Memorandum

To: Facilities Committee

From: Kai Byrd, Superintendent

Date: September 9, 2025

Re: **Facilities Committee Agenda**

The Board of Education Facilities Committee meeting is scheduled for Tuesday, September 9, 2025, at 6:30 p.m. via ZOOM, Meeting ID: 892 8389 6159, Passcode: h61849, or by phone 1-305-224-1968, Meeting ID: 892 8389 6159, Passcode: 931314

Please let me know if you are unable to attend.

Meeting Agenda

1. Approval of the June 17, 2025 and July 3, 2025 Meeting Minutes
2. Building and Grounds Maintenance Update
3. Capital Improvement Projects
4. Future Meeting Agenda Items
    a. Approval of the September 9, 2025 meeting minutes
    b. Building and Grounds Update
5. Adjourn