

## AGENDA

<u>FCLA Governing Board Meeting</u>	<u>7 am</u>	
<b>Type of Meeting</b>	<b>Start Time</b>	<b>Adjournment Time</b>
<u>Monday, September 8th</u>	<u>1083/google meet link</u>	<u>Julia Squier</u>
<b>Date</b>	<b>Meeting Location</b>	<b>Recorded by</b>

- 1) **Meeting Called to Order**
- 2) **Attendance/Introductions -**
- 3) **Approval of August Minutes**
- 4) **Staff**
  - a) Communication with parents – curriculum update, Newsletter, Weekly Canvas updates, Feeding America Dates (Oct 28 & 29 – parent supervision needed?)
  - b) New student recruitment - the goal is to recruit 40 students per year
    - i) Shadow Days
    - ii) School Visits
    - iii) Additional community outreach
  - c) Senior/Internship Update -
  - d) Develop a “BHAG” for the curriculum-ex. Covey leadership curriculum
- 5) **Principal**
  - a) 10% of time dedicated to FCLA per week
  - b) Greater than or equal to a 95% student retention rate – enrollment update
  - c) Budget/resource financial needs for the school calendar year – Internship Stipend, MyLC, report E10 accounts, activity account and AEF account
  - d) Staffing update/FTE allocation/additional Supervision assignments (i.e. internships)
- 6) **Governing Board/Subcommittee reports**
  - a) Parent Engagement (Tracy) – increase board membership by two parents from each grade
    - i) Back to School Night – review and next steps
    - ii) Board Application/Parent Volunteer Skills Inventory -
    - iii) Additional outreach/Alum -
  - b) Fundraising Subcommittee –
    - i) Brat Fry (Kevin)
    - ii) Amazon Wishlist – most immediate needs  
[https://www.amazon.com/hz/wishlist/ls/3AZ941ZVDD10V?ref =wl\\_share](https://www.amazon.com/hz/wishlist/ls/3AZ941ZVDD10V?ref =wl_share)
    - iii) Apparel Orders update (Julie)
  - c) Governance Committee Update (Gregg) – governance docs/recharter process
- 7) **Retreat Recap**
- 8) **Board Communication**
  - a) Electronic file and communication platform utilization – 501c3 account balance
  - b) Microsoft 365 for non-profits \$2 per user per month – update regarding application
- 9) **Meeting Adjourn**