) be a scheduled event at least two (2) of the years; one (1) actual emergency may be used during the three (3) year plan cycle if an after-action report is produced with the involvement of stakeholders (i.e., at least one (1) representative from law enforcement, fire, EMA, EMS, and a mental

health provider and public health official); (2) the type of test shall be a tabletop, functional or full-scale, as defined in O.A.C. 4501:5-1, and each type shall be used once every three (3) years; and (3) the test must include at least one (1) hazard from the hazard analysis identified in the emergency operations plan and at least one (1) functional content area. The test should include at least one (1) representative from law enforcement, fire, EMA, EMS, and a mental health provider, and a public health official.

~~[SELECT OPTION #1 OR OPTION #2]~~

~~[] [OPTION #1]~~

~~Students will not participate in the emergency management test.~~

~~[END OF OPTION #1]~~

☒ [OPTION #2]

Students may participate in the emergency management test at the discretion of the Principal. In deciding whether, and to what extent, to involve students in an emergency management test, the Superintendent and Principal should consider what benefit student inclusion in the emergency management test may have on the student population's preparation for an emergency and to enhance the safety of students in the building. The Principal should also consider age-appropriate participation, guidance, trauma-informed best practice, and training in preparation for students' participation in the test.

~~[END OF OPTION #2]~~

~~[END OF OPTIONS]~~

~~[DRAFTING NOTE: If OPTION #2 is selected, it is strongly advised that the District select the following optional language, which is only listed as an option because O.A.C 4501:5-1 does not make it mandatory—however, it does state schools should obtain parental consent if students are going to participate in the emergency management test.]~~

~~[] Parental consent is required prior to student participation in the emergency management test. [END OF OPTION]~~

The Superintendent shall submit an after-action report to the Department of Public Safety no later than thirty (30) days after the emergency management test documenting the following: 1) date/time/weather/length of exercise; 2) the type of discussion/operations based exercise; 3) the scenario utilized; 4) the hazard(s) utilized (including providing safety data sheets, as appropriate); 5) the functional content area(s) utilized; and 6) identification of at least three (3) strengths and at least three (3) improvement areas of the EMP discovered as a result of the emergency management test. The after-action report shall be submitted on standardized forms developed and made available by the Department of Public Safety.

The Superintendent shall grant access to each school building in the District to law enforcement personnel and any local fire department, emergency medical service organization, and/or county emergency management agency that has requested a copy of the EMP, to enable such personnel and entities to conduct training sessions for responding to threats and emergency events affecting the school building. Such access shall be provided outside of student instructional hours, and the Superintendent shall be present in the building during the training sessions.

Prior to the opening day of each school year, the Superintendent shall inform each enrolled student and the student's parent/legal guardian of the procedures to be used to notify parents in the event of an emergency or a serious threat to safety. Any student that enrolls in the school after the annual notification, along with their parent/legal guardian, shall be provided with the requisite notification upon enrollment. ~~enrolled in the school after the annual notification, and their parent/legal guardian, shall be notified upon enrollment.~~ Also, see Policy 8420 - Emergency Situations at Schools.

The District shall include the 988 Suicide and Crisis Lifeline telephone number on all of the following (if provided or used by the school):

- A. Student identification cards;
- B. Planners issued to students; and
- C. Any electronic portal administered by the District or school that may be accessed by students.

Threat Assessment

Behavioral threat assessment is a fact-based, systematic process designed to identify, assess, and manage potentially dangerous or violent situations. The threat assessment process shall be embedded within a comprehensive, multitiered system of supports ("MTSS") that involves interdisciplinary, collaborative partnerships focusing on prevention. The District will use a behavioral threat assessment model, including threat assessment teams, to address in a proactive manner the prevention of targeted violence by identifying areas of concern, gathering information, assessing the likelihood of violence, initiating appropriate interventions and violence mitigation strategies, and provide ongoing evaluation to increase positive outcomes for individuals and enhance overall school safety. The aim of the process is to emphasize the provision of interventions and supports, and not just punishment. Ultimately, the primary purpose of a threat assessment is to address concerning behavior (including prohibited behaviors), respond to concerning communications, and minimize the risk of targeted violence at school.

As dictated by the Safety and Violence Education Students ("SAVE Students") Act, the District will use a multidisciplinary decision-making process to conduct threat assessments and develop and implement interventions for students whose behavior indicates they may pose a risk of harm to the school community and/or themselves (see Policy 5350 - Student Health, Well-Being, and Suicide Prevention). Specifically, the Board directs the Superintendent to create a threat assessment team for each school building in the District serving grades six (6) through twelve (12). Each team shall be multidisciplinary, when possible; the Principal will ordinarily serve as the team's leader and the team may include school administrators, mental health professionals (e.g., school psychologists, school counselors, social workers), school resource officers (where appropriate), and other relevant personnel (e.g., instructional staff). Each member of a threat assessment team is required to complete an approved threat assessment training program upon appointment and once every three (3) years thereafter. As noted above, the District shall include proof of completion of the approved training by each team member in the EMPs and annual certifications submitted to the Director of Public Safety. Per State law, threat assessment team members are not liable for damages in a civil action for injury, death, or loss to person or property allegedly arising from a team member's execution of duties related to school safety unless the team member's act or omission constitutes willful or wanton misconduct.

The Ohio School Safety Center ("OSSC"), which is part of the Ohio Department of Public Safety, has developed the Ohio School Behavioral Threat Assessment Model Policy and Protocol: A Guide for School Personnel and Law Enforcement. This protocol, or an alternative evidence-based behavioral threat assessment model, shall serve as the foundation of the District's efforts to identify students of concern so that their behaviors can be mitigated to the point that they no longer pose a threat.

The following individuals may be subject to a behavioral threat assessment:

- A. Students: current, former, and prospective
- B. Employees: current, former, and prospective
- C. Parents/guardians of students/non-custodial parents or relatives
- D. Persons who are (or have been) in a relationship with faculty, staff, or students
- E. Contractors, vendors, or other visitors
- F. Unaffiliated persons

Research shows that individuals who plan to commit violent acts against schools often share their plans with someone. Consequently, the District ~~[DRAFTING NOTE: Select one (1) of the following options]~~

☒ has registered with the SaferOH tip line operated by the Department of Public Safety to facilitate the receipt of anonymous reports of concerning behavior and/or communications. **[END OF OPTION]**

[OR]

~~() has entered into an agreement with an anonymous reporting program that meets the following requirements:~~

- ~~A. operates twenty four (24) hours per day, seven (7) days per week;~~
- ~~B. forwards reported information to and coordinates with the appropriate school threat assessment teams and law enforcement and public safety agencies as required under the District's EMPs;~~
- ~~C. will be promoted in each District school to inform students about the reporting program and its reporting methods; and~~

- ~~D. complies with Ohio Revised Code Sections 149.433 and 3319.321 and the Family Educational Rights and Privacy Act of 1974, 20 U.S.C. 1232g.~~

~~**[END OF OPTION] [DRAFTING NOTE: If the District enters into an agreement with an anonymous reporting program provider, it must specify in the agreement that the provider must annually submit a report to the Department of Public Safety and the Department of Education and Workforce identifying the number of anonymous reports made through the reporting program and the method by which they were received, disaggregated by school.]**~~

~~**[END OF OPTIONS]**~~

The Superintendent shall comply with all reporting requirements set forth in R.C. 3313.669 related to the District's (☒) participation in the SaferOH tip line ~~(☐) use of an anonymous reporting program~~ ~~**[END OF OPTIONS]**~~.

~~**[] The Board authorizes the Superintendent to determine whether to designate a student-led violence prevention club for each school building in the District serving grades six (6) through twelve (12). If a student-led violence club is established in a building, it shall (1) be open to all members of the student body; (2) have at least one (1) identified adult advisor; (3) implement and sustain suicide and violence prevention and social inclusion training and awareness activities in a manner consistent with R.C. 3301.221; and (4) foster opportunities for student leadership development. [END OF OPTION]**~~

The threat assessment process is centered upon an analysis of the facts and evidence of behavior in a given situation. The appraisal of risk in a threat assessment focuses on actions, communications, and specific circumstances that might suggest that an individual intends to cause physical harm and is engaged in planning or preparing for that event.

The Team will meet when the Principal learns a student has made a threat of violence or engages in concerning communications or behaviors that suggest the likelihood of a threatening situation.

The Team is empowered to gather information, evaluate facts, and make a determination as to whether a given student poses a threat of self-harm or violence to others. If an inquiry indicates that there is a risk of self-harm or violence in a specific situation, the Team may collaborate with others to develop and implement a written plan to manage or reduce the threat.

The Board authorizes the Superintendent to create guidelines for the purpose of:

- A. identifying team participants by position and role;
- B. requiring team participants to undergo appropriate training;
- C. defining the nature and extent of behavior or communication that would trigger a threat assessment and/or action pursuant to a threat assessment, including the threshold for law enforcement;
- D. establishing assessment procedures that include practices for maintaining documentation, identifying sources of information, reviewing records, and conducting interviews;
- E. stating when and how parents/guardians of the student making the threat shall be notified and involved;
- F. designating the individuals (by position) who are responsible for gathering and investigating information;
- G. identifying the steps and procedures to be followed from initiation to conclusion of the threat assessment inquiry or investigation;
- H. identifying risk management options (e.g., interventions and supports, and the imposition of disciplinary consequences, as appropriate) to enact once an assessment is complete, including creating an individualized management plan to mitigate identified risks;
- I. creating and promoting a safe school climate built on a culture of safety, respect, trust, and emotional support, and one that encourages communication and empowers students to share their concerns;
- J. providing training for all stakeholders, including school personnel, students, parents, and law enforcement (as applicable).

Board employees, volunteers, and other school community members, including students and parents, shall immediately report to the Superintendent or Principal any expression of intent to harm another person or other statements or behaviors that suggest a student may intend to commit an act of violence.

Nothing in this policy overrides or replaces an individual's responsibility to contact 911 in an emergency.

Regardless of threat assessment activities or protocols, disciplinary action and referral to law enforcement shall occur as required by State law and Board policy.

Threat assessment team members shall maintain student confidentiality at all times as required by Board Policy 8330 - Student Records, and State and Federal law.

Safe and Drug-Free Schools

As a part of the EMP, the Board shall verify that it has procedures in place for keeping schools safe and drug-free that include (see also, Form 8330 F15 entitled Checklist of Policies and Guidelines Addressing Safe and Drug-Free Schools):

- A. appropriate and effective school discipline policies that prohibit disorderly conduct, the illegal possession of weapons, and the illegal use, possession, distribution, and sale of tobacco, alcohol, and other drugs by students;
- B. security procedures at school and while students are on the way to and from school;
- C. prevention activities that are designed to maintain safe, disciplined, and drug-free environments;
- D. a code of conduct or policy for all students that clearly states the responsibilities of students, teachers, and administrators in maintaining a classroom environment that:
 - 1. allows a teacher to communicate effectively to all students in the class;
 - 2. allows all students in the class the opportunity to learn;
 - 3. has consequences that are fair and developmentally appropriate;
 - 4. considers the student and the circumstances of the situation; and
 - 5. is enforced accordingly.

Persistently Dangerous Schools

The Board recognizes that State and Federal law require that the District report annually incidents which meet the statutory definition of violent criminal offenses that occur in a school, on school grounds, on a school conveyance, or at a school-sponsored activity. It is further understood that the State Department of Education and Workforce will then use this data to determine whether or not a school is considered persistently dangerous as defined by State policy.

Pursuant to the Board's stated intent to provide a safe school environment, the school administrators are expected to respond appropriately to any and all violations of the Student Code of Conduct, especially those of a serious, violent nature. In any year where the number of reportable incidents of violent criminal offenses in any school exceed the threshold number established in State policy, the Superintendent shall **[CHOOSE ONE (1) OF THE FOLLOWING OPTIONS]**

~~() discuss this at the annual meeting for the purpose of reviewing the EMP so that a plan of corrective action can be developed and implemented in an effort to reduce the number of these incidents in the subsequent year. [END OF OPTION]~~

(X) convene a meeting of the building administrator, representative(s) of the local law enforcement **(X)** agency ~~()~~ agencies **[END OF INTERNAL OPTIONS]**, and any other individuals deemed appropriate for the purpose of developing a plan of corrective action that can be implemented in an effort to reduce the number of these incidents in the subsequent year. **[END OF OPTION]**

[END OF OPTIONS]

The Superintendent shall make a report to the Board about this plan of corrective action and shall recommend approval and adoption of it.

In the unexpected event that the number of reportable incidents in three (3) consecutive school years exceeds the statutory threshold and the school is identified as persistently dangerous, students attending the school shall have the choice option as provided in Policy 5113.02 and AG 5113.02.

In addition, the Superintendent shall **[CHOOSE ONE (1) OF THE FOLLOWING OPTIONS]**

~~() discuss the school's designation as a persistently dangerous school at the annual meeting for the purpose of reviewing the EMP so that a plan of corrective action can be developed and implemented in an effort to reduce the number of these incidents in the subsequent year. [END OF OPTION]~~

(X) convene a meeting of the building administrator, representative(s) of the local law enforcement (X) agency ~~() agencies [END OF INTERNAL OPTIONS]~~, and any other individuals deemed appropriate for the purpose of developing a plan of corrective action that can be implemented in an effort to reduce the number of these incidents in the subsequent year. **[END OF OPTION]**

~~[END OF OPTIONS]~~

~~[] If a school in a neighboring district is identified as persistently dangerous and there is not another school in that district, the District will admit students from that school in accordance with Board Policy 5113.02. [END OF OPTION]~~

Victims of Violent Crime

The Board further recognizes that, despite the diligent efforts of school administrators and staff to provide a safe school environment, an individual student may be a victim of a violent crime in a school, on school grounds, on a school conveyance, or at a school-sponsored activity. In accordance with Federal and State law, the parents of the eligible student shall have the choice options provided by Policy 5113.02 and AG 5113.02.

A.C. 4501:5-1-01

R.C. 9.65, 149.433

R.C. 3313.669, 3313.6610, 3313.6611, 5502.262, 5502.263

20 U.S.C. 6301 et seq.

Ohio Department of Public Safety - Model Threat Assessment Plan

Public Law 107-110

Title IX, Section 9532 of the Elementary and Secondary Education Act, as amended

Ohio Department of Public Safety – Ohio School Behavioral Threat Assessment Model Plan: A Guide for School Personnel and Law Enforcement Officers

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A.C. 4501:5-1-01

R.C. 9.65, 149.433

R.C. 3313.669, 3313.6610, 3313.6611, 5502.262, 5502.263

20 U.S.C. 6301 et seq.

Ohio Department of Public Safety - Model Threat Assessment Plan

Public Law 107-110

Title IX, Section 9532 of the Elementary and Secondary Education Act, as amended

Ohio Department of Public Safety Ohio School Behavioral Threat Assessment Model Plan: A Guide for School Personnel and Law Enforcement Officers

Book	Policy Manual
Section	Ready for Production September 2025
Title	Copy of TRANSPORTATION FOR NON-ROUTINE TRIPS
Code	po8640
Status	
Adopted	November 19, 2007
Last Revised	April 8, 2024

8640 - **TRANSPORTATION FOR NON-ROUTINE TRIPS**

The Board of Education shall use regular and/or vehicles other than school buses (e.g. vans) for transportation of passengers for purposes other than regularly scheduled routes to and from school (e.g. field trips and other district-sponsored trips).

The transportation for all field trips and other District-sponsored trips is to be by vehicles owned or approved by the District and driven by approved drivers. Exceptions must have the approval of the Superintendent.

The Board shall assume transportation costs for a certain number of approved field trips.

The Board shall provide the vehicles for all other trips including co-curricular, athletic, and other extra-curricular trips, but a mileage charge and personnel charge shall be assessed to cover the cost of the driver and fuel. This charge is to be paid from a designated fund.

Transportation may be limited by the availability of vehicles, drivers, and scheduling and will not be available when needed for general school purposes.

All field trips shall be supervised by members of the staff. All other District-sponsored trips shall be supervised by either staff members or adults from the sponsoring organization. Any time students are on the vehicle, at least one (1) sponsor, chaperone, or staff member is expected to ride in the vehicle as well as to supervise students upon return to the District and while they are waiting for rides home. A certificated person licensed as a school bus driver may serve as a chaperone and driver concurrently.

All students are expected to ride the approved vehicle to and from each activity. A special request must be made to the staff member or sponsor by the parent, in writing or in person, to allow an exception.

District students not affiliated with the trip activity, nondistrict students, and/or children of preschool age shall not be permitted to ride on the trip vehicle, unless given permission by the Superintendent or designee.

No student is allowed to drive on any trip. An exception may be made by the principal on an individual basis provided the student's parent/guardian(s) provides written authorization and release from liability using Form 5515 F2 – Parental Authorization and Release from Liability Form and does not transport any other student.

Students may be permitted to eat and/or drink on the bus for non-routine trips during which the students on the bus are supervised by a chaperone(s), who is not the bus driver.

Revised 2/8/10
Revised 4/11/16
Revised 3/13/23

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Legal A.C. 3301-83-16

R.C. 3327.08, 3327.13, 3327.14, 3327.013

Cross References

[po8600 - TRANSPORTATION](#)

[po8600.04 - BUS DRIVER CERTIFICATION](#)

[po8650 - TRANSPORTATION BY VEHICLES OTHER THAN SCHOOL BUSES](#)

[po8660 - INCIDENTAL TRANSPORTATION OF STUDENTS BY PRIVATE VEHICLE](#)

Book	Policy Manual
Section	Ready for Production September 2025
Title	Vol. 44, No. 1 - August 2025 Revised STUDENT ABUSE AND NEGLECT
Code	po8462
Status	
Adopted	November 19, 2007
Last Revised	April 10, 2023

Revised Policy - Vol. 44, No. 1

8462 - STUDENT ABUSE AND NEGLECT

The Board of Education is concerned with the physical and mental well-being of the students of this District and will cooperate in the identification and reporting of cases of child abuse or neglect in accordance with law.

Every Board official and employee who, in connection with their position, knows or suspects child abuse or neglect must immediately report that knowledge or suspicion to a public children's services or local law enforcement agency. Such reporting is required in every case that reasonably indicates that a child under the age of eighteen (18) or a physically or mentally disabled child under the age of twenty-one (21) has been abused (physically or mentally) or neglected or faces the threat of being abused or neglected.

[X] The Board official and employee making the report shall also notify the appropriate administrator according to the District's Reporting Procedure for Student Abuse or Neglect (**X**) and shall secure prompt medical attention to any such injuries reported **[END OF OPTION]**. ~~**[END OF OPTIONAL SENTENCE]**~~

Each Principal should be mindful of the possibility of physical or mental abuse being inflicted on a student by an employee. Any such instances, whether real or alleged, should be dealt with in accordance with the administrative guidelines established by the Superintendent. Board officials and employees must report suspected abuse to a public children's services or local law enforcement agency, even when the suspected abuser is another official or employee.

The identity of the reporting person shall be confidential, subject only to disclosure by consent or court order. Information concerning alleged child abuse of a student is confidential information and is not to be shared with any unauthorized person. A staff member who violates this policy may be subject to disciplinary action and/or civil and/or criminal penalties.

In accordance with law, the Board will provide appropriate instruction on personal safety and assault prevention to all students in grades K-6, and also will provide developmentally appropriate instruction in child sexual abuse prevention to all students in grades K-6 ~~() annually~~ **[END OF OPTION]**. Instruction for students in grades seven (7) through twelve (12) will include developmentally appropriate instruction in sexual violence prevention education. The parents/guardians of students who receive instruction related to dating violence prevention and sexual violence prevention will be notified that it is required curriculum, that they may examine the instructional materials upon request, and that a student may be excused from the instruction at the parent's/guardian's written request.

In addition, the Superintendent shall provide a program of in-service education for all nurses, teachers, counselors, school psychologists, mental health providers, and administrators who work in the District's elementary, middle, and high schools and any other personnel that the Board determines appropriate. The in-service education program will include school safety; violence prevention, including human trafficking content; youth suicide awareness and prevention; prevention of child abuse, **child sexual abuse**, substance abuse; promotion of positive youth development; and a review of Policy 5517.01 - Bullying and Other Forms of Aggressive Behavior. ~~The program shall include training on child sexual abuse prevention presented by law enforcement officers or prosecutors who have experience in handling cases involving child sexual abuse or child sexual violence.~~

The Board shall adopt or develop curriculum in consultation with public or private agencies or persons involved with youth suicide awareness and prevention and child sexual abuse prevention or child sexual violence prevention. ~~The Board shall adopt or adapt an evidence-based awareness and prevention curriculum developed in consultation with public or private~~

~~agencies or persons involved in child sexual abuse prevention or child sexual violence prevention approved by the Ohio Department of Education (ODE), or alternatively will utilize a suicide awareness and prevention curriculum that has been developed in consultation with public or private agencies/persons involved in youth suicide awareness and prevention and that has been approved by the ODE.~~

The in-service education provided to middle and high school employees shall include training in the prevention of dating violence.

All newly-employed mental health providers, nurses, teachers, counselors, school psychologists, and administrators who work in the District's elementary, middle, and high schools shall complete at least four (4) hours of in-service training within two (2) years of the date of employment.

Additional training must occur every two (2) years thereafter for suicide awareness and prevention, and every five (5) years thereafter for school safety, violence prevention, prevention of child abuse, prevention of substance abuse, and promotion of positive youth development.

The District shall be registered with the SaferOH tip line operated by the Department of Public Safety or shall enter into an agreement with an anonymous reporting program selected by the Board that meets the requirements set forth in law (R.C. 3313.6610).

The District shall submit data to the Ohio Department of Education and Workforce ("DEW") ~~("ODE")~~, in a manner prescribed by the Department, and to the Department of Public Safety at the end of the first full school year of the District's participation in the anonymous reporting program, and at the end of each school year thereafter, disaggregated by the school.

The data shall be considered records and are not public records under R.C. 149.433.

The Superintendent will promote and inform students about the selected program and its reporting methods.

A law enforcement officer or children's services agency investigating child abuse or neglect may interview a student on school grounds only in accordance with Board Policy 5540.

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Legal R.C. 149.433, 2151.421, 3313.60, 3313.6610, 3319.073, 3319.321
20 U.S.C. 1232g

Book	Policy Manual
Section	Ready for Production September 2025
Title	Copy of EQUIVALENT EDUCATION OUTSIDE THE SCHOOLS & PARTICIPATION IN EXTRA-CURRICULAR FOR STUDENTS NOT ENROLLED IN THE DISTRICT
Code	po9270
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Adopted	November 19, 2007
Last Revised	September 26, 2023

9270 - **EQUIVALENT EDUCATION OUTSIDE THE SCHOOLS & PARTICIPATION IN EXTRA-CURRICULAR FOR STUDENTS NOT ENROLLED IN THE DISTRICT**

The Board of Education encourages the enrollment of all school-age children resident in this District in public schools or in approved parochial or private schools so that they may enjoy the benefits of a well-planned educational program and the socialization possible in a group environment.

The Board recognizes its responsibility for assuring that every resident school-age child is enrolled in an approved school or is offered an equivalent education elsewhere and designates the Superintendent to act on its behalf.

Home Education

A parent electing to home-educate a child between the ages of six (6) and eighteen (18) shall provide notice to the Superintendent within five (5) calendar days after commencing home education, moving into the District, or withdrawing from the District or a nonpublic school, and by the thirtieth (30th) day of August each year thereafter. The notice shall include the parent's name and address, the child's name, and an assurance that the child will receive education in the following subject areas:

- A. English language arts
- B. Mathematics
- C. Science
- D. History
- E. Government
- F. Social Studies

The child's exemption from attending school shall be effective upon receipt of the notice. The Superintendent will send written acknowledgment of receipt of the notice within fourteen (14) calendar days. If there is evidence that a child exempt from school for home education is not receiving an education in the required subject areas, the child may be subject to truancy procedures in accordance with Policy 5200.

A qualified special education student who is home-educated may participate in the Junior Reserve Officers Training Corps ("JROTC") program at their resident school district without being enrolled in the district.

A child who is enrolled in the District following any period of home education shall be placed in the appropriate grade level, without discrimination or prejudice, in accordance with the policies of the Board.

Extra-Curricular Activity Participation of Students Not Enrolled in District

A student who is educated at home is permitted to participate in any extra-curricular activity offered in the School District to which the student would otherwise be assigned during the school year. If the District operates more than one (1) school that serves the student's grade level (as determined by the student's age and academic performance), the student shall be permitted to participate in the extra-curricular activities at the school to which the student would be assigned by the Superintendent pursuant to R.C. 3319.01. If the student elects to participate in an extra-curricular activity offered by the District, the student is not allowed to participate in that activity at another school or school district to which the student is not entitled to attend.

Similarly, a student who is enrolled in a nonpublic school is entitled to participate in any extra-curricular activity not offered by the nonpublic school in the school district to which the student would otherwise be assigned during the school year. If the District operates more than one (1) school that serves the student's grade level (as determined by the student's age and academic performance), the student shall be permitted to participate in that extra-curricular activity at the school to which the student would be assigned by the Superintendent pursuant to R.C. 3319.01.

The Superintendent may allow a student, who is educated at home and not entitled to attend school in the District pursuant to R.C. 3313.64 or R.C. 3313.65, to participate in any extra-curricular activity offered by the District if the district to which the student is entitled to attend does not offer that extra-curricular activity.

The Superintendent may allow a student, who is enrolled in a nonpublic school and not entitled to attend school in the District pursuant to R.C. 3313.64 or R.C. 3313.65, to participate in any extra-curricular activity offered by the District if the nonpublic school in which the student is enrolled does not offer the extra-curricular activity, and either of the following applies:

- A. the extra-curricular activity is not interscholastic athletics or interscholastic contests or competitions in music, drama, or forensics; or
- B. the extra-curricular activity is in an interscholastic athletic or interscholastic contest or competition in music, drama, or forensics.

In order to participate under this option, the nonpublic school must be located in the District. Prior to participation, the Superintendent must enter into a written agreement with the Superintendent of the public school district in which the student is entitled by law to attend that permits the student's participation. The written agreement must include a certification that the student has not participated in an interscholastic athletic or interscholastic contest or competition in music, drama, or forensics during the current school year. If the student has participated in an interscholastic athletic or interscholastic contest or competition in music, drama, or forensics, the student shall be ineligible to participate for the remainder of the school year.

Eligibility Requirements

In order to participate in any extra-curricular activity as detailed above, a student being educated at home or enrolled in a nonpublic school must be the appropriate age and grade level for the school that offers the extra-curricular activity and must fulfill the same academic, nonacademic, and financial requirements as any other participant as specified in Board policy, administrative guidelines, the student handbooks, and/or the Athletic Handbook. A student educated at home must meet the following academic requirements:

- A. If the student received home education in the preceding grade period, the student shall meet any academic requirements established by the State Board of Education for the continuation of home education.
- B. If the student did not receive home education in the preceding grading period, the student's academic performance during the preceding grading period shall have met any academic standards for eligibility to participate in the program established by the District.
- C. Eligibility for a student who leaves a school district mid-year for home education shall be determined based on an interim academic assessment issued by the district in which the student was enrolled based on the student's work while enrolled in the District.
- D. Any student who commences home education after the beginning of a school year and who is, at the time home education commences, ineligible to participate in an extra-curricular activity due to failure to meet academic standards or any other requirements of the District shall not participate in the extra-curricular activity until the student meets the academic requirements established by the State Board of Education for continuation of home education as verified by the Superintendent. No student shall be eligible to participate in the same semester in which the student is determined ineligible.

No eligible home educated or nonpublic school student will be charged any fees in excess of those fees charged to other students for participation in the same extra-curricular activity. No student will be denied the opportunity to participate in interscholastic athletics offered by a school in the District because the student has or is participating in a college credit plus program as long as the student fulfills all academic, nonacademic, and financial requirements.

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Revised 7/12/10

Revised 9/30/13

Revised 4/11/16

Revised 4/10/17

Revised 9/9/19

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A.C. 3301-34

R.C. 3313.5311, 3313.5312, 3313.5341, 3313.6110, 3321.03, 3321.04, 3321.042

Book	Administrative Guideline Manual
Section	Ready for Production September 2025
Title	Vol. 44, No. 1 - August 2025 Replacement ENGLISH LEARNERS PROFICIENCY PROGRAM
Code	ag2260F
Status	
Adopted	November 19, 2007

Replacement Guideline - Vol. 44, No. 1

2260F - ENGLISH LEARNERS PROFICIENCY PROGRAM

The Board of Education recognizes the importance of providing English language instruction to students in the District who are English Learners ("ELs"), including immigrant children and youth. English Learners are defined as students who are learning English as a second or additional language and require linguistic support to access and engage in the general education curriculum. The Board's English Learner Program ("EL Program") endeavors to help current and former ELs develop language and literacy proficiency and meet learning standards in all core content areas. The aim of the EL Program is to enable ELs to become competent in English skills in the domains of listening, speaking, reading, and writing, and effectively participate in the District's standard educational/instructional program, within a reasonable length of time. To ensure that ELs are properly identified, regularly assessed, provided with high-quality language and academic instruction, achieve English language proficiency, and meet the same challenging State academic content and student achievement standards as all students in the District are expected to meet, the Board will adhere to the procedures set forth in this guideline.

The EL Program is an essential component of the District's educational program and uses language instruction curricula/practices that are evidence-based and designed to effectively meet the special and diverse needs of ELs, including through oral language development, literacy support, and a focus on vocabulary across content areas. The overall instruction and curriculum content of the EL Program shall be based on the Ohio English Language Proficiency Standards and Ohio Learning Standards – Extended for English Language Proficiency, for ELs with the most significant cognitive disabilities.

The District is committed to providing ELs with meaningful access to grade-level core content instruction and remedying any academic deficits in a timely manner.

Identification and Assessment

Each student enrolling in the District for the first time is required to complete a Language Usage Survey to help school staff understand the child's language background and the child's family's preferred language communications so the District can best support the child's learning. ~~[] Current students may, on occasion, also be asked to fill out a Language Usage Survey.~~
[END OF OPTIONAL SENTENCE] Each completed survey will be included as part of the permanent record of each student in the District.

Students who identify that their home or native language(s) are other than English, or who come from environments where languages other than English are spoken, will take the Ohio English Language Proficiency Screener ("OELPS") to determine whether the child is an English Learner and needs special language assistance to effectively participate in the District's educational program. The OELPS tests English Language Proficiency in the domains of listening, speaking, reading, and writing. This assessment will be administered in accordance with the age and educational level of the student. Based on the assessment results, the District will determine whether the student is eligible to participate in its EL Program.

Parental Notification and Consent

If a student is identified as an English Learner and offered placement in the District's EL Program (i.e., language instructional educational program), the District will send written notice to the student's parent(s). Such notice shall be provided within thirty (30) calendar days of the child's enrollment in the District (i.e., the date on which the District has

both received documentation of enrollment and the student has commenced participation in learning opportunities) or within the first two (2) weeks of placement in the District's EL Program if the student enrolls after the start of the school year. The notice shall include the following information:

- A. the reasons for the identification of their child as an English Learner and in need of placement in a language instruction educational program;
- B. the child's level of English proficiency, how such level was assessed, and the status of the child's academic achievement;
- C. the methods of instruction used in the program in which their child is, or will be, participating and the methods of instruction used in other available programs, including how such programs differ in content, instructional goals, and the use of English and a native language in instruction;
- D. how the program in which their child is, or will be, participating will meet the educational strengths and needs of their child;
- E. how such a program will specifically help their child learn English and meet age-appropriate academic achievement standards for grade promotion and graduation;
- F. the specific exit requirements for the program, including the expected rate of transition from such program into classrooms that are not tailored for English Learners, and the expected rate of graduation from high school (including four (4) year adjusted cohort graduation rates and extended-year adjusted cohort graduation rates for such program);
- G. in the case of a child with a disability, how such a program meets the objectives of the student's individualized education program ("IEP"); and
- H. information pertaining to parental rights that includes written guidance — (1) detailing the right that parents have to have their child immediately removed from such program upon their request; (2) detailing the options that parents have to decline to enroll their child in such a program or to choose another program or method of instruction, if available; and (3) assisting parents in selecting among various programs and methods of instruction, if more than one (1) program or method is offered by the District.

Additionally, the notice will be communicated in a language the parent(s) can understand.

No student will be placed in the EL Program without the student's parent's consent. A parent whose child is receiving or is eligible to receive EL services (i.e., participate in the District's EL Program) has the right to decline ("opt-out") their child from the EL Program or particular EL services that are being offered. When a parent consents for their child to participate in the District's EL Program, the parent(s) will be given the opportunity to provide input into the student's program and will be regularly informed of the student's progress. If the student fails to make progress on measurable objectives, the Board shall provide the parent with timely notice of the lack of progress and how the District intends to address the lack of progress.

If a parent opts their child out of the District's EL Program, the child will remain an English Learner and will continue to take the annual evaluation (see below) until assessed as English language proficient. Additionally, the District will continue to periodically monitor the student's academic progress.

Placement and Services

Each student who is eligible to participate in the EL Program will be placed in a setting that is appropriate for the student's age, grade level, and language and educational needs.

In addition to placing a student in a setting that will help the student learn English and attain State academic content and achievement standards for grade promotion and graduation, the Board will provide additional services (based on the needs of individual students) that may include, but is not limited to, a translator in the home language of the student; individual language instruction; and/or individual instruction in core academic subjects.

To avoid improperly identifying students who are ELs as having a disability because of their limited English proficiency, the District will evaluate students who are English Learners for a disability in an appropriate language based on the students' needs and language skills.

Annual Evaluation

ELs will annually take the Ohio English Language Proficiency Assessment ("OELPA") to assess their progress to English proficiency and readiness to exit the EL Program. Like the OELPS, the OELPA assesses the proficiency of the ELs' English skills in the domains of listening, speaking, reading, and writing. Students will also be tested in the academic core content areas of reading/language arts, math, science, and social studies. The District will provide each student's parent(s) with the results of the tests so that the parent(s) will know how the student is progressing.

State-mandated Assessments

A. Testing of ELs

All ELs must participate in the Ohio State Tests ("OSTs") assigned to each student's grade level, regardless of the student's time in Ohio schools. The District will put in place supports and accommodations to help ELs meaningfully engage with and access the State assessments so they can demonstrate their knowledge in each of the core content areas for students in grades three (3) through eight (8), and the end-of-course tests required of High School students. In particular, ELs must be assessed in one (1) of the following manners by:

1. taking a State assessment in the same manner as it is administered to other students;
2. taking a State assessment with accommodations during testing (e.g., use of a word-to-work translation dictionary, extended time to take the test, etc.) that are tailored to the student's special needs; or
3. an alternate assessment method, including assessing the student in the student's native language. To that end, if a student is permitted to take a proficiency or achievement test in the student's native language, after three (3) consecutive years of enrollment in U.S. schools, such student must be assessed in reading/language arts in English. However, the student may continue to be assessed in the student's native language in other subject areas until they have achieved English language proficiency, regardless of how long they have been enrolled in U.S. schools.

Once a student has attained English language proficiency, all proficiency and achievement tests must be taken in English.

B. Exemptions

1. Exemption from nationally standardized assessment that measures college and career readiness: Any English Learner who has been enrolled in U.S. schools for less than two (2) years and for whom no appropriate accommodations are available based on guidance issued by the Ohio Department of Education and Workforce ("DEW") shall not be required to take the assessment required under Ohio Revised Code 3301.0712(B)(1). However, no English Learner will be prohibited from taking that assessment if the student chooses to do so.
2. Domain Exemptions: The District may exempt a student with a disability from a domain test if the student's disability prohibits the student from participating in the stated domain. The student's IEP team or Section 504 team may exempt a student from up to three (3) of the four (4) domain tests on the OELPA if the student cannot participate in the stated domain test(s) per the student's IEP or Section 504 Plan with existing accommodations – e.g., a student with a hearing impairment could be exempt from taking the listening domain test; a nonverbal student could be exempt from taking the speaking domain test. The domain exemption must be documented in the student's IEP or Section 504 Plan.

Exit Criteria and Procedures

ELs are eligible to participate in the District's EL Program until they are assessed to be Proficient (i.e., achieve 4s and/or 5s across all nonexempt domains on the annual OELPA).

Once proficient, a student will be reclassified as a former English Learner and will be monitored for a minimum of two (2) years. During this period, the District will monitor and regularly assess the former EL to verify (1) the student was not prematurely exited, (2) any academic deficits incurred as a result of participating in the EL Program have been remedied, and (3) the student is meaningfully participating in the District's standard program of instruction comparable to the student's never-EL peers.

ELs Participation Across the District's Programs and Activities

ELs have an equal opportunity to meaningfully participate in curricular, co-curricular, and extracurricular programs and activities. To that end, ELs are entitled to participate in the District's Gifted and Talented Education Program, and honors, AP, ~~() IB courses~~, **[END OF OPTION]** and other specialized programs just as their never-EL peers. Any evaluation or

testing procedures for admission into such classes or specialized programs shall not screen out ELs because of their English language proficiency levels.

The administration will monitor the extent to which ELs and former ELs are referred for and participate in the District's Gifted and Talented Education Program, and honors, AP, ~~() IEP courses, [END OF OPTION]~~ and other specialized programs as compared to their never-EL peers.

Data

The District will monitor the progress of all ELs in achieving English language proficiency and in acquiring content knowledge. This includes ELs who opt-out of the EL Program. The District will establish benchmarks for expected growth and take appropriate steps to assist ELs who are not making adequate progress toward those goals.

The District shall maintain records on all ELs indicating the annual increases in the number or percentage of students:

- A. making progress in learning English;
- B. attaining English proficiency by the end of the school year;
- C. making adequate yearly progress.

The District will collect data and report the number and percentage of former ELs meeting state academic standards for four (4) years following the student being determined to be proficient and existing the program.

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Book	Administrative Guideline Manual
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Revised Guideline - Vol. 44, No. 1

8305 - COLLECTION, CLASSIFICATION, RETENTION, ACCESS, AND SECURITY OF DISTRICT DATA/INFORMATION

District Information & Technology Resources (see definition in Bylaw 0100) are some of the most valuable assets owned by a District. A District produces, collects, and uses many different types of data/information in fulfilling its mission. Laws and Board of Education ~~policy~~**policies** mandate confidentiality and protection of certain types of data/information. District data/information shall be classified as Confidential, Controlled, or Published. Data/information will be considered Controlled until identified otherwise.

This administrative guideline aims to help District employees to classify any data/information created, stored, or transmitted by the District for the purposes of determining the level of protection required and applicable policies and laws.

This guideline applies to all types of data/information:

- A. Electronic data/information.
- B. Data/information recorded on paper.
- C. Data/information shared orally, visually, or by other means.

For purposes of this procedure, "Published Data/Information" means data/information made available to the public through posting to public websites, or distribution through e-mail, social media, print publications, or other media. This includes data/information that can be disclosed without restriction, such as unrestricted directory information, District maps, syllabi and course materials, and meeting minutes.

"Controlled Data/Information" means data/information that is not generally created or made available for public consumption, but may be subject to release through a public records request or pursuant to another State or Federal law. This includes operational/business records, select personnel information (e.g., employees' salaries), District expenditures, and internal communications that do not contain Confidential Data/Information.

"Confidential Data/Information" means data/information that is exempt or must be protected from unauthorized disclosure or public release based on State and/or Federal laws or regulations or applicable legal agreements. This includes "protected health information" covered by HIPAA, student records as defined by FERPA and State law, Social Security numbers, credit/debit card information, security records, personal employee information, critical infrastructure information (e.g., physical plant detail, IT systems information, system passwords, security plans, etc.), and documents protected by attorney-client privilege. **It also includes biometric identifiers that can be used for the automated or semi-automated recognition of an individual (such as fingerprints; handprints; retina patterns; iris patterns; genetic data, including a DNA sequence; voiceprints; gait patterns; facial templates; or faceprints), metadata, certain geolocation data, user login credentials, third party app data collected in/by the District, and a photograph, video, or audio file where such file contains a child's image or voice.**

Below is a summary of the minimum standard protection requirements for each category of data/information when being used or handled in a specific context (e.g., Confidential Data/Information sent in an e-mail message). These protection standards do not supersede any regulatory or contractual requirements for handling data/information. Some specific data/information sets, such as student records data/information, credit/debit card data/information, healthcare data/information, and financial accounting data/information may have stricter requirements in addition to the minimum standard requirements listed below.

Published Data/Information:

When it comes to Published Data/Information, there are no protection requirements **as related to:** ~~when it comes to:~~

- A. collecting/using it;
- B. granting access or sharing it, including disclosing it, publicly posting/publishing it, or electronically displaying it;
- C. exchanging it with third parties, services providers, cloud services, etc.;
- D. storing it on removable media (e.g., thumb drives, CDs, tapes, etc.);
- E. electronically transmitting it, including e-mailing it or sending it via other electronic messaging services/apps;
- F. printing, mailing, or faxing it; and
- G. disposing of it (subject to the District's record retention policy, a litigation hold, and administrative guidelines).

With respect to public records requests, Published Data/Information can be readily provided upon request; however, individuals who receive a request must coordinate with District administration before providing the information.

When Published Data/Information is stored or processed in a server environment and the server is connected to the District's network, the server must comply with Minimum Security Standards for Networked Devices. This requirement also applies to Published Data/Information stored in the cloud (e.g., OneDrive, Google Drive, Dropbox, etc.).

When Published Data/Information is stored or processed in an endpoint environment (e.g., a personal communication device (PCD) (as defined in Bylaw 0100), the endpoint device, if connected to the District's network, must comply with Minimum Security Standards for Networked Devices. ~~[] Minimum security standards for servers and devices shall be based on NIST SP 800-171 or subsequent guidance, and updated annually by the Technology Director/District Information Technology Department/Office. [END OF OPTION]~~

Controlled Data/Information

When it comes to Controlled Data/Information, there are no protection requirements **as related to:** ~~when it comes to:~~

- A. collecting or using it;
- B. storing it on removable media (e.g., thumb drives, CDs, tapes, etc.);
- C. electronically transmitting it, including e-mailing it or sending it via other electronic messaging services/apps, except reasonable methods shall be used to ensure Controlled Data/Information is only included in messages to authorized individuals or individuals with legitimate need-to-know access;
- D. disposing of it (subject to the District's record retention policy, a litigation hold, and administrative guidelines).

When it comes to Controlled Data/Information, reasonable methods must be used to ensure only authorized individuals or individuals with legitimate need-to-know access shared it. Further, reasonable methods must be used to ensure Controlled Data/Information is only disclosed or electronically displayed to authorized individuals or individuals with legitimate need-to-know access.

When it comes to storing, transmitting, and retrieving Controlled Data/Information with or utilizing third party service providers, cloud services, etc., reasonable methods must be used to ensure the third parties' responsibilities for confidentiality/privacy of the data/information are defined and documented.

Printed materials, including those being mailed or faxed, that contain Controlled Data/Information must be distributed or made available only to authorized individuals or individuals with legitimate need-to-know access.

Individuals who receive public records requests involving Controlled Data/Information must coordinate with District administration before providing the requested data/information.

When Controlled Data/Information is stored or processed in a server environment and the server is connected to the District's network, the server must comply with Minimum Security Standards for Networked Devices. This requirement also applies to Controlled Data/Information stored in the cloud (e.g., OneDrive, Google Drive, Dropbox, etc.).

When Controlled Data/Information is stored or processed in an endpoint environment (e.g., a PCD), the endpoint device, if connected to the District's network, must comply with Minimum Security Standards for Networked Devices.

Confidential Data/Information

When it comes to Confidential Data/Information, its collection and use are limited to authorized purposes as outlined in the District's privacy policy. Departments or schools that collect and/or use Confidential Data/Information must use District-provided or approved servers, devices, systems, and/or processes to handle this type of data/information.

~~**[]** If feasible, District web pages that are used to collect Confidential Data/Information will include a link to the District's privacy policy. **[END OF OPTION]**~~

Social Security numbers (SSNs) shall not be used to identify members of the District's community if there are reasonable alternatives. SSNs shall not be used as a username or a password.

When it comes to Confidential Data/Information, access shall be limited to authorized School District officials or agents with a legitimate academic or business interest and a need-to-know as outlined in the Board's privacy policy. All access shall be approved by an appropriate administrator ~~(-) and tracked in a manner that can be audited **[END OF OPTION]**~~. Before granting access to or exchanging Confidential Data/Information with third parties, service providers, cloud services, etc., contractual agreements that outline security responsibilities shall be in place ~~(-) after having been reviewed **[END OF OPTION]**~~ and approved by the Board's legal counsel.

Confidential Data/Information may not be disclosed without appropriate consent or unless required by law. Confidential Data/Information shall not be posted publicly; directory information, however, can be disclosed without consent, unless a student/parent opts out of the directory information disclosure.

Confidential Data/Information shall be displayed only to authorized and authenticated users of the District system, and where possible, identifying numbers or account numbers shall be, at least partially, masked or redacted.

Confidential Data/Information is typically not subject to release pursuant to a public records request. However, some public records requests may be fulfilled by redacting Confidential Data/Information in the record. Individuals who receive such requests must coordinate with District administration before responding to the request.

When Confidential Data/Information is stored or processed in a server environment, the server must comply with Minimum Security Standards for Confidential Devices. This requirement also applies to Confidential Data/Information stored in the cloud (e.g., OneDrive, Google Drive, Dropbox, etc.). **In particular, Confidential Data/Information may only be stored using District-approved platforms governed by active contracts that include breach notification and data protection clauses.**

When Confidential Data/Information is stored or processed in an endpoint environment (e.g., PCD), the endpoint device, if connected to the District's network, must comply with Minimum Security Standards for Networked Devices.

Storing credit/debit card data/information on servers or endpoint devices is not permitted.

Storing Confidential Data/Information on PCDs is not permitted unless expressly authorized by the Superintendent and stored in an encrypted file format, and the device automatically and securely locks when not in use.

~~**[DRAFTING NOTE: SELECT OPTION #1 OR OPTION #2]**~~

[X] [OPTION #1]

Unless expressly authorized by the Superintendent, Confidential Data/Information shall not be stored on removable media (e.g., thumb drives, CDs, tapes, etc.). Further, it is to be stored in an encrypted file format or within an encrypted volume, and media is to be stored in a physically secure environment, and the media is owned by the District.

~~**[END OF OPTION #1]**~~

~~**[] [OPTION #2]**~~

~~Storing of Confidential Data/Information is only allowed on District approved devices/systems that are adequate to protect that data (i.e., secure and encrypted).~~

[END OF OPTION #2]

Confidential Data/Information may only be electronically transmitted if it is in an encrypted file format or over a secure protocol or secure, authenticated connection. Confidential Data/Information may only be transmitted via e-mail or other electronic messaging service/platform if the data/information is contained within an encrypted/password-protected file attachment. Such messages may only be sent to authorized individuals or other individuals with a legitimate need-to-know.

Printed materials, including those being mailed or faxed, that contain Confidential Data/Information must be distributed or made available only to authorized individuals or individuals with legitimate need-to-know. Access to any area where printed records containing Confidential Data/Information are stored shall be limited by use of controls (e.g., locks, doors, monitoring, etc.) sufficient to prevent unauthorized entry.

SSNs shall not be printed on any card required to access services.

When ready for disposal, Confidential Data/Information shall be deleted and unrecoverable. Physical media (e.g., paper, CDs, tapes, etc.) should be destroyed so that Confidential Data/Information on the media cannot be recovered or reconstructed. All disposals must be consistent with State law.

~~[] Digital data shall be sanitized using NIST 800-88 Revision 1 standards. Departments must keep records of data destruction and device sanitization. [END OF OPTION]~~

The following are required:

- A. enforcement of this procedure throughout the District;
- B. a periodic assessment of risk on the procedure;
- C. training about classification, retention, access, and security of all District data/information;
- D. internal controls related to classification, retention, access, and security of all District data/information;
- E. () developing procedures for dealing with unauthorized release of District Confidential Data/Information (see AG 8305C).

~~[] Each District department shall annually assess data risk and provide data security training to employees with access to Controlled and/or Confidential Data/Information. [END OF OPTION]~~

Each District department is responsible for implementing, reviewing, and monitoring internal policies, practices, etc. to assure compliance with this guideline.

All procedures shall be consistent with public records laws and records retention plans and schedules as required by State and Federal laws and regulations.

Department administrators shall be responsible for ensuring employees' compliance. Repeat or egregious noncompliance must be documented and reported to the Superintendent under applicable Board policy. Noncompliance with these standards may incur the same types of disciplinary measures and consequences as violations of other Board policies, including progressive discipline, up to and including termination of employment, or, in the cases where students are involved, reporting of a Student Code of Conduct violation, or referral to law enforcement.

Any device that does not meet the minimum security requirements outlined in this standard must be removed from the District's business network, disabled, etc., as appropriate, until the device can comply with this standard.

Exceptions may be granted in cases where security risks are mitigated by alternative methods, or in cases where security risks are at a low, acceptable level and compliance with minimum security requirements would interfere with legitimate academic or business needs. To request a security exception, contact the District's Director of Information Technology.

Contracts with third party vendors that access personal data must include specific data breach obligations, including breach notification and data handling standards () and indemnification provisions. [END OF OPTION]

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Revised Guideline - Vol. 44, No. 1

8305A - INFORMATION SECURITY RESPONSIBILITIES

The District collects and maintains large amounts of data/information that must be protected and preserved.

To strengthen security of District Information & Technology Resources (see definition Bylaw 0100), the District has developed a series of information security policies available through the District's website. ~~For the full text of these policies, please see _____ [link].~~

For ~~user~~ convenience, a brief summary of the key requirements of these policies follows. ~~Please address any questions to the District's Information Technology Office at _____ [specify e-mail address] or call _____ [specify phone number].~~

All District employees who use District Information & Technology Resources ("users") ~~All computer users~~ are required to certify annually that 1) they have read the information security policies identified in this document, and 2) they understand and agree to abide by the information security policies applicable to them. Appropriate training will be provided to all users. ~~[] In addition, all users with access to the District's protected health information or personally identifiable information (e.g., social security numbers, credit/debit card information, etc.) are required to affirm that they will not store this information on mobile/portable storage devices without 1) obtaining prior authorization from the Superintendent, and 2) encrypting the data. [END OF OPTION]~~

Expectations for All Technology Users

This document summarizes the Board of Education's information security policies. Users of the District Information & Technology Resources must read these summaries and both understand and fulfill their responsibilities under the applicable policies.

- A. In many cases, operating system and application updates, along with malware protection, are all that stand between a computer and a system compromise or infection (i.e., a cybersecurity incident). The District Information & Technology Resources are regularly updated and provided malware protection.

~~(-) Users are responsible for verifying that their computers are configured to receive automated patches and ensuring the automated updates run so that security vulnerabilities are patched in a timely manner.~~

~~(-) Users must also verify that their malware protection is properly installed, updated, and is running the latest virus definitions.~~

~~(-) Users' school or department IT support staff is available to assist with these responsibilities.~~

~~[NOTE: END OF OPTION LANGUAGE; THE THIRD OPTION SHOULD BE SELECTED IF THE FIRST AND/OR SECOND OPTIONS ARE SELECTED.]~~

If District users access District Information & Technology Resources using personal communication devices ("PCDs"), they must verify that proper security measures are active on their devices.

B. No software is 100% effective in preventing ~~cybersecurity incidents~~ ~~compromises or infections (i.e., cybersecurity incidents)~~, and not all websites are safe. Users must be alert when using the Internet, especially on systems storing or processing protected and confidential data/information. One way to reduce the risk of compromise is to limit the user's non-work-related Internet activity.

C. [DRAFTING NOTE: SELECTION OPTION #1 OR OPTION #2]

[X] [OPTION #1]

Unless authorized and using a device that is capable of encrypting ~~electronic~~ ~~the~~ data/information, users are prohibited from storing ~~electronic~~ ~~District~~ Confidential Data/Information on the user's computing devices.

[END OF OPTION #1]

[] [OPTION #2]

~~Because confidential data/information exists in many forms (e.g., written, spoken, electronically recorded, printed, etc.), users are responsible for properly securing this data/information at all times. This may take the form of physical security (e.g., locked cabinets, locked doors, locked building) or through digital security (e.g., passwords, multifactor authentication ("MFA"), biometric identification, encryption). All users with access to the District's Confidential Data/Information are:~~

- ~~1. () prohibited from storing this data/information on any mobile computing device (e.g., laptop, tablet, smartphone) or portable storage device (e.g., flash drive) that is not encrypted;~~
- ~~2. () required to activate their devices' available security feature(s) that prevent direct access to the data/information on the device without first verifying the identity of the user via a secure method (e.g., passcodes, MFA, biometrics, user id/password);~~

~~This applies to both personal and District provided devices when District Confidential Data/Information (e.g., student records) may be stored on that device (e.g., e mail, student records, etc.). Users are prohibited from storing District Confidential Data/Information on any device that does not meet this basic level of security.~~

- ~~3. () prohibited from storing Confidential Data/Information on any mobile /portable storage device (e.g., USB flash cards, CD ROMs, etc.);~~
- ~~4. () prohibited from storing Confidential Data/Information on any mobile /portable storage device (e.g., USB flash cards, CD ROMs, etc.) that is not encrypted;~~
- ~~5. () prohibited from storing Confidential Data/Information on any mobile /portable storage device (e.g., USB flash cards, CD ROMs, etc.) that is not encrypted and password protected;~~
- ~~6. () allowed to store Confidential Data/Information on the District provided cloud storage (e.g., Microsoft OneDrive, Google Drive, etc.) — i.e., cloud storage systems that the District currently has a contract with, and the approved contract includes data security provisions. Use of other public cloud storage options for Confidential Data/Information is prohibited.~~

[END OF OPTION #2]

- D. District Confidential Data/Information includes many different types of data/information, such as social security numbers, personal health information, student records, bank and credit card information, and other personally-identifiable information.
- E. District Confidential Data/Information must never be shared through instant messaging or peer-to-peer (P2P) file-sharing software or devices. P2P software must never be installed on machines or devices that store, process, or access confidential data/information. District users are required to obey copyright laws and to adhere to applicable acceptable use and safety policies (Policy 7540.03 and Policy 7540.04).
- F. District Confidential Data/Information must be accessed only through one (1) of the following methods: 1) user authentication with the correct password; 2) multi-factor authentication, such as a smart card in combination with a password; or 3) biometric identification approved by the District's Information Technology Office. **[OPTIONS] ()** ~~Some networked storage options supplied by the District are not suitable for the storage of District Confidential Data/Information because they do not conform to these access requirements. () Likewise, third party consumer cloud computing or software as a service offerings such as Dropbox, Google Docs, iCloud, and other similar~~

~~offerings are not acceptable for the storage of District Confidential Data/Information unless the District has a current contract with these providers that includes data/information security. [END OF OPTIONS]~~ If a user is not sure if a storage location is secure, the user should contact the District's Technology Office.

- G. Machines and devices that store District Confidential Data/Information, or that are used to access mission-critical systems (e.g., SIS, ERP, Payroll), must be used only in areas with restricted or controlled access and must be locked whenever they are left unattended. ~~Machines and devices containing District Confidential Data/Information or used to access mission critical systems and resources must be set to require re-authentication after not more than _____ () [ENTER AMOUNT] minutes of inactivity. () It is recognized that requiring re-authentication for teachers every _____ () [ENTER AMOUNT] minutes may be disruptive to teaching. Therefore, it is the teacher's responsibility to appropriately protect Confidential Data/Information in the classroom by ensuring students, parents, volunteers, visitors, or others without authorization to view/access the data/information do not view/access it when the Confidential Data/Information is in use. [END OF OPTION]~~
- H. District Confidential Data/Information maintained on computers or other electronic devices should be destroyed or disposed of only in accordance with Board policy and State law. Any school or department intending to use surplus computing devices and/or scanner/printer/copy machines or any other device that stores information must first destroy the electronic information by wiping the data from the hard drive(s), flash storage, or having this done by authorized District personnel and keeping the devices physically secure until transfer to District Surplus.
- I. Users must maintain strong passwords for every District system and application they access that stores/processes District data/information. Users must change all passwords used for District systems in accordance with the District's password requirements.
- J. Per the Board's e-mail policy, users must always use their official District-supplied e-mail address for official business. Auto-forwarding of District e-mail accounts is prohibited ~~()~~, unless approved by the Superintendent **[END OF OPTION]**. Manual forwarding of individual e-mail messages is permitted.
- K. Users must immediately report lost or stolen mobile/portable devices (e.g., laptops, smartphones) or security breaches (e.g., ransomware, computer viruses, hacking attempts) to the District's Information Technology Office and/or the District Security Office. If a user suspects District Confidential Data/Information or mission critical systems and resources are at risk, the user must make this point clear when submitting a report. Also, if a user suspects District Confidential Data/Information is at risk, the user should avoid taking any actions such as manually scanning the computer with antivirus software. Information Technology and/or Security employees will assess what needs to be done.
- L. Users must be mindful of the risks associated with District Confidential Data/Information when storing, processing, or accessing data/information. If a user is not sure how to comply fully with Board policies or procedures or if the user is not sure how to conduct a process securely, the user should ask for assistance from the site or department IT support contact or the District's Information Technology Office. Users are expected to know their sites' information technology contact so that they can contact them when there is a need.

Expectations for Administrative Personnel

In addition to the preceding, administrative personnel must also understand and fulfill the following responsibilities. Appropriate training will be provided.

- A. Each District site or department that is responsible for maintaining its Information & Technology Resources must have a designated information technology contact, plus a designated backup information technology contact. The District's Information Technology Office monitors the duties, responsibilities, and training of information technology contacts. Each site or department administrator that maintains its own information technology must verify that its IT support personnel have been trained to maintain the unit's IT resources in compliance with all of the District's information security policies and procedures.
- B. Each District site that stores District Confidential Data/Information or that operates mission-critical systems must work with the District's Information Technology Office to perform regular vulnerability scans.
- C. Each District site or department administrator that maintains its own information and technology resources is responsible for reporting immediately to the District's Information Technology Office or Security Office any time there is reason to suspect that the security of District Confidential Data/Information or of a mission critical system (e.g., Human Resources, Finance, Student Information Services, Payroll, e-mail, etc.) has been compromised or is at risk.

- D. Any District site that is seeking to contract with external vendors must ensure such contracts require data encryption, breach notification, security training, and compliance with applicable privacy laws.

Expectations for Technology Support Personnel

In addition to all of the above, technology personnel, regardless of the site to which they are assigned, must also understand and fulfill the following responsibilities. Appropriate training will be provided.

- A. IT personnel must read, understand, and comply with the Board's policies and procedures that govern the use, operation, and protection of IT systems and resources. The information technology security standards described in the information security policy are minimum standards required for the protection of District systems, including those that store/process District Confidential Data/Information or that are considered mission-critical. Site and department IT resources for which an IT support employee is responsible must be managed in compliance with these policies and procedures. If technology personnel have questions or need assistance, it is the employee's responsibility to contact their Principal and/or the District's Information Technology Office.

~~() Technology personnel managing mission critical systems and District Information & Technology Resources (e.g., Human Resources, Finance, Student Information Services, Payroll, e-mail, etc.) or systems that store/process District Confidential Data/Information must have formal information security training. Information security training is available from the District's Information Technology Office.~~

- B. IT personnel are responsible for enforcing District password requirements for the systems and applications the IT personnel manage. System and application administrators must configure all District-owned and managed IT devices/systems to implement the password requirements to the degree technically feasible, in compliance with the District's password standards.
- C. If a user is unsure how to transfer District Confidential Data/Information, the user should contact the site/department technology contact for assistance. If the site/department technology contact is unsure of the proper method to transfer the Confidential Data/Information, the request should be referred to the District's Information Technology Office.
- D. IT personnel must report system and application vulnerabilities to the Principal and/or the District's Information Technology Office.
- E. The District Information Technology Office will perform regular vulnerability scans of District Information & Technology Resources.
- F. If technology personnel suspect that the security of any data/information or of a mission critical system (e.g., Human Resources, Finance, Student Information Services, Payroll, e-mail, etc.) has been compromised or is at risk, it is their responsibility to report that immediately to the District's Information Technology Office and/or Security Office. No action should be taken that might inhibit investigation of an incident or make unavailable information that might assist the investigation.
- G. Technology personnel are required to follow incident handling instructions as specified in the cybersecurity incident management policy and/or as directed by the District's Information Technology Office or Security Office in response to potentially unauthorized access of protected information.
- H. Device wiping (i.e., media sanitization) must follow (X) NIST SP 800-88 Revision 1 standards ~~()~~ ~~[insert alternative standard]. [END OF OPTION]~~ A record of data destruction must be retained for three (3) years. ~~[e.g., five (5)]~~
- I. All incidents involving unauthorized access, suspected compromise, or data loss must be logged and retained for five (5) years. ~~[e.g., five (5)]~~ A post-incident review must be completed to identify vulnerabilities and corrective actions.

Key Information Security Policies and Administrative Procedures

Below are brief descriptions of the District's policies and procedures related to information security. The full text of each policy or procedure can be found on the District's website or by clicking the highlighted link.

Policies

- A. Policy 7540 – Technology – Authorizes the development of a District Technology Plan to facilitate effective use of District Technology Resources that support student learning and/or District business operations.

- B. Policy 7540.02 – **Digital Content and Accessibility**~~Web Accessibility, Content, Apps, and Services~~ – Addresses the requirements for creation of District-authorized websites, web pages, and services/apps by employees and students.
- C. Policy 7540.03 – Student Technology Acceptable Use and Safety - Describes student use of District Information & Technology Resources, expectations of privacy, District technology protection measures, areas for student training, and assigned school e-mail accounts.
- D. Policy 7540.04 – Staff Technology Acceptable Use and Safety - Describes staff use of District Information & Technology Resources.
- E. Policy 7540.05 – District-Issued Staff E-mail Account and Policy 7540.06 – District-Issued Student E-mail Account - Establishes a framework for proper use of District-issued e-mail accounts as an official business or educational tool for staff and students.
- F. Policy 8305 – Information Security – The Board authorizes the Superintendent to develop internal controls necessary to provide for the proper collection, classification, retention, access, and security of data/information to include procedures in the event of a cybersecurity incident ~~(e.g., an unauthorized release of information)~~ and training for staff.

Administrative Guidelines

- A. ~~AG 8305A – Information Security Responsibilities and Policy 8305 – Information Security – Review of what every computer user, administrator, and technology support employee should know in order to ensure the security of District data/information.~~
- B. **AG 7540A – Staff and Student Training Regarding the Internet - Describes areas to be included in training of staff and students in proper use of the Internet.**
- C. ~~AG 7540B – Technology Director – and Policy 7540 – Technology – Describes the responsibilities for the position of Technology Director.~~
- D. ~~AG 7540C – Technology Governance Committee – Presents the requirements for establishing a District Technology Governance Committee that will create standards and procedures for proper management and protection of District technology resources.~~
- E. ~~AG 7540A – Staff and Student Training Regarding the Internet – Describes areas to be included in training of staff and students in proper use of the Internet.~~
- F. AG 8305 – Collection, Classification, Retention, Access, and Security of District Data/Information – Provides a framework that District employees can use to classify data/information for the purpose of determining the data/information's need for protection.
- G. **AG 8305A – Information Security Responsibilities and Policy 8305 - Information Security - Review of what every computer user, administrator, and technology support employee should know in order to ensure the security of District data/information.**
- H. AG 8305B - Cybersecurity Incident Management – Presents requirements for managing and reporting ~~information~~ **cyber**security incidents.
- I. **AG 8305C – Notification of Cybersecurity Incident – Discusses relevant information pertaining to the nature, scope, and timing of notifications that need to be provided to affected parties and government officials when a cybersecurity incident occurs.**

Book	Administrative Guideline Manual
Section	Ready for Production September 2025
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Revised Guideline - Vol. 44, No. 1

8305B - CYBERSECURITY INCIDENT MANAGEMENT

This administrative guideline governs the reporting and management of cybersecurity incidents involving the District's Information & Technology Resources (as defined in Bylaw 0100).

It is the Board's policy and practice that when unauthorized access or acquisition of data occurs, which would compromise the confidentiality or security of personal information maintained by the District, the District will take appropriate action to assess the risk and notify the affected individuals in accordance with law.

This administrative guideline applies to any security breach involving employees, consultants, vendors, contractors, outside agencies and employees of such agencies, and any other parties having a business relationship with the District and handling personal information on the District's behalf. It is expected that those offices, individuals, or entities operating, maintaining, and using databases containing personal information will effectively control access to their technology resources to protect against unauthorized access, acquisition, modification, use, or disclosure of personal information.

~~[] In order to better protect personal information and facilitate the investigation of incidents of unauthorized access, employees shall not store personal information on a personal computer, server, or other data storage equipment (e.g., USB drive) not owned or maintained by the District. [END OF OPTION]~~

All employees must report suspected or actual security breaches (i.e., cybersecurity incidents) within twenty-four (24) hours to their building principal/supervisor and the Technology Director/District's Information Technology Office. A written incident log shall be maintained.

~~Every Board of Education member, staff member/employee, student, parent, contractor/vendor, and visitor to school property who accesses District owned or managed information through computing systems or devices ("users") must report information security incidents (as defined below) promptly per the procedures described herein.~~

When a cybersecurity incident involves District Confidential Data/Information (as defined below) or mission-critical ~~devices~~resources (as defined below), the Superintendent/Technology Director/District's Information Technology Office ~~shall~~may, in coordination with the District's Security Office, direct the incident response and investigation. The Technology Director is authorized, in conjunction with the Superintendent, to take any action necessary to mitigate the risk posed by the cybersecurity incident.

Investigation of Security Breach

Upon receiving notification of a security breach, the Superintendent shall:

- A. determine how the breach occurred;
- B. take immediate steps to correct and stop further unauthorized access; and
- C. determine whether notification is required to be provided to any individuals whose personal information may have been subject to unauthorized access.

An employee who puts District Confidential Data/Information at risk as a result of their failure to adhere to relevant policies/administrative guidelines/the law may be subject to disciplinary consequences, up to and including termination of employment and/or referral to law enforcement. Students who fail to adhere to applicable policies/administrative guidelines/the law will be referred to school and/or District administration for review and determination of the consequences of their actions, including referral to law enforcement. Contractors and vendors who fail to adhere to applicable policies/administrative guidelines/the law may face termination of their business relationships with and/or legal action by the District. Parents and visitors who fail to adhere to applicable policies/administrative guidelines/the law may be denied access to District Information & Technology Resources and/or referral to law enforcement. Violations can, in some cases, also carry the risk of civil or criminal penalties.

The Superintendent/Designee is responsible for establishing and maintaining an up-to-date cybersecurity incident management plan.

[NOTE: SELECT OPTION #1 or OPTION #2]

[X] [OPTION #1]

The school site administrator (e.g., the Principal) or the District-wide department (e.g., Human Resources, Treasurer/Payroll, Business Services, Student/Pupil Services) administrator, along with the Tech Specialist (or equivalent), are responsible for reporting cybersecurity incidents at their site.

~~[END-OF-OPTION #1]~~

~~[] [OPTION #2]~~

~~The plan shall identify the primary and secondary information security contact for each school and Central Office/District-wide department (e.g., Human Resources, Treasurer/payroll, Business Services, Student/Pupil Services). Any unique requirements concerning a specific building or department must be delineated in a subsection of the plan that is particular to the given building or department.~~

~~[END-OF-OPTION #2]~~

Definitions

A. Incident Management/Response Plan

The IT Department, in conjunction with Department/Division/Building Leaders, must develop and maintain a plan that delineates procedures on how to handle cybersecurity incidents, including key roles, communication protocols (including contact information for site/unit personnel with responsibility for responding to the incident), containment protocols, procedures for investigating the origin of the incident, procedures for restoring data/information, notification procedures, and post-incident analysis. ~~contains procedures on how to handle cybersecurity incidents, including contact information for site/unit personnel with the responsibility for responding to the incident, plans to contain an incident, and procedures on how to restore information.~~

B. Cybersecurity Incident

"Cybersecurity incident" means:

1. A substantial loss of confidentiality, integrity, or availability of the District's information system or network;
2. A serious impact on the safety and resiliency of the District's operational systems and processes;
3. A disruption of the District's ability to engage in business or industrial operations, or deliver goods or services; or
4. Unauthorized access to the District's information system or network, or nonpublic information contained therein, that is facilitated through or is caused by a compromise of a cloud service provider, managed service provider, or other third party data hosting provider, or a supply chain compromise. ~~Includes any incident that is known, or has the potential, to negatively impact the confidentiality, integrity, or availability of District information/data. This can range from the loss of a laptop, tablet, or other mobile/portable storage device, virus infection of an end-user workstation, or breach of a District system by a hacker.~~

Examples of cybersecurity incidents include ransomware, phishing attacks, credential harvesting, DDoS attacks, unauthorized data exfiltration, and insider threats.

Cybersecurity incident does not include mere threats of disruption as extortion; events perpetrated in good faith in response to a request by the Superintendent; or lawfully authorized activity of a United States, state, local, tribal, or territorial government entity.

"Ransomware incident" means a malicious cybersecurity incident in which a person or entity introduces software that gains unauthorized access to or encrypts, modifies, or otherwise renders unavailable the District's information technology systems or data and thereafter the person or entity demands a ransom to prevent the publication of the data, restore access to the data, or otherwise remediate the impact of the software.

C. Mission-Critical Resource

Includes any resource that is critical to the mission and operation of the District and any device that is running a mission-critical service or stores District Confidential Data/Information. Mission-critical services must be available. Mission-critical resources for information security purposes include, for example, information/data assets, software, hardware, and facilities related to Human Resources, Finance, Student Information Services, Payroll, and e-mail.

D. District Confidential Data/Information

Includes all data/information, in its original and duplicate form, that contains:

1. "personal identifying information" as defined by State and Federal laws;

This includes employer tax ID numbers, government-issued identifiers (such as driver's license numbers, passport numbers, SSNs, State identification card numbers, and birth certificates), credit/debit card numbers, banking account numbers, PIN codes, digital signatures, biometric identifiers (such as fingerprints, handprints, retina patterns, iris patterns, genetic information (including a DNA sequence), voiceprints, gait patterns, facial templates, or face prints), passwords, a photograph, video or audio file where such file contains a person's image or voice, and any other numbers or information that can be used to access a person's financial resources (e.g., a persistent identifier that can be used to recognize a user over time and across different websites or online services, such as a customer number held in a cookie, an Internet Protocol ("IP") address, a process or device serial number, or unique device identifier). ~~data, fingerprints, passwords, and any other numbers or information that can be used to access a person's financial resources.~~

2. "protected health information" as defined by the HIPAA;
3. student "education records" as defined by the Family Educational Rights and Privacy Act ("FERPA") and State law (R.C. 3319.321);
4. data/information that is deemed to be confidential in accordance with the Ohio Public Records Act;
5. ~~("cardholder data" as defined by the Payment Card Industry ("PCI") Data Security Standard ("DSS"))~~

Adherence to the procedures outlined below will streamline the handling of cybersecurity incidents and minimize the timeframe during which District Confidential Data/Information and mission-critical resources are left in a vulnerable state.

Incident Reporting

Given the risks associated with cybersecurity incidents, as well as implications for the District related to compliance with Federal and State regulatory requirements, it is essential that school site administrators and District department administrators be aware of cybersecurity issues and their responsibilities for reporting and mitigating cybersecurity risks.

School site administrators and District department administrators who manage business units that maintain and manage their site's information resources must designate employees as primary and backup information security contacts, provide the District's Information Technology Director with the names and contact information of these individuals, update this information whenever it changes, and verify that these contacts are trained by the District's Technology Office to perform their duties.

Each information security contact shall serve as an intermediary between their respective District site or office/department and the District's Information Technology Office and must assist the site or office/department they serve in implementing information security policies and initiatives including training of site staff and in responding to cybersecurity incidents, all in close coordination with the District's Information Technology Office.

Every technology user, including Board members, staff members/employees, students, parents, contractors/vendors, and visitors to campus, who has access to Board-owned or managed information resources and who suspects that there may have been a cybersecurity incident (ranging from a lost or stolen laptop, tablet, or other mobile/portable storage device, the virus infection of an end-user work station, or a major intrusion by a hacker) must promptly report the incident to their Principal or director/manager and/or the information security contact for that unit/site.

The information security contact's roles and responsibilities include, but are not limited to:

- A. serving as a single point of contact for the District's Information Technology Office regarding security efforts and cybersecurity incidents that affect District sites;
- B. aiding the District's Information Technology Office in improving cybersecurity in the District by coordinating with them on security matters;
- C. working with the District's Information Technology Office on cybersecurity incident management and response, as well as assisting the District's Information Technology Office, as needed, in certain activities, including coordinating the following with the District's Technology Office:
 1. ensuring proper identification and classification of mission-critical devices and District Information & Technology Resources storing District Confidential Data/Information within their school site or business unit/department;
 2. advising and training their site's administration, faculty, and staff on the implementation of appropriate security controls for District Information & Technology Resources;
 3. meeting periodically with the District's Information Technology Office to move forward District security initiatives for their respective sites;
 4. maintaining an up-to-date list of staff/users with access to District Confidential Data/Information and Controlled Data/Information in their working group and promptly notifying the District's Information Technology Office of any personnel changes, including transfers within the District;
 5. providing basic security advice for all assigned systems and users within their site;
 6. ensuring timely compliance with security awareness requirements, including appropriate refresher training and training of new employees;

In consultation with the Principal, the contact will oversee the site's compliance with applicable State and Federal laws, as well as Board policies regarding District Confidential Data/Information.

7. ensuring that any detected vulnerabilities are remediated in a timely manner;
8. advising their site regarding the implementation of appropriate security controls consistent with the District's cybersecurity incident management policy;
9. collecting incident response information;

The contact must provide a timely notification of the District's Information Technology Office regarding any cybersecurity incidents for their respective site, consistent with the cybersecurity incident management procedure. In addition, the contact must provide a timely and comprehensive response to cybersecurity incidents in coordination with the District's Information Technology Office.

10. coordinating with the District's cybersecurity strategic initiatives.

Each information security incident will be classified accordingly to the following "levels":

Incident Level	Examples	Investigation Type
Level 1	Violation of Board policies and administrative guidelines that relate to technology and information security.	Basic investigation of an incident.

A virus or malware detection.

Remediation advice for an incident is provided.

Device isolation, if necessary.

Level 2

Unauthorized computer/network access, misuse, or user permission issue. Computer/system theft, damage or loss.

Investigation of the incident.

Malicious Denial of Service Attack or other attempt to interrupt normal operations.

Notification will be provided if applicable pursuant to AG 8305C.

Level 3

Hacking or system breach to core/mission-critical systems. Unauthorized release of District Confidential Data/Information.

Investigation of a likely or confirmed breach of a system processing/storing District Confidential Data/Information or a mission-critical system.

Investigation of information technology relevant issues performed in support of criminal or civil cases, as well as District internal investigations.

Notification will be provided if applicable pursuant to AG 8305C.

In the event of a possible Level 2 or 3 cybersecurity incident, the user or administrator of the potentially compromised system or device should work with the site's information security contact to preserve all evidence, including leaving the possibly compromised machine powered up and online, and refraining from accessing **or otherwise altering** the system or machine in any way. The information security contact will then report the incident to the District's Information Technology Office and/or Security Office. The District's Information Technology Office and the Security Office will advise how best to proceed for purposes of preserving evidence and constructing an audit trail for the investigation of the incident. **The Information Technology Office will initiate evidence imaging and other forensic steps as necessary to preserve data integrity.** As appropriate, the District's Security Office will coordinate with public safety and law enforcement officials.

Incidents involving student data or education records will be reviewed for potential FERPA notification obligations. If COPPA-covered data is involved, vendors must cooperate with the District to ensure compliance with parental notice and consent requirements.

All Level 2 and Level 3 incidents must be documented, including event timeline, mitigation steps, notifications, and lessons learned. Logs shall be retained for a minimum of _____ [e.g., five (5)] years.

A post-incident review shall be conducted following Level 2 or Level 3 incidents to identify root causes and areas for procedural or technical improvement. Results shall be logged and reported to the Superintendent.

The Superintendent will coordinate all external communications with the media or the public related to any cybersecurity incident. **Additionally, the Superintendent, following a Level 2 or Level 3 cybersecurity incident or ransomware incident, shall notify the Executive Director of the Division of Homeland Security within the Department of Public Safety as soon as possible but not later than seven (7) days after the District discovers the incident, and the Auditor of State as soon as possible but not later than thirty (30) days after the District discovers the incident.**

This guideline is to be implemented in coordination with AG 8305A – Information Security Responsibilities and AG 8305C – Notification of Cybersecurity Incident.

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Book	Administrative Guideline Manual
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Revised Guideline - Vol. 44, No. 1

8305C - NOTIFICATION OF CYBERSECURITY INCIDENT

As required by AG 8305B, if a user, who has access to District Confidential Data/Information and/or to any mission-critical system, suspects that there may have been a cybersecurity incident, the user must promptly report the incident to a District administrator who shall immediately notify the Superintendent and the Technology Director/District's Information Technology Office and/or Security Office. ~~[] The District's Technology Director, in conjunction with the Superintendent, shall coordinate all breach investigations and notices. [END OF OPTION] District's Information Technology Office and/or Security Office.~~

If a cybersecurity incident occurs that involves the release of District Confidential Data/Information, the District will take action in accordance with State and Federal law to address the situation including, when appropriate and/or legally required, notifying affected individuals that their personally-identifiable information was improperly accessed and/or released. Any required notices will be provided in a timely manner.

Pursuant to State law, the District shall disclose any security breach of computerized personal information data (i.e., a breach of electronic data stored or transmitted on District-managed or third party systems, including cloud platforms, applications, and network infrastructure) ("breach of the security of the system"), following its discovery or notification of the breach of the security of the system, to any Ohio resident whose personal information (as defined below) was, or reasonably is believed to have been, accessed and acquired by an unauthorized person if the access and acquisition by the unauthorized person causes or reasonably is believed will cause a material risk of identity theft or other fraud to the resident.

For purposes of this guideline, "breach of the security of the system" means unauthorized access to and acquisition of computerized data that compromises the security or confidentiality of personal information owned or licensed by the Board of Education and that causes, reasonably is believed to have caused, or reasonably is believed will cause a material risk of identity theft or other fraud to the person or property of an Ohio resident.

"System" means any collection or group of related records that are kept in an organized manner, that are maintained by the District, and from which personal information is retrieved by the name of the individual or by some identifying number, symbol, or other identifier assigned to the individual.

"Personal information" means an individual's name, consisting of the individual's first name or first initial and last name, in combination with and linked to any one (1) or more of the following data elements, when the data elements are not encrypted, redacted, or altered by any method or technology in such a manner that the data elements are unreadable: (a) social security number; (b) driver's license number or State identification card number; or (c) account number or credit or debit card number, in combination with and linked to any required security code, access code, or password that would permit access to an individual's financial account.

The notice to individuals required by State law shall be made as expeditiously as practicable and without unreasonable delay, taking into account the time necessary to allow the District to determine the scope of the breach of security, to identify individuals affected by the breach, and to restore the reasonable integrity of the data system that was breached, but no later than forty-five (45) days after the discovery or notification of a breach, unless subject to an authorized delay.

If a Federal, State, or local law enforcement agency determines that disclosure or notification to individuals required under this guideline would impede a criminal investigation or jeopardize homeland or national security, the notice shall be delayed until the law enforcement agency determines the disclosure or notification will not compromise the investigation or jeopardize homeland or national security.

~~[] Notice to the affected individuals is not required if, after an appropriate investigation and consultation with relevant Federal, State, or local law enforcement agencies, the District reasonably determines that the breach has not and will not likely result in identity theft or any other financial harm or fraud to the individuals whose personal information has been accessed. [] In making this determination, the Superintendent will also consider whether the information accessed was unencrypted and unredacted personal information, or encrypted but accessed by a person with the encryption code. [END OF INTERNAL OPTION] Such a determination must be documented in writing and maintained for at least _____ () [e.g., five (5)] years. [END OF OPTION]~~

The District will make the State-mandated disclosure or notification by one (1) of the following methods:

- A. written notice
- B. electronic notice, if the District's primary method of communication with the resident is by electronic means
- C. telephone notice

The District may provide substitute notice in lieu of direct notice if (a) the District does not have sufficient contact information to provide notice in one (1) of the manners described above, (b) the cost of providing disclosure or notice would exceed \$250,000, or (c) the affected class of residents exceed 500,000 persons. Such substitute notice shall include all of the following:

- A. electronic mail notice if the District has an email address for the resident
- B. a conspicuous posting of the disclosure or notice on the District's website
- C. notification to major media outlets (including print and broadcast) to the extent the cumulative total of the readership, viewing audience, or listening audience of all of the outlets so notified equals seventy-five percent (75%) of the State's population

~~[] The notification shall include:~~

- A. ~~() A description of the security breach in general terms;~~
- B. ~~() The type of personal information that may have been accessed;~~
- C. ~~() A general description of the measures taken to stop further security breaches;~~
- D. ~~() A telephone number where the person may obtain assistance or additional information;~~
- E. ~~() A reminder to be vigilant and monitor for fraud or identity theft.~~

[END OF OPTION]

If the District discovers circumstances that require State-mandated disclosure, pursuant to this guideline, to more than 1,000 residents involved in a single occurrence of a breach of the security of the system, the District shall notify, without unreasonable delay, all consumer reporting agencies that compile and maintain files on consumers on a nationwide basis of the timing, distribution, and content of the disclosure given by the District to affected Ohio residents.

In the event of a breach of security of a system maintained by a third party agent, such third party agent shall notify the District of the breach of security as expeditiously as practicable, but no later than ten (10) ~~[e.g., ten (10)]~~ days following the determination of the breach of security or reason to believe the breach occurred. Upon receiving notice from a third party agent, the District shall provide the notices required above. A third party agent shall provide the District with all information that the District needs to comply with its notice requirements.

An agent, pursuant to a contract entered into by the District prior to the date of the breach of the security of the system occurred, may provide notice as required on behalf of the District, so long as the contract does not conflict with any provision of R.C. 1347.12.

If the breach involves student education records, the District must also follow applicable Family Educational Rights and Privacy Act ("FERPA") breach notification procedures.

All contracts with third party service providers must include data breach notification timelines (X), and cooperation requirements (), and indemnification clauses. **[END OF OPTIONS]**.

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Legal

R.C. 1347.12, 1349.191, 1349.192

Family Educational Rights and Privacy Act ("FERPA")

CONTRACT FOR HANDICAPPED AND NONHANDICAPPED PUPILS (SF-14PD REPORTING)

Pursuant to ORC 3327.04 and 3313.64 (C)(4)

Educating District

The East Muskingum Local Schools (Educating District) hereby enters into a contract for admission (pursuant to Section 3327.04 ORC) of the student(s) listed below with the Wadsworth City Schools (Resident District) for educational purposes for the 2025-26 school year.

The Wadsworth City Schools (Resident District) hereby agrees to pay the East Muskingum Local Schools (Educating District) for each of the listed pupil(s) an amount equal to the per diem rate for East Muskingum local Schools (Educating District).

The East Muskingum Local Schools (Educating District) acknowledges that the pupil(s) listed below are not to be included in its ADM certification, but will be claimed in the ADM of the District of Residence, pursuant to 3317.03 ORC.

Name and SSID # of Student

1. [REDACTED]

[REDACTED]
Educating District Superintendent Signature

8/20/25

Date

[REDACTED]
Educating District Treasurer Signature

8/20/25

Date

Resident District

We hereby acknowledge and approve above listed pupil(s) as enrolled in your schools on the terms described above for the 2025-26 school year.

Resident District Superintendent Signature

Date

Resident District Treasurer Signature

Date

CONTRACT FOR STUDENTS WITH A DISABILITY

Cooperatives (attending class in a district other than the parent(s) district of residence)

AGREEMENT FOR ADMISSION FOR TUITION PUPILS

PURSUANT TO SECTIONS 3327.04, 3327.06, 3323.14, 3317.08 AND 3313.841 O.R.C.

District of Attendance

The **Brunswick** Board of Education hereby enters into a contract for admission (pursuant to Section 3327.04 O.R.C) of the student(s) listed below with the **Wadsworth City** Board of Education (District of Residence) for educational purposes for the school year of **2025 - 2026**.

The **Wadsworth City** Board of Education (District of Residence) hereby agrees to pay to the **Brunswick** Board of Education (District of Attendance) for each of the listed pupil(s), the excess cost, pursuant to Section 3323.14 of the Ohio Revised Code.

The **Brunswick** Board of Education (District of Attendance) acknowledges that pupil(s) listed below are not to be included in their ADM certification, but will be claimed in the ADM of the District of Residence, pursuant to 3317.03 O.R.C. The Ohio Department of Education will make an adjustment deducting the amount of funds received for the below listed special education pupils from the district of residence and credit like amount to the district of attendance. We hereby accept the pupil(s) listed below to our schools on terms described above.

Name of Student

Address of Student

1. [REDACTED] [REDACTED] Brunswick, OH 44212

2. [REDACTED] [REDACTED] Brunswick, OH 44212

3. [REDACTED] _____

District of Attendance Superintendent Signature

8.29.25

Date

District of Attendance Treasurer Signature

8/29/25
Date

District of Residence

We hereby acknowledge and approve the above listed pupil(s) to your schools on the terms described above for the school year **2025 - 2026**.

District of Residence Superintendent Signature

Date

District of Residence Treasurer Signature

Date



SERVICE AGREEMENT
By and Between
WADSWORTH CITY SCHOOLS and PSI ASSOCIATES, LLC.

THIS AGREEMENT for services is entered into this 21st day of August, 2025 by and between the Wadsworth City Schools, hereinafter referred to as "Client", and psi Affiliates, Inc./psi Associates, Inc., hereinafter collectively referred to as "psi," to perform services as specified to schools located within the Wadsworth City Schools specifically named in Attachment A to this Agreement and thereby becoming a part of this Agreement pursuant to relevant sections of the Ohio Revised Code. Additional Attachments to this Agreement may be included herein and, if included, will become part of this Agreement.

I. Services

psi agrees to provide the following Services, ("Services") in accordance with requirements of Client in such numbers and subject to such rules and regulations of the specific school of the client ("The School") as are applicable to the satisfactory performance of this Agreement to the benefit of The School for the stated school years, or part thereof.

- | | |
|--|--|
| ☐ Clinic Services Program | ☐ Gifted/Talented Teacher Services |
| ☐ Registered Nurse Services | ☒ Remedial/Title 1 Teacher Services |
| ☐ Licensed Practical Nurse Services | ☐ Foreign Language Teacher Services |
| ☐ School Health Assistant Services | ☐ TESOL Teacher Services |
| ☐ Special Needs Nursing Program | ☐ School Psychology/ Psychology Services |
| ☐ Registered Nurse Services | ☐ Counselor/Social Worker Services |
| ☐ Licensed Practical Nurse Services | ☐ Special Education Coordinator/Compliance Services |
| ☐ Health Screenings Program | ☐ OT/COTA Services |
| ☒ Speech/Language Pathologist Services | ☐ PT/PTA Services |
| ☐ Intervention Specialist Services | ☐ Clerk |
| ☐ Educational Aide Services | |

A description of Services to be performed by psi to Client is attached hereto as Attachment B. The parties agree that Services may vary depending upon the Client and the Client's needs and priorities. Client and psi agree that the parties will regularly communicate with each other to determine Services to be provided pursuant to this Agreement. Client agrees to inform psi on a timely basis if Services performed are deemed not be satisfactory by Client and/or if Services so provided by psi need to be revised. psi will provide to Client a cost and service proposal for any revisions to Services requested by Client and any additional Services needed by Client that are not currently provided or contracted for as set forth in this Agreement.

II. Initial Term. In accordance with this contract, psi will provide Services to Client for a one (1) year term starting in the 2025-2026 school year, continuing through the conclusion of the 2025-2026 school year.

III. Compensation:

In consideration of the Services and/or provisions as set forth and as incorporated into this Agreement, Client shall cause to be paid to psi no more than the following Yearly Fees, except as may be provided for pursuant to the terms of this Agreement. The schedule of all fees are specifically described in Attachment A which has been incorporated herein. Any additional fees as provided for in this Agreement will be assessed for additional Services or changes for Services as set forth in this Agreement.

YEAR ONE \$79,451.46

IV. Payments for Services Rendered. Client hereby agrees to pay to psi within thirty (30) days of receipt of psi's monthly invoices the specified value of actual Services rendered in the monthly billing cycle, with the total payment not to exceed the amount contracted for herein, except as agreed upon by Client and psi pursuant to the terms of this Agreement.

V. Changes and Additional Services. psi shall provide the Additional Services and Additional Optional Services as noted in the Exhibits attached hereto and at the rates noted therein upon written request signed by Client. Client

also agrees to pay psi, in addition to the above-stipulated charges, the hourly rates indicated in Attachment A, for those additional and supplemental Services requested by Client and provided by psi. Also, any changes to the Agreement that are required or requested by Client to psi, shall be provided in writing and include the stipulated charges and/or hourly rates. Any Additional Services, Additional Optional Services and changes shall be included in the appropriate monthly invoice and subject to payment as set forth above.

VI. Reporting. psi agrees to provide Client with reports and/or documentation as needed and determined by Client to be necessary to complete local, state, and/or federal reports.

VII. Compliance with Law. psi further agrees to employ personnel to service designated schools under the terms of this Agreement and agrees to fully abide by all Federal and State laws applicable to employment and/or assignment of such personnel including taking any appropriate action to insure that personnel so employed by psi fully comply with the provisions of the Affordable Health Care Act. Non-licensed personnel will be appropriately supervised. Only persons with satisfactory criminal background checks will be employed. psi further abides by all federal and state laws pertaining to employment obligations such as participation in Worker's Compensation, Unemployment Insurance and other appropriate entitlements.

VIII. Coverage Schedule. psi shall establish a schedule satisfactory to Client setting forth, among other things, the dates, times and locations that personnel will be assigned to perform the Services. psi shall provide to Client, upon request, a copy of the schedule and any updates to the schedule, and psi shall make such changes to the schedule as reasonably requested by Client.

IX. Dismissal of Employees. psi shall dismiss from performing Services to Client any person employed by psi who Client reasonably determines to be incompetent, guilty of misconduct, dangerous to the safety of the students of Client, or detrimental to the operations of Client. Client shall provide written notice to psi of all facts and issues pertaining to said request for dismissals and shall cooperate fully with psi in regard to any investigation relating to said dismissal request.

X. Office Space and Supplies. Client shall provide suitable, appropriate office space that is quiet and private for use of the psi staff assigned to the school/s. This also includes storage space for supplies and equipment. Client will also provide appropriate supplies and equipment that are customary and standard for the Services provided, where so agreed. Examples of these include, but are not limited to: office supplies and equipment, medical supplies and equipment (if health services are provided), and required testing materials for use by psi and to enable psi to provide the Services that they are contracted to perform. Client will be billed for all supplies and equipment, purchased at Client request, to include but not be limited to test equipment, protocols, health supplies, clinic equipment, etc. The testing protocols will be billed as replenishing is needed. Client agrees to provide adequate security at the school office site and to include any personnel provided by psi to Client through this Agreement in any security training that personnel of Client are required to take. Client agrees to follow all appropriate rules and regulations to ensure PSI staff have a clean and hygienic working environment with appropriate protections related to the COVID pandemic.

XI. Student Records. All student records shall be the sole and exclusive property of Client, subject to any access and copying rights as permitted by law. psi will have reasonable access to such documents, forms, records and other materials and information as permitted by law and as necessary to perform the Services and for other lawful purposes. Client will retain all records and other materials for the time periods required by applicable law and generally accepted practices. Client and psi shall at all times comply with all applicable laws, rules and regulations relating to the confidentiality of medical records and other information.

XII. Cooperation. In the event that either party becomes aware of any alleged incident which may include injury resulting from the care or treatment of any person pursuant to this Agreement, each party has a duty to give the other party written notice of the incident in a timely manner of the known circumstances surrounding the incident including the name, school, and circumstances of the alleged incident and the contact information of any available witnesses. Each party further agrees to fully cooperate with the other party in regard to any investigations and follow through in regard to said incident.

XIII. Agreement not to Hire. Client hereby agrees that Client shall not, during the term of this Agreement and for a period of twenty-four (24) months following the termination or expiration of this Agreement, employ, solicit, or make an offer of employment or enter into any employment agreement with any person who has been a psi employee who at any time during the term of this Agreement provided, supervised, directed or was involved in any manner in the provision of Services under this Agreement. Client further agrees not to hire any psi employee nor any contractors,

or subcontractors providing Services under this Agreement, without the express written permission of the President of psi. This provision shall apply to any employee, independent contractor, any independent contractor or employee who is involved with an agency providing Services under this Agreement ~~or is a related entity or is involved in any type of agreement to provide Services to the Client as an employee or subcontractor of psi.~~ *MM 9/3/2021*

XIV. Insurance. Client shall keep Client's buildings, including the Premises and all property contained therein, insured against loss or damage from fire, explosion, similar casualties, or other cause including personal injury normally covered in standard broad form property insurance policies. Provider will maintain adequate security for damages within the self insured retention selected as determined by a reputable actuary.

XV. Termination. psi shall have the right at its own discretion, to terminate this Agreement in the event that Client fails to make any payment when due under this Agreement and said payment remains unpaid for a period of five (5) days after written notice to Client from psi. Furthermore, psi shall have the right to terminate this Agreement in the event Client is determined by psi to have engaged in any illegal, unethical or unprofessional behavior or actions that psi deems to be detrimental to its continued performance of Services under this Agreement. psi also reserves the right to terminate this Agreement in the event that Client materially breaches the terms of this Agreement and said breach is not cured within thirty (30) days of notice from psi. Furthermore, psi reserves the right to terminate this Agreement in the event of any filings pertaining to the insolvency of Client including bankruptcy, receivership, or State take-over.

XV(a). In the event that Client seeks to terminate this Agreement based upon an allegation of material breach of this Agreement by psi, Client shall be obligated to do the following:

1. Client shall provide written notice to psi specifically setting forth the facts and reasons utilized by Client to claim a material breach by psi.
2. psi shall have thirty (30) days after receipt of notice from Client to work with Client to improve the situation to a reasonably satisfactory level that addresses the areas of concern set forth in the written notice provided by Client to psi.
3. If psi cannot improve the matters cited in the written notice to a reasonably satisfactory level as agreed upon by the parties within said thirty (30) day period, Client shall have the right to terminate the contract.

XVI. Confidentiality. By virtue of this Agreement, Client shall have access to information that is Confidential and Proprietary to psi, including (without limitation) business and financial records, billing information, contracts, vendor/supplier information, customer lists and demographic information, policies, and procedures. Confidential, Proprietary Information includes manuals, and strategic planning information which may be in various forms and media, and which may be or may come into existence at any time this Agreement is in effect. Such Confidential, Proprietary Information belongs solely to psi and Client shall have no ownership in, or control over it. Client shall maintain the confidentiality of all Confidential and Proprietary Information, and shall not disclose it to third parties unless required to do so by law. Nor shall Client use any Confidential and Proprietary Information for its own benefit to the competitive detriment or embarrassment of psi. This requirement is perpetual and survives the termination of this Agreement.

XVII. Notice. Any notice or communication required or permitted to be given hereunder shall be in writing and served personally, delivered by courier or sent by United States certified mail, postage prepaid with return receipt requested, addressed to psi as follows:

psi
Meredith Sitko
Senior Vice President PSI
2112 Case Parkway South #10
Twinsburg, Ohio 44087-0468

XVIII. Assignment. The Agreement may not be assigned by either party without the written consent of the other.

XIX. Waiver. A waiver of any failure to perform under the Agreement shall neither be construed as nor constitute a waiver of any subsequent failure.

XX. Severability. If any term or provision of the Agreement or the application thereof to any person or circumstance shall, to any extent or for any reason be invalid or unenforceable, the remainder of the Agreement and the application of such term or provision to any person or circumstance other than those as to which it is held invalid or unenforceable shall not be affected thereby, and each remaining term and provision of the Agreement shall be valid and enforceable to the fullest extent permitted by law.

XXI. Amendments to Agreement. All provisions of the Agreement shall remain in effect throughout the term thereof unless the parties agree, in a written document signed by both parties, to amend, add or delete any provision.

XXII. Findings for Recovery. psi warrants and represents that it is not subject to a finding for recovery under Ohio Revised Code Section 9.24, or that Provider has taken the appropriate remedial steps required under Ohio Revised Code Section 9.24, or otherwise qualifies under Ohio Revised Code Section 9.24.

XXIII. Captions. Headings and titles of Articles, paragraphs and other subparts of this Agreement are for convenience of reference only and shall not be considered in interpreting the text of this Agreement. Modifications or amendments to this Agreement must be in writing and executed by duly authorized representatives of each party.

XXIV. Counterparts. This Agreement may be executed in any number of counterparts, all of which taken together shall constitute one and the same instrument, and any of the parties hereto may execute this Agreement by signing any such counterpart.

XXV. Entire Agreement. This Agreement and its attachments and other documents specifically incorporated by reference herein contains the entire understanding and agreement of the parties concerning the matters contained herein, and supersedes and replaces any prior or contemporaneous oral or written contracts or communications concerning the matters contained herein.

XXVI. Purchase Order. Receipt of Purchase Order from Client constitutes agreement with the terms and conditions of this Agreement, herein.

XXVII. Governing Law. This Agreement will be interpreted, construed, and governed according to the laws of the State of Ohio.

Wadsworth City Schools
Designee

psi Designee

Meredith Sitko, Senior Vice President PSI

Print Name and Title

Print Name and Title

Witness

Witness

8/21/2025

Date

Date

ATTACHMENT A

The schools and services to be served by psi for the 2025-2026 school year are listed below. Any errors, additions, or deletions should be noted either on the purchase order submitted or through an explanatory letter.

<u>School</u>	<u>Position</u>	<u>Hours per Wk</u>	<u>Days per Wk</u>	<u>Wks per Yr</u>	<u>Total Hours</u>	<u>Total Days</u>	<u>Annual Cost</u>
Sacred Heart	Tutor	21		36	756		\$31,434.48
Sacred Heart	Tutor	16		36	576		\$23,950.08
Sacred Heart	Speech/Language Pathologist	8.5		36	306		\$24,066.90
Total							\$79,451.46

Additional Services to be billed at hourly charge, approved by a District or School Designee.



educational services
school health programs
prevention, training & education

PSI Associates, LLC
Attachment B
Tutor Position

The goal of PSI's Educational Services Program is to provide educational instruction via direct services to school-age children. Specific duties may vary depending upon the building to which PSI staff is assigned. Among the responsibilities of an auxiliary staff are the following:

1. Establish a productive, educational connection with our students and a professional relationship with school officials. Establish and maintain a professional relationship with students' parents/guardians.
2. Identify individual goals and objectives for each student served. Follow lessons plans that relate to the student's goals/objectives and curriculum; are appropriate for the student's age, grade level, and ability; and are of a motivating, innovative nature.
3. Collaborate and consult with teachers, principal and other staff members regarding appropriate educational practices to enhance achievement and promote healthy adjustment.
4. Provide administrators, teachers and parents with periodic progress reports for students served. This may be in the form of a verbal and/or written communication.
5. Complete and return by the due date all forms/paperwork required by PSI.
6. Reporting Relationship. Staff reports directly to the psi Educational Support Coordinator.



PSI Affiliates, Inc./PSI Associates, Inc.

Attachment B

Speech/Language Position

The goal of the Speech/Language Pathology Program is to provide educational instruction via direct services (in-person and/or virtual) to school-age children by certified, professional clinicians. Specific duties may vary depending upon the assigned school and are identified in consultation with school personnel. Among the responsibilities of a Speech/Language Pathologist include the following:

- 1) Ensure that all procedures are in compliance with state, federal, and local requirements regarding the evaluation, placement, and education of students with speech/language needs.
- 2) Establish a productive, educational connection with students, and a professional relationship with school officials and designated school facilitator/e-Helper (if instructing via virtual model). Establish and maintain a professional relationship with students' parents/guardians.
- 3) Conduct appropriate individual evaluations of the communicative status of students referred for suspected speech/language disabilities. Contribute appropriate paperwork for the Evaluation Team Report.
- 4) Conduct screening activities for students according to timetables established by school and/or PSI policy.
- 5) Develop and implement Individual Education Plans, Service Plans and/or Intervention Programs for students.
- 6) Cooperatively schedule students identified for speech/language services according to minutes indicated on the students' IEPs, ISPs, and/or Intervention Plans. If providing services through the virtual model, the SLP will work cooperatively with the designated school facilitator/e-Helper to establish a speech/language schedule that accommodates student and school routines.
- 7) Conduct individual and/or small group therapeutic activities for students identified as needing Speech/Language services.
- 8) Maintain an appropriate workload/caseload ratio for quality service delivery.
- 9) Consult and collaborate with building principal, teachers, and school staff members regarding appropriate educational practices for students.
- 10) Identify individual goals and objectives for each student served. Develop curriculum-based lesson plans that are age, grade and skill appropriate.
- 11) Maintain accurate, complete, and up-to-date files for each student served. Such files should contain student therapy logs, evaluation reports, IEPs/ISPs/Intervention Plans (if applicable), progress reports, and records of correspondence regarding the student.
- 12) Participate as a member of the multidisciplinary team in evaluation and decision-making activities for any student referred for a suspected disability, where assessment of communicative status is required.
- 13) Make referrals to and communicate with qualified school professionals as appropriate.
- 14) Provide school administrators, teachers and parents with periodic progress reports and documentation for students served when needed.
- 15) Provide administrators with periodic reports of activities and caseload status through verbal and written communication, as appropriate.
- 16) Develop and provide home assignments for remedial/enrichment activities for homework practice and/or during vacation breaks, as needed.
- 17) Ongoing consultation with administrative and professional supervisors, including participation in site visits, in accordance with policies of PSI and the Ohio Board of Speech Language Pathology & Audiology.
- 18) Adhere to federal, state and local law and regulations related to the delivery of speech/language services.
- 19) Adhere to confidentiality standards in the provision of speech/language services for all students.



Wadsworth

City Schools

Charles R. Parsons Administration Building

524 Broad Street, Wadsworth, Ohio 44281

Phone: 330-336-3571, Fax: 330-335-1313

Service Agreement
between
Family Connections and Associates
and
The Wadsworth City School District Board of Education

Service Provided by Family Connections and Associates:

Therapists from Family Connections and Associates will provide three (3) brief, solution-focused EAP therapy sessions for interested Wadsworth City School staff members requesting additional mental health support from the district. Initial sessions will be scheduled based on the needs and availability of the staff.

Cost:

The cost for each one (1)-hour session will be one hundred dollars (\$100.00).

Billing the Wadsworth City School District: Family Connections and Associates will submit an invoice monthly for services rendered. The invoice will not list Wadsworth City School District employee names, only the number of one (1)-hour sessions completed during the month being billed for. Employee names will be kept confidential from the Wadsworth City School District Board of Education and its employees unless the names are required for legal reasons.

Term: The term for the services will be September 1, 2025 through August 31, 2026. Either party may terminate this agreement at any time by providing written notice to other.

For Family Connections and Associates:

Signature

9-3-25
Date

For the Wadsworth City School District Board of Education:

Signature

Date

"Where Quality Education is a Community Tradition"

Nightfall Entertainment, LLC Business Agreement

Effective Date 9 / 2 / 25
Performance Date 9 / 27 / 25

Nightfall Entertainment, LLC & Client Wadsworth City Schools and Wadsworth HS
Address 625 Broad St.
City Wadsworth State OH Zip Code 44281
Phone (330) 335-1400 or ()
Email (optional) kdavis@wadsworthschools.org

Location Wadsworth HS Main Gym
Address 625 Broad St.
City Wadsworth State OH Zip 44281
Site Telephone _____

Performance Hours <Start Time> 7:30 pm <End Time> 10:00 pm

The total amount for DJ service is \$ 3450.00
A \$100.00 deposit is due at the signing of this contract to hereby bind the terms of this contract.
Any deposit that is received is NON-REFUNDABLE.

The balance of \$ n/a will be due on ____ / ____ / ____, prior to the engagement.

Both parties entering into this Agreement shall be permanently bound to fulfill the obligations unless one of the following conditions applies:

1. Both parties mutually agree to rescind this Agreement and all its responsibilities.
2. The above-described event is completely cancelled and a minimum of 45 days notice is given (original deposit is non-refundable but any additional payment may be refunded.)

If the above mentioned DJ is unable to provide DJ services due to complications beyond their control, a suitable replacement will be provided at no more than the original quoted price that is mutually hereby agreed upon.

Any and all information or details shall be communicated before 5 DAYS prior to the event.

The DJ shall not be liable for any incidental or unforeseen damages and in no case shall any damages exceed the total amount of this contract.

Client Signature _____ Date ____ / ____ / ____

DJ Signature _____ Date ____ / ____ / ____

INVOICE

Nightfall Entertainment ,LLC
1468 Forrest Drive
Barberton, Ohio 44203
United States

3302324939

BILL TO
Kalyn Davis

kdavis@wadsworthschools.org

Invoice Number: 050529

Invoice Date: September 2, 2025

Payment Due: September 27, 2025

Amount Due (USD): \$3,450.00

Items	Quantity	Price	Amount
2 Photobooth 2 Photo Booth with Prints	1	\$1,450.00	\$1,450.00
ARENA Sound	1	\$850.00	\$850.00
3 Hours Dj Service 3 Hours of Dj service (Music)	1	\$350.00	\$350.00
Lighting	1	\$800.00	\$800.00
Total:			\$3,450.00
Amount Due (USD):			\$3,450.00

Powered by  wave

Wadsworth Choir & Band
May 15, 2026

Page **1** of **8**

Printed: August 19, 2025
Sales Manager: Kim Rininger

Kalahari Resorts & Conventions
7000 Kalahari Drive, Sandusky, OH 44870
Phone (419) 433-7759 • Fax (419) 433-7748 • www.kalahariresorts.com

ROOM AND EVENT CONTRACT

DESCRIPTION OF GROUP AND EVENT

The following represents an agreement between **Kalahari Resorts & Conventions**, hereinafter referred to as "Hotel" and **Wadsworth Choir & Band** hereinafter referred to as "Client" and outlines specific conditions and services to be provided.

ORGANIZATION: **Wadsworth Choir & Band**

CONTACT:

Name: **Scott Formhals**
Street Address: 150 Silvercreek Road
City, State: Wadsworth, Ohio 44281
Phone Number: (330) 335-1410 ext 30153
E-mail: sformhals@wadsworthschools.org

NAME OF EVENT: **Wadsworth Choir & Band**

OFFICIAL PROGRAM DATES: May 15, 2026 - May 16, 2026

CONCESSIONS:

The Kalahari Resort & Conventions is pleased to include the following:

- Complimentary WiFi in guest rooms and convention center
- Complimentary Self Parking

Full contracted concessions are based on 85% or higher room block pick-up. In the event the group room night pick up falls below 85% contracted room nights, the hotel will modify contracted concessions to reflect a comparable reduction to the groups room block performance.

GUEST ROOMS

The Hotel agrees that it will provide, and Client agrees that it will be responsible for utilizing, 49 room nights in the pattern set forth below (such number and such pattern, the "Room Night Commitment"):

Fri 05/15/2026			
	Occupancy	Rooms	Rate
Run of House	S/D/T/Q	49	\$219.00

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CLIENT INITIALS

WELCOME TO **KALAHARI**

Wadsworth Choir & Band

May 15, 2026

Page 2 of 8

RESORT FEE - WAIVED

In addition to the rates listed above there is a mandatory taxable resort fee of \$39.99 per room per night. The resort fee goes to cover costs associated with providing the highest level of amenities for our guests.

ROOMS INFORMATION

Hotel room rates are subject to applicable state and local taxes (currently 13.75%) in effect at the time of check in. Hotel shall provide as Run of House accommodations a room with two beds or a room with one bed plus a sofa sleeper based upon the number of guests sharing the room to a maximum of four people. When adding additional guests to any room style beyond which is established for that style's base pricing there will be a charge of \$50.00 per person per night in addition to the base price.

A sleeping room block does not guarantee sleeping rooms will be next to each other.

Deposit policy for individual reservations: One night (plus tax) at the time the reservation is made.

Cancellation policy for individual reservations: 72 hours, or more, prior to arrival to receive full refund less \$30.00 processing fee. Less than 72 hours prior to scheduled arrival forfeits entire deposit.

For any guests staying in a 5 Bedroom Entertainment Villa there is a Guest Notice and the Damage Deposit (\$1000)/Authorization Agreement. Individuals that book these rooms outside the block will also be subject to signing them at check in. For copies please visit our website.

METHOD OF RESERVATIONS AND CUT OFF DATE

Rooming List

Reservations for the Event will be made by a rooming list. Client will forward the rooming list by **April 15, 2026**.

At the cut off, Hotel will review the reservation pick up for the Event, release the unreserved rooms for general sale. The hotel will determine, based on space availability, if the Client group rate will be honored after this date.

Release of rooms for general sale following the cut off date and cancellations does not affect Client's obligation, as discussed elsewhere in this agreement, to utilize guest rooms.

GUEST ROOM BILLING ARRANGEMENTS

The following billing arrangements apply:

Sleeping Room & Tax Charges: Bill to Master

ROOMS ATTRITION

Hotel is relying upon Client's use of 49 Total Room Nights. Client agrees that a loss will be incurred by Hotel should there be a reduction greater than 15% in Total Room Nights actually used.

Should the room nights actually used by Client be less than 85% of the Total Room Nights, Client agrees to pay, as liquidated damages and not as a penalty, the difference between 85% of the Total Room Nights and Client's actual usage of rooms, multiplied by the average group room rate of **\$219**. This clause applies only if the Hotel is unable to sell out all available sleeping rooms. In the event the Hotel sells out all available sleeping rooms, there are no liquidated damages associated with the Rooms Attrition clause.

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WELCOME TO **KALAHARI**

DAMAGES

Client shall be responsible to maintain and keep the facility in good order and repair. Any damages to the facility including but not limited to the carpet, floors, walls, doors, guest rooms, Convention Center and all other parts of the hotel caused by Client or its officers, directors, agents, employees, subcontractors, licensees, or invitees shall be paid for by Client at the actual or estimated cost of repair, normal wear and tear excepted.

INSURANCE

The Hotel and the Client shall obtain and maintain and provide evidence of insurance upon request in amounts sufficient to provide coverage for any liabilities, which may reasonably arise out of or result from the respective obligations pursuant to this contract.

TAX-EXEMPT STATUS

To my knowledge, the group:

IS tax-exempt

IS NOT tax-exempt

Tax-exempt status must be arranged in advance by mailing or faxing a copy of the group's tax-exempt certificate. Without a valid Ohio tax-exempt certificate on file, Client will be charged all state, county and local sales and hotel taxes.

DIRECT BILL OPTION

At the sole discretion of Hotel, direct bill privileges may be extended for Master Account charges. To be considered for Direct Bill status, a Direct Bill Application must be submitted no later than 120 days prior to arrival. In the event Direct Bill Status is not granted, full payment of anticipated Master Account charges must be received at least 3 business days prior to arrival.

If direct bill privilege is extended, Hotel, in its sole discretion, may require Client to provide a personal guarantee of payment. If the direct bill is not paid in full when due, Client and personal guarantor, if any, agree as follows: (1) to a finance charge of 1½% per month (18.0% per annum), or the maximum allowed by law, whichever is less, on the unpaid balance from the date of original invoice, and (2) that Hotel may cancel future event contracts of Client without notice and without penalty.

As a guarantee, the hotel requires Client to have a credit card on file. Hotel will call client for this credit card number.

MASTER ACCOUNT METHOD OF PAYMENT

The payment of anticipated charges on Master Account is due no less than 14 business days prior to arrival. Hotel must be notified in writing at least 14 days prior to arrival of all authorized signatories.

Client plans to use the following payment method for Master Account charges:

PRE-PAY Check

_____ Must be received no later than 14 days prior to arrival, tracking information must be provided for mailed checks.

PRE-PAY Credit Card

_____ Hotel will call Client for the card number.

Wadsworth Choir & Band

May 15, 2026

Page 4 of 8

For all Events where estimated charges exceed \$10,000.00, and direct bill privileges have not been extended, one hundred percent (100%) will be required prior to arrival based on the deposit schedule below. For Group's requesting direct bill privileges, this amount is subject to change and is at the sole discretion of the Hotel based on credit history.

Deposit Schedule	Amount Due
90 Days Prior to First Contracted Arrival Date	50% of Estimated Charges
60 Days Prior to First Contracted Arrival Date	Additional 25% of Estimated Charges
14 Business Days Prior to First Contracted Arrival Date	100% of Estimated Charges

ADVANCE PAYMENT

An advance payment of **\$500 non-refundable** will be required in order to hold arrangements on a definite basis. This advance payment is due on **Thursday, September 4, 2025** and will be credited toward the Master Account.

Wednesday, Sept 10, 2025 NY 9/8/25

This advance Payment will be made with:

Check - Tracking information must be provided for mailed checks.

Credit Card - Hotel will call client for the credit card number.

CANCELLATION

Client acknowledges that if it cancels or otherwise essentially abandons its planned use of the Room Night Commitment and/or the Event Agenda (a "Cancellation"), this action would constitute a breach of Client's obligation to Hotel and Hotel would be harmed. Because Hotel's harm (and Client obligation to compensate Hotel for that harm) is likely to increase if there is a delay in notifying Hotel of any Cancellation, Client agrees to adhere to the following sliding scale:

Cancellation - Months Prior To Arrival	Percentage Liquidated Damages	Liquidated Damages in Dollars
11 to 6 months prior to arrival	50%	\$5,365.50
Within 6 months prior to arrival	85%	\$9,121.35

Provided that Client timely notifies Hotel of the Cancellation and timely pays the above liquidated damages, Hotel agrees not to seek additional damages from Client relating to the Cancellation.

The Hotel reserves the right to cancel client's event at any time outside 11 months prior to Client's arrival date. The Hotel will be responsible for refunding all deposits and paying as liquidated damages an amount equal to 10% of Client's estimated room revenue. This amount equals **\$1,073.10**.

Hotel reserves the right to cancel this event and any future events of Client at this and any other Kalahari Resorts & Conventions location if Client has an unpaid balance due from any past event at this Kalahari Resorts & Conventions location or any other Kalahari Resorts & Conventions affiliated location. If there is an unpaid balance due from any past event, Hotel may cancel at any time up to and including the first day of the Official Program Dates. Client hereby waives any claim for damages of any kind if Hotel exercises its right to cancel hereunder.

CHANGES, ADDITIONS, STIPULATIONS, OR LINING OUT

Any changes, additions, stipulations or deletions including corrective lining out by either Hotel or Client will not be considered agreed to or binding on the other unless such modifications have been initialed or otherwise approved in writing by the other.

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CLIENT INITIALS

WELCOME TO **KALAHARI**

Wadsworth Choir & Band

May 15, 2026

Page 5 of 8

COMPLIANCE WITH LAW

This Agreement is subject to all applicable federal, state, and local laws, including health and safety codes, alcoholic beverage control laws, disability laws, and the like. Client and Hotel agrees to cooperate with each other to ensure compliance with such laws.

POLICIES AND PROCEDURES

[2023-oh-policy-and-procedures-2.pdf \(kalaharimeetings.com\)](#)

Client is subject to the policies and procedures governing guests of the Hotel.

AMERICANS WITH DISABILITIES ACT (ADA) COMPLIANCE

Each party agrees to use good faith efforts to ensure that it complies with its obligations under the Americans with Disabilities Act and the Act's accompanying regulations and guidelines (collectively the "ADA"). Client agrees to provide Hotel with reasonable advance notice about the special needs of any attendees of whom «ACCOUNT» is aware.

FORCE MAJEURE

Neither party shall be liable in damages for any default in performing hereunder if such default is caused by conditions beyond its control including, but not limited to Acts of God, acts of terrorism that directly prevent travel to Hotel, Government restrictions (including the denial or cancellation of any export or other necessary license), wars, insurrections and/or any other cause beyond the reasonable control of the party whose performance is affected.

SEVERABILITY

The provisions of this Agreement are severable. If any provision is held to be invalid or unenforceable, it shall not affect the validity or enforceability of any other provision.

GOVERNING LAW

This contract shall be governed by and construed, interpreted and enforced in accordance with the laws of the State of Ohio and Ohio Courts.

Hotel and Client have agreed to and have executed this agreement by their authorized representatives as of the dates indicated below.

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CLIENT INITIALS

WELCOME TO **KALAHARI**

Wadsworth Choir & Band

May 15, 2026

Page 6 of 8

ACCEPTANCE

This document is a contingent offer of a contract. It is contingent on the Hotel space and services described herein being open and available on the date Hotel receives the executed contract from Client. Client shall have the first option to contract the space and services until **September 4th, 2025** unless notified otherwise by Hotel. After **September 4th, 2025**, this contingent contract will become a second option with the space and services herein being made available to other clients on a first come-first served basis. *9/5/25*

This document becomes a binding contract between Hotel and Client when the Client returns a properly executed copy to Hotel and Hotel executes the contract as well. A fully executed contract will be sent to Client to confirm the contract is in place.

SIGNATURES

Approved and authorized by Wadsworth Choir & Band.

Name:

Title:

Signature:

Date:

Approved and authorized by Hotel:

Name:

Title:

Signature:

Date:

Please sign this agreement and return it to the address below by **Thursday, September 4, 2025.**

A countersigned copy will be returned to you upon receipt.

Wadsworth, September 10, 2025 *mm 9/5/25*

BILLING CONTACT

If the final bill for this event should be sent to a person other than the signatory listed above, please provide contact information for that billing contact below: (All fields are required, so if the billing contacted is the same as the person listed above, please list "SAME" in each text box, or duplicate the information listed above.)

Name:

Title:

Billing Address:

Billing City, State, Zip:

Phone number:

Email Address:

Kalahari Resorts & Conventions
7000 Kalahari Drive, Sandusky, OH 44870
Phone (419) 433-7759 • Fax (419) 433-7748 • www.kalahariresorts.com

CLIENT INITIALS

WELCOME TO **KALAHARI**

PERSONAL GUARANTY

FOR GOOD CONSIDERATION, and as an inducement for Kalahari Resorts & Conventions (Creditor), to extend credit to Wadsworth Choir & Band (Client), and enter into the above contract, it is hereby agreed that the undersigned does hereby guaranty to Creditor the prompt, punctual and full payment of all monies now or hereinafter due Creditor from Client.

This guaranty is unlimited as to amount or duration and shall remain in full force and effect notwithstanding any extension, compromise, adjustment, forbearance, waiver, release or discharge of any party obligor or guarantor, or release in whole or in part of any security granted for said indebtedness or compromise or adjustment thereto, and the undersigned waives all notices thereto.

The obligations of the undersigned, at the election of Creditor, shall be primary and not necessarily secondary, and Creditor shall not be required to exhaust its remedies as against Customer prior to enforcing its rights under this guaranty against the undersigned.

The guaranty hereunder shall be unconditional and absolute and the undersigned waive all rights of subrogation and set-off until all sums under this guaranty are fully paid. The undersigned further waives all suretyship defenses or defenses in the nature thereof, generally.

If there are two or more guarantors to this guaranty, the obligations shall be joint and several and binding upon and inure to the benefit of the parties, their successors, assigns and personal representatives.

Each of the undersigned warrants and represents it has full authority to enter into this guaranty.

This guaranty shall be binding upon and inure to the benefit of the parties, their successors, assigns and personal representatives.

This guaranty shall be construed and enforced under the laws of the State of Ohio.

Signed _____ - Guarantor

Name: _____

Address: _____

Email: _____

Accepted by Kalahari Resorts & Conventions:

By: _____

Kalahari Resorts & Conventions
7000 Kalahari Drive, Sandusky, OH 44870
Phone (419) 433-7759 • Fax (419) 433-7748 • www.kalahariresorts.com

CLIENT INITIALS

WELCOME TO **KALAHARI**



CREDIT CARD AUTHORIZATION FORM

To: Kalahari Resorts & Conventions:

I, _____ (Name on Credit Card) Authorize the Kalahari Resorts & Conventions to
charge to my credit card for the full amount of all estimated charges + 15% (to cover late additions) incurred for the
function to be held on _____ (Function Date). Please note it is your responsibility to notify your
bank of this charge to accommodate the charge due to limit or daily restrictions.

Group/Organization Name: _____

Credit Card Billing Zip Code _____

Credit Card Type: _____

Credit Card last 4 digits: _____

Expiration Date: _____

Cardholder's Signature: _____

WADSWORTH CITY SCHOOL DISTRICT

Cash Summary Report

	Full Account Code	Description	Initial Cash	MTD Received	FYTD Received	MTD Expended	FYTD Expended	Fund Balance	Encumbrance	Unencumbered Balance
Fund:	001									
	001-0000	GENERAL FUND:	\$ 16,832,952.08	\$ 5,948,215.40	\$ 22,684,555.81	\$ 5,614,761.51	\$ 10,661,148.81	\$ 28,856,359.08	\$ 7,412,207.89	\$ 21,444,151.19
	001-9000	GENERAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	001-9001	GENERAL FUND: ADVERTISING /FACILITIES ACCOUNT	69,574.17	39,786.54	39,786.54	2,100.00	2,100.00	107,260.71	1,345.18	105,915.53
	001-9002	GENERAL FUND: FOOD SERV. DONATIONS	(19,468.80)	1,326.57	1,372.42	0.00	0.00	(18,096.38)	0.00	(18,096.38)
	001-9094	GENERAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	001-920R	GENERAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
			\$ 16,883,057.45	\$ 5,989,328.51	\$ 22,725,714.77	\$ 5,616,861.51	\$ 10,663,248.81	\$ 28,945,523.41	\$ 7,413,553.07	\$ 21,531,970.34
Fund:	002									
	002-0000	BOND RETIREMENT SERIES 98,99,00 ISSUES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	002-9000	BOND RETIREMENT (1997)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	002-9100	BOND RETIREMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	002-9200	BOND RETIREMENT - ENERGY CONSERVATION 2000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	002-9300	BOND RETIRE LIBRARY 2001	114,069.79	0.00	0.00	0.00	0.00	114,069.79	0.00	114,069.79
	002-9400	BOND RETIREMENT: 2008 (\$65,650,000)	4,539,291.30	106,970.00	1,601,640.00	0.00	0.00	6,140,931.30	0.00	6,140,931.30
	002-9500	BOND RETIREMENT: 2021 (\$41,000,000)	3,623,121.94	64,550.00	1,056,930.00	0.00	0.00	4,680,051.94	0.00	4,680,051.94
	002-9600	BOND RETIREMENT: 2021 (\$8,000,000) COP's	216,500.01	0.00	0.00	0.00	0.00	216,500.01	0.00	216,500.01
			\$ 8,492,983.04	\$ 171,520.00	\$ 2,658,570.00	\$ 0.00	\$ 0.00	\$ 11,151,553.04	\$ 0.00	\$ 11,151,553.04
Fund:	003									
	003-0000	PERMANENT IMPROVEMENT LEVY FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	003-900C	COMMUNITY CENTER ENTERPRISE FUND	302,074.37	0.00	0.00	0.00	0.00	302,074.37	159,268.00	142,806.37
	003-900S	SUMMA HOSPITAL ENTERPRISE FUND	5,406.17	0.00	0.00	0.00	0.00	5,406.17	6,235.00	(828.83)
			\$ 307,480.54	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 307,480.54	\$ 165,503.00	\$ 141,977.54
Fund:	004									
	004-0000	CONSTRUCTION FUND: OFCC - LFI	478,967.16	0.00	0.00	2,581,523.89	2,581,523.89	(2,102,556.73)	0.00	(2,102,556.73)
	004-900C	CONSTRUCTION FUND: CITY OF WADS. COMM. CENTER	(1,697,797.73)	0.00	0.00	0.00	0.00	(1,697,797.73)	0.00	(1,697,797.73)
	004-900H	BUILDING FUND: WRH SUMMA MED. OFFICE BLDG.	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	004-900I	CONSTRUCTION FUND: INTERMEDIATE SCHOOL	15,621,088.53	(37,863.58)	323,813.71	2,564,280.59	7,612,310.01	8,332,592.23	6,820,691.25	1,511,900.98
	004-901I	CONSTRUCTION FUND: INTERMEDIATE SCHOOL COP's	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
			\$ (37,863.58)	\$ 323,813.71	\$ 5,145,804.48	\$ 4,532,237.77	\$ 6,820,691.25	\$		\$

WADSWORTH CITY SCHOOL DISTRICT

Cash Summary Report

	Full Account Code	Description	Initial Cash	MTD Received	FYTD Received	MTD Expended	FYTD Expended	Fund Balance	Encumbrance	Unencumbered Balance
			14,402,257.96				10,193,833.90			(2,288,453.48)
Fund:		006								
	006-0000	FOOD SERVICES	\$ 154,729.43	\$ 34,559.10	\$ 35,339.55	\$ 85,958.97	\$ 86,155.39	\$ 103,913.59	\$ 777,610.34	\$ (673,696.75)
	006-9001	FOOD SERVICE FEDERAL AWARD:	2,289,039.95	0.00	0.00	38,042.52	77,481.11	2,211,558.84	0.00	2,211,558.84
	006-9002	FOOD SERVICE SUPPLY CHAIN ASSISTANCE FEDERAL AWARD:	112,590.99	0.00	0.00	0.00	0.00	112,590.99	0.00	112,590.99
			\$ 2,556,360.37	\$ 34,559.10	\$ 35,339.55	\$ 124,001.49	\$ 163,636.50	\$ 2,428,063.42	\$ 777,610.34	\$ 1,650,453.08
Fund:		007								
	007-0000	SPECIAL TRUST	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	007-900S	SAFETY TOWN FUND	6,341.65	0.00	300.00	7,029.61	7,292.29	(650.64)	993.41	(1,644.05)
	007-9091	SPECIAL TRUST	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	007-9092	SPECIAL TRUST	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	007-955C	SPECIAL TRUST	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
			\$ 6,341.65	\$ 0.00	\$ 300.00	\$ 7,029.61	\$ 7,292.29	\$ (650.64)	\$ 993.41	\$ (1,644.05)
Fund:		009								
	009-0000	UNIFORM SCHOOL SUPPLIES FUND	43,962.66	2,880.00	2,895.00	0.00	1,165.00	45,692.66	4,300.00	41,392.66
			\$ 43,962.66	\$ 2,880.00	\$ 2,895.00	\$ 0.00	\$ 1,165.00	\$ 45,692.66	\$ 4,300.00	\$ 41,392.66
Fund:		010								
	010-0000	CLASSROOM FACILITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	010-900L	OSFC LOCAL SHARE	6,224,811.13	0.00	0.00	0.00	0.00	6,224,811.13	0.00	6,224,811.13
	010-900Q	OSFC: QSCB BONDS (ISHAM / VALLEY VIEW)	(543,055.88)	0.00	0.00	0.00	0.00	(543,055.88)	0.00	(543,055.88)
	010-900S	OSFC STATE SHARE	(328,674.77)	0.00	0.00	0.00	0.00	(328,674.77)	0.00	(328,674.77)
			\$ 5,353,080.48	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 5,353,080.48	\$ 0.00	\$ 5,353,080.48
Fund:		011								
	011-0000	C.T. CUSTOMER SERVICE FUND (Sr House)	(90,962.51)	383,146.33	383,146.33	106,059.54	106,412.49	185,771.33	195,170.89	(9,399.56)
	011-9001	C.T. CUSTOMER SERV AUTOMOTIVES	3,211.21	0.00	0.00	84.40	264.30	2,946.91	13,099.90	(10,152.99)
	011-9002	C.T. CUSTOMER SERV JR CARPENTRY	(9,612.38)	344.27	3,405.00	0.00	0.00	(6,207.38)	40,000.00	(46,207.38)
	011-9003	C.T. CUSTOMER SERV CARPENTRY SPECIAL PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
			\$ (97,363.68)	\$ 383,490.60	\$ 386,551.33	\$ 106,143.94	\$ 106,676.79	\$ 182,510.86	\$ 248,270.79	\$ (65,759.93)
Fund:		012								
	012-0000	ADULT/COMMUNITY EDUCATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
			\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Fund:		013								
	013-0000	RECREATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	013-900C	COMMUNITY CENTER/WH'S OPERATING FUND	32,256.91	0.00	0.00	1,270.95	1,975.95	30,280.96	26,225.53	4,055.43

WADSWORTH CITY SCHOOL DISTRICT

Cash Summary Report

	Full Account Code	Description	Initial Cash	MTD Received	FYTD Received	MTD Expended	FYTD Expended	Fund Balance	Encumbrance	Unencumbered Balance
			\$ 32,256.91	\$ 0.00	\$ 0.00	\$ 1,270.95	\$ 1,975.95	\$ 30,280.96	\$ 26,225.53	\$ 4,055.43
Fund:		014								
	014-0000	FOUR CITIES CAREER TECH COMPACT FUND	\$ 111,472.93	\$ 0.00	\$ 0.00	\$ 25,179.81	\$ 46,292.99	\$ 65,179.94	\$ 32,849.64	\$ 32,330.30
	014-9001	FOUR CITIES: FIRST PROGRAM (NORTON)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	014-9089	ROTARY-INTERNAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
			\$ 111,472.93	\$ 0.00	\$ 0.00	\$ 25,179.81	\$ 46,292.99	\$ 65,179.94	\$ 32,849.64	\$ 32,330.30
Fund:		017								
	017-0000	LIBRARY CONSTRUCTION	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
			\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Fund:		018								
	018-0000	PUBLIC SCHOOL SUPPORT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	018-973C	FOUR CITY CTA COMPACT DIRECTORS FUND	2.31	0.00	0.00	0.00	0.00	2.31	0.00	2.31
	018-974A	CENTRAL OFFICE ADMINISTRATORS FUND	7,699.44	0.00	0.00	0.00	0.00	7,699.44	365.50	7,333.94
	018-974B	DISTRICT SPIRIT COMMITTEE FUND	6,098.50	0.00	0.00	0.00	0.00	6,098.50	0.00	6,098.50
	018-974C	CENTRAL INTERMEDIATE PRINCIPAL FUND	8,205.66	0.00	0.00	36.87	36.87	8,168.79	160.70	8,008.09
	018-974K	HURRICANE KATRINA RELIEF FUND (2005)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	018-974T	TRANSPORTATION 018 ACCOUNT	357.14	86.78	86.78	69.96	69.96	373.96	724.04	(350.08)
	018-975F	FRANKLIN SCHOOL PRINCIPAL'S FUND	10,601.76	0.00	0.00	953.48	953.48	9,648.28	5,018.51	4,629.77
	018-976I	ISHAM SCHOOL PRINCIPAL'S FUND	4,990.41	0.00	0.00	728.92	993.69	3,996.72	11,271.64	(7,274.92)
	018-977L	LINCOLN SCHOOL PRINCIPAL'S FUND	7,726.63	0.00	0.00	87.93	187.30	7,539.33	4,917.24	2,622.09
	018-978D	OVERLOOK: SUNSHINE FUND	261.45	0.00	0.00	0.00	0.00	261.45	0.00	261.45
	018-978O	OVERLOOK SCHOOL PRINCIPAL'S FUND	12,377.07	0.00	0.00	502.84	502.84	11,874.23	5,919.24	5,954.99
	018-979L	PUBLIC SCHOOL SUPPORT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	018-979V	VALLEY VIEW PRINCIPAL'S FUND	5,843.99	0.00	0.00	578.00	578.00	5,265.99	3,590.67	1,675.32
	018-980D	WMS: DOLLARS FOR DENIM PAY IT FORWARD	1,267.30	0.00	0.00	0.00	0.00	1,267.30	210.00	1,057.30
	018-980M	WADSWORTH MIDDLE SCHOOL PRINCIPAL FUND	16,179.42	55.00	80.00	478.43	478.43	15,780.99	7,937.06	7,843.93
	018-981D	WHS: DOLLARS FOR DENIM PAY IT FORWARD	1,713.02	410.00	410.00	0.00	0.00	2,123.02	0.00	2,123.02
	018-981H	HIGH SCHOOL PRINCIPAL'S FUND	13,143.98	10,613.00	10,613.00	0.00	1,057.19	22,699.79	6,214.73	16,485.06
	018-982G	GRIZZLY ACADEMY PRINCIPAL'S FUND	3,738.71	0.00	0.00	226.55	554.04	3,184.67	793.72	2,390.95

WADSWORTH CITY SCHOOL DISTRICT

Cash Summary Report

	Full Account Code	Description	Initial Cash	MTD Received	FYTD Received	MTD Expended	FYTD Expended	Fund Balance	Encumbrance	Unencumbered Balance
			\$ 100,206.79	\$ 11,164.78	\$ 11,189.78	\$ 3,662.98	\$ 5,411.80	\$ 105,984.77	\$ 47,123.05	\$ 58,861.72
Fund:		019								
019-0000		MHJ GRANT: S KURT MATH WHS	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
019-9001		VALLEY VIEW PLAYGROUND 2025 STATE GRANT	(28,695.91)	0.00	0.00	257,222.83	257,222.83	(285,918.74)	14,281.26	(300,200.00)
019-9002		LINCOLN: HOME DEPOT OUTDOOR SCIENCE LAB	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
019-9006		MEDINA CTY SHARE CLUSTER (S. KOPACKO)	28,525.55	0.00	0.00	0.00	0.00	28,525.55	2,145.80	26,379.75
019-9007		MED CTY CRISES RESPONSE TEAM (S. KOPACKO)	9,751.03	125.00	125.00	0.00	0.00	9,876.03	902.11	8,973.92
019-9008		ADAM H BOARD: PREVENTION GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
019-9010		BE KIND WADSWORTH (S KOPACKO)	3,523.38	0.00	0.00	0.00	0.00	3,523.38	0.00	3,523.38
019-9012		LUKE MANUFACTURING: FRESHMAN ACADEMY GRANT (2023)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
019-9016		LUKE MANUF FOUNDATION GRANT: HS HYDOPONIC LAB SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
019-9017		LUKE MANUF FOUNDATION GRANT: PHYSICS (MACDOWELL)	153.41	0.00	0.00	0.00	0.00	153.41	0.00	153.41
019-9018		TECH PREP: FIRE/EMT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
019-9019		TECH PREP: NURSING PICNIC / OTHER PICNIC	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
019-901G		WGCF: MINDFUL MUSIC CLOONON 2019	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
019-9020		GPD FOUNDATION: FRANKLIN SENSORY GARDEN	2,137.83	0.00	0.00	0.00	0.00	2,137.83	1,499.96	637.87
019-9024		TECH PREP: FIRE, ATH/HLTH TRAINING, NURSING	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
019-902G		WGCF: WORKBENCH/TOOLKIT CROOKES 2019	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
019-903G		WGCF: GRAPH CALC WHS MATH 2019	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
019-904G		WGCF: SUMMER READING SCHMELTZER 2019	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
019-905G		WGCF: FLEX SEATNG LINN 2019	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
019-906G		WGCF: 3M GRANT STEM CLUB FRANKLIN	5,774.09	0.00	0.00	0.00	0.00	5,774.09	0.00	5,774.09
019-907G		WGCF: WELL BEING STUDIO GUNN ISHAM 2020	503.87	0.00	0.00	0.00	0.00	503.87	0.00	503.87
019-908G		WGCF: SENSORY ROOM WILSON 2020	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
019-9090		DOLLAR GENERAL SUMMER	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

WADSWORTH CITY SCHOOL DISTRICT

Cash Summary Report

	Full Account Code	Description	Initial Cash	MTD Received	FYTD Received	MTD Expended	FYTD Expended	Fund Balance	Encumbrance	Unencumbered Balance
	019-9091	READING GRANT 2019 VALLEY VIEW PLAYGROUND GRANT	\$ 14,870.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 14,870.00	\$ 0.00	\$ 14,870.00
	019-9092	OTHER GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	019-9093	OTHER GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	019-9094	OTHER GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	019-9097	MCDAC GRANT FY 97	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	019-9098	OTHER GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	019-909G	WGCF: STEAM VV LIBRARY OWENS VV 2020	134.57	0.00	0.00	0.00	0.00	134.57	0.00	134.57
	019-9101	MHJ GRANT: C JOHNSON READING STRATEGIES THAT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	019-9102	MHJ GRANT: TITUS READING GRANT FY15	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	019-9103	OTHER GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	019-9104	GPD STEM GRANT: JESSICA CHADA FRANKLIN	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	019-9105	MHJ GRANT: 7 MINDSETS PD 5- 8 GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	019-9106	LUKE ENG GRANT: MAKERS SPACE V.V.	3,121.81	0.00	0.00	0.00	0.00	3,121.81	0.00	3,121.81
	019-9107	MHJ GRANT: STEM CAMP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	019-9108	STEM CAMP LOCAL GRANTS / DONATIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	019-9109	STEM CLB GRATN ALCOLA FY2017	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	019-910G	WGCF: ROBOTICS CAMP SHALALA 2020	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	019-9110	PIZZA HUT BOOK IT GRANT: E PETIT (2017)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	019-9111	FOOD SERVICE: AMERICAN DAIRY ASSOC GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	019-9114	BELIEVE IN OHIO GRANT WHS (FY2016)	1,625.84	0.00	0.00	0.00	0.00	1,625.84	0.00	1,625.84
	019-911G	WGCF: LIBRARY CLAYPOOL LINCOLN 2020	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	019-912G	WGCF: ELA BOOKS L.SMITH WHS 2020	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	019-9131	DEPARTMENT OF NATURAL RESOURCE - GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	019-913G	WGCF: WMS COURTYARD P JURY WMS 2020	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	019-914G	WGCF: GRIZZLY GRP MENTORING GOOD WHS 2020	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	019-915G	WGCF: CIS MUSIC A MUHL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	019-916G	WGCF: V.V. SENSORY ROOM H DUERR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

WADSWORTH CITY SCHOOL DISTRICT

Cash Summary Report

	Full Account Code	Description	Initial Cash	MTD Received	FYTD Received	MTD Expended	FYTD Expended	Fund Balance	Encumbrance	Unencumbered Balance
	019-917G	WGCF: OVERLOOK READING A ZWISLER	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
	019-918G	WGCF: CIS P.E. M MINICK	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	019-918M	MCDAC GRANT FY 18	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	019-9191	OTHER GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	019-9192	OTHER GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	019-9198	OTHER GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	019-9199	OTHER GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	019-919G	WGCF: V.V. STEAM J MARINI	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	019-919M	MCDAC GRANT FY 2019	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	019-9201	TECH PREP: MARKETING BARBERTON	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	019-9202	SPECIAL ED DONATIONS GRANT	55.90	0.00	0.00	0.00	0.00	55.90	0.00	55.90
	019-9203	MHJ GRANT: 6+1 TRAITS BENNETT/JOHNSON	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	019-9204	MHJ GRANT: POWER READING CROOKES -FRANKLIN	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	019-9205	V.V. OSLN STEM Classroom Grant (FY 2022)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	019-920G	WGCF: ISHAM 100 YR MURAL S. LUCAS	355.74	0.00	0.00	0.00	0.00	355.74	0.00	355.74
	019-921G	WGCF:OVERLOOK BRAINBALL B. NOLIN	57.51	0.00	0.00	0.00	0.00	57.51	0.00	57.51
	019-9225	WMS CLINICAL RM ECOSYSTEM GRANT P. JUREY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	019-9226	GPD GRANT: V.V SENSORY ROOM - HASSINGER 2019	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	019-922G	WGCF: CIS STUDENT INVESTIGATORS S. LUCHKA	13.16	0.00	0.00	0.00	0.00	13.16	0.00	13.16
	019-923G	WGCF: WHS BRUIN PHOTO STUDIO E HEFFINGER	455.90	0.00	0.00	0.00	0.00	455.90	0.00	455.90
	019-924G	WGCF: FRANKLIN SHARED BOOKROOM K,. MARIAS	0.45	0.00	0.00	0.00	0.00	0.45	0.00	0.45
	019-925G	WGCF: WMS THINKING MATH B. LAWRENCE	779.83	0.00	0.00	0.00	0.00	779.83	0.00	779.83
	019-926G	WGCF: WHS CALMNIG CORNER SPACE C DiPAOLO	1,710.27	0.00	0.00	0.00	0.00	1,710.27	0.00	1,710.27
	019-927G	WGCF: VALLEY VIEW H DUERR SENSORY MAGIC ROOM	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	019-928G	WGCF: CIS C. WOLF CIS STEM ROOM	16.29	0.00	0.00	0.00	0.00	16.29	0.00	16.29
	019-9299	OTHER GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	019-929G	WGCF: WHS K HAMSHER ALTERNATIVE LEARNING ENVIRONMENT	4,270.05	0.00	0.00	0.00	0.00	4,270.05	0.00	4,270.05
	019-9301	SENSORY ROOM GPD GRANT_ HALEY DUERR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

WADSWORTH CITY SCHOOL DISTRICT

Cash Summary Report

	Full Account Code	Description	Initial Cash	MTD Received	FYTD Received	MTD Expended	FYTD Expended	Fund Balance	Encumbrance	Unencumbered Balance
	019-9302	OTHER GRANT	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
	019-9303	OTHER GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	019-9304	OTHER GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	019-9305	TECH PREP: MARKETING	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	019-9306	GENE HAAS: FOUNDATION CAREER TECH SCHOLARSHIP	5,498.00	0.00	0.00	0.00	0.00	5,498.00	0.00	5,498.00
	019-9307	HAAS FOUNDATION PD GRANT (FY20)	9,748.82	0.00	0.00	0.00	0.00	9,748.82	4,123.82	5,625.00
	019-9308	ISHAM WEATHER CLINICAL RESEARCH GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	019-9309	GENE HAAS: FOUNDATION GRANT APRIL 2022	2,242.70	0.00	0.00	0.00	0.00	2,242.70	11,777.39	(9,534.69)
	019-930G	WGCF: WHS L SMITH GRAPHIC & VERSE NOVELS	13.96	0.00	0.00	0.00	0.00	13.96	0.00	13.96
	019-931G	WGCF: WMS K WILSON HYDROPONIC GARDEN	205.14	0.00	0.00	0.00	0.00	205.14	0.00	205.14
	019-932G	WGCF: S SCHMELTZER KINDERGARTEN FINE MORTOR INITIATIVE	42.00	0.00	0.00	0.00	0.00	42.00	0.00	42.00
	019-933G	WGCF: FRANKLIN K LAIB KEVA PLANKS 2ND GRADE 2023	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	019-934G	WGCF: FRANKLIN M SIMMONS STEM LAB REDESIGN 2023	143.44	0.00	0.00	0.00	0.00	143.44	0.00	143.44
	019-935G	WGCF: FRANKLIN K AUERBACH OUTDOOR LEARNING SPACE	32.12	0.00	0.00	0.00	0.00	32.12	0.00	32.12
	019-936G	WGCF:OVERLOOK B LAINO CLASSROOM CALMING SENSORY BINS	1.65	0.00	0.00	0.00	0.00	1.65	0.00	1.65
	019-937G	WGCF: LINCOLN J SHALALA 3D PRINTING 2023	0.10	0.00	0.00	0.00	0.00	0.10	0.00	0.10
	019-938G	WGCF: ISHAM V FUGATE LIBRARY REFRESH	15.05	0.00	0.00	0.00	0.00	15.05	0.00	15.05
	019-939G	WGCF: VALLEY VIEW J SORRENT CLAY RELIEF DISPLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	019-9401	MHJ GRANT: SCHMELTZER LITERATURE FY 14	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	019-9402	OTHER GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	019-9403	SME PRIME: SCHOOL GRANT	26,964.21	0.00	0.00	0.00	0.00	26,964.21	3,874.00	23,090.21
	019-9404	SME EDUCATIONAL FOUNDATION: \$10,000 GRANT 2024 (SHIPLEY)	9,519.18	0.00	0.00	0.00	0.00	9,519.18	0.00	9,519.18
	019-9405	TECH PREP: BUSINESS TECH	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	019-9406	OTHER GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	019-9407	TECH PREP: ATHLETIC, HEALTH CARE GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	019-9408	TECH PREP: ADVANCEMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

WADSWORTH CITY SCHOOL DISTRICT

Cash Summary Report

	Full Account Code	Description	Initial Cash	MTD Received	FYTD Received	MTD Expended	FYTD Expended	Fund Balance	Encumbrance	Unencumbered Balance
019-940G		TO NURSING GRANT WGCF: WMS BUILDING READERS BOOK CLUB	\$ 62.03	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 62.03	\$ 0.00	\$ 62.03
019-941G		GOODRICH/HOFENER WGCF: FRANKLIN EMPOWERING STEM	325.98	0.00	0.00	0.00	0.00	325.98	0.00	325.98
019-942G		LEARNING J. MARINI WGCF: UNIVERSAL CALM DONW CORNER C. BRADY	441.50	0.00	0.00	0.00	0.00	441.50	0.00	441.50
019-943G		WGCF: WMS HYDROPONIC GARDEN K WILSON	2,000.00	0.00	0.00	0.00	0.00	2,000.00	0.00	2,000.00
019-944G		WGCF: WIS Zach Ockunzzi SCIENCE HARDWARE	998.23	0.00	0.00	0.00	0.00	998.23	862.98	135.25
019-945G		WGCF: WMS J MANOS ROX - GIRLS GROUP	5,000.00	0.00	0.00	0.00	0.00	5,000.00	0.00	5,000.00
019-946G		WGCF: S LUCAS DISTRICT WIDE ART MICHAEL ALBERT WORKSHOPS	5,000.00	0.00	0.00	0.00	0.00	5,000.00	6,000.00	(1,000.00)
019-947G		WGCF: GRIZZLY ACADEMY CONLEY/SHIRVER ACTIVE LEARNING SPACERNING J. MARINI	45.37	0.00	0.00	0.00	0.00	45.37	12.00	33.37
019-948G		WGCF: WHS B PERNOD WORLD BEYOND WADSWORTH BOOK CLUB	1,721.07	0.00	0.00	0.00	0.00	1,721.07	0.00	1,721.07
019-949G		WGCF: ISHAM E. PETIT MO BOOKS MO READERS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
019-9501		WMS PRINCIPALS GROUP: JACKSON	2,384.72	0.00	0.00	0.00	0.00	2,384.72	0.00	2,384.72
019-9502		SAFE ROUTE TO SCHOOLS GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
019-9503		OTHER GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
019-9504		OTHER GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
019-9505		WADSWORTH SCHOOLS: 135TH FY 2006 (1870)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
019-9506		OTHER GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
019-9507		OTHER GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
019-9508		TECH PREP: FIRE/EMT-CRIM. JUSTICE (BARB.)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
019-9509		HEALTH EDUC. MINI GRANT (C.COLLINS) WELLNESS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
019-950G		WGCF: LINCOLN A. REEVES STEM SPHERO BOLT ROBOTS	140.00	0.00	0.00	0.00	0.00	140.00	0.00	140.00
019-951G		WGCF: OVERLOOK E DAW- POWERS INCLUSIVE PLAYGROUND EQUIP.	4,818.64	0.00	0.00	0.00	4,835.51	(16.87)	0.00	(16.87)
019-9601		OTHER GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
019-9602		OTHER GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

WADSWORTH CITY SCHOOL DISTRICT

Cash Summary Report

	Full Account Code	Description	Initial Cash	MTD Received	FYTD Received	MTD Expended	FYTD Expended	Fund Balance	Encumbrance	Unencumbered Balance
	019-9603	OTHER GRANT	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
	019-9604	TECH PREP: FY06 AUTOMOTIVE TECH PREP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	019-9605	TECH PREP: FY06 WEB PROGRAMING TECH PREP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	019-9606	OTHER GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	019-9607	CAMP CAN DO: S SCHROCK SUMMER 2007	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	019-9701	OTHER GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	019-9702	OTHER GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	019-9703	OTHER GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	019-976I	OTHER GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	019-977L	OTHER GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	019-978O	OTHER GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	019-979V	VV MD UNIT DONATION (FY2025)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	019-9801	OTHER GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	019-9802	TECH PREP: MARKETING ALL SCHOOLS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	019-9803	TECH PREP: MARKETING - BARBERTON	9.99	0.00	0.00	0.00	0.00	9.99	0.00	9.99
	019-9804	WMS: CARE TEAM AFTER SCHOOL PROGRAM	6,078.37	0.00	0.00	0.00	0.00	6,078.37	0.00	6,078.37
	019-9805	ODNR FISHING CLUB GRANT (SHIARLA)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	019-9806	TECH PREP: FY08 MARKETING WADSWORTH	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	019-9807	TECH PREP: FY08 MARKETING COPLEY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	019-9808	OTHER GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	019-9809	TECH PREP: FY08 TEACHER AID PROGRAM	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	019-9810	OTHER GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	019-9811	TECH PREP: IT CISCO GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	019-9812	TECH PREP: MARKETING (WADS / NORT / COP)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	019-9813	OTHER GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	019-981H	OTHER GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	019-9901	TECH PREP: FY09 J VANKIRK COMPUTER TRAINING	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	019-9902	TECH PREP: COMPASS TESTING - TRANSPORTATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	019-9903	OTHER GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	019-9904	OHIO DEVELOPMENT DISABILITIES COUNCIL-SAYRE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	019-9905	LOWES GRANT--VALLEY VIEW	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

WADSWORTH CITY SCHOOL DISTRICT

Cash Summary Report

	Full Account Code	Description	Initial Cash	MTD Received	FYTD Received	MTD Expended	FYTD Expended	Fund Balance	Encumbrance	Unencumbered Balance
	019-9906	OTHER GRANT	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
			\$ 132,592.84	\$ 125.00	\$ 125.00	\$ 257,222.83	\$ 262,058.34	\$ (129,340.50)	\$ 45,479.32	\$ (174,819.82)
Fund:	020									
	020-0000	BEAR CUB ACADEMY	20,240.38	10,964.64	12,617.08	17,063.11	31,926.38	931.08	25,410.41	(24,479.33)
			\$ 20,240.38	\$ 10,964.64	\$ 12,617.08	\$ 17,063.11	\$ 31,926.38	\$ 931.08	\$ 25,410.41	\$ (24,479.33)
Fund:	022									
	022-0000	C.I./A.I.M.S PROJECT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	022-900S	L & J FUND SWIMM AND DIVE TEAM SUB ACCOUNT	200.00	0.00	0.00	0.00	0.00	200.00	0.00	200.00
	022-901H	JOHN AUL MEMORIAL	61.99	0.00	0.00	0.00	0.00	61.99	0.00	61.99
	022-9090	L & J FUND ORIGINAL CONTRIBUTIONS	12,999.72	0.00	0.00	325.00	325.00	12,674.72	1,461.96	11,212.76
	022-9091	L & J FUND: FIELD TRIP FUND	15,703.58	0.00	0.00	0.00	0.00	15,703.58	0.00	15,703.58
	022-9511	OHSAA TOURNAMENT: BASEBALL	700.00	0.00	0.00	0.00	0.00	700.00	0.00	700.00
	022-9512	OHSAA TOURNAMENT: BOYS BASKETBALL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	022-9513	OHSAA TOURNAMENT: BOYS SOCCER	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	022-9516	OHSAA TOURNAMENT: FOOTBALL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	022-9517	OHSAA TOURNAMENT: BOYS LACROSSE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	022-9528	OHSAA TOURNAMENT: WRESTLING	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	022-9532	OHSAA TOURNAMENT: GIRLS BASKETBALL	2,842.06	0.00	0.00	0.00	0.00	2,842.06	0.00	2,842.06
	022-9533	OHSAA TOURNAMENT: GIRLS SOCCER	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	022-9534	OHSAA TOURNAMENT: SOFTBALL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	022-9535	DISTRICT CUSTODIAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	022-9536	OHSAA TOURNAMENT: GIRLS LACROSSE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	022-9543	OHSAA TOURNAMEN: VOLLEYBALL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	022-974C	L&J FUND CIS FIELDTRIPS	2,728.43	0.00	0.00	0.00	0.00	2,728.43	0.00	2,728.43
	022-975F	L&J FUND FRANKLIN FIELDTRIPS	10,000.00	0.00	0.00	0.00	0.00	10,000.00	0.00	10,000.00
	022-976I	L&J FUND ISHAM FIELDTRIPS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	022-977L	L&J FUND LINCOLN FIELDTRIPS	1,218.24	0.00	0.00	0.00	0.00	1,218.24	0.00	1,218.24
	022-978O	L&J FUND OVERLOOK FIELDTRIPS	941.78	0.00	0.00	0.00	0.00	941.78	0.00	941.78
	022-979V	L&J FUND VALLEY VIEW FIELDTRIPS	1,839.33	0.00	0.00	0.00	0.00	1,839.33	0.00	1,839.33
	022-980M	L&J FUND WMS FIELDTRIPS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

WADSWORTH CITY SCHOOL DISTRICT

Cash Summary Report

	Full Account Code	Description	Initial Cash	MTD Received	FYTD Received	MTD Expended	FYTD Expended	Fund Balance	Encumbrance	Unencumbered Balance
	022-981H	L&J FUND WHS FINE ARTS FIELDTRIPS	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
			\$ 49,235.13	\$ 0.00	\$ 0.00	\$ 325.00	\$ 325.00	\$ 48,910.13	\$ 1,461.96	\$ 47,448.17
Fund:	024									
	024-0000	WCSD EMPLOYEE BENEFITS INSURANCE FUND	69,090.89	29,085.08	57,378.50	32,512.84	103,440.12	23,029.27	138,372.31	(115,343.04)
			\$ 69,090.89	\$ 29,085.08	\$ 57,378.50	\$ 32,512.84	\$ 103,440.12	\$ 23,029.27	\$ 138,372.31	\$ (115,343.04)
Fund:	025									
	025-9096	COMPUTER NETWORK CLASS 'A'SIT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
			\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Fund:	029									
	029-0000	FRANK H. CLOSE SCHOLARSHIP FUND	6.92	0.00	0.00	0.00	0.00	6.92	0.00	6.92
	029-9001	BERNADINE H. KOVALCHIN SCHOLARSHIP FUND	19,855.60	0.00	0.00	1,500.00	1,500.00	18,355.60	1,500.00	16,855.60
	029-9002	MARK SCHERBA MEMORIAL SCHOLARSHIP	1.91	0.00	0.00	0.00	0.00	1.91	0.00	1.91
	029-9003	PERFORMING ARTS FOUNDATION FUND	318,923.22	0.00	0.00	0.00	0.00	318,923.22	0.00	318,923.22
	029-9004	EDUCATION FOUNDATION FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	029-9005	KAHL, WILLIAM SR AND RUTH WHS SCHOLARSHIP	(3,844.02)	0.00	0.00	0.00	0.00	(3,844.02)	0.00	(3,844.02)
	029-9006	MACKEY SCHOLARSHIP	17,181.47	0.00	0.00	0.00	0.00	17,181.47	0.00	17,181.47
	029-9007	DANIEL VAN AUKEN SCHOLARSHIP FUND	10,322.87	0.00	0.00	0.00	0.00	10,322.87	2,301.00	8,021.87
	029-9008	DAVID SLADKY SCHOLARSHIP FUND	11.83	0.00	0.00	0.00	0.00	11.83	0.00	11.83
	029-9009	GEORGE ZITO SCHOLARSHIP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	029-9010	SHAWN RILEY VAN DYKE SCHOLARSHIP FUND	10,275.82	0.00	0.00	0.00	0.00	10,275.82	0.00	10,275.82
	029-9011	MARK D LANGE SCHOLARSHIP FUND	6,575.89	0.00	0.00	0.00	0.00	6,575.89	0.00	6,575.89
	029-9012	SCHOLARSHIPS_WHS_REVOLVING_ACCOUNT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	029-9013	JOE GAINS SCHOLARSHIP FUND	49.01	0.00	0.00	0.00	0.00	49.01	0.00	49.01
	029-917H	EDUCATION FOUNDATION FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
			\$ 379,360.52	\$ 0.00	\$ 0.00	\$ 1,500.00	\$ 1,500.00	\$ 377,860.52	\$ 3,801.00	\$ 374,059.52
Fund:	034									
	034-0000	CLASSROOM FACILITIES MAINTENANCE FUND	2,678,018.20	0.00	0.00	991.50	58,195.50	2,619,822.70	128,793.09	2,491,029.61
			\$ 2,678,018.20	\$ 0.00	\$ 0.00	\$ 991.50	\$ 58,195.50	\$ 2,619,822.70	\$ 128,793.09	\$ 2,491,029.61
Fund:	071									
	071-0000	SALES TAX: PERM.	4,055,254.25	0.00	737,507.95	632,977.87	766,233.87	4,026,528.33	167,893.03	3,858,635.30

WADSWORTH CITY SCHOOL DISTRICT

Cash Summary Report

	Full Account Code	Description	Initial Cash	MTD Received	FYTD Received	MTD Expended	FYTD Expended	Fund Balance	Encumbrance	Unencumbered Balance
IMPROVEMENTS FUND										
			\$ 4,055,254.25	\$ 0.00	\$ 737,507.95	\$ 632,977.87	\$ 766,233.87	\$ 4,026,528.33	\$ 167,893.03	\$ 3,858,635.30
Fund:	200									
200-900W		CLASS OF 2000	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
200-901W		STUDENT MANAGED ACTIVITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200-902H		GRIZZLY RPG CLUB (ROLL PLAYING GAME)	153.76	0.00	0.00	0.00	0.00	153.76	0.00	153.76
200-902W		CLASS OF 2002	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200-903H		STUDENT MANAGED ACTIVITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200-903W		STUDENT MANAGED ACTIVITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200-904H		STUDENT MANAGED ACTIVITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200-904W		CLASS OF 2004	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200-905W		CLASS OF 2005	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200-906H		STUDENT MANAGED ACTIVITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200-906W		CLASS OF 2006	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200-907H		WEB PROGRAMMING AND DESIGN	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200-907W		CLASS OF 2007	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200-908H		ROTARY INTER-ACT: YOUTH ROTARY CLUB	70.99	0.00	0.00	0.00	0.00	70.99	0.00	70.99
200-908W		CLASS OF 2008	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200-909H		CADD STUDENT ACTIVITY ACCOUNT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200-909W		CLASS OF 2009	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200-910H		STUDENT MANAGED ACTIVITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200-910W		CLASS OF 2010	215.44	0.00	0.00	0.00	0.00	215.44	0.00	215.44
200-911H		STUDENT MANAGED ACTIVITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200-911W		CLASS OF 2011	20.00	0.00	0.00	0.00	0.00	20.00	0.00	20.00
200-912H		FRENCH CLUB	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200-912W		CLASS OF 2012	20.00	0.00	0.00	0.00	0.00	20.00	0.00	20.00
200-913A		STUDENT MANAGED ACTIVITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200-913B		STUDENT MANAGED ACTIVITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200-913C		STUDENT MANAGED ACTIVITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200-913D		STUDENT MANAGED ACTIVITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200-913W		CLASS OF 2013	156.48	0.00	0.00	0.00	0.00	156.48	0.00	156.48
200-914C		ROOTS AND SHOOTS CENTRAL INTERMEDIATE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200-914H		S.A.D.D. WADSWORTH HIGH SCHOOL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200-914M		SADD - WADSWORTH MIDDLE SCHOOL	659.92	0.00	0.00	0.00	0.00	659.92	0.00	659.92
200-914W		CLASS OF 2014:	122.04	0.00	0.00	0.00	0.00	122.04	0.00	122.04
200-915H		STUDENT MANAGED ACTIVITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

WADSWORTH CITY SCHOOL DISTRICT

Cash Summary Report

	Full Account Code	Description	Initial Cash	MTD Received	FYTD Received	MTD Expended	FYTD Expended	Fund Balance	Encumbrance	Unencumbered Balance
	200-915W	CLASS OF 2015	\$ 198.07	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 198.07	\$ 0.00	\$ 198.07
	200-916H	LATIN CLUB	2.60	0.00	0.00	0.00	0.00	2.60	0.00	2.60
	200-916W	CLASS OF 2016	(1,368.72)	0.00	0.00	0.00	0.00	(1,368.72)	0.00	(1,368.72)
	200-917H	H.S. SCIENCE CLUB	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	200-917W	CLASS OF 2017	1,934.44	0.00	0.00	0.00	0.00	1,934.44	0.00	1,934.44
	200-918H	ACADEMIC CHALLENGE	1,382.83	0.00	0.00	0.00	0.00	1,382.83	0.00	1,382.83
	200-918T	WHS: TRI M MUSIC HONOR SOCIETY	808.49	0.00	0.00	0.00	0.00	808.49	100.00	708.49
	200-918W	CLASS OF 2018	1,669.08	0.00	0.00	0.00	0.00	1,669.08	0.00	1,669.08
	200-919H	SPEECH AND DEBATE TEAM	(11,342.40)	0.00	107.00	0.00	9,750.04	(20,985.44)	4,699.48	(25,684.92)
	200-919W	CLASS OF 2019	3,195.57	0.00	0.00	0.00	0.00	3,195.57	0.00	3,195.57
	200-920H	N. H. S. NATIONAL HONOR SOCIETY	729.76	0.00	0.00	0.00	0.00	729.76	0.00	729.76
	200-920W	CLASS OF 2020	(1,860.98)	0.00	0.00	0.00	0.00	(1,860.98)	0.00	(1,860.98)
	200-921H	F.C.C.L.A.	1,010.21	0.00	0.00	0.00	0.00	1,010.21	0.00	1,010.21
	200-921W	CLASS OF 2021	3,277.93	0.00	0.00	0.00	0.00	3,277.93	0.00	3,277.93
	200-922H	PEP CLUB	272.63	0.00	0.00	0.00	0.00	272.63	0.00	272.63
	200-922W	CLASS OF 2022	1,256.15	0.00	0.00	0.00	0.00	1,256.15	0.00	1,256.15
	200-923H	INTERNATIONAL CLUB (FOREIGN LANGUAGES)	4,259.34	625.00	625.00	0.00	890.00	3,994.34	0.00	3,994.34
	200-923W	CLASS OF 2023	1,559.02	0.00	0.00	0.00	0.00	1,559.02	0.00	1,559.02
	200-924C	CENTRAL INTERMEDIATE STUDENT COUNCIL	4,766.54	0.00	0.00	641.00	641.00	4,125.54	0.00	4,125.54
	200-924H	STUDENT COUNCIL	8,339.96	0.00	0.00	3,278.77	3,278.77	5,061.19	9,469.04	(4,407.85)
	200-924I	ISHAM STUDENT COUNCIL	1,979.33	0.00	0.00	0.00	0.00	1,979.33	350.00	1,629.33
	200-924M	WADSWORTH MIDDLE STUDENT COUNCIL	590.51	0.00	0.00	0.00	0.00	590.51	0.00	590.51
	200-924W	CLASS OF 2024	474.23	0.00	0.00	0.00	0.00	474.23	0.00	474.23
	200-925H	STUDENT MANAGED ACTIVITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	200-925W	CLASS OF 2025	3,307.82	0.00	0.00	1,100.00	1,115.00	2,192.82	539.50	1,653.32
	200-926H	D. E. C. A.	8,029.09	0.00	0.00	0.00	0.00	8,029.09	0.00	8,029.09
	200-926W	CLASS OF 2026	2,039.00	2,400.00	2,400.00	150.00	150.00	4,289.00	100.00	4,189.00
	200-927H	STUDENT MANAGED ACTIVITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	200-927W	CLASS OF 2027	286.00	0.00	0.00	0.00	0.00	286.00	0.00	286.00
	200-928H	C.B.I.P.	179.82	0.00	0.00	0.00	0.00	179.82	0.00	179.82
	200-928W	CLASS OF 2028	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	200-929H	STUDENT MANAGED ACTIVITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	200-929W	CLASS OF 2029	194.15	0.00	0.00	17.39	17.39	176.76	0.00	176.76
	200-930H	GRIZZLY GRIND COFFEE CLUB	2,454.69	0.00	0.00	0.00	0.00	2,454.69	1,450.00	1,004.69
	200-930W	CLASS OF 2030	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	200-931H	MEDIA COMMUNICATIONS WHS	294.99	0.00	0.00	0.00	0.00	294.99	0.00	294.99
	200-932H	WHS SPECTRUM CLUB	42.03	0.00	0.00	0.00	0.00	42.03	0.00	42.03

WADSWORTH CITY SCHOOL DISTRICT

Cash Summary Report

	Full Account Code	Description	Initial Cash	MTD Received	FYTD Received	MTD Expended	FYTD Expended	Fund Balance	Encumbrance	Unencumbered Balance
	200-932S	inactive STUDENT MANAGED ACTIVITY	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
	200-933H	TEACHER AIDES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	200-934H	STUDENT MANAGED ACTIVITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	200-935H	GRIZZLY LEADER ACADEMY (WHS)	1,118.03	0.00	0.00	0.00	0.00	1,118.03	627.85	490.18
	200-936H	STUDENT MANAGED ACTIVITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	200-941H	STUDENT MANAGED ACTIVITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	200-945H	AUTOMOTIVES	1,448.13	0.00	0.00	0.00	0.00	1,448.13	0.00	1,448.13
	200-946H	CARPENTRY	1,312.32	550.00	550.00	0.00	0.00	1,862.32	0.00	1,862.32
	200-947H	STUDENT MANAGED ACTIVITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	200-948H	STUDENT MANAGED ACTIVITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	200-9512	STUDENT MANAGED ACTIVITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	200-951C	STUDENT MANAGED ACTIVITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	200-952C	MIDDLE SCHOOL DRAMA	7,081.17	0.00	0.00	0.00	0.00	7,081.17	1,228.94	5,852.23
	200-953C	MIDDLE SCHOOL USERVE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	200-953P	MIDDLE SCHOOL POWER OF THE PEN	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	200-988H	STUDENT MANAGED ACTIVITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	200-993H	STUDENT MANAGED ACTIVITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	200-994H	STUDENT MANAGED ACTIVITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	200-995H	STUDENT MANAGED ACTIVITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	200-996H	STUDENT MANAGED ACTIVITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	200-997H	STUDENT MANAGED ACTIVITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	200-998H	STUDENT MANAGED ACTIVITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	200-999H	STUDENT MANAGED ACTIVITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
			\$ 52,340.46	\$ 3,575.00	\$ 3,682.00	\$ 5,187.16	\$ 15,842.20	\$ 40,180.26	\$ 18,564.81	\$ 21,615.45
Fund:	300									
	300-0000	WHS ATHLETICS	26,432.00	42,528.81	43,743.81	19,761.45	25,821.24	44,354.57	78,655.95	(34,301.38)
	300-900A	WHS ATHLETICS: BENEFIT GAMES/COMM SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	300-900C	WMS ATHLETICS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	300-900H	WHS BAND UNIFORM REPLACEMENT	68,965.72	0.00	0.00	0.00	0.00	68,965.72	0.00	68,965.72
	300-900R	WHS ATHLETICS-ROTARY	(47,734.09)	0.00	25,208.80	856.00	1,010.82	(23,536.11)	1,761.57	(25,297.68)
	300-901H	WHS CHOIR ROBE REPLACEMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	300-902H	WHS JOURNALISM / BRUIN FUND	10,256.40	0.00	0.00	1,770.72	1,770.72	8,485.68	14,722.28	(6,236.60)
	300-910H	WHS DRAMA FUND	55,121.57	400.00	400.00	151.73	962.50	54,559.07	14,564.16	39,994.91
	300-911I	ISHAM FISHING CLUB	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	300-911M	WMS FISHING CLUB	95.42	0.00	0.00	0.00	0.00	95.42	0.00	95.42
	300-912M	WMS E-SPORTS TEAM	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

WADSWORTH CITY SCHOOL DISTRICT

Cash Summary Report

	Full Account Code	Description	Initial Cash	MTD Received	FYTD Received	MTD Expended	FYTD Expended	Fund Balance	Encumbrance	Unencumbered Balance
	300-917H	WHS MUSIC-INSTRUMENTAL	\$ 10,075.80	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 10,075.80	\$ 0.00	\$ 10,075.80
	300-918H	WHS MUSIC-VOCAL GENERAL CHOIR	22,970.50	396.00	396.00	4,971.34	4,971.34	18,395.16	18,226.99	168.17
	300-918M	WMS VOCAL MUSIC STUDENT ACTIVITY ACCOUNT	3,133.73	400.00	400.00	0.00	0.00	3,533.73	4,260.42	(726.69)
	300-918S	WHS SHOW CHOIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	300-947M	WMS INSTRUMENTAL MUSIC	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	300-948C	WMS VOCAL MUSIC	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	300-9500	ATHLETIC CAMPS: WEIGHT ROOM	107.27	0.00	0.00	0.00	0.00	107.27	0.00	107.27
	300-950M	ATHLETICS: WMS "CAMP" ACCOUNT ALL SPORTS	529.13	0.00	0.00	0.00	0.00	529.13	0.00	529.13
	300-9511	ATHLETIC CAMPS: BASEBALL	10,541.66	0.00	0.00	45.00	460.42	10,081.24	200.00	9,881.24
	300-9512	ATHLETIC CAMPS: BOYS BASKETBALL	6,283.22	0.00	0.00	407.94	625.77	5,657.45	300.00	5,357.45
	300-9513	ATHLETIC CAMPS: B SOCCER	227.02	0.00	0.00	0.00	0.00	227.02	0.00	227.02
	300-9516	ATHLETIC CAMPS: FOOTBALL	739.56	0.00	950.00	1,454.06	2,100.43	(410.87)	0.00	(410.87)
	300-9517	ATHLETIC CAMPS: BOYS LAX	5,783.69	0.00	390.00	0.00	0.00	6,173.69	1,228.00	4,945.69
	300-9523	ATHLETIC CAMPS: CROSS COUNTRY	2,662.79	0.00	0.00	0.00	0.00	2,662.79	1,445.00	1,217.79
	300-9527	ATHLETIC CAMPS: BOYS TRACK	(0.55)	0.00	1,800.00	0.00	0.00	1,799.45	0.00	1,799.45
	300-9528	ATHLETIC CAMPS: WRESTLING	(844.43)	0.00	0.00	0.00	0.00	(844.43)	0.00	(844.43)
	300-9532	ATHLETIC CAMPS: GIRLS BASKETBALL	11,210.88	0.00	750.00	0.00	2,211.33	9,749.55	690.00	9,059.55
	300-9534	ATHLETIC CAMPS: SOFTBALL CAMP	2,104.77	0.00	0.00	0.00	0.00	2,104.77	0.00	2,104.77
	300-9535	ATHLETIC CAMPS: VOLLEYBALL	10,703.40	2,455.00	2,455.00	688.00	964.96	12,193.44	62.00	12,131.44
	300-9536	ATHLETIC CAMPS: GIRLS LAX	2,109.58	390.00	1,785.00	315.00	315.00	3,579.58	0.00	3,579.58
	300-9544	ATHLETIC CAMPS: GIRLS GOLF FUND	289.46	0.00	0.00	1,000.00	1,000.00	(710.54)	0.00	(710.54)
	300-9546	ATHLETIC CAMPS: GIRLS TENNIS	2,666.97	0.00	0.00	0.00	0.00	2,666.97	0.00	2,666.97
	300-9547	ATHLETIC GIRLS TRACK	3,376.06	0.00	0.00	0.00	93.55	3,282.51	2,398.84	883.67
	300-9551	ATHLETIC CAMPS: WHEELCHAIR BASKETBALL	113.04	0.00	0.00	0.00	0.00	113.04	0.00	113.04
	300-9552	ATHLETIC CAMPS: BOWLING	7,117.79	0.00	0.00	0.00	1,347.86	5,769.93	0.00	5,769.93
	300-9553	ATHLETIC CAMPS: WHS CHEER	13,228.03	100.00	3,430.00	201.00	201.00	16,457.03	10,091.87	6,365.16
	300-9555	ATHLETIC CAMPS: WMS CHEER	4,240.81	0.00	0.00	0.00	0.00	4,240.81	985.25	3,255.56
	300-980M	DISTRICT MANAGED ACTIVITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	300-988H	WHS YEARBOOK/WHISPERER FUND	21,002.54	0.00	0.00	6,991.39	6,991.39	14,011.15	8,503.55	5,507.60
			\$ 253,509.74	\$ 46,669.81	\$ 81,708.61	\$ 38,613.63	\$ 50,848.33	\$ 284,370.02	\$ 158,095.88	\$ 126,274.14

Fund: 401

WADSWORTH CITY SCHOOL DISTRICT

Cash Summary Report

	Full Account Code	Description	Initial Cash	MTD Received	FYTD Received	MTD Expended	FYTD Expended	Fund Balance	Encumbrance	Unencumbered Balance
	401-9000	AUXILIARY SERVICES (SACRED HEART)	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
	401-9001	AUXILARY SERVICES (SACRED HEART)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	401-9004	AUXILIARY SERVICES - SACRED HEART	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	401-9005	AUX SERVICE: SACRED HEART FY05	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	401-9006	AUXILIARY SERV	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	401-9009	AUX SERV SAC HEART	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	401-9019	AUX SERVICES FY19: SACRED HEART	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	401-9020	AUX SERVICES FY 2020 SACRED HEART	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	401-9021	AUX SERVICES FY 2021: SACRED HEART	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	401-9022	AUX SERVICES FY 2022: SACRED HEART	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	401-9023	AUX SERVICES FY 2023: SACRED HEART	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	401-9024	AUX SERVICES FY 2024: SACRED HEART	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	401-9025	AUX SERVICES FY 2025: SACRED HEART	70,620.75	0.00	0.00	66,578.96	89,219.64	(18,598.89)	82,043.78	(100,642.67)
	401-9026	AUX SERVICES FY 2026: SACRED HEART	0.00	51,592.45	51,592.45	0.00	0.00	51,592.45	66,386.19	(14,793.74)
	401-9107	AUXILIARY SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	401-9108	AUXILIARY SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	401-9109	AUXILIARY SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
			\$ 70,620.75	\$ 51,592.45	\$ 51,592.45	\$ 66,578.96	\$ 89,219.64	\$ 32,993.56	\$ 148,429.97	\$ (115,436.41)
Fund:	402									
	402-9090		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	402-9091		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	402-9092		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	402-9093		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	402-9094		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	402-9095		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	402-9190		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
			\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Fund:	409									
	409-9097		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	409-9098		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
			\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Fund:	412									
	412-9092		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

WADSWORTH CITY SCHOOL DISTRICT

Cash Summary Report

	Full Account Code	Description	Initial Cash	MTD Received	FYTD Received	MTD Expended	FYTD Expended	Fund Balance	Encumbrance	Unencumbered Balance
	412-9093		\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
			\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Fund:		416								
	416-9089	TEACHER DEVELOPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	416-9090	TEACHER DEVELOPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	416-9091	TEACHER DEVELOPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	416-9096	PROFESSIONAL DEVELOPMENT BLOCK GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
			\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Fund:		420								
	420-0000		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
			\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Fund:		422								
	422-9089		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	422-9090		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	422-9091		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	422-9189		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	422-9190		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	422-9285		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	422-9488		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
			\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Fund:		425								
	425-9000		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	425-9099		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
			\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Fund:		432								
	432-9090	EMIS SUBSIDY OHIO DEPT OF EDUCATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
			\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Fund:		440								
	440-0000	ENTRY YEAR PROGRAMS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
			\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Fund:		447								
	447-9092		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	447-9094		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	447-9095		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
			\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Fund:		450								
	450-9000	SCHOOLNET EQUIP/INFRASTRUCTURE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	450-9001	SCHOOLNET EQUIP/INFRASTRUCTURE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

WADSWORTH CITY SCHOOL DISTRICT

Cash Summary Report

	Full Account Code	Description	Initial Cash	MTD Received	FYTD Received	MTD Expended	FYTD Expended	Fund Balance	Encumbrance	Unencumbered Balance
	450-9003	SCHOOLNET EQUIP/INFRASTRUCTURE	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
	450-9005	SCHOOLNET EQUIP/INFRASTRUCTURE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	450-9098	SCHOOLNET EQUIP/INFRASTRUCTURE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	450-9101	SCHOOLNET EQUIP/INFRASTRUCTURE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
			\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Fund:		451								
	451-0000	DATA COMMUNICATION FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	451-9002	DATA COMMUNICATION FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	451-9003	DATA COMMUNICATION FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	451-9004	DATA COMMUNICATION FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	451-9006	ONE NET K-12 NETWORK SUBSIDY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	451-9007	DATA COMMUNICATION FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	451-9008	DATA COMMUNICATION FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	451-9009	DATA COMMUNICATION FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	451-9010	DATA COMMUNICATION FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	451-9019	ONENET: FY19	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	451-9020	ONE NET FY 2020	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	451-9021	ONE NET FY 2021	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	451-9022	ONE NET FY 2022	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	451-9023	ONE NET FY 2023	0.80	0.00	0.00	0.00	0.00	0.80	0.00	0.80
	451-9024	ONE NET FY 2024	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	451-9025	ONE NET FY 2025	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
			\$ 0.80	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.80	\$ 0.00	\$ 0.80
Fund:		452								
	452-0000	SCHOOLNET PROFESSIONAL DEVELOPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	452-9002	SCHOOLNET PROFESS. DEVELOPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	452-9004	SCHOOLNET PROFESS. DEVELOPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	452-9005	SCHOOLNET PROFESS. DEVELOPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	452-9006	SCHOOLNET PROFESS. DEVELOPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	452-9007	SCHOOLNET PROFESS. DEVELOPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
			\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Fund:		455								
	455-0000		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	455-9098		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

WADSWORTH CITY SCHOOL DISTRICT

Cash Summary Report

	Full Account Code	Description	Initial Cash	MTD Received	FYTD Received	MTD Expended	FYTD Expended	Fund Balance	Encumbrance	Unencumbered Balance
	455-9099		\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
			\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Fund:	459									
459-9004		OHIOREADS VOL COORDINATOR GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
459-9005		OHIOREADS VOL COORDINATOR GRANT FY 05	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
459-9006		OHIOREADS VOL COORDINATOR GRANT OV,IS,LN,VV	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
459-9007		OHIOREADS VOL COOR GRANT: FY 07 OV,LN,FR,VVIS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
459-9105		OHIOREADS GRANT: FY 05	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
459-9750		OHIOREADS VOLUNTEER - FRANKLIN	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
459-9752		OHIOREADS CLASSROOM FRANKLIN	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
459-9755		OHIOREADS GRANT FRANKLIN	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
459-975F		OHIOREADS - FRANKLIN	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
459-9760		OHIOREADS VOLUNTEER - ISHAM	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
459-9762		OHIOREADS - ISHAM	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
459-9765		OHIOREADS GRANT ISHAM	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
459-976I		OHIOREADS GRANT ISHAM	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
459-976O		OHIO READS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
459-977L		OHIO READS LINCOLN	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
459-9782		OHIOREADS OVERLOOK	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
459-9785		OHIO READS GRANT OVERLOOK	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
459-978O		OHIO READS OVERLOOK VOLUNTEER	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
			\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Fund:	460									
460-9001		SUMMER INTERVENTION	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
460-9004		STUDENT INTERVENTION GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
460-9005		STUDENT INTERVENTION GRANT:	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
			\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Fund:	461									
461-9000		VOCATIONAL EDUC. ENHANCEMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
461-9004		CAREER DEVELOPMENT (4-CITIES COMPACT)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
461-9005		CAREER DEVELOPMENT (4-CITIES COMPACT)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

WADSWORTH CITY SCHOOL DISTRICT

Cash Summary Report

	Full Account Code	Description	Initial Cash	MTD Received	FYTD Received	MTD Expended	FYTD Expended	Fund Balance	Encumbrance	Unencumbered Balance
	461-9105	VOCATIONAL EDUC. ENHANCEMENTS	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
	461-9106	VOCATIONAL EDUC. ENHANCEMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	461-9107	VOCATIONAL EDUC. ENHANCEMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	461-9108	VOCATIONAL EDUC. ENHANCEMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
			\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Fund:		467								
	467-9020	STUDENT WELLNESS & SUCCESS FUNDS STATE AIDE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	467-9021	STUDENT WELLNESS & SUCCESS FUNDS STATE AIDE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	467-9022	STUDENT WELLNESS & SUCCESS FUNDS STATE AIDE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
			\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Fund:		499								
	499-9000	MISCELLANEOUS STATE GRANT FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	499-9003	CONFLICT MANAGEMENT GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	499-9007	MISCELLANEOUS STATE GRANT FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	499-9016	OHIO CAREER COUNSELING GRANT (COMPACT)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	499-9017	OHIO CAREER COUNSELING GRANT: FY2017	18,219.40	0.00	0.00	0.00	0.00	18,219.40	0.00	18,219.40
	499-9018	SECONDARY TRANSITION STUDENT W/ DISABILITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	499-9022	OH SCHOOL SAFETY GRANT: FY22 \$24,184.63	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	499-9099	LEAD SCHOOL GRANT - VOCATIONAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	499-9116	SCHOOL PSYCH INTERN GRANT FY 16	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	499-919C	OH SCHOOL SAFETY GRANT: 4 CITIES FY19	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	499-919W	OH SCHOOL SAFETY GRANT: WADSWORTH CSD FY19	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	499-9200	MISCELLANEOUS STATE GRANT FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	499-920W	OHIO SCHOOL SAFETY GRANT: WADSWORTH CSD FY20	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	499-921B	OHIO SCHOOL BUS PURCHASE PROGRAM FY21	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	499-921W	OHIO SCHOOL SAFETY TRAINNING GRANT: WADSWORTH CSD FY21	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

WADSWORTH CITY SCHOOL DISTRICT

Cash Summary Report

	Full Account Code	Description	Initial Cash	MTD Received	FYTD Received	MTD Expended	FYTD Expended	Fund Balance	Encumbrance	Unencumbered Balance
	499-922B	OHIO SCHOOL BUS PURCHASE PROGRAM FY22	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
	499-923A	OH ATTORNEY GENERAL SAFETY GRANT: WADSWORTH CSD FY23 \$24,236.06	1,058.50	0.00	0.00	0.00	0.00	1,058.50	0.00	1,058.50
	499-923S	OFCC SCHOOL SAFETY GRANT: WADSWORTH CSD FY23 \$70,000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	499-923W	OFCC SCHOOL SAFETY GRANT: WADSWORTH CSD FY23 \$163,659.19	80.51	0.00	0.00	126.89	126.89	(46.38)	0.00	(46.38)
	499-924A	OH ATTORNEY GENERAL SAFETY GRANT: WADSWORTH CSD FY24	2,394.69	0.00	0.00	0.00	0.00	2,394.69	0.00	2,394.69
	499-924B	OHIO BUREAU WORKSER COMP: School Safety and Security Grant \$40,000	0.00	0.00	40,000.00	0.00	0.00	40,000.00	0.00	40,000.00
	499-925A	OH ATTORNEY GENERAL SAFETY GRANT: WADSWORTH CSD FY25/26	18,374.66	0.00	0.00	0.00	0.00	18,374.66	0.00	18,374.66
	499-925B	OHIO BUREAU WORKSER COMP: SCHOL SAFETY GRANT CUSTODIAL EQUIPMENT \$40,000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	499-9300	CONFLICT MANAGEMENT GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	499-9303	MISCELLANEOUS STATE GRANT FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
			\$ 40,127.76	\$ 0.00	\$ 40,000.00	\$ 126.89	\$ 126.89	\$ 80,000.87	\$ 0.00	\$ 80,000.87
Fund:	504									
	504-0000		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	504-9012	EDUCATION JOBS BILL GRANT FY 2012	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
			\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Fund:	506									
	506-0000	RACE TO THE TOP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	506-9000	RttT: OILA GRANT OVERLOOK FY 2014	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	506-9013	RACE TO THE TOP:RESIDENT EDUCATOR REIMB.	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	506-9014	RACE TO THE TOP: RESIDENT EDUC. FUNDS FY14	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
			\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Fund:	507									
	507-0000	ELEMENTARY AND SECONDARY SCHOOL EMERGENCY RELIEF FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	507-9020	ESSER (CARES ACT) GRANT FY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

WADSWORTH CITY SCHOOL DISTRICT

Cash Summary Report

	Full Account Code	Description	Initial Cash	MTD Received	FYTD Received	MTD Expended	FYTD Expended	Fund Balance	Encumbrance	Unencumbered Balance
		2020								
	507-9021	ESSER (CARES ACT) GRANT FY 2021	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
	507-9022	ESSER II GRANT ENDS 9/30/23	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	507-9023	ESSER III (ARP) GRANT ENDS 9/30/24	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	507-9024	ESSER III (ARP) GRANT ENDS 9/30/24	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	507-902H	ARP HOMELESS GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	507-923E	ESSER GRANT FY 23 carryover	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	507-923H	ARP HOMELESS GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	507-923S	ESSER STATE ACTIVITY GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	507-924H	ARP HOMELESS TARGETED SUPPORT GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	507-925H	ARP HOMELESS GRANT FY 24 \$2,900.24	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
			\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Fund:		510								
	510-9021	CORONAVIRUS RELIEF FUND (CRF)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	510-921B	CRF: OHIO BROADBAND GRANT 12/30/20	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	510-921C	MEDINA COUNTY CRF-SUBGRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	510-921W	WADSWORTH TOWNSHIP CRF	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
			\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Fund:		514								
	514-9000		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	514-9001		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	514-9002		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	514-9089		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	514-9090		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	514-9091		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	514-9092		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	514-9093		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	514-9097		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	514-9098		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	514-9198		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
			\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Fund:		516								
	516-0000	IDEA-B FED GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	516-9002	TITLE VI B FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	516-9005	ACCESS GRANT @ CIS/WMS: FED	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

WADSWORTH CITY SCHOOL DISTRICT

Cash Summary Report

	Full Account Code	Description	Initial Cash	MTD Received	FYTD Received	MTD Expended	FYTD Expended	Fund Balance	Encumbrance	Unencumbered Balance
	516-9006	ACCESS GRANT @ CIS/WMS	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
	516-9010	IDEA-B FED GRANT (NON STIMULUS)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	516-9019	IDEA-B FED GRANT FY 2019	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	516-9020	IDEA-B FED GRANT FY 2020	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	516-9021	IDEA-B FED GRANT FY 2021	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	516-9022	IDEA-B FED GRANT FY 2022	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	516-9023	IDEA-B FED GRANT FY 2023	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	516-9024	IDEA-B FED GRANT FY 2024	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	516-9025	IDEA-B FED GRANT FY 2025	51,403.68	0.00	(84,676.35)	81,088.15	176,833.16	(210,105.83)	0.00	(210,105.83)
	516-9026	IDEA-B FED GRANT FY 2026	0.00	0.00	0.00	14,908.47	14,908.47	(14,908.47)	0.00	(14,908.47)
	516-9088	IDEA PART B GRANTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	516-9089	IDEA PART B GRANTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	516-9090	IDEA PART B GRANTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	516-9091	IDEA PART B GRANTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	516-9093	IDEA PART B GRANTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	516-9098	TITLE VI B FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	516-919R	IDEA-B RESTORATION GRANT FY2019	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	516-920R	IDEA-B RESTORATION GRANT FY2020	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	516-922A	IDEA-B ARP FY 22 FED GRANT American Recovery Plan	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	516-923A	IDEA-B ARP FY 23 FED GRANT American Recovery Plan	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	516-932N	STIMULUS IDEA-B: FY 2010	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	516-932O	STIMULUS IDEA-B: FY 2011	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
			\$ 51,403.68	\$ 0.00	\$ (84,676.35)	\$ 95,996.62	\$ 191,741.63	\$ (225,014.30)	\$ 0.00	\$ (225,014.30)
Fund:	524									
	524-0000	VOC ED: CARL D. PERKINS - 1984	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	524-9008	CARL PERKINS (4-CITIES COMPACT)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	524-9019	CARL PERKINS: FY 2019	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	524-9020	CARL PERKINS FY 2020	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	524-9021	CARL PERKINS FY 2021	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	524-9022	CARL PERKINS FY 2022	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	524-9023	CARL PERKINS FY 2023	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	524-9024	CARL PERKINS FY 2024	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	524-9025	CARL PERKINS FY 2025	8,445.82	0.00	0.00	17,530.25	34,417.57	(25,971.75)	0.00	(25,971.75)
	524-9026	CARL PERKINS FY 2026	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	524-9089	VOC ED: CARL D. PERKINS - 1984	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	524-9090	VOC ED: CARL D. PERKINS -	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

WADSWORTH CITY SCHOOL DISTRICT

Cash Summary Report

	Full Account Code	Description	Initial Cash	MTD Received	FYTD Received	MTD Expended	FYTD Expended	Fund Balance	Encumbrance	Unencumbered Balance
	524-9091	1984 VOC ED: CARL D. PERKINS - 1984	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
	524-9092	VOC ED: CARL D. PERKINS - 1984	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	524-9093	VOC ED: CARL D. PERKINS - 1984	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	524-9094	VOC ED: CARL D. PERKINS - 1984	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	524-9097	VOC ED: CARL D. PERKINS - 1984	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	524-9098	VOC ED: CARL D. PERKINS - 1984	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	524-9106	VOC ED: CARL D. PERKINS - 1984	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	524-9190	VOC ED: CARL D. PERKINS - 1984	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	524-9191	VOC ED: CARL D. PERKINS - 1984	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	524-9195	VOC ED: CARL D. PERKINS - 1984	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	524-9196	VOC ED: CARL D. PERKINS - 1984	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	524-9288	VOC ED: CARL D. PERKINS - 1984	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	524-9291	VOC ED: CARL D. PERKINS - 1984	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	524-9292	VOC ED: CARL D. PERKINS - 1984	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	524-9388	VOC ED: CARL D. PERKINS - 1984	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
			\$ 8,445.82	\$ 0.00	\$ 0.00	\$ 17,530.25	\$ 34,417.57	\$ (25,971.75)	\$ 0.00	\$ (25,971.75)
Fund:	532									
	532-932N	STATE FISCAL STABILIZATION FUND (FOUNDATION)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	532-932O	STATE FISCAL STABILIZATION: FY 11	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
			\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Fund:	533									
	533-9010	TITLE II D - TECHNOLOGY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	533-9011	II-D TECHNOLOGY GRANT (CCIP) FY 11	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	533-9013	TITLE II D - TECHNOLOGY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
			\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Fund:	572									
	572-0000	TITLE ONE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	572-9019	TITLE ONE FY 2019	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

WADSWORTH CITY SCHOOL DISTRICT
Cash Summary Report

	Full Account Code	Description	Initial Cash	MTD Received	FYTD Received	MTD Expended	FYTD Expended	Fund Balance	Encumbrance	Unencumbered Balance
	572-9020	TITLE I: FY 2020	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
	572-9021	TITLE I: FY 2021	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	572-9022	TITLE I: FY 2022	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	572-9023	TITLE I: FY 2023	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	572-9024	TITLE I: FY 2024	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	572-9025	TITLE I: FY 2025	25,534.08	0.00	0.00	44,579.14	90,431.47	(64,897.39)	0.01	(64,897.40)
	572-9026	TITLE I: FY 2026	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	572-902E	TITLE I: FY 2022 EXPANDING OPP FOR CHILD	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	572-9089	TITLE I DISADVANTAGED CHILDREN	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	572-9090	TITLE I DISADVANTAGED CHILDREN	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	572-9091	TITLE I DISADVANTAGED CHILDREN	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	572-9092	TITLE I DISADVANTAGED CHILDREN	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	572-9093	TITLE I DISADVANTAGED CHILDREN	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	572-9098	TITLE ONE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	572-9197	TITLE I DISADVANTAGED CHILDREN	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	572-9199	CHAPTER 1 CARRYOVER 95	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	572-932N	TITLE I STIMULUS ALLOCATION FY 2010	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	572-932O	TITLE I STIMULUS FY11: DISADV. YOUTH SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
			\$ 25,534.08	\$ 0.00	\$ 0.00	\$ 44,579.14	\$ 90,431.47	\$ (64,897.39)	\$ 0.01	\$ (64,897.40)
Fund:	573									
	573-0000	TITLE V INNOV	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	573-9001	TITLE VI	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	573-9002	TITLE VI	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	573-9010	TITLE V INNOVATIVE EDUC PGM	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	573-9089	TITLE V INNOVATIVE EDUC PGM	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	573-9090	TITLE V INNOVATIVE EDUC PGM	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	573-9091	TITLE V INNOVATIVE EDUC PGM	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	573-9092	TITLE V INNOVATIVE EDUC PGM	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	573-9093	TITLE V INNOVATIVE EDUC PGM	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	573-9094	TITLE V INNOVATIVE EDUC PGM	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

WADSWORTH CITY SCHOOL DISTRICT

Cash Summary Report

	Full Account Code	Description	Initial Cash	MTD Received	FYTD Received	MTD Expended	FYTD Expended	Fund Balance	Encumbrance	Unencumbered Balance
	573-9098	TITLE VI	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
	573-9199	TITLE V INNOVATIVE EDUC PGM	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	573-9320	TITLE V INNOVATIVE EDUC PGM	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
			\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Fund:		584								
	584-0000	SAFE & DRUG FREE GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	584-9002	SAFE & DRUG FREE GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	584-9010	DRUG FREE SCHOOL GRANT FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	584-9022	TITLE IV-A STUDENT SUPPORT GRANT FY22	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	584-9023	TITLE IV-A STUDENT SUPPORT GRANT FY23	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	584-9024	TITLE IV-A STUDENT SUPPORT GRANT FY24	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	584-9025	TITLE IV-A STUDENT SUPPORT GRANT FY2025	25,000.00	(26,212.98)	0.00	0.00	4,009.72	20,990.28	0.00	20,990.28
	584-9026	TITLE IV-A STUDENT SUPPORT GRANT FY2026	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	584-9089	DRUG FREE SCHOOL GRANT FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	584-9090	DRUG FREE SCHOOL GRANT FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	584-9091	DRUG FREE SCHOOL GRANT FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	584-9092	DRUG FREE SCHOOL GRANT FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	584-9093	DRUG FREE SCHOOL GRANT FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	584-9094	DRUG FREE SCHOOL GRANT FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	584-9098	SAFE & DRUG FREE GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	584-922A	TITLE IV, PART A, STUDENT SUPPORT AND ACADEMIC ENRICHMENT PROGRAMS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	584-924S	STRONGER CONNECTIONS GRANT ODE FY 24-26	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
			\$ 25,000.00	\$ (26,212.98)	\$ 0.00	\$ 0.00	\$ 4,009.72	\$ 20,990.28	\$ 0.00	\$ 20,990.28
Fund:		585								
	585-9001		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
			\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Fund:		587								
	587-0000	EARLY CHILDHOOD SPECED, IDEA	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	587-9000	IDEA PRESCHOOL-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

WADSWORTH CITY SCHOOL DISTRICT

Cash Summary Report

	Full Account Code	Description	Initial Cash	MTD Received	FYTD Received	MTD Expended	FYTD Expended	Fund Balance	Encumbrance	Unencumbered Balance
	587-9013	HANDICAPPED PRESCHOOL GRANT FY 2013 ((HANDICAPPED))	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
	587-9019	EARLY CHILDHOD PRESCHOOL IDEA FY19	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	587-9020	EARLY CHILDHOOD SPEC ED IDEA FY 20	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	587-9021	EARLY CHILDHOOD SPEC ED IDEA FY 21	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	587-9022	EARLY CHILDHOOD SPEC ED IDEA FY 22	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	587-9023	EARLY CHILDHOOD SPEC ED IDEA FY 23	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	587-9024	EARLY CHILDHOOD SPEC ED IDEA FY 24	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	587-9025	EARLY CHILDHOOD SPEC ED IDEA FY 2025	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	587-9026	EARLY CHILDHOOD SPEC ED IDEA FY 2026	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	587-9098	EHA PRESCHOOL GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	587-919R	IDEA- PRESCHOOL RECOVERY GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	587-920R	IDEA- PRESCHOOL RECOVERY GRANT FY 20	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	587-921R	IDEA- PRESCHOOL RECOVERY GRANT FY 21	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	587-922A	EARLY CHILDHOOD SPEC ED IDEA_ARP GRANT: FY 22	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	587-932N	STIMULUS PRESCHOOL: FY10	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	587-932O	STIMULUS EARLY CHLD: FY 2011	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
			\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Fund:	588									
	588-0000		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
			\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Fund:	589									
	589-9001		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
			\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Fund:	590									
	590-0000	IMPROVING TEACHER QUALITY TITLE II-A	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	590-9002	CLASS REDUCTION GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	590-9013	IMPROVING TEACH QUALITY FY13	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	590-9014	IMPROVING TEACHER QUALITY TITLE II-A	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	590-9019	TITLE II-A SUPP EFF INST FY 19	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

WADSWORTH CITY SCHOOL DISTRICT

Cash Summary Report

	Full Account Code	Description	Initial Cash	MTD Received	FYTD Received	MTD Expended	FYTD Expended	Fund Balance	Encumbrance	Unencumbered Balance
	590-9020	TITLE II-A SUPP. EFFECTIVE INSTRUCTION 2020	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
	590-9021	TITLE II-A SUPP. EFFECTIVE INSTRUCTION 2021	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	590-9022	TITLE II-A SUPP. EFFECTIVE INSTRUCTION 2022	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	590-9023	TITLE II-A SUPP. EFFECTIVE INSTRUCTION 2023	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	590-9024	TITLE II-A SUPP. EFFECTIVE INSTRUCTION 2024	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	590-9025	TITLE II-A SUPP. EFFECTIVE INSTRUCTION FY 2025	4,997.93	(14,998.94)	0.00	9,998.04	20,224.41	(15,226.48)	138.15	(15,364.63)
	590-9026	TITLE II-A SUPP. EFFECTIVE INSTRUCTION FY 2026	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
			\$ 4,997.93	\$ (14,998.94)	\$ 0.00	\$ 9,998.04	\$ 20,224.41	\$ (15,226.48)	\$ 138.15	\$ (15,364.63)
Fund:	599									
	599-9015	HEALTHY CUISINE FOR KIDS FOOD SERV. GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	599-9016	FOOD SERVICE: TEAM UP FOR SUCCESS GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	599-9019	IV-A STUDENT SUPPORT GRANT FY19	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	599-9020	IV-A STUDENT SUPPORT GRANT FY20	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	599-9021	IV-A STUDENT SUPPORT GRANT FY21	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	599-9022	IV-A STUDENT SUPPORT GRANT FY22	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	599-9099	SCHOOL TO WORK/CONTINUOUS IMPORVEMENT GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	599-9102	OHIO LPDC ACTION RESEARCH PRJCT PHASE III	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	599-9122	MISCELLANEOUS FED. GRANT FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	599-9123	MISCELLANEOUS FED. GRANT FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	599-9200	MISCELLANEOUS FED. GRANT FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	599-923S	OFCC SCHOOL SAFETY GRANT: WADSWORTH CSD FY23 \$70,000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
			\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Grand Total			\$ 56,107,870.33	\$ 6,655,879.47	\$ 27,044,309.38	\$ 12,251,158.61	\$ 22,910,075.10	\$ 60,242,104.61	\$ 16,373,560.02	\$ 43,868,544.59