

**Board of Education Agenda**  
**Wichita Public Schools · USD 259**  
**September 8, 2025 · 6:00 p.m.**  
**Alvin E. Morris Administrative Center**  
**903 S. Edgemoor · Wichita KS**



Wichita Public Schools will be the premier district of choice, and inspire each student and staff member to thrive and become future ready within the greater community.

**I. Roll Call**

- A. Moment of Silence
- B. Pledge of Allegiance – Southeast High School Color Guard

**II. Public Hearing on the 2025-26 Intent to Exceed the Revenue Neutral Rate**

Contact(s): Addi Lowell

Summary: State statute requires the Board to hold a public hearing on the intent to exceed the Revenue Neutral Rate in the 2025-26 Budget. The purpose of the hearing is to hear and answer objections of taxpayers relating to the tax rate in mills in the proposed budget which exceeds the Revenue Neutral Rate provided by the Sedgwick County Clerk. The proposed budget documents and the Budget at a Glance are available for review online and at the Alvin E. Morris Administrative Center at 903 S. Edgemoor in Wichita. Members of the public who have registered to speak in accordance with requirements published in tonight's agenda may address the Board. Following receiving of statements by the public, the Board President will close the public hearing. The Board will have the opportunity to ask questions, if necessary, following the Public Hearing. A resolution authorizing a levy of property taxes to finance the 2025-26 budget exceeding the Revenue Neutral Rate is required after the public hearing under K.S.A. 79-2988.

Recommendation: No action will be taken during the Public Hearing.

*Speakers who want to address the Board during the Public Hearing on Revenue Neutral Rate may register to speak by calling the Clerk of the Board at 973-4553 by noon on the day of the BOE meeting, or they may register at the location of the BOE meeting until 10 minutes before the meeting begins. A speaker's comments will be limited to the budget, will not include personnel matters concerning district employees and/or matters that would violate the privacy of students, and will not exceed 3 minutes. Speakers will provide twelve (12) copies of any handouts to the Clerk of the Board's table for distribution at the Board table.*

**III. Public Hearing on 2025-26 Proposed Budget**

Contact(s): Addi Lowell

Summary: State statute requires the Board to hold a public hearing on the proposed 2025-26 Budget. The purpose of the hearing is to hear and answer objections of taxpayers relating to the proposed budget and for purposes of considering amendments to the proposed budget. The proposed budget documents and the Budget at a Glance are available for review online and at the Alvin E. Morris Administrative Center at 903 S. Edgemoor in Wichita. Members of the public who have registered to speak in accordance with requirements published in tonight's agenda may address the Board. Following receiving of statements by the public, the Board President will close

the public hearing. The Board will have the opportunity to ask questions, if necessary, during the Finance presentation. The Board will be asked to adopt the 2025-26 Budget following the public hearing.

Recommendation: No action will be taken during the Public Hearing.

*Speakers who want to address the Board during the Public Hearing on the Budget may register to speak by calling the Clerk of the Board at 973-4553 by noon on the day of the BOE meeting, or they may register at the location of the BOE meeting until 10 minutes before the meeting begins. A speaker's comments will be limited to the budget, will not include personnel matters concerning district employees and/or matters that would violate the privacy of students, and will not exceed 3 minutes. Speakers will provide twelve (12) copies of any handouts to the Clerk of the Board's table for distribution at the Board table.*

#### **IV. Presentations**

##### **A. Good News**

1. Wichita Public Schools Financial Services Team Recognized for Effective Reporting Efforts

##### **Diligent 4.1**

Contact(s): Addi Lowell

Summary: Wichita Public Schools' Financial Services team, for the thirty-third consecutive year, has earned national recognition for excellence in financial reporting—receiving the Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association (GFOA) and the Certificate of Excellence in Financial Reporting from the Association of School Business Officials International (ASBO).

These awards are the highest forms of recognition in government and school district financial reporting. They reflect the district's strong commitment to transparency, accuracy, and clear communication of its financial position. The GFOA award is based on the district's Annual Comprehensive Financial Report for the year ending June 30, 2024, which met rigorous standards for clarity, completeness, and public accessibility. ASBO notes that "receiving the award is recognition that a school system has met the highest standards of excellence in financial reporting."

This dual recognition is a testament to the expertise, diligence, and integrity of our Financial Services team, and to the district's ongoing commitment to financial stewardship on behalf of our students, staff, and community.

2. Welcoming New Program Manager for the Native American Indian Program

##### **Diligent 4.2**

Contact(s): Susan Willis, Addi Lowell

Summary: We are pleased to announce the hiring of Veronica Gillette as the new Native American Indian Education Program Specialist. Veronica brings with her 13 years of experience serving Wichita Public Schools' Native American Indian Education Program as a Parent Involvement Worker. She is returning to the district with a clear vision for strengthening the program's offerings and is eager to collaborate with staff, families, and the community to ensure that NAIEP becomes a premier program within WPS. We look forward to the positive impact Veronica's leadership and experience will bring to our students and families.

3. Wichita Public Schools Named 2025 Distinguished District by ISTE + ASCD

##### **Diligent 4.3**

Contact(s): Rob Dickson & Kelly Bielefeld

Summary: Wichita Public Schools has been recognized as a 2025 Distinguished District

by ISTE+ASCD for its innovation and effectiveness in leveraging technology to improve student outcomes and engagement. This recognition highlights WPS's commitment to transforming teaching and learning through initiatives such as the EmpowerED Teachers Fellowship, Creative Minds K-6 Vertical School, Education Imagine Academy, and partnerships with Wichita State University, Digital Promise, and Verizon Innovative Learning. These efforts provide students and educators with advanced tools, professional development, and immersive learning opportunities that foster creativity, critical thinking, and future readiness.

B. United Teachers of Wichita

C. Service Employees International Union

## **V. Public Communications**

*A member of the public (speaker) may address the Board during the Public Communications section of the BOE Agenda. Comments by public speakers made during the Public Communications will be limited to items on the BOE Agenda or items within the jurisdiction of the Board. The number of speakers who speak during Public Communications will not exceed ten. A speaker, in lieu of speaking during Public Communications, may speak during an agenda item. Comments during an agenda item will be limited to the topic of the agenda item. Speakers may register to speak by calling the Clerk of the Board at 973-4553 by noon on the day of the BOE meeting, or they may register at the location of the BOE meeting until 10 minutes before the meeting begins. When registering to speak, a speaker will identify the topic the speaker wishes to address. A speaker's comments at a meeting will not exceed 3 minutes, will be limited to the registered topic, and will not include personnel matters concerning district employees and/or matters that would violate the privacy of students. Speakers will provide twelve (12) copies of any handouts to the Clerk of the Board's table for distribution at the Board table. For more information and restrictions, please see BOE Policy 0200 - BOE Agendas and Meetings.*

## **VI. Education**

A. College Readiness

**Diligent 6.1**

Contact(s): Loren Hatfield

Summary: College, career, and life readiness is Outcome 2 in our Future Ready Strategic Plan. This report will review college readiness data (AP scores, IB scores, college credit, etc.).

## **VII. Reports**

A. 2025-26 Budget Report & Adoption

**Appendix 1**

**Diligent 7.1**

Contact(s): Addi Lowell

Purpose: Administration will provide a final presentation of the proposed 2025-26 budget, including information relating to the annual Needs Assessment and State Assessment evaluation and use in the budget approval process.

Recommendation: It is recommended that the board adopt the Revenue Neutral Rate Resolution, the Local Option Budget (LOB) Resolution, and the 2025-26 Budget as presented.

## **VIII. Consent**

A. Human Resources

1. Human Resources Report

**Appendix 2**

**Diligent 8.1**

Contact(s): Susan Willis

Purpose: Report

Recommendation: Board approval.

B. Finance

1. Treasury Warrants: July 2025

Appendix 3

**Diligent 8.2**

Contact(s): Addi Lowell

Funding Source: N/A; 2025-26 Budget

Purpose: Monthly Report

Recommendation: Board Approval

2. Monthly Finance Report: July 2025

Appendix 4

**Diligent 8.3**

Contact(s): Addi Lowell

Funding Source: N/A; 2025-26 Budget

Purpose: This is a monthly report to the Board on the budget and finances of the district.

Recommendation: The report is provided for the Board's information. No action is requested.

C. Facilities

1. Sale of Property to DLK Enterprises, LLC, also known as Pyxis, Inc. – Former Payne Elementary

**Diligent 8.4**

Contact(s): Luke Newman

Funding Source: N/A; 2025-26 Budget

Purpose: DLK Enterprises, LLC, also known as Pyxis, Inc., and Wichita Public Schools, USD 259, have agreed to terms on a Real Estate Purchase agreement in the amount of \$415,000 for property at 1601 South Edwards Avenue, formerly known as Payne Elementary. Pyxis, Inc currently provides mental health services to youth in the Wichita area. The purchase of Payne Elementary would be an expansion of this service.

Recommendation: It is recommended that the BOE approve the Real Estate Purchase Agreement with DLK Enterprises, LLC, also known as Pyxis, Inc., for \$415,000. BOE General Counsel has approved the Real Estate Purchase Agreement.

2. Design Services – West High School – Courtyard Stormwater Flume System

**Diligent 8.5**

Contact(s): Luke Newman

Funding Source: Capital Outlay; 2025-26 Budget

Purpose: Design services are needed for the development of a new surface stormwater flume system at West High School. This project aims to resolve persistent interior flooding and moisture issues caused by the current routing of courtyard downspouts into the building's underground tunnel system. Due to minimal elevation change and the infeasibility of connecting to the City's stormwater infrastructure, the district proposes demolishing the existing system and designing a new surface flume to redirect stormwater flow to Osage Street.

Recommendation: It is recommended that the Board enter into a contract with

Professional Engineering Consultants for engineering design services for the West High School Courtyard Stormwater Flume System in an amount not to exceed \$38,213.

3. Sale of Property to Classical School of Wichita Association – Former Clark Elementary

**Diligent 8.6**

Contact(s): Luke Newman

Funding Source: NA; 2025-26 Budget

Purpose: Classical School of Wichita Association (K-12), and Wichita Public Schools, USD 259, have agreed to terms on a Real Estate Purchase agreement in the amount of \$600,000 for property at 650 South Apache Drive, formerly known as Clark Elementary.

Recommendation: It is recommended that the BOE approve the Real Estate Purchase Agreement with Classical School of Wichita Association, for \$600,000. BOE General Counsel has approved the Real Estate Purchase Agreement.

4. Boiler Replacement - Mead Middle School

**Diligent 8.7**

Contact(s): Luke Newman

Funding Source: Capital Outlay; 2025-26 Budget

Purpose: The purpose of this item is to provide new boilers for Mead Middle School. One will replace a broken boiler that is currently out of commission and unrepairable and the second that is the same age and in poor condition but still currently functional.

Recommendation: It is recommended the Board authorize the district to enter into an agreement based on pricing from TIPS-USA Contract 24010401 & 24010402 with Midwest Machinery (Chesterfield, MO), to provide (2) replacement boilers at Mead Middle School in an amount not to exceed \$83,880.00.

5. Roof Replacement – Minneha Core Magnet (Correction)

**Diligent 8.8**

Contact(s): Susan Willis, Luke Newman, Shane Schumacher

Funding Source: 47 Fund – Self-Funded Insurance Reserve, Capital Outlay; 2025-26 Budget

Purpose: On September 9, 2024 the Board approved the use of the 47 fund to replace the roof of Minneha Core Magnet due to damage sustained on April 20, 2024 in an amount not to exceed \$331,131.03. The approval was for the use of 2024-25 budget, but due to a clerical error, the funds were not encumbered in 2024-25.

Recommendation: It is recommended that the Board approve the Minneha project from the 2025-26 budget, in an amount not to exceed the original \$331,131.03 to cover all expenses associated with roof remediation at Minneha which would cover costs to Reconstruction Services, SGA, Mahaney, and any contingencies or potential overages on materials as this long-term project progresses.

**D. Technology**

1. Cornerstone Data - District Data Consulting

**Diligent 8.9**

Contact(s): Rob Dickson

Funding Source: Supplemental General; 2025-26 Budget Year

Purpose: Supporting the transition of research functions into Information Services and

Technology (IST) by rebuilding critical district reports. This initiative ensures that reporting processes are accurate, efficient, and aligned with our strategic vision for data-driven decision-making. A key emphasis will be placed on ensuring data validity, accuracy, and integrity so that all stakeholders, from district leaders to school-based staff, can rely on consistent and trustworthy information to guide actions.

The primary focus areas of the reporting to be created include attendance, behaviors, grades, post-secondary assets, and student assessments. These data streams represent the foundation of our student performance monitoring and accountability efforts. By strengthening these reporting systems, the district will be able to provide deeper insights into student success, track key indicators over time, and improve transparency for both internal and external stakeholders. Together, these efforts will build the capacity of IST to serve as the central hub for research, analytics, and actionable reporting across the district.

Recommendation: It is recommended the Board of Education approve the agreements with Cornerstone Data, Inc. for consulting services to:

- Complete Attendance & Behavior Consulting through October 2025 (not to exceed \$22,440)
- Provide Standard Consulting at 40 hours per month, October 2025 – June 2026 (not to exceed \$59,400)

Total estimated cost for September 2025 – June 2026: \$81,840.

2. Incident IQ Software Platform Purchase

**Diligent 8.10**

Contact(s): Rob Dickson

Funding Source: Capital Outlay, Supplemental General, 2025-26 Budget

Purpose: To approve the purchase and implementation of the Incident IQ ticketing software platform for Wichita Public Schools. The system is designed specifically for K–12 environments and will centralize technology infrastructure, streamline workflows, and improve operational efficiency across the district. Incident IQ offers a user-friendly interface for both faculty and staff, enabling easy ticket submission and asset tracking for student and staff devices. This software also includes the ability to assign devices to individuals for more accurate device tracking, including damages, repairs costs, and warranty information.

The primary focus areas of the reporting to be created include attendance, behaviors, grades, post-secondary assets, and student assessments. These data streams represent the foundation of our student performance monitoring and accountability efforts. By strengthening these reporting systems, the district will be able to provide deeper insights into student success, track key indicators over time, and improve transparency for both internal and external stakeholders. Together, these efforts will build the capacity of IST to serve as the central hub for research, analytics, and actionable reporting across the district.

Recommendation: It is recommended the Board approve the purchase of the Incident IQ software platform from Incident IQ, LLC for a total Year 1 cost of \$215,572.16.

E. Education/Curriculum

1. Approval of Partnership with Code to the Future for Computer Science Immersion at Spaght Magnet Elementary (Correction)

**Diligent 8.11**

Contact(s): Rob Dickson

Funding Source: Federal Funds, Local Gifts and Grants, Dock 2.0 Grant; 2025-26 Budget Year

Purpose: On July 7, 2025 the Board approved the partnership agreement with Code to the Future for the implementation of "Building a Pipeline of Digitally Literate Future Ready Students" initiative at Spaght. This agenda item includes the amount paid to Code to the Future over the course of the five-year agreement.

Recommendation: Administration recommends approval of the partnership agreement with Code to the Future for the implementation of the computer science immersion program at Spaght Magnet Elementary, as outlined above, for the period June 1, 2025, through August 31, 2030 in a total amount not to exceed \$209,000.00.

F. Bids

1. Purchasing Consent

Appendix 5

Diligent 8.12

Purpose: Report

Recommendation: Board approval.

Summary

| Description of Products/Services                   | Amount         | Responsible Party       |
|----------------------------------------------------|----------------|-------------------------|
| 1. Athletic Charter Bus Service - Annual           | \$125,000.00   | Loren Hatfield          |
| 2. Athletic Rental Car Services - Annual           | \$100,000.00   | Loren Hatfield          |
| 3. Translation Services - Annual                   | \$150,000.00   | Rachel Bell             |
| 4. Carpet - Annual                                 | \$150,000.00   | Luke Newman             |
| 5. Microsoft School Service Agreement - Annual     | \$1,700,000.00 | Rob Dickson             |
| 6. Mobile Device Management                        | \$210,000.00   | Rob Dickson             |
| 7. Student Data/MIFI Services                      | \$60,000.00    | Rob Dickson             |
| 8. User Licenses for Oracle PBS and EPRCS - Annual | \$36,406.80    | Rob Dickson/Addi Lowell |
| 9. Food - July 2025                                | \$400,386.28   | Fabián Armendáriz       |
| 10. Fuel - April-June 2025                         | \$642,276.04   | Fabián Armendáriz       |
| 11. Supply Warehouse Stock - July 2025             | \$280,889.61   | Fabián Armendáriz       |

G. Renewals

1. The Opportunity Project Agreement (Renewal)

Diligent 8.13

Contact(s): Holly Ingram, Jennifer King

Funding Source: Preschool Aged At Risk Fund, At-Risk Fund; Budget Year: 2025-26

Purpose: The Opportunity Project (TOP) provides a structured environment for prekindergarten children at two locations. The purpose of this agenda item is to request approval of a renewal agreement and partnership between TOP and Wichita Public Schools.

Recommendation: It is recommended that the Board approve an agreement and partnership between The Opportunity Project and Wichita Public Schools for a one-year

total not to exceed \$455,000.

2. Owner's Representative for Renew America's Schools Grant (Renewal)

**Diligent 8.15**

Contact(s): Luke Newman

Funding Source: Capital Outlay; 2025-26 Budget

Purpose: On August 5, 2024, the District was awarded a \$15 million Renew America's Schools Grant from the United States Department of Energy. The scope of work includes energy efficiency improvements such as solar panels, LED lighting upgrades, HVAC replacements, and building envelope improvements in twenty-two (22) schools. Collaborative Construction & Facility Consulting, LLC, was selected as the owner's representative to provide general oversight, project management, and quality control/assurance inspections throughout the design and construction phases.

Recommendation: It is recommended that the Board renew the agreement with Collaborative Construction & Facility Consulting, LLC, for owner's representative services in an amount not to exceed \$68,250. This is the second of two possible renewals of this contract.

| 2024 Renew America's Schools Prize & Grant (9/9/24) |         |                   |           |
|-----------------------------------------------------|---------|-------------------|-----------|
| Elementary                                          | Middle  | K-8               | High      |
| Beech                                               | Coleman | Christa McAuliffe | Southeast |
| Cessna                                              | Stucky  | Gordon Parks      |           |
| Cloud                                               |         | Horace Mann       |           |
| College Hill                                        |         |                   |           |
| Colvin                                              |         |                   |           |
| Dodge                                               |         |                   |           |
| Earhart                                             |         |                   |           |
| Gammon                                              |         |                   |           |
| Jackson                                             |         |                   |           |
| Lawrence                                            |         |                   |           |
| Linwood                                             |         |                   |           |
| Mueller                                             |         |                   |           |
| Ortiz                                               |         |                   |           |
| Spaght                                              |         |                   |           |
| Washington                                          |         |                   |           |
| Woodman                                             |         |                   |           |

3. Prime Fit (Renewal)

**Diligent 8.16**

Contact(s): Addi Lowell, Denise Fuoco, Lauren Gocken

Funding Source: Federal Funds, 2025-2026 School Year

Purpose: Prime Fit Youth Foundation LLC provides mentoring and support services to at-

risk youth. Prime Fit and school-based staff work together to identify students in need of targeted individual mentoring support. Students meet regularly to focus on academics, goal setting, character skills and behaviors. The program will serve approximately 24 schools for the 2025-26. This includes limited services provided to STEALTH after school programs.

Recommendation: It is recommended the Board approve a contract for services with Prime Fit Youth Foundation LLC in the amount not to exceed \$100,000.

4. The Pando Initiative (Renewal)

**Diligent 8.14**

Contact(s): Addi Lowell, Denise Fuoco

Funding Source: Federal Funds, 2025-2026 Budget

Purpose: The Pando Initiative works with at-risk youth to learn, stay in school and prepare for life by connecting these students with community resources. The Pando and district support staff form a multi-disciplinary team to offer at-risk students and their families access to services needed to address social, educational, health and emotional challenges. Pando's goals directly support all three district goals at all grade levels. The following schools are renewals for the 2025-2026 school year; Cloud, Colvin, Harry Street, Jackson, Jefferson, Lawrence, Stanley, Woodman, Franklin, Hamilton, Marshall, Truesdell, Curtis, Pleasant Valley Elementary, North, and West. New additions for the 2025-2026 school year include; White, Washington, Marshall and Southeast.

Recommendation: The recommendation is that the Board authorize the district to enter into an agreement with The Pando Initiative for contracted services to support student growth in the amount not to exceed \$1,195,000.

5. Untamed Athletes (Renewal)

**Diligent 8.17**

Contact(s): Addi Lowell, Denise Fuoco

Funding Source: Federal Funds, 2025-26 Budget

Purpose: Untamed Athletes provides intense mentoring and support services to at-risk youth identified by school staff as needing individual, school-based mentoring and goal setting. Students meet regularly with their mentor and in a group setting to help provide peer support. The focus is on prosocial skills, goal setting, academic improvement and behavior modifications. All schools participating are identified as Schools on Improvement. Renewal schools are Bryant, CHET, Hamilton and Stucky. Newly contracted schools are Cloud, Curtis, Enterprise, Jackson, Linwood and Mead.

Recommendation: It is recommended that Board authorize the district to enter into a contract for services agreement with Untamed Athletes, in an amount not to exceed \$225,000.

6. Capitol Strategies Agreement (Renewal)

**Diligent 8.18**

Contact(s): Kelly Bielefeld, Addi Lowell

Funding Source: General Fund; 2025-26 Budget

Purpose: The purpose of this item is to renew our contract with Capitol Strategies, a government relations firm based in Topeka, Kansas. The district has partnered with Capitol Strategies since 2017, with Capitol Strategies representing USD 259 interests both during the legislative session and throughout the year with legislative representatives.

Recommendation: It is recommended that the Board approve renewal of the contract for the 2025-26 fiscal year with Capitol Strategies for government relations services in an amount of \$6,166 per month plus expenses, not to exceed \$78,000, which represents no cost increase for the last five years.

7. Peacekeeper Training (Renewal)

**Diligent 8.19**

Contact(s): Denise Fuoco, Addi Lowell, Loren Hatfield

Funding Source: Federal Funds; 2025-2026 Budget Year

Purpose: To support the district goal of safety and belonging, a handful of Title I school improvement middle schools have elected to engage in the Peacekeeper training to help strengthen Restorative Practices among the student body. The training empowers students to gain the skills to use conflict resolution skills with their peers. This item proposes a one-year contract to implement the program at; Hamilton, Curtis, Pleasant Valley, Wells; and to offer continued support to Coleman and Truesdell.

Recommendation: It is recommended that the Board authorize the district to enter into an agreement with Restorative Practices Consultants, LLC for Peacekeeper Training and support, in an amount not to exceed \$125,000.

8. STEALTH Evaluation Services (Renewal)

**Diligent 8.20**

Contact(s): Addi Lowell, Denise Fuoco, Lauren Gocken

Funding Source: Federal Funds, 2025-2026 Budget Year

Purpose: Conditions of acceptance for the 21st Century Grant funds require that grantees use an outside evaluator to determine the effectiveness of the program. The district currently supports afterschool programs with 21st Century Grant funds at; Adams, Anderson, Cessna, Gordon Parks, Ortiz and Washington.

Recommendation: It is the recommendation that the district enter into a contract for evaluation services with Educational Services and Staff Development Association of Central Kansas (ESSDACK) for an amount not to exceed \$30,000.

H. Agreements, Fees, Services, Settlements

1. Workers' Compensation Settlement: [A.C.]

**Diligent 8.21**

Contact(s): Susan Willis, Danielle Dettmer

Funding Source: 52 Fund, Workers' Compensation Reserve Fund; 2025-2026 Budget

Purpose: A.C. sustained an injury to lumbar spine during their employment with USD 259 on July 29, 2024. A settlement order has been issued for \$50,000 as the award for this litigated case. This does not close out future medical on this case nor does it include a global release.

Recommendation: It is recommended that the Board approve this agreed upon award for A.C.'s 2024 work injury in the total amount of \$50,000.

2. Workers' Compensation Settlement: [J.F.]

**Diligent 8.22**

Contact(s): Susan Willis, Danielle Dettmer, Boni Burkhart

Funding Source: 52 Fund; 2025-2026 Budget

Purpose: J.F. sustained an injury to the head during their employment with USO 259 on

April 19, 2024. A settlement order has been issued for \$32,500 as the award for this litigated case. This does close out future medical on this case, but it does not include a global release.

Recommendation: It is recommended that the Board approve this agreed upon settlement for J.F.'s 2024 work injury in the total amount of \$32,500.

3. Legal Services: Fleeson, Gooing, Coulson & Kitch, LLC and McDonald Tinker PA

**Diligent 8.23**

Contact(s): Susan Willis, Dan Lawrence

Funding Source: 47 Fund – Risk Management Reserve Fund, 42 Fund – Special Liability, 52 Fund – Workers' Compensation Reserve Fund; 2025-26 Budget

Purpose: Fleeson, Gooing, Coulson & Kitch, LLC have submitted a statement for July 2025 legal services and expenses for Civil Litigation in the amount of \$9,995.21.

McDonald Tinker PA have submitted a statement for July 2025 legal services and expenses for Workers' Compensation in the amount of \$16,291.29.

This brings the 2025-26 fiscal year-to-date total to \$9,995.21 for Civil Litigation services and \$16,291.29 for Workers' Compensation services.

Recommendation: It is recommended that the Board authorize payment for legal services and expenses for Civil Litigation and Workers' Compensation under the school district's self-insured programs for July 2025 in the amount of \$9,995.21 to Fleeson, Gooing, Coulson & Kitch, LLC and the amount of \$16,291.29 to McDonald Tinker PA.

I. Routine Items

1. Designate School Attendance Officers (Annual)

**Diligent 8.24**

Contact(s): Kelly Bielefeld

Funding Source: N/A

Purpose: Kansas Compulsory Attendance Laws (K.S.A. 72-3120 and 72-3121) stipulate that each school district designate school attendance officers responsible for monitoring and reporting student attendance to proper authorities.

Recommendation: It is recommended the Board authorize the Administration to designate principals, and/or designee, as school attendance officers responsible for monitoring and reporting student attendance to proper district authorities and authorize the Assistant Superintendents of Elementary and Secondary Schools to report attendance information for the district to the Secretary of the Kansas Department for Children and Families, and/or the Eighteenth Judicial District, District Attorney, and/or to the Commissioner of Education, as appropriate.

2. Appointment of Clerk, Treasurer, and Assistant Treasurer (Annual)

**Diligent 8.25**

Contact(s): Kelly Bielefeld

Funding Source: N/A

Purpose: It is recommended the Board approve the following appointments for the remainder of the 2025-26 fiscal year or until further order of the Board:

Litona Hoyt, Clerk of the Board of Education, USD #259

Addi Lowell, Treasurer of the Board of Education, USD #259

Nancy Iverson, Assistant Treasurer of the Board of Education, USD #259

In addition, the Superintendent shall have the authority to appoint an acting clerk who will serve during periods when the clerk is away from the office or otherwise unavailable.

Recommendation: Board approval.

3. Freedom of Information Officer Appointment (Annual)

**Diligent 8.26**

Contact(s): Kelly Bielefeld

Funding Source: N/A

Purpose: BOE Policy 2115 – Access to Public Records requires the Board of Education to appoint a local Freedom of Information Officer at its first meeting in July each year. As per AIP 5 of P2115, the Freedom of Information Officer's responsibilities include:

- Prepare and provide to district staff educational material and information concerning the Open Records Act;
- Assist district employees and members of the general public to resolve disputes related to the Open Records Act;
- Respond either directly or through an employee/custodian to inquiries related to the Open Records Act; and

Establish requirements for a brochure to be displayed, distributed, or otherwise available to the public under the Open Records Act.

Recommendation: It is recommended the Board appoint Litona Hoyt, Clerk of the Board, as the district's Freedom of Information Officer to serve for the fiscal year 2025-26 or until further order of the Board.

4. BOE Meeting Minutes for August 1, 2025

**Appendix 6**

**Diligent 8.27**

Contact(s): Litona Hoyt

Purpose: The BOE Meeting Minutes for the August 1, 2025 Board Workshop are attached in the Appendix.

Recommendation: Board approval.

5. BOE Meeting Minutes for August 4, 2025

**Appendix 7**

**Diligent 8.28**

Contact(s): Litona Hoyt

Purpose: The BOE Meeting Minutes for the August 4, 2025 Board Meeting are attached in the Appendix.

Recommendation: Board approval.

J. Out of State Travel Requests

1. Northwest High School to Pasadena, CA

**Diligent 8.29**

Contact(s): Loren Hatfield, Branden Johnson

Funding Source: Student payments and fundraisers; 2025-26 Budget

Purpose: On 1/13/2026 to 1/19/2026, Northwest High School Choir Program will participate in a Choir Competition. Approximately 40 students, and 5 teachers will

participate.

Recommendation: It is recommended that the Board approve for the Northwest High School Choir Program to attend the performance and other activities in Pasadena, CA in an amount not to exceed \$30,000.

**K. Policies**

**1. P4016 - Salary Placement Procedures for Classified Staff**

**Appendix 8**

**Diligent 8.30**

Contact(s): Susan Willis

Funding Source: N/A

Purpose: P4016 Salary Placement Procedures for Classified Staff revises the language change will take off a 7% salary increase cap for internal staff who are moving positions/hired into a different role. The recommendation was brought forward by Susan Willis and the logic behind the change is to not penalize internal staff members who are getting promoted. The current language favors new hires and placement on the salary schedule is higher than an internal candidate getting hired for the same role.

Recommendation: Board Approval.

**IX. Action**

**A. Kansas Association of School Boards – Delegate Assembly (Annual)**

**Diligent 9.1**

Contact(s): Kelly Bielefeld

Funding Source: Board of Education; 2025-26 Budget

Purpose: The Kansas Association of School Boards (KASB) Annual Convention will be held at the Hyatt Regency in Wichita on November 14-16, 2025. During the convention's Delegate Assembly, the annual business meeting of the association, delegates will elect the KASB President-Elect Designee and determine the association's Legislative Positions and Priorities which will be held on November 15.

We would ask for the board to appoint a delegate and an alternate to represent the District at the 2025 Delegate Assembly.

Recommendation: This item provides an opportunity for the Board's discussion and appropriate action.

**X. Reports and Requests**

**A. Superintendent's Report**

**B. New Business and Board of Education Requests**

**XI. Adjournment**