AGENDA
REGULAR MEETING OF THE BOARD OF TRUSTEES
EAST HELENA SCHOOL DISTRICT NO. 9
MONDAY, SEPTEMBER 8, 2025
EAST HELENA HIGH SCHOOL - LIBRARY
Meeting Starts at 5:30 PM

CALL TO ORDER

PLEDGE OF ALLEGIANCE

REVIEW OF AGENDA

HEAR THE PUBLIC

REPORTS

1. Administrator Reports
2. Trustee and Committee Reports of the K – 12 Board
3. Strategic Planning- Scan for Future Needs
4. Notifications of Retirements and Resignations

CONSENT ACTION ITEMS

A. Minutes of Regular Meeting August 11, 2025
B. Approval of Former & New Warrants
C. Personnel Actions

UNFINISHED BUSINESS

1. Central Office Relocation Report
2. 2nd Reading Policies:3141; 3310; 8560
3. Enrollment Report and Start of School Update

NEW BUSINESS

1. Summer Maintenance Update
2. Summer School Report
3. Request for Approval for Shuttle Bus
4. 1st Reading Policies: 1111, 1210, 1310, 1700, 2132 ,3410 ,3510, 3612
5. Superintendent Request For Out Of State Travel - AASA National Conference Feb 2026

ADJOURN

FUTURE MEETING DATES AND AGENDA ITEMS

Regular Meeting – Monday, October 13th, 2025 5:30 @ East Valley Middle School

Citizen Participation

All citizens are welcome and are encouraged to attend all meetings of the Board. In accordance with Montana Open Meeting Law (2-3-203, MCA) it is required that citizens have an opportunity to address the Board. All Board of Trustees meetings in which a quorum is present shall include an agenda item called 'Hear the Public.' The Board shall adopt the following guidelines for this agenda item.

Hear the Public:
Persons wanting to address the Board of Trustees on items not on the agenda can do so at this time.

a. Each person may address the Board at the time designated in the agenda by stepping to the front of the room or the podium, giving their name and address in an audible tone of voice for the record. Each individual shall limit his/her comments to the Board to three (3) minutes.
b. All remarks shall be addressed to the Board only and NOT to any member of the Board, staff or audience.
c. No person, other than the Board and the person having the floor, shall be permitted to enter into any discussion either directly or through a member of the Board, without the permission of the Presiding Officer.
d. No questions shall be directed towards any individuals except through the Presiding Officer.
e. Under Rules of Order, questions cannot be answered by the Board, only heard. The Board is not under any obligation to respond. It is illegal for the Board to take any action on the comments.
f. Speakers will not mention specific names of individuals in a public forum due to rights of privacy. Individual attacks will NOT be tolerated.
g. Comments made by the person addressing the Board do not represent the opinions of the Board, or staff and are only the expressed opinion of the speaker.

MONDAY, SEPTEMBER 8th, 2025 BOARD MEETING
TRUSTEE INFORMATION PACKET
East Helena High School
5:30 P.M.

HEAR THE PUBLIC

COMMENTARY: We will Adhere to the Board Guidelines as Noted on the Back of the Agenda.

SUPERINTENDENT'S RECOMMENDATION: Strictly an Information Item.

REPORTS

1. **Administrator Reports**
    a. The Building Administrator Reports are in the Supporting Documents. Administrators will Introduce New Staff and be Available for Questions from the Board.

2. **Trustee and Committee Reports of the K-12 Board**
    a. The Board Chair will Solicit Reports from Trustees or Committees.

3. **Strategic Planning - Scan for Future Needs**
    a. The Board Chair will Solicit Comments or Observations Regarding our Current Strategic Plan and Planning Needs.

4. **Notifications of Retirements and Resignations**
    a. The Following Staff Resignations Have Previously Been Accepted:

- Jordan Zoeckler -At Risk Tutor
- Arlee Hutchinson -Kitchen Aide
- Andrew Useche -Paraprofessional

CONSENT AGENDA

COMMENTARY: There are Board Documents Presented that Reflect the Minutes of the Last Board Meeting(s), the Warrants to be Paid, and Personnel Actions which Include Recommendations of Personnel to Employ.

A. Board Minutes; August 11, 2025
B. Pay Warrants
C. Personnel Action

a. Recommended Employment of Staff

- Chelsa Smith -Substitute Paraprofessional
- Rainier Murgel -Custodian
- Matthew Shields -Substitute Custodian
- Kelli Stuczynski -Substitute
- Naomi Wicks -Substitute
- Wanda Lambott -8th Grade Volleyball Coach
- Justine Ray -7th Grade Volleyball Coach
- Madaline Rightenour -7th/8th Assistant Volleyball Coach
- Bret Charlton -EHHS Yearbook Advisor
- Casey Harris -Skills USA Advisor
- Samantha Wigen -FFA Advisor
- Kelli Kerpa -Talent Search Coordinator
- Ethan Hoffman -Talent Search Coordinator
- Tabitha Smail -EHHS Robotics Coach
- Marne Bender -Esports Head Coach
- Cole Bass -Esports Assistant Coach
- Mason Skains -Esports Assistant Coach
- Leighla Schultz -ESports Assistant Coach
- Rainier Murgel -Esports Assistant Coach
- Sarah Cobb -National Honor Society Advisor
- Zerich Richerson -Assistant Wrestling Coach
- Kevin Dighans -Assistant Wrestling Coach
- Angela Stinson -JV Cheer Coach
- Tim Roche -Paraprofessional
- Gracie Olds -American Sign Language Interpreter
- Lauren Betz -Student Mentor
- Kylie Shultz -Student Mentor
- Jaci Nickovich -Student Mentor
- Parker Taylor -Student Mentor
- Madalyn Surginer -Student Mentor
- Keeley Hamilton -Student Mentor
- Aimee Peterson -Student Mentor
- Carrie Schwaller -Substitute
- Richard Wells -Substitute
- Sara Dearing -Student Mentor/Student Custodian
- Cody Maness -Substitute
- Naomi Wicks -Substitute
- Kellie Stucynski -Substitute
- Jeff Stoltz -Drivers Education Instructor

D. East Helena School District Students Requesting Enrollment in Other School Districts for the 2025 -2026 School Year:

	Helena	Jefferson High	Montana City	Clancy	Townsend
MM (PreK)	2				
K	3				
1st					
2nd	1				
3rd	2				
4th	1				
5th	3				
6th	3				1
7th					
8th					
9th	1				
10th					
11th					
12th					
Total:	16				1

SUPERINTENDENT'S RECOMMENDATION: Action Item. A Motion should be made to approve the Consent Agenda items as presented.

UNFINISHED BUSINESS

1. Central Office Relocation Report

   COMMENTARY: The move to 250 Academic Street is complete. The Superintendent and Business Manager will report about the move and the final cost.

   SUPERINTENDENT'S RECOMMENDATION: Information Item

2. 2nd Reading Policies: 3141, 3310, 8560

   COMMENTARY: These policies are back for 2nd Reading this month.

   SUPERINTENDENT'S RECOMMENDATION: Action Item. I recommend approving the policies as presented.

3. Enrollment Report and Start of School Update

   COMMENTARY: The Superintendent and Administrators will report regarding our Fall start up including information related to class sizes and crowding.

   SUPERINTENDENT'S RECOMMENDATION: Information Item

NEW BUSINESS

1. Summer Maintenance Update

COMMENTARY: The Superintendent will recap the summer maintenance projects that were completed for the 2025 season.

SUPERINTENDENT'S RECOMMENDATION: Information Item.

2. Summer School Report

COMMENTARY: Your Summer Administrators will report about the programs offered to kids in grades K-11 for Summer 2025.

SUPERINTENDENT'S RECOMMENDATION: Information Item.

3. Request for Approval for Shuttle Bus

COMMENTARY: The Board will be asked to consider adding a dedicated shuttle bus to the afternoon and possibly morning transportation options. The key focus will be transporting K-5 students across town to reduce crowding and traffic. We have always allowed limited shuttles between schools on our current route buses, but the request will be to add an additional bus and driver for the sole purpose of shuttling students who live inside the 3 mile limit between campuses.

SUPERINTENDENT'S RECOMMENDATION: Action Item. Recommend that the Board make a motion to approve the addition of a shuttle bus.

4. 1st Reading Policies: 1111, 1210, 1310, 1700, 2132, 3410, 3510, 3612

COMMENTARY: These policies have been recommended for review and approval on first reading through our policy maintenance program and agreement with MTSBA.

SUPERINTENDENT'S RECOMMENDATION: Action Item. Recommend that the Board make a Motion to approve the policies after discussion.

5. Superintendent Request For Out Of State Travel - AASA National Conference Feb 2026

COMMENTARY: The Superintendent will request permission to travel out of state for the national AASA conference to be held in Nashville, TN in February 2026. Although I was approved for National travel in 2025, I did not attend due to schedule conflicts.

SUPERINTENDENT'S RECOMMENDATION: Action item. I recommend approval of the request.

FUTURE MEETING DATES AND AGENDA ITEMS

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