WEST LINN-WILSONVILLE SCHOOL DISTRICT
DEPARTMENT OF OPERATIONS

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District Safety Committee Agenda

Wednesday, December 15, 2021; 7:00 AM, WLWVSD via Zoom

A. ATTENDEES:

Name	Location/Title	Present	Absent
Jeff Chambers	Facilities Manager	X	
Enrique Guillen	Custodial Supervisor	X	
Mary Hanks	OSEA Representative	X	
Officer Jabral Johnson	West Linn HS, SRO	X	
Officer Zach Keirsey	Wilsonville HS, SRO		X
Pat McGough	Chief Operating Officer	X	
Leon Mongeau	OSEA Representative	X	
Jeremy Nichols	Environmental Technician	X	
Karen Pyeatt	District Nurse	X	
Caitlin Sullivan	Community Services Coordinator	X	
Mary Teel	WWEA Representative	X	
Shyla Waldern	Director of Human Resources	X	
Stacia Wilson	WWEA Representative	X	

B. MINUTES REVIEW:

The minutes from all meetings are available on the website: http://www.wlwv.k12.or.us/Page/16137

C. EXISTING ACTION ITEMS:

Item	Description	Responsible Party	Status (due by)
20.1-10	**Long Range - Bond Planning** **4.21.2021:** • Meeting is tonight, will be presenting quarterly report for bond construction. This will be the last meeting for two members. Board will be taking action to solicit volunteers. **5.19.2021:** • Held the last meeting with the current members of the committee, vacancies will be announced at the next board meeting to take nominations for new committee members. **6.16.2021:**	*Pat McGough*	*Ongoing*

	• Bond Update – we have seven active projects this summer. Two are not related to school buildings (WLHS stadium + parking, storage facility Stafford River property). Projects include schools which are lacking air conditioning Cedaroak, Bolton, Willamette, Stafford. Secure entries will be completed at Athey Creek (will take some time), Inza Wood (should be done by the fall, and Willamette (should be done by the fall). **7.9.2021:** • No update at this time. **9.15.21:** • Ongoing projects wrapping up. Wood is still actively wrapping-up and still on-time as long as parts show up when they are supposed to. There are currently no concerns regarding the bond projects. **10.20.2021:** • The District recently received an OSHA complaint for concerns regarding construction at Inza Wood Middle School. The complaint noted that there wasn't sufficient air ventilation, there are limited restrooms, as well as exposed electrical wires. The District will be responding to the complaint and is hoping contractors can begin wrapping up work at the site. **11.17.2021:** • District believes that the OSHA complaint regarding Wood Middle School has been resolved. **12.15.2021:** • District received a letter from OSHA that the complaint regarding Wood Middle School has been resolved. However, there has been another OSHA complaint at a different school, regarding face masks not being enforced for students.		
20.1-4	**Safety, Security, and Technology Upgrades** **4.21.2021:** • Still have issue with shelter locks, upcoming meeting tomorrow. Newer systems are slower to lock the doors. Few punchlist items remaining. **5.19.2021:** • Still continuing to have some issues but working it out with contractors and they will be rolling out a more intentional performance design. **6.16.2021:** • See notes on bond. Willamette and Inza Wood getting new secure entries completed by the fall. **7.9.2021:** • No update at this time. **9.15.2021:** • No update at this time. **10.20.2021:** • Shelter lock system has not been working at some locations due to software malfunctions. The district needed to attach email addresses to each location in order to get the system up and running. The technology department is currently in the process of setting these all up. **11.17.2021:** • IT department has confirmed that we do have email addresses set up for shelter lock systems. Contractors are completing their end of the work and then the District will train school staff on how to use these systems. **12.15.2021:** • Implementing and beginning testing for shelter lock systems at sites. Hoping to train staff on the system after winter break.	*Pat McGough* *Jeff Chambers*	
20.2-1	**Nursing Staff Safety/Health Updates** **4.21.2021:** • No new updates at this time.	*Karen Pyeatt*	

	5.19.2021: • No changes in the school setting regarding masks. Continue contact tracing. Proud of how things are going! **6.16.2021:** • No significant updates from DSLT or nursing staff. **7.9.2021:** • No update at this time. **9.15.2021:** • The nursing staff are working hard to continue updating the COVID-19 dashboard on a daily basis. There is a lot of contact tracing at this time. **10.20.2021:** • The district and nursing staff are currently working on a vaccination clinic to provide flu shots. Also, working on providing students and staff with COVID tests, more updates to come. **11.17.2021:** • At home testing through OHSU is now active for primary schools. Not sure when middle school and high school will start. Binax testing is available in schools for students/staff. **12.15.2021:** • Quarantine and test to stay procedures are starting. There will be drive-up COVID testing at the district office 5 days a week for staff.		
20.4-3	**Personal Protection Equipment (PPE)** **4.21.2021:** • The district received a complaint from OSHA questioning PPE and the availability to staff. We have responded and believe the claim will be closed, we have more than enough available (with choices of mask types, face shields, eye protections, etc). **5.19.2021:** • Continuing to support staff and facilities supported as needed at the school level. • OHA announced yesterday that masks will no longer be required for outdoor athletic activities. The district is ensuring that this is applicable to our sites and will have a formal announcement later today. **6.16.2021:** • Regarding the announcement in changes in protocols – once this school year ends and summer session begins, protocols will change to align with RSSL effective June 24th. Dropping the requirement for face coverings outdoors. Plastic barriers will be removed. Dialing back on the cleaning requirements (everything will still be disinfected, but not at the frequency that we have done this year). Protocols for the fall have not been defined yet. • Ordered 1000 new desks to accommodate the new desk requirements for 3' distancing requirements (which really comes out to about 4' distancing). **7.9.2021:** • No update at this time. **9.15.2021:** • Jeremy continues to provide schools and building engineers with all PPE that is needed. He is continuously checking in with building engineers regarding PPE and restocking when needed. **10.20.2021:** • Continuing to supply staff with PPE and restocking as much as possible to ensure everyone has what they need. **11.17.2021:** • Continuing to supply staff with PPE items as needed. **12.15.2021:** • No update at this time. Will take this topic off of the agenda moving forward.		

21.5.1	**Drills** **5.19.2021:** • We know that this year is different and there are twice as many drills due to cohorts, but we need staff to be taking the emergency response protocols (lockout, lockdown) drills more seriously. • Perhaps consider more diverse scheduling requirements for next year? Less notice to staff? **6.16.2021:** • Only a few more drills left! **7.9.2021:** • All drills for the school year are complete. **9.15.2021:** • Just started drills, have had fire drills at Rosemont, Wood, Boones Ferry, Bolton and Wilsonville High School. Everything has been running smoothly with drills. Set to have a lockout drill for WLHS tomorrow. One note on the Wood fire drill was that the alarm stayed on for a good 15 minutes after the drill was over. **10.20.2021:** • Schools have been completing drills. There was a school that failed a drill the other day, which should be noted so others realize things need to be done in order to complete drills successfully. The Operations team has also been going to each school to update Emergency Operations Plans. **11.17.2021:** • Drills are going well. EOP meetings are almost complete, we have one left for Boones Ferry and then will be distributing EOPs to each school. **12.15.2021:** • Drills are going well. The District just hosted the joint safety planning meeting. District is updating the District Emergency Operation Plan and are planning to do a reunification drill in January.		
21-7.1	**Ready Schools Safe Learners (RSSL)** **7.9.2021:** • The DRAFT document for Covid-19 mitigation for the 2021/2022 school year was presented to the committee for review and comment. Some members were concerned about physical distancing and face coverings, but understood that the RSSL has made changes from requirements to strongly advising these protocols. Another concern expressed is the possible need for additional space with health rooms should a student need to be isolated. The Maintenance Department will work with principals to identify additional spaces as needed. • This meeting replaces the District Safety Meeting on July 21, 2021. **9.15.2021:** • Will have a discussion is DSLT about indoor facility rentals for this fall. **10.20.2021:** • There has been great discussion around volunteers, visitors and renting of district facilities. Communication will be sent out once the district has finalized their memo regarding each circumstance. **11.17.2021:** • Expect to have an update on RSSL at next meeting in December. **12.15.2021:** • Updated RSSL is available online.		

NEW SAFETY COMMITTEE ISSUES/DISCUSSION:

1.

2.

NEXT MEETING: January 19, 2022 – via Zoom @ 7:00 AM

Minutes *were prepared by Caitlin Sullivan (sullivac@wlwv.k12.or.us). Please submit in writing any corrections to West Linn-Wilsonville District Safety Committee prior to the next meeting date; otherwise the minutes will stand as reported.*