Hillview Middle School PTO
Executive Board Meeting
Friday, May 30, 2025

Executive Board members present (need 9 for quorum): Azadeh Rasmussen, Danielle O'Brien, Emily Moberg Robinson, Heiko Ritter, Jory Macdonald, Joyce Kanemitsu, Katherine Bicer, Katherine Glass, Melitta Stevens, Neelu Akkannapragada, Rachel Maclay, Rebecca Emery, Sarah Thayer, Si Wilber (13)

Chairs present: Jen Baskin (MPAEF liaison)

Guests present: Andrea Henry, Barbara Nguyen-Vu, Julie Harstein, Katie Rottier, Lisa Rakowski

Executive Board members absent: Allison Jagtiani, Josie Cheung, Maria Lehmkuhl

Agenda

Call to Order

Approval of minutes: Emily R.

- March 28, 2025
- April 25, 2025
- Jory motions to approve; Rachel seconds; unanimous approval

MPAEF Report: Jen B.

- Run at Hillview was a big success
    - Lower number of attendees; higher price – because of increased security requirements (needed to hire professionals)
    - Next year: looking to set lower early bird pricing; might send out more discount codes
    - Contrast this big community event with pay-to-attend event like auction
    - Discussion
        - A 5th grade Laurel teacher challenged his kids to beat his time – this motivated a bunch of kids to sign up

- Held outreach at Open House to remind people what OCC does
    - More engagement would come if that table was staffed or there were stickers to pass out
    - Suggestion that a 5th grade parent (with a rising Hillview student) staff the table next year

- Draft donor roll just came out in newsletter
- Overall: very successful campaign this year; will be largest grant given ($4.1M)
    - However: the District budget continues to go up, and the biggest chunk is the teacher salary – meaning the portion that the OCC covers goes down
        - → we need to continue raising the bar

- Suggestions for fundraising next year
    - make a big push for the endowment
    - thank you gift to teachers
    - thank you gift to district from outgoing 8th graders
    - Lawn signs: call them something else (some students don't have lawns) or offer window clings

Treasurer's Report: Jory

- OCC raised more than our goal: we get $162,733
- We have spent $175,601 so far, including $31,081 in surplus spending projects
    - 500 teacher-request books into classrooms (not including Book Fair books!)
- Pass-through
    - Sports: $123K income; $120K in expenses so far
    - 8th grade grad party: collected $9k, plus $10K from PTO
    - End-of-year staff gifts: $14K donated; 99 Amazon gift cards purchased – will be personally distributed on the 11th –

Teacher Report: Heiko

- Brought thank you cards from teachers – really appreciate all the work of the PTO

Principal Report: Danielle

- Thank you for parent involvement, gift of time and energy – HV PTO shows teachers that what they do matters
- Spring Carnival: first one, big success
- Decades Dance is coming up
- Great America, End-of-Year Party, 8th grade graduation all coming up
- Surplus Spend
    - Approval for 3 big murals: stage, gym wall, 2-story back of music building (by basketball courts); lots of kids will be involved; multiple artists and styles
    - Walkie talkies have been a huge success
    - PE CPR seminar: on hold; working with department on how/what to do
    - Book Fair: teacher books, and a bunch of college bound etc. books
    - PE clothes and backpacks for incoming 6th graders
    - Life skills elective: planning going on right now – finance, cooking, home ec
    - Recess enrichment – ASB is looking into this
    - Hawks' Nest and Music: complete
    - QUESTION: will PE clothes get baked into the budget?
        - Melitta: wants to, but we'll have to make cuts…. (no more surplus spend)

Presidents' Report: Katherine, Azadeh

- Raised $163K (goal: $155K): this is HUGE, esp for a middle school
- $10K Measure U support: we are the first volunteer org in the district to financially support a measure aligned with our mission – turned into a $124M bond
- Gave 75 families $100 at the holidays
- Gave away 500 HV lawn signs (Lindsay's idea!) – if you have an idea, bring it to the PTO
- Spent down the surplus – $100K over 10 initiatives
- Partnered with ASB: new PTO Board positions (parent engagement coordinator, student community coordinator); community events; and 500+ community members
- Extensive Bylaws and Standing Rules refresh
- Increased PTO president comms/transparency – need to communicate more to community about what PTO does, where the money goes
- Staff Appreciation engagement: 100+ community members involved in this
- Athletics engagement: 50+ coaches, 400+ students (including new girls flag football team)
- THANK YOU to presidents
- Introduce new Board members
    - Barbara Nguyen-Vu: Vice Treasurer
    - Julie Hartstein: Communications
    - Lisa Rakowski: Recording Secretary
    - Andrea Henry: Vice President
    - Katie Rottier: Vice President

9:30 AM: Meeting Adjourned

Respectfully submitted,
Emily Moberg Robinson
Hillview PTO Recording Secretary 2024-25

PTO Executive Board Members 2024-2025

Co-Presidents	Katherine Bicer & Azadeh Rasmussen	Volunteer Coordinator	Maria Lehmkuhl
Co-Vice Presidents	Melitta Stevens	Parent Engagement Coordinator	Si Wilber
Treasurer	Jory Macdonald	Student Community Coordinator	Allison Jagtiani
Vice Treasurer	Neelu Akkannapragada	After-School Athletics Coordinator	Joyce Kanemitsu
Financial Secretary/ Data Tracker	Rachel Maclay	Parliamentarian	Sarah Thayer
Recording Secretary	Emily Moberg Robinson	Teacher Appreciation Coordinator	Katherine Glass
Communications Chair	Rebecca Emery	Teacher Representative	Aimee Mathenia, Heiko Ritter
Auditor	Josie Cheung	Principal	Danielle O'Brien
MPCSD Board Member Liaison (non-voting)	Jed Scolnick	MPAEF Liaisons (non-voting)	Jen Baskin, Lindsay Nalevanko

Bylaws:
https://resources.finalsite.net/images/v1731451023/districtmpcsdorg/yssysb323aznlvxos63h/REVISED_2024-2025HillviewPTOBylaws.pdf

Standing Rules:
https://resources.finalsite.net/images/v1680769284/districtmpcsdorg/bvgce7t948ne88qkt5dp/2020-21_Hillview_PTO_Standing_Rules_-_approved_31221.pdf