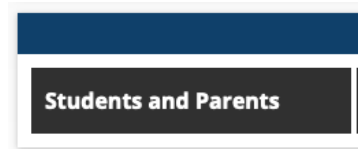


## Signing into the PowerSchool SIS Parent/Student Account

1. Go to <http://www.sweetwater1.org/powerschool> homepage
2. Click on Students and Parents
3. If you had an account with SCSD#1 before the transition was made to Unified Classroom approximately 4 years ago, you will log in with those credentials. The Forgot Username or Password does not appear to be working, so if you need your username information and your password changed, call 352.3460 between 8:00 AM and 4:00 PM Monday - Thursday.
4. A couple of tips. If you have never signed into the portal, but have used a Unified Classroom account, your username will begin with uce-. The tech center will be able to share your full username with you.
5. If you do not have a Unified Classroom account, you will need to use the Create Account tab on the sign-in sheet.
6. You will need your student's Access Account ID and Access Password.
7. Fill out all the information on the create parent account. You can link multiple students as long as you have their Access ID and Password. The parent account uses the p at the start. For student accounts, they will use the same ID and password without the p. The format of a student's ID and Password for guardians is as follows:
  - a. pYY(GradYear)lastname(6)first name(2).
  - b. John Smith who graduates in 2030 = **p30smithjo**.
  - c. Jessica Hernandez who graduates in 2028 would be **p28hernanje**.
  - d. Password: pwmStudentNumber
  - e. John's student number is 12345 = **pwm12345**
  - f. Jessica's student number is 87364 = **pwm87364**

The screenshot shows the "PowerSchool SIS" header in a dark blue bar. Below it, the page title is "Student and Parent Sign In". There are two tabs: "Sign In" (selected) and "Create Account". The "Sign In" form includes fields for "Username" and "Password", a "Forgot Username or Password?" link, and a "Sign In" button. A small note at the bottom left says "To sign in as a remember you".The screenshot shows the "PowerSchool SIS" header. The page title is "Student and Parent Sign In". There are two tabs: "Sign In" and "Create Account" (selected). The "Create an Account" section includes a description: "Create a parent account that allows you to view all of your students with one account. You can also manage your account preferences. Learn more." and a "Create Account" button. A note at the bottom states: "To sign in as a parent, you first have to create an account. If you have an account and cannot remember your credentials, please contact your school."The form is titled "Create Parent Account". It has a section for "Parent Account Details" with fields for "First Name", "Last Name", "Email", "Re-enter Email", "Desired Username", "Password", and "Re-enter Password". A note below the password fields says "Password must: -Be at least 8 characters long". Below this is a section titled "Link Students to Account" with a sub-header "Enter the Access ID, Access Password, and Relationship for each student you wish to add to your Parent Account". It contains two numbered sections (1 and 2), each with fields for "Student Name", "Access ID", "Access Password", and a "Relationship" dropdown menu.