

PACKER PROCESS



P

PREPARE FOR LEARNING

- Be seated when the bell rings.
- Review the day's agenda slide for your first task and have the necessary materials ready.
- Bring your best self to class.

A

ASK FOR HELP

- Review Schoology for lesson plans, assignments, and due dates.
- Sign up for my WIN session!
- Email is the preferred method of communication (bhill@west-fargo.k12.nd.us)

C

COLLABORATE WITH OTHERS

- **Listen, speak, and act with integrity and empathy.** You are expected to honor all individuals in this classroom. Every voice matters and deserves to be treated with respect.

K

KEEP TRACK OF ASSIGNMENTS & DEADLINES

- Review Schoology for lesson plans, assignments, and due dates. If it is a physical/paper copy of the assignment, this will still be indicated on Schoology.

E

ENTER AND EXIT THE CLASSROOM APPROPRIATELY

- Be seated when the bell rings.
- Review the day's agenda slide to start that day's first task and have the necessary materials ready.
- Do not line up at the door before the end of the block.
- E-hall pass is required to leave the classroom. Any unexcused tardies over 20 minutes count as a UV.

R

RESPECT SCHOOL & CLASSROOM RULES

- Review the daily agenda slide, return any classroom supplies to their appropriate places, check your space before leaving and throw away any garbage.
- No cell phones/smartwatches from 8:25 a.m.-3:35 p.m. Backpacks remain in the classroom.
- Plagiarism and use of AI will not be tolerated and is considered as a form of academic dishonesty.

S

SUBMIT WORK

- Most assignments will be submitted via Schoology dropboxes. If it is a physical/paper assignment, you will turn it in at the start of class at the front of the room. If you are submitting an assignment late, you **MUST** email me **AND** your guardian before I will grade it.